



Northwest Commission on College and University (NWCCU)
Annual Update for WSQA
Academic Year 2010-2011
Due October 15, 2011

College Name: Everett Community College

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Accreditation recommendations to the College and year of recommendation	Actions taken by the college to address recommendations	Improvement results
<p>Everett Community College received the following recommendations following a comprehensive visit in April 2010.</p> <ol style="list-style-type: none"> The evaluation committee recommends that Everett Community College implement a systematic program of academic advisement. Structures need to be established that encourage meaningful participation of faculty and staff in a collaborative effort to strengthen advising support to students. A system that facilitates two-way communication between faculty and staff and an improved alignment of advising loads is recommended. The Committee further recommends that specific advising responsibilities are defined, published, and made available to students (Standards 2.C.5, 3.D.10, 4.A.2). 	<ol style="list-style-type: none"> EvCC has developed a systematic program of Academic Advising that encourages meaningful participation of faculty and staff in a collaborative effort that has strengthened advising support to students. Two way communication has been facilitated by both faculty and staff participating together on the Mandatory Orientation and Mandatory Advising Committee and implementation of these two new requirements for all students. The AFT has collaborated with management to successfully implement a Mandatory Advising Plan and to provide training and support for all faculty, librarians, and counselors. Specific advising responsibilities for students are published on the Advising website and college publications including the quarterly schedules. Degree Audit has been fully 	<ol style="list-style-type: none"> College received commendation in Year One Report; in compliance.

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<p>2. The evaluation committee recommends that Everett Community College implement a systematic program of academic advisement. Structures need to be established that encourage meaningful participation of faculty and staff in a collaborative effort to strengthen advising support to students. A system that facilitates two-way communication between faculty and staff and an improved alignment of advising loads is recommended. The Committee further recommends that specific advising responsibilities are defined, published, and made available to students (Standards 2.C.5, 3.D.10, 4.A.2).</p> <p>3. The evaluation committee recommends that the governing board regularly evaluates its performance and revises, as necessary its policies to demonstrate to its constituencies that it carries out its responsibilities in an effective and efficient manner (Standard 6.B.6).</p> <p>4. While much progress has been made in assessment, Everett Community College has not provided sufficient evidence that its assessment activities lead to the improvement of teaching and learning. The evaluation committee recommends that Everett Community College provide evidence of program effectiveness by using the results of its instructional assessment process in a comprehensive manner. The committee recommends that Everett Community College fully implement a complete, comprehensive,</p>	<p>implemented to provide students and faculty individualized information in regard to progress toward meeting their academic plan. In addition, direct mailings, posters, advising website, and digital signage are utilized each quarter to notify students of specific advising responsibilities.</p> <p>2. The administration and the faculty have both worked very hard to define and understand respective roles through better communication, regular meetings and opportunities for feedback, and using online tools including discussion boards and the college website. As new policies have been developed, an open and inclusive process has been implemented for representative groups to have a voice and for the entire campus to have multiple opportunities to provide feedback. Compiling, organizing, and posting in one online location has provided everyone with quick access to all college policies.</p> <p>3. With the implementation of an annual evaluation at their open meeting, the Board of Trustees has demonstrated to its constituencies that it successfully carries out its responsibilities in an effective and efficient manner.</p> <p>4. The College immediately addressed this recommendation in spring 2010 by fully implementing a complete, comprehensive, and systematic educational outcomes assessment program, with a focus on utilizing assessment results as a basis for making educational program improvements. The College has built upon the progress that has been made and implemented assessment activities in all degree and certificate programs. Program specific</p>	<p>2. College received commendation in Year One Report; in compliance.</p> <p>3. In compliance; needs improvement.</p> <p>4. Removed warning; in compliance.</p>

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<p>and systematic educational outcomes assessment program, with a focus on utilizing assessment results as a basis for making educational program improvements. This is a long-standing issue as noted in the Interim Reports in 2001, 2002, 2005, 2006, and 2008 (Standard 2.B.3 and Policy 2.2).</p> <p>5. The evaluation committee recommends that Everett Community College demonstrates that its financial planning includes a minimum of a three-year projection of major categories of income and specific plans for the major categories of expenditures (Standard 7.A.2).</p> <p>6. The evaluation committee recommends that Everett Community College publishes its annual budget and distributes it to appropriate constituencies (Standard 7.A.3).</p> <p>7. The evaluation committee recommends that Everett Community College develops a governing board policy guiding the use and limit of debt (Standard</p>	<p>outcomes have been defined and assessment strategies identified. The faculty assessment coordinator will continue to guide this process with .33 reassigned time to assist the program and general education faculty to use the assessment data to improve teaching and learning. The results of the reviews received in January 2011 reviews have been used in a comprehensive manner to develop the 2011-2012 budget requests. A systematic process is in place to collect data and continue this cycle each year. The College has implemented a complete, comprehensive, and systematic education outcomes assessment program, with a focus on utilizing assessment results as a basis for making education program improvements.</p> <p>5. EvCC has successfully developed a Long Range Financial Plan that includes a three to five year projection of major categories of revenue and specific plans for major categories of expenditure. This plan has been shared with the campus community and the Board of Trustees. Annually, a standing committee will review the plan in order to modify as necessary and to extend the plan into the next year.</p> <p>6. The College has published the annual budget on the College Intranet site and distributed a copy to the library to be available to its constituencies. An open and inclusive process has been implemented in the budget development process to include all faculty, staff, students, and administrators with regular campus report-outs.</p> <p>7. The governing board approved policies regarding Debt Service Limit based upon OFM regulations. The policies have been implemented by the</p>	<p>5. Substantially in compliance.</p> <p>6. Substantially in compliance.</p> <p>7. Substantially in compliance.</p>

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<p>7.A.4).</p> <p>8. The evaluation committee recommends that Everett Community College develops a governing board policy regarding cash management and investments (Standard 7.C.4).</p>	<p>Administrative Services Department.</p> <p>8. The governing board approved policies regarding cash management and investments based upon OFM regulations. The policies have been implemented by the Administrative Services Department.</p>	<p>8. Substantially in compliance.</p>
<p>Everett Community College received the following recommendations following the Year One Report submitted in March 2011.</p> <ol style="list-style-type: none"> 1. The evaluation panel recommends that Everett Community College strengthen ties between the mission statement and core themes to ensure that the accomplishment of the core themes truly defines mission fulfillment (Standard 1.B.1). 2. The evaluation panel recommends that the College define mission fulfillment by providing the degree to which accomplishment—measured through meaningful indicators—satisfies clearly stated objectives that reflect successful end states (Standard 1.A.2). 3. The evaluation panel recommends that the College document actions taken by the Board of Trustees as a result of its self-evaluation process. The panel further recommends that the College document any results stemming from those actions (Standard 2.A.8). 4. The evaluation panel recommends that the College provide evidence that the outcomes assessment processes produce consistent data that reliably measure improvement over time (Standard 4.A.3 and 4.A.6). 	<p>Everett Community College received four commendations and four recommendations, for which a progress report is due in Spring 2013. A committee meets regularly to address these recommendations.</p>	<p>Improvement results will be noted in the Spring 2013 Report in March 2013.</p>