



Whatcom Community College
 Syre Student Center, Room 216
 237 West Kellogg Road • Bellingham, WA

Study Session: Wednesday, September 13, 2006
 2:00 p.m. – 5:00 p.m.

Regular Meeting: Thursday, September 14, 2006
 8:15 a.m. – 12:00 p.m.

September 13 Study Session Agenda

- 2:00 p.m. **Call to Order**
Jim Garrison
- 2:05 p.m. **System Direction Statement** Info [Tab 5]
Jan Yoshiwara
- 3:05 p.m. **2007- 09 Operating Budget Request** Info [Tab 6]
Deb Frazier
- 3:50 p.m. **Break**
- 4:15 p.m. **2007 SBCTC Office Budget and Work Plan** Info Tab 1
Chris Reykdal
- 5:00 p.m. **Adjournment**
- 6:00 p.m. **Dinner for State Board Members and Staff**
SENSA Restaurant, Bellingham

September 14 Regular Meeting Agenda

- 8:15 a.m. **Call to Order and Welcome**
Jim Garrison
- 8:20 a.m. **Adoption of Consent Agenda** Action Tab 2
 - a. Approval of Minutes – June 22, 2006 Regular Meeting
 - b. Approval of Minutes – August 15, 2006 Special Meeting
 - c. Delegation of Authority for SBCTC Office Move
Resolution 06-09-25
 - d. Edmonds CC Athletic Field Renovation
Resolution 06-09-26
- 8:25 a.m. **Director’s Report** Info
Charles Earl
 - **Washington Learns**
Mary Alice Grobins
- 8:45 a.m. **Host College Presentation** Info
Dr. Harold Heiner – President, Whatcom Community College
- 9:20 a.m. **Chair’s Report** Info
Jim Garrison
 - **Trustees’ Association Report**
Jim Robinson

9:35 a.m.	Board Member Notes	Info	
9:50 a.m.	Break		
10:05 a.m.	Workforce Development System Review Presentation David Harrison – Chair, Workforce Training and Education Coordinating Board	Info	Tab 3
10:35 a.m.	CTC Applied Bachelor’s Degree Program Presentations Jan Yoshiwara	Info	Tab 4
11:20 a.m.	Approval of System Direction Statement Jan Yoshiwara <i>Resolution 06-09-27</i>	Action	Tab 5
11:35 a.m.	Approval of 2007- 09 Operating Budget Request Deb Frazier <i>Resolution 06-09-28</i>	Action	Tab 6
11:45 a.m.	Approval of Student Athlete Operating Fee Waiver Deb Frazier <i>Resolution 06-09-29</i>	Action	Tab 7
12:00 p.m.	Adjournment		

EXECUTIVE SESSION: Under RCW 42.30.110, an Executive Session may be held. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

PLEASE NOTE: Times above are estimates only. The Board reserves the right to alter the order of the agenda. Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the Executive Director’s Office at (360) 704-4309.

Subject (Information)

2006-07 Priority Staff Projects, Office Budget, and the Office Move

Background

In addition to the core work that is routinely executed by the State Board staff, each year there are major projects that require staff to focus resources on strategic policy issues that are statutorily defined, manifested through conversations with the system, or directed by the State Board.

Over the last six months, the Board has been deeply engaged in the development of the strategic direction framework. Even as the strategic direction document is coming together, the staff has begun to shift their priorities in order to align resources and talents in the organization with the priorities of the board.

Attachment A provides a brief description of the major issues that face us in the coming year. There is existing capacity to execute some of these initiatives, while there are others that will require funding from the legislature or a reprioritization of existing funds.

Office Budget

In addition to developing a work plan each year, an annual budget is created in order to match resources with the major projects and the staff output. A five year history and the 2006-07 estimate for the agency budget is included in Attachment B. The office budget for 2006-07 is just under \$11.8 million dollars. This budget supports about 92 full-time staff equivalents (98 headcount). The most significant change in the budget is a one-time increase of expenditures for costs associated with the office move (\$1,245,788). There are also three new positions proposed – two researchers and a facilities clerk. Attachment C displays the 2006-07 budget by division and object of expenditure. Attachment D displays the 2006-07 proposed budget and staff effort by division and also by major function. This is a new way to look at the office budget and one that will need further refinement before the Board takes action in October. Categorizing the budget by function will serve as a baseline to examine movements within the office budget that reflect the changing priorities of the Board. For example, the two research positions that are being proposed will increase the research function from 5.6 percent to 6.3 percent of the total office budget in FY 2006-07.

Office Move

During the 2005 legislative session, the budget act provided additional funds to pay for higher lease costs with the assumption that the State Board Office would relocate from the two facilities it currently leases to a single facility. Beginning last January, staff initiated a comprehensive planning effort to move into newer space:

- A new location was secured.
- A design team was put in place to lay out the floor plans and work stations.
- Tenant improvements have been made to the facility (HVAC, lighting, plumbing, etc.).
- Furnishings have been ordered (and are being installed).
- A detailed plan to move the office in a 72 hour window has also been developed (Sept. 28-30).

Attachment E provides a detailed list of the one-time costs associated with the office move. Total initial costs were estimated at \$1,257,538 (this includes a 10 percent contingency). The current cost estimate to complete all work is \$1,163,598. Attachment F is a short fact sheet that compares and contrasts the existing SBCTC office space and lease costs with the new location.

In order to make final payment to two vendors, the Executive Director or his designee will need temporary authority to make payments in excess of \$100,000 (this is the current maximum as delegated to the Director). Some of the tenant improvements that have been made by the building owner are the sole obligation of the SBCTC and those total costs will come in at just over \$300,000. The Department of Corrections is supplying nearly all of the office furnishings including: partition walls, chairs, tables, some cabinetry, office furniture, and book shelves. Final payment to the Department of Corrections will be approximately \$525,000.

Outcomes

Staff is seeking feedback and recommendations from the Board on the major projects and the office budget for 2006-07. At the regular business meeting, the Board is being asked to take action on Resolution 06-09-25 (Tab 2c) – granting temporary authority to the Executive Director or his designee to make final payments in excess of \$100,000 to complete all work associated with the office move.

Prepared by Chris Reykdal
August 31, 2006

State Board for Community and Technical Colleges Draft – Major Projects/Topics for 2006-07

System Direction

- Work with the system to develop a measurement structure to evaluate progress.
- Identify student momentum breaks, develop an incentive system, identify and disseminate proven practices that overcome momentum breaks.
- Technology transformation project: Understand the future of technology and identify implications for transforming delivery of education services and college operations.
- Execute a system-wide legislative strategy that integrates the Board Direction, Washington Learns, the Prosperity Partnership, and our 2007-09 Operating and Capital Budget requests.

Program Development/Evaluation

- Increase capacity in early childhood education. Identify early learning training needs for child care workers, parents and K-3 teachers based on Washington Learns goals; develop strategies for increasing capacity in the college system.
- Increase capacity in high demand programs, including high demand workforce education and apprenticeship programs, and math, science and engineering transfer programs.
- Expand number and diversity of programs that integrate basic skills and workforce education.
- Expand training partnerships between colleges and employers. Implement new customized training program.
- WorkFirst redesign. Work with Governor's subcabinet agencies and colleges to redesign state's welfare program in response to new federal requirements.
- Help colleges launch their Opportunity Grant programs and evaluate early results.

Research Agenda

- A comprehensive study of tuition impacts on student enrollments will provide a foundation of data from which the Board can establish a long-term strategy for tuition changes in the CTC system.
- Analyze access and student achievement rates by socioeconomic background to identify underserved populations and underachieving students.
- Conduct a study of the salary structures across Washington's educational sectors, and in states noted for their global economic competitiveness, to provide the Board background on how salaries paid to faculty and administrators affect the colleges' ability to recruit and retain talented faculty and staff.

SBCTC Proposed 2006-07 Budget With Five Year History

Expenditures	Fiscal Years					0607 (budget)	0607 (budget less office move)
	0102	0203	0304	0405	0506		
FTE Staff	87.86	88.06	88.40	88.29	89.3	91.7	
SALARIES	\$ 4,748,997	\$ 4,818,730	\$ 4,598,399	\$ 4,777,749	\$ 5,179,659	\$ 5,528,981	\$ 5,528,981
BENEFITS	1,091,635	1,164,609	1,140,254	1,247,165	1,445,154	1,549,628	1,549,628
GOODS & SERV	2,641,627	2,213,904	2,612,445	2,526,134	2,552,231	4,260,822	3,015,034
TRAVEL	347,666	338,487	443,555	513,245	498,190	456,795	456,795
Total	<u>\$ 8,829,924</u>	<u>\$ 8,535,730</u>	<u>\$ 8,794,653</u>	<u>\$ 9,064,294</u>	<u>\$ 9,675,234</u>	<u>\$ 11,796,226</u>	<u>\$ 10,550,438</u>
Resources							
STATE APPROP.	\$ 4,444,486	\$ 4,374,995	\$ 4,600,422	\$ 5,110,346	\$ 6,269,457	\$ 5,879,010	\$ 5,879,010
INDIRECT CHG	373,603	405,260	371,218	285,712	15,893	1,770,696	524,908
INTERAGENCY	1,367,095	1,334,472	1,062,099	1,284,667	1,141,531	1,346,141	1,346,141
GRANTS & CONTR.	1,439,209	1,468,320	1,351,681	1,004,652	1,188,823	1,193,336	1,193,336
LOCAL	<u>1,205,532</u>	<u>952,683</u>	<u>1,409,233</u>	<u>1,378,917</u>	<u>1,059,529</u>	<u>1,607,043</u>	<u>1,607,043</u>
Total	<u>\$ 8,829,924</u>	<u>\$ 8,535,730</u>	<u>\$ 8,794,653</u>	<u>\$ 9,064,294</u>	<u>\$ 9,675,234</u>	<u>\$ 11,796,226</u>	<u>\$ 10,550,438</u>

System Expenditures by Fund Source

State General Funds	\$505,015,473	\$ 517,129,660	\$ 499,794,790	\$ 516,849,270	\$ 547,840,510
Tuition	<u>145,847,451</u>	<u>158,956,971</u>	<u>183,924,771</u>	<u>198,630,691</u>	<u>167,940,121</u>
Subtotal	650,862,924	676,086,631	683,719,561	715,479,960	715,780,631
Contract and Local	<u>212,601,309</u>	<u>223,341,823</u>	<u>235,099,322</u>	<u>234,240,112</u>	<u>246,727,896</u>
Total	<u>\$863,464,233</u>	<u>\$ 899,428,454</u>	<u>\$ 918,818,883</u>	<u>\$ 949,720,073</u>	<u>\$ 962,508,527</u>

SBCTC Share of the
System Budget

1.02% 0.95% 0.96% 0.95% 1.01%

SBCTC Proposed 2006-07 Budget By Division

	Actual Expenses 2005-06	Proposed Budget 2006-07	Change	Notes
Administrative Services Division				
Staff	14.9	15.2	0.3	
Salaries	\$ 959,216	\$ 982,180	\$ 22,964	1
Benefits	276,478	283,248	6,770	
Goods & Services	1,073,858	2,245,501	1,171,643	2
Travel	112,861	96,450	(16,411)	3
Total	2,422,413	3,607,379	1,184,966	
Education Services Division				
Staff	49.2	50.2	1.0	
Salaries	\$ 2,780,554	\$ 2,979,831	\$ 199,277	4
Benefits	804,508	888,053	83,545	
Goods & Services	1,051,511	1,609,242	557,731	5
Travel	338,483	317,125	(21,358)	6
Total	4,975,056	5,794,251	819,195	
Financial Services Division				
Staff	25.2	26.3	1.1	
Salaries	\$ 1,439,889	\$ 1,566,970	\$ 127,081	7
Benefits	364,168	378,327	14,159	
Goods & Services	426,862	406,079	(20,783)	8
Travel	46,846	43,220	(3,626)	
Total	2,277,765	2,394,596	116,831	
Grand Totals				
Staff	89.3	91.7	2.4	
Expenditures/Budget	\$ 9,675,234	\$ 11,796,226	\$ 2,120,992	
Source of Funds for Budget:				
State Appropriations	\$ 6,201,362	\$ 5,806,996	\$ (394,366)	9
Capital Appropriation for Staffing	68,095	72,014	3,919	
Distance Ed Charges for Services	851,930	1,220,743	368,813	10
Private / Local Grants / Contracts	522,261	2,431,688	1,909,427	11
Federal Grants	863,054	890,344	27,290	
Interagency Contracts	1,141,531	1,346,141	204,610	12
Payroll System Charge	27,000	28,300	1,300	
TOTAL SOURCES OF FUNDS	\$ 9,675,234	\$ 11,796,226	\$ 2,120,992	

2006-07 Budget Notes

1. Increases for Exec Dir. salary; promotional increases; reduction for one-time retirement cash outs; cola increases; new FT facilities assistant starting in January
2. One-time costs for office move of \$1.2 million
3. Prior year actual reflects higher travel costs associated with executive search
4. New position funded from Customized Workforce program; prior year vacancies for extended periods; cola increases; new FT research position starting in January
5. Changes in contract programs
6. Completion of contract program with significant travel component
7. Shift of position from Ed. Division; promotion, cola increases; new FT research position starting in January
8. Funded increase in AFRS charges; excludes revolving fund charges and related funding
9. One-time funds for office move in prior year
10. Program growth; shift of funding for office move financing in prior year
11. Use of local funds for one-time office move costs; increases to WAOL development costs and distance learning programming; three new FT positions
12. Net of new and completed interagency agreements

2006-07 Office Budget (By Division and Major Function)
STAFF EFFORT (Full-Time Equivalents)

	Administrative Division	Education Division	Finance Division	Totals
Agency Administration				
• Board support, and pure administration of the SBCTC office and functions	3.1	0.4	2.4	5.8
Staff Support				
• Supporting/Assistant role within a single division (& agency-wide IT support)	3.8	8.9	3.0	15.7
Policy Development and Advocacy				
• Policy/Budget development and legislative advocacy/monitoring	4.2	5.2	5.2	14.6
Research and Data				
• Pure research or data mining to support research	0.1	3.1	4.4	7.6
Program Administration				
• Administers program(s)/functions within a division on behalf of the entire system	4.1	32.6	11.4	48.1
Facilities/M&O/Goods and Services/Other				
Total	15.2	50.2	26.3	91.7

2006-07 Office Budget (By Division and Major Function)**Split of Funds (\$)**

	Administrative Division	Education Division	Finance Division	Totals
Agency Administration				
• Board support, and pure administration of the SBCTC office and functions	\$288,317	\$44,304	\$194,271	\$526,893
Staff Support				
• Supporting/Assistant role within a single division (& agency-wide IT support)	\$236,782	\$522,429	\$173,865	\$933,077
Policy Development and Advocacy				
• Policy/Budget development and legislative advocacy/monitoring	\$489,821	\$533,571	\$464,185	\$1,487,578
Research and Data				
• Pure research or data mining to support research	\$6,431	\$306,579	\$354,314	\$667,324
Program Administration				
• Administers program(s)/functions within a division on behalf of the entire system	\$340,527	\$2,778,125	\$801,881	\$3,920,533
Facilities/M&O/Goods and Services/Other	\$2,245,501	\$1,609,242	\$406,079	\$4,260,822
Total	\$3,607,379	\$5,794,251	\$2,394,596	\$11,796,226

**2006-07 Office Budget (By Division and Major Function)
Split of Funds (%) w/o the Office Move**

	Health Division	Education Division	Finance Division	Totals
Agency Administration				
• Board support, and pure administration of the SBCTC office and functions	2.7%	0.4%	1.8%	5.0%
Staff Support				
• Supporting/Assistant role within a single division (& agency-wide IT support)	2.2%	5.0%	1.6%	8.8%
Policy Development and Advocacy				
• Policy/Budget development and legislative advocacy/monitoring	4.6%	5.1%	4.4%	14.1%
Research and Data				
• Pure research or data mining to support research	0.1%	2.9%	3.4%	6.3%
Program Administration				
• Administers program(s)/functions within a division on behalf of the entire system	3.2%	26.3%	7.6%	37.2%
Facilities/M&O/Goods and Services/Other	9.5%	15.3%	3.8%	28.6%
Total	22.4%	54.9%	22.7%	100.0%

	Health Division	Education Division	Finance Division	Total
Historical Division Splits				
2006-07 (without the Office Move)	22.4%	54.9%	22.7%	100.0%
2005-06	25.0%	51.4%	23.5%	100.0%
2004-05	19.3%	59.0%	21.7%	100.0%
2003-04	19.4%	59.0%	21.5%	100.0%
2002-03	16.5%	62.2%	21.3%	100.0%
2001-02	18.6%	61.4%	20.0%	100.0%

Summary of Total Office Move Budget

	Initial Estimate	Final Cost Estimate 9/8/2006	Actual Payment 9/8/2006
Tenant Improvements	\$350,000.00		
Initial (Proximity cards/Large Conference Room/Server Room HVAC/Excess Electrical/Cabinerty/Printer Sofits)		\$250,614.44	
Change Order #1 (White Noise/Ceiling Monuted Projectors & Screens/Power in Lobby)		\$48,181.59	
Relight Blinds		\$3,047.13	
		\$301,843.16	\$ -
GA Services	\$45,000.00		
Advertising		\$641.50	\$641.50
New Lease Phase 1 (10% of gross lease rental rate)		\$5,727.58	\$5,727.58
New Lease Phase 2 (40% of gross lease rental rate)		\$22,910.32	
New Lease Phase 3 (50% of gross lease rental rate)		\$28,637.90	
		\$57,917.30	\$6,369.08
Multimedia	\$83,450.00		
Lectern/Media Cart/Screen (PBX Supply)		\$6,408.32	
LCD Monitor/Keyboard/Mouse (I-Tech Inc)		\$1,400.20	
Presentation Carts (Ergo In Demand)		\$879.90	
Projector (Amazon)		\$1,416.54	
Media Center TV PC (HP)		\$2,699.96	
Plasma/LDC Monitors (Plasma House)		\$10,833.71	
Video Conf Equipment (Solutionz)		\$10,823.74	\$10,823.74
Conf Phones/Video Conf Equipment (Solutionz)		\$35,077.21	
Kiosk (Touch Source)		\$8,834.60	
		\$78,374.18	\$10,823.74
Server/Phone Room/Network Infrastructure	\$ 28,250.00		
Infrastructure Cabling (F060706 - NetVersant)		\$ 60,717.90	
		\$ 60,717.90	\$ -

	Initial Estimate	Final Cost Estimate 9/8/2006	Actual Payment 9/8/2006
Telephone System			
Verizon Phone System (F060717 - Verizon)	\$53,688.00	\$89,174.16	
		\$89,174.16	\$ -
Moving Charges			
500 boxes	\$16,750.00	\$1,353.60	\$1,353.60
1500 boxes (DOH)		\$1,500.00	
Olympic Moving (9 trucks, 33 men, 68 hours)		\$23,600.00	
Xerox Machines		\$665.00	
		\$27,118.60	\$1,353.60
Furnishings			
Initial office/cube/conf room order (F060704 - CI) & Project Manager (F060712 - CI)	\$545,000.00	\$475,823.48	
Task Chairs (F060707 - CI)		\$8,559.26	
Conference Room Chairs (F060714 - Creative Office)		\$35,597.48	
Extra Bookshelf in Resource Center (F060715 - CI)		\$472.37	
Custom Cabinets (CI)		\$5,000.00	
		\$525,452.59	\$ -
Signage/Business Cards/Letterhead/Supplies/etc.			
	\$23,000.00		
		\$23,000.00	\$ -
TOTAL	\$1,145,138.00	\$1,163,597.89	\$18,546.42
Contingency (10%)			
	\$112,400.00	\$18,459.89	
		\$93,940.11	\$ -

**State Board for Community and Technical Colleges
New Office Location Fact Sheet**

	Existing Location(s) (7th Ave. and Evergreen Plaza)	New Location (1300 Quince Street)
Basic Lease Elements		
Gross Square Feet	21,000	27,641
Lease Cost per Square Foot	\$14.20	\$16.90
Annual Lease Costs	\$298,200	\$467,133
Parking Stalls	86	94+
Internal Space Dedication		
Private Offices	35	32
Work Stations	48	63
Conference Rooms	4	8
Total Conf. Room Square Feet	1,478	2,869
Large Conference Room	957	2,016
Dedicted Bathroom Stalls	11	24
Break Rooms	1	2
Lunch Room	0	1
Technology		
ITV Connections	1	5
Phone/Computer Integration Stations	5	95
Server Racks	2	6

**REGULAR MEETING OF THE STATE BOARD
FOR
COMMUNITY AND TECHNICAL COLLEGES**

MINUTES OF MEETING

June 22, 2006

State Board Members

**Jim Garrison (Chair), Mt. Vernon
Jim Bricker, Coupeville
Reuven Carlyle, Seattle
Sharon Fairchild, Spokane
Tom Koeninger, Vancouver
Al Link, Silverdale
Erin Munding, Omak
Jane Nishita, Seattle
Lyle Quasim, Puyallup**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

A C T I O N I N D E X
June 22, 2006

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
	Adoption of Consent Agenda:	
----	- Approval of Minutes/May 4, 2006	1
06-06-12	- CIS Contract for Online Education Technologies	1
06-06-13	- Blackboard Contract for Washington Online	3
06-06-14	- AWB Contract for Business/Industry Training Needs	1
06-06-15	- WSLC & King Co. Labor Council Contracts for Labor Liaisons	1
06-06-16	- DOC Contract for Corrections Education	3-4
06-06-17	- Healthcare Institute Contract	1
06-06-18	- Gates Foundation Contract for Transition Math Project	1
06-06-19	Approval of 2006-07 WorkFirst & Federal Workforce Awards & Allocations	4
06-06-20	Approval of 2006-07 Adult Basic Education Awards & Allocations	4-5
06-06-21	Approval of 2007-09 Capital Budget Request	5
---	Election of State Board Chair for 2006-07	6-7

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
June 22, 2006
Walla Walla Community College**

The State Board held a work session on June 21, 2006, from 10:30 a.m. to 1:30 p.m. to discuss the following topics: 1) SBCTC System Direction and Data, 2) 2007-09 Operating Budget Request, and 3) SBCTC Ad Hoc Nominating Committee Report. A study session was also held on June 21, 2006, from 2:00 p.m. to 4:30 p.m. to discuss the following topics: 1) SBCTC Staff Workplan Update, 2) 2007-09 Capital Budget Request Recommendations, 3) 2006-07 WorkFirst & Federal Workforce Awards & Allocations Preview, and 4) Workforce Training & Education Coordinating Board Study. Both sessions were held at Walla Walla Community College (WWCC). No action was taken at either meeting.

State Board Members Present: Jim Garrison (Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Tom Koeninger, Al Link, Erin Munding

State Board Member Absent: Jane Nishita, Lyle Quasim

CALL TO ORDER

Chair Jim Garrison called the meeting to order at 8:15 a.m. and welcomed those present. He thanked Walla Walla Community College President Steve Van Ausdler for hosting the meeting as well as the reception and dinner with WWCC trustees and staff the previous evening.

ADOPTION OF CONSENT AGENDA

Chair Jim Garrison announced that Item C (Blackboard Contract for Washington Online) and Item F (Department of Corrections Contract for Corrections Education) would be moved from the consent agenda to the regular agenda to be considered later in the meeting.

MOTION: Moved by Tom Koeninger and seconded by Jim Bricker that the State Board adopt the consent agenda for its June 22, 2006 regular meeting as follows:

- a) Approval of May 4, 2006 State Board regular meeting minutes***
- b) Resolution 06-06-12 (ATTACHMENT #1) – CIS Contract for Online Education Technologies***
- c) Resolution 06-06-14 (ATTACHMENT #2) – AWB Contract for Business/Industry Training Needs***
- d) Resolution 06-06-15 (ATTACHMENT #3) – WSLC & King Co. Labor Council Contracts for Labor Liaisons***
- e) Resolution 06-06-17 (ATTACHMENT #4) – Healthcare Institute Contract***
- f) Resolution 06-06-18 (ATTACHMENT #5) – approval of Gates Foundation Contract for Transition Math Project***

MOTION CARRIED.

DIRECTOR'S REPORT

Executive Director Charlie Earl and members of the State Board staff reported as follows:

- **Washington Learns.** Mary Alice Grobins reported on the June 14 Steering Committee meeting, which included a public forum on investing in education. The Higher Education Advisory Committee will meet on June 28 to discuss the consultants' reports and identify major issues and again on August 22 to review and react to the Steering Committee's integrated draft report. An education summit meeting is scheduled for mid-November at which time the final report will be released.
- **Opportunity and High Demand Grants.** Chris Reykdal and Jim Crabbe reported on the status of the both RFP processes. Requests for Proposals have been issued and will be scored by the end of July.
- **Prosperity Partnership.** Charlie updated the Board on the June 16 Higher Education Working Group meeting. At that meeting, members heard from the president of Eastern Washington University and viewed the first draft of the Higher Education Working Group proposal.
- **CTC Applied Baccalaureate Projects.** Jan Yoshiwara reported on the June 20 Higher Education Coordinating Board Policy Committee meeting. At that meeting, the Committee recommended approval of the four community college applied baccalaureate pilots to the full Board for its consideration in July. She summarized questions and concerns raised at the meeting regarding accreditation and governance issues.
- **Center for Information Services Rehosting Project.** Charlie reported on the progress of the CIS rehosting project, noting that significant work has been accomplished by CIS and Hewlett-Packard leadership. Mary Alice Grobins provided background information on a request made by CIS at the May Information Services Board meeting involving an increase in delegated authority. ISB chose to defer consideration of the request until its next meeting on July 13.
- **Presidential Appointments.** Charlie announced that Lee Lambert has been appointed permanent president of Shoreline Community College and that Gerald Pumphrey will replace Ken Minnaert as president of South Puget Sound Community College effective August 1. Charlie also reported on the status of presidential searches at Clover Park Technical College and Everett Community College.
- **Bridges to Opportunity Project.** Charlie reported that he will attend the summer meeting of the Ford Foundation Bridges to Opportunity Initiative to be held June 27-29 in Cincinnati, Ohio. He thanked Tom Koenninger and Reuven Carlyle for meeting with Ford Foundation Program Officer Cyrus Driver, who was very impressed with the Board's understanding of the issues.

BOARD MEMBER NOTES

- Tom Koenninger reported on a recent meeting he and Reuven Carlyle attended with Cyrus Driver of the Ford Foundation Bridges to Opportunity Project and thanked

Reuven for his participation. Tom also reported on the July 8 WSU-Vancouver Proportionality Agreement signing ceremony, Clark College's commencement ceremony, South Puget Sound Community College President Ken Minnaert's retirement party on June 17, and the May 18-20 TACTC Continuing Education Conference.

HOST COLLEGE PRESENTATION

Walla Walla Community College President Steve VanAusdle welcomed State Board members and staff to the campus. He provided a brief overview of the college and discussed its significant role in the region's economic and community development. He thanked the State Board for its strong advocacy on behalf of the community and technical college system. The Board viewed a multi-media presentation showcasing the diversity of WWCC students, faculty, staff and programs. Dr. VanAusdle then introduced Bill Storms, Director of Information Technology; Clint Gabbard, Vice President of Student Services; and Kristi Baker, Coordinator of Advising. They gave a presentation on the Educational Plans Module, an innovative online advising program designed to significantly increase student access to accurate, timely, and easy to find advising information. The program is also designed to significantly improve faculty, staff, and counselor aptitude for utilizing technology to provide instructional and student services support to both traditional and distance students. The Educational Plans online advising tool can provide students with direct "anytime" access to useful information to guide their decisions related to planning and progress.

BLACKBOARD CONTRACT FOR WASHINGTON ONLINE (Resolution 06-06-13)

This item was moved from the consent calendar at the request of Board member Reuven Carlyle. He expressed concern due to feedback from individual colleges regarding Blackboard's licensing renewal costs and hosting fees. He urged staff to continue to analyze and communicate clearly to the vendor that service levels must be examined. Reuven asked that his concerns be noted for the record and indicated he will have difficulty supporting future contracts with Blackboard unless these issues are addressed and resolved.

MOTION: Moved by Tom Koenninger and seconded by Erin Munding that the State Board adopt Resolution 06-06-13 (ATTACHMENT #6) approving the contract renewal with Blackboard to support online courses through the Washington Online consortium for 2006-07.

MOTION CARRIED.

2006-07 CORRECTIONS EDUCATION CONTRACT (Resolution 06-06-16)

This item was moved from the consent agenda at the request of Board member Tom Koenninger. He asked staff if there were any difficulties negotiating this year's contract. Jan Yoshiwara

replied that negotiations went very smoothly and quickly and that the working relationship with the Department of Corrections has improved significantly.

MOTION: Moved by Erin Mundinger and seconded by Sharon Fairchild that the State Board adopt Resolution 06-06-16 (ATTACHMENT #7) approving the updated contract with the Department of Corrections for the delivery of adult correctional education services for 2006-07.

MOTION CARRIED.

2006-07 WORKFIRST & FEDERAL WORKFORCE AWARDS & ALLOCATIONS (Resolution 06-06-19)

Chair Jim Garrison remarked that the Board had an opportunity to preview and discuss the proposed allocations and related background information at its study session the previous day.

Jim Crabbe of the State Board Staff reported that the State Board awards state and federal workforce training funds to the community and technical colleges to support programs operated for entry-level training, skills upgrade, or retraining for the state's workforce. The colleges fund workforce education programs in multiple ways, including the use of general enrollment funding and state/federal targeted funding. Jim described federal targeted funding totaling approximately \$36 million and noted that the aggregate of all workforce education programming approaches \$260 annually.

Jim summarized the recommended funding by program as follows: WorkFirst (\$22,191,600), Carl D. Perkins Vocational and Applied Technology Act (\$11,912,798), and Tech Prep (\$2,038,374).

MOTION: Moved by Al Link and seconded by Erin Mundinger that the State Board adopt Resolution 06-06-19 (ATTACHMENT #8) delegating authority to the executive director to award 2006-07 WorkFirst and federal workforce funds as described in the resolution and attachments.

MOTION CARRIED.

2006-07 ADULT BASIC EDUCATION AWARDS & ALLOCATIONS (Resolution 06-06-20)

Chair Jim Garrison remarked that the Board had an opportunity to preview and discuss the proposed awards, allocations, and related background information at its May 2006 meeting.

Israel Mendoza of the State Board staff presented the proposed Adult Basic Education (ABE) funding package for 2006-07 totaling \$10,844,736. While federal funds to Washington State declined slightly, the package represents nearly the same level of funding for the system, with a total decrease of \$91,854. The recommended distribution continues funding to existing

providers with changes as outlined in the Board's agenda materials. Israel noted that it also includes state leadership dollars to support system activities such as incentive funding for providers that meet or exceed their performance targets for the current year, and professional development for ABE administrators and teachers to increase access and improve student outcomes.

MOTION: Moved by Jim Bricker and seconded by Tom Koenninger that the State Board adopt Resolution 06-06-20 (ATTACHMENT #9) approving the 2006-07 Adult and Family Literacy Awards and delegating authority to the executive director to allocate funds as described in the resolution and attachments.

MOTION CARRIED.

2007-09 CAPITAL BUDGET REQUEST (Resolution 06-06-21)

Chair Jim Garrison remarked that the Board previewed and discussed the proposed request and related background information at its study session the previous day.

Tom Henderson of the State Board staff presented the proposed 2007-09 capital budget request totaling \$520 million, compared to a 2005-07 request level of \$470 million. The request reflects the system's most pressing capital needs and aligns with the colleges' strategic and master plans. The request includes projects ranging from roof replacements and renovations to new projects to meet growing enrollment demand.

Tom summarized the fiscal environment, the 2007-09 capital budget request, the total capital need and sizing of the budget, the 2005-15 Governor's Ten-Year Plan, and alternatively-financed projects. Board member Al Link complimented Tom on his excellent presentation at the Capital Budget Task Force meeting.

MOTION: Moved by Tom Koenninger and seconded by Erin Munding that the State Board adopt Resolution 06-06-21 (ATTACHMENT #10) approving the 2007-09 capital budget request as described in the resolution and attachments.

MOTION CARRIED.

STUDENT ATHLETE OPERATING FEE WAIVER (Resolution 06-06-22)

Deborah Frazier of the State Board staff presented for the Board's consideration a request from the Northwest Athletic Association of Community Colleges (NWAACC) to authorize community college boards of trustees to institute an operating fee waiver for grant-in-aid eligible student athletes, as defined by the Official Code Book of NWAACC. At its May 2006 meeting, the Board heard a presentation from Centralia Community College President Jim Walton who represented the members of the NWAACC.

The proposed fee waiver would allow participating community colleges to waive up to 25 percent of the State Board established resident 15-credit student tuition and fee rate effective beginning fall quarter of the 2007-08 academic year. The operating fee waiver will be available to grant-in-aid-eligible resident and non-resident student athletes. If a community college board of trustees has adopted a full or partial waiver of the non-resident tuition differential, the student athlete waiver will be in addition to the college's non-resident student tuition waiver policy.

If authorized by the State Board, the 24 NWAACC colleges would have the option to implement the new waiver beginning fall quarter of the 2007-08 academic year, following adoption of the waiver by each community college's board of trustees.

Walla Walla Community College President Steve VanAusdle expressed his full support for the proposal and encouraged the Board to approve the waiver. He noted that the presidents and trustees associations have also approved the proposal.

At the previous day's study session, several Board members voiced concerns that waiver policies for athletes should be consistent with the larger system direction. Given the concerns expressed, a recommendation was made to postpone action on this item to allow time to share these concerns with the presidents.

MOTION: Moved by Jim Bricker and seconded by Erin Munding that the State Board defer action on the proposed student athlete operating fee waiver based on the State Board established resident 15 credit student tuition and fee rate until its September 13-14, 2006 meeting.

VOTE: yes – Jim Garrison, Reuven Carlyle, Jim Bricker, Al Link, Erin Munding, Sharon Fairchild

no – Tom Koenninger

MOTION CARRIED.

ELECTION OF STATE BOARD CHAIR FOR 2006-07

Chair Jim Garrison reported as follows:

- **Trustees' Association Report.** TACTC President Jim Robinson reported on the May 18-20 annual Continuing Education Conference attended by trustees representing 17 colleges. Keynote speakers included former Senator Betti Sheldon; Ann Daley, Washington Learns Executive Director; and Noah Brown, ACCT President. Jim thanked Charlie Earl, Jim Garrison, Erin Munding, and Tom Koenninger for their participation.
- **Election of State Board Chair and Vice Chair for 2006-07.** Reuven Carlyle reported on the work and recommendations of the 2006 Ad Hoc Nominating Committee, whose members also include Jane Nishita and Sharon Fairchild. The Nominating Committee looked at three central issues: nominations for 2006-07 Board leadership (chair and vice chair positions), structural issues for Board leadership, and Board accountability. The

Committee undertook an extensive process to get feedback from individual Board members for leadership positions. In accordance with current bylaws, chair and vice chair elections are to be held in June of each year. In the absence of the chair, his or her duties will be assumed by the vice chair who acts as the chair pro tempore. The vice chair serves as the successor to the chair. The Committee recommends that Jim Garrison be nominated for the chair position and that Erin Munding be nominated for the vice chair position, both for one-year terms.

MOTION: Moved by Reuven Carlyle and seconded by Jim Bricker that the State Board elect Jim Garrison as its chair for 2006-07 and Erin Munding as its vice chair for 2006-07.

MOTION CARRIED.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of June 22, 2006, at 10:30 a.m. The next regular meeting of the State Board will be held September 13-14, 2006, at Whatcom Community College in Bellingham.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-12

A resolution awarding \$306,886 of local funds to the Center for Information Services (CIS).

WHEREAS, the State Board is entering into a contract with the CIS to support collaborative online education technologies.

NOW, THEREFORE, BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign a contract with the Center for Information Services that totals \$306,886; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to award local funds consistent with board policy and state law; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed award outlined in Appendix A if the anticipated program funding changes due to changes in college participation in WashingtonOnline Virtual Campus; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to spend carryover funds and grant final spending authority to the CIS in a manner consistent with this resolution.

APPROVED AND ADOPTED June 22, 2006.



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-14

A resolution to execute a contract with the Association of Washington Business to follow up with business and industry groups to link their training needs to the colleges.

WHEREAS the two-year college system is working to more strategically align workforce education with economic development and key industries throughout the state; and


WHEREAS the goals for last year's contract have been achieved; and

WHEREAS to build on the success begun last year, four goals have been identified;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed work to be performed by the Association of Washington Business.

BE IT FURTHER RESOLVED that the State Board delegate authority for the execution of the contract with the Association of Washington Business to Charles N. Earl, Executive Director.

APPROVED AND ADOPTED on June 22, 2006.



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-15

A resolution to execute contracts with the King County Labor Council and the Washington State Labor Council to foster and facilitate partnerships between organized labor, the state's community and technical colleges, and the SBCTC.

WHEREAS the two-year college system is working to more strategically strengthen workforce education and training programs throughout the state; and

WHEREAS active labor participation on program advisory committees and the ability of educators to understand labor issues are key to workforce education and training programs; and

WHEREAS the King County Labor Council and the Washington State Labor Council have agreed to directly support colleges and the college system in facilitating partnerships with labor;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed work to be performed by the King County Labor Council and the Washington State Labor Council.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges delegates authority for the execution of the contract with King County Labor Council and the Washington State Labor Council to Charles N. Earl, Executive Director.

APPROVED AND ADOPTED on June 22, 2006.


Jim Garrison, Chair

ATTEST:


Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-17


A resolution to execute a contract with the successful bidder to provide strategic statewide partnerships with health care providers or facilities to address the health workforce shortage.

WHEREAS the two-year college system is working to increase the capacity of community and technical colleges to educate students enrolled in health professions programs, improve retention of health care workers, improve knowledge of the health industry workforce, and increase the number of youth and diverse populations in the health workforce;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed work to be performed by the successful bidder.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges delegates authority for the execution of the contract with the successful bidder to Charles N. Earl, Executive Director.

APPROVED AND ADOPTED on June 22, 2006.


Jim Garrison, Chair

ATTEST:


Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-18

A resolution to execute a contract with the Bill & Melinda Gates Foundation for Phase II of the Transition Math Project.

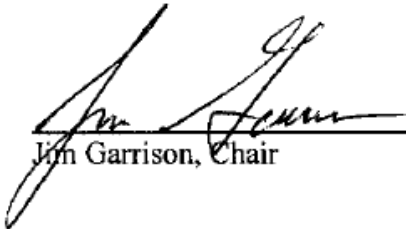
WHEREAS the two-year college system is working to more strategically align math entrance expectations, standards, and curriculum with high schools and universities through this project; and

WHEREAS the Gates Foundation and the Legislature provided funding for Phase I and are continuing to provide funding for Phase II of this project; and

WHEREAS Phase I has developed College Readiness Standards in mathematics and specific project goals and outcomes have been identified for implementing these standards in Phase II of the project;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the contract with the Bill & Melinda Gates Foundation to support Phase II of the Transition Math Project.

APPROVED AND ADOPTED on June 22, 2006.


Jim Garrison, Chair

ATTEST:


Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-13

A resolution awarding \$261,110 of state funds to Blackboard.

WHEREAS, the State Board has an existing contract with Blackboard to support online courses through the WashingtonOnline consortium,

NOW THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to renew a contract with Blackboard that totals \$261,110 for one year; and

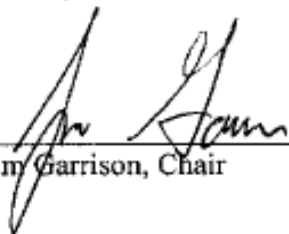
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to award funds consistent with board policy and state law; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed award; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to spend funds in a manner consistent with this resolution.

APPROVED AND ADOPTED on June 22, 2006.



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-16

A resolution awarding \$12,805,510 of state funds to the community colleges for the delivery of corrections education.

WHEREAS the State Board is entering into a contract with the Department of Corrections for the community and technical college system to provide education and training to state corrections institutions.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign a contract with the Department of Corrections that totals \$12,805,510.

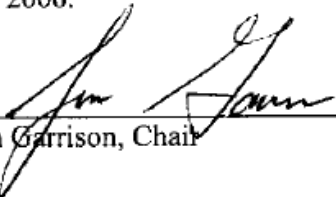
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to award state corrections education funds to the individual college districts consistent with board policy and state law, and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to modify the contract with the Department of Corrections as necessary and make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action, and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform account and reporting requirements, and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with this resolution.

APPROVED AND ADOPTED June 22, 2006.



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-19

A resolution allocating and awarding \$22,191,600 of federal WorkFirst training funds to providers, including, community and technical colleges, private vocational colleges, and community based organizations, \$11,912,798 of Carl D. Perkins federal funds to the community and technical colleges, and \$2,038,374 of Tech Prep federal funds to the community and technical colleges.

WHEREAS the State Board has the authority to award federal WorkFirst, Carl D. Perkins, and Tech Prep training funds; and

WHEREAS the individual providers will fulfill the application requirements set forth in the State Board WorkFirst Block Grant Plan, Carl D. Perkins application, and Tech Prep application; and

WHEREAS each WorkFirst Block Grant Plan, Tech Prep application, and Carl D. Perkins application will go through state level review process and be recommended to the State Board for funding;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges award and allocate a total of \$36,142,772, as detailed in Attachments One and Two consisting of:

1. \$22,191,600 for WorkFirst programs to providers, as detailed in Attachment One, consisting of:
 - a) \$5,935,400 for July 1 – September 30, 2006; and
 - b) \$16,799,686 for October 1, 2006 – June 30, 2007; and
2. \$2,038,374 for Tech Prep providers as detailed in Attachment Two; and
3. \$11,912,798 for Carl D. Perkins as detailed in Attachment Two.

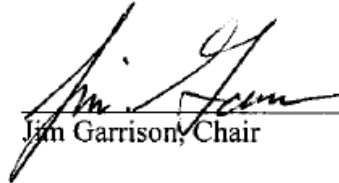
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to award and allocate WorkFirst, Carl D. Perkins, and Tech Prep funds consistent with board policy and state law when the annual allocation is decided; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed awards outlined in Attachments One and Two due to state or federal legislative action; and

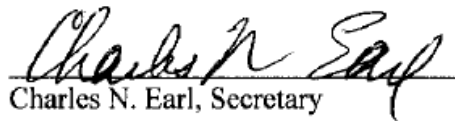
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to grant final spending authority to the providers consistent with the state plan for WorkFirst, Carl D. Perkins, and Tech Prep training funds, and the terms of this resolution.

APPROVED AND ADOPTED June 22, 2006.



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

FY 06 WORKFIRST AWARDS

Provider	Funding Level
Bates	\$427,945
Bellevue	\$138,430
Bellingham	\$65,927
Big Bend	\$185,531
Cascadia	\$33,782
Centralia	\$147,148
Clark	\$166,072
Clover Park	\$250,202
Columbia Basin	\$117,697
Edmonds	\$212,606
Everett	\$305,228
Grays Harbor	\$103,035
Green River	\$121,741
Highline	\$187,744
Lake Washington	\$111,348
Lower Columbia	\$174,389
Olympic	\$128,288
Peninsula	\$152,290
Pierce District	\$126,517
Renton	\$238,057
Seattle District	\$443,911
Shoreline	\$144,396
Skagit Valley	\$80,537
South Puget Sound	\$126,910
Spokane District	\$510,487
Tacoma	\$227,791
Walla Walla	\$143,908
Wenatchee Valley	\$96,246
Whatcom	\$91,257
Yakima Valley	\$165,434
SBCTC	\$510,546
Total Award	\$5,935,400

SBCTC includes funding for private career schools, community based organizations, and SBCTC administration.

The funding level reflects what is available for the period of July 1, 2005 to September 30, 2005.

FY07 CARL PERKINS AND TECH PREP AWARDS

<u>PERKINS ACT OF 1998</u>		
Provider	Carl Perkins	Tech Prep
Bates	\$348,466	\$0
Bellevue	\$240,425	\$106,773
Bellingham	\$356,732	\$79,427
Big Bend	\$192,182	\$82,010
Cascadia	\$0	\$0
Centralia	\$220,103	\$76,761
Clark	\$526,710	\$89,981
Clover Park	\$471,982	\$0
Columbia Basin	\$370,104	\$83,302
Edmonds	\$318,542	\$75,744
Everett	\$363,676	\$90,613
Grays Harbor	\$249,263	\$79,922
Green River	\$228,057	\$106,059
Highline	\$295,758	\$0
Lake Washington	\$235,279	\$0
Lower Columbia	\$287,309	\$87,013
Olympic	\$315,094	\$80,169
Peninsula	\$279,315	\$81,818
Pierce District	\$350,222	\$114,358
Renton	\$413,582	\$0
Seattle District	\$775,391	\$174,493
Shoreline	\$240,642	\$0
Skagit Valley	\$348,662	\$99,820
South Puget Sound	\$206,575	\$110,539
Spokane District	\$1,066,277	\$78,960
Tacoma	\$433,112	\$0
Walla Walla	\$467,154	\$75,909
Wenatchee Valley	\$361,933	\$83,989
Whatcom	\$116,185	\$0
Yakima Valley	\$692,904	\$78,795
SBCTC	\$1,141,162	\$101,919
Total Award	\$11,912,798	\$2,038,374

The amount available on the SBCTC line will be used for programs, special projects, and administration. Funds will be awarded based upon RFPs, applications, etc. 6/2/2006

STATE of WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-06-20

A resolution awarding \$10,844,736 of federal and state adult and family literacy funds. *(Please be advised that the Board has approved \$1,484,460 of these funds - Volunteer Literacy, English Language Civics and Family Literacy - at the April meeting. These funds are used to support adult and family literacy programs and are shown as part of the funding in Tab 4, Attachment Three, April 2006 State Board meeting agenda.)*

WHEREAS, the State Board has the authority to award state and federal adult and family literacy funds; and

WHEREAS, individual applicants have fulfilled the requirements set forth in the unified Requests for Proposals; and

WHEREAS, each application has gone through a state level review process and has been recommended to the State Board for funding; and

NOW THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges awards a total of \$10,844,736 of federal and state funds consisting of:

- A. \$7,359,126 for Federal Basic Grants
- B. \$436,223 for Volunteer Literacy Grants
- C. \$2,089,418 for English Language Civics Grants
- D. \$707,080 for Family Literacy Grants
- E. \$252,889 for Youth Offender Grants

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to award adult and family literacy funds consistent with board policy and state law, and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed awards outlined in Attachment One if the anticipated program funding changes due to state or federal action, and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements, and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with the State Plan for Adult and Family Literacy, the terms of the Requests for Proposals, and this resolution.

APPROVED AND ADOPTED June 22, 2006.



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Office of Adult Basic Education - FY 07 Grant Awards

Region and Provider	Basic Grant	Volunteer Literacy	EL Civics	Family Literacy	Youth Offender	Total
Clallam, Jefferson Peninsula College	\$90,750	\$14,277	\$18,688	\$28,981	\$0	\$152,696
Grays Harbor, Pacific Grays Harbor College	\$111,758	\$14,277	\$12,074	\$28,981	\$0	\$167,090
Kitsap, Mason Literacy Council of Kitsap	\$55,604	\$17,310	\$0	\$0	\$0	\$72,914
Mason County Literacy	\$24,779	\$16,415	\$5,026	\$28,981	\$0	\$75,200
Olympic College	\$84,215	\$0	\$18,028	\$0	\$0	\$102,243
Region Total	\$164,598	\$33,725	\$23,054	\$28,981	\$0	\$250,357
Skagit, San Juan, Island Skagit Valley College	\$137,918	\$0	\$33,865	\$0	\$0	\$171,783
Skagit Valley Lit/Skagit Valley CAA	\$0	\$14,277	\$0	\$0	\$0	\$14,277
Region Total	\$137,918	\$14,277	\$33,865	\$0	\$0	\$186,060
Snohomish Edmonds Community College	\$272,753	\$0	\$65,687	\$28,981	\$0	\$367,421
Everett Community College	\$203,267	\$16,474	\$58,170	\$0	\$0	\$277,911
Region Total	\$476,020	\$16,474	\$123,857	\$28,981	\$0	\$645,332
King <i>King Proper</i> Literacy Source	\$112,609	\$42,832	\$68,523	\$0	\$0	\$223,964
North Seattle Community C.	\$114,465	\$0	\$72,805	\$28,981	\$0	\$216,251
Refugee Women's Alliance	\$0	\$0	\$0	\$28,981	\$0	\$28,981
Seattle Central Community C.	\$297,465	\$21,189	\$67,667	\$0	\$0	\$386,321
Seattle Vocational Institute	\$95,992	\$0	\$0	\$0	\$0	\$95,992
St. James ESL Program	\$20,707	\$21,416	\$64,240	\$0	\$0	\$106,363
South Seattle Community C.	\$188,626	\$0	\$62,442	\$28,981	\$0	\$280,049
Shoreline Community College	\$208,873	\$0	\$42,985	\$0	\$0	\$251,858
Region Total	\$1,038,737	\$85,437	\$378,662	\$86,943	\$0	\$1,589,779
<i>King East</i> Bellevue Community College	\$77,329	\$14,277	\$24,295	\$0	\$0	\$115,901
Cascadia Community College	\$40,462	\$0	\$54,443	\$0	\$0	\$94,905
Hopelink/Eastside Literacy Council	\$45,063	\$14,277	\$24,295	\$0	\$0	\$83,635
Lake Washington Technical C.	\$116,672	\$0	\$24,295	\$28,981	\$0	\$169,948
Region Total	\$279,526	\$28,554	\$127,328	\$28,981	\$0	\$464,389
<i>King South</i> Green River Community College	\$174,088	\$0	\$77,600	\$0	\$0	\$251,688
Highline Community College	\$183,201	\$16,922	\$0	\$28,981	\$0	\$229,104
Renton Technical College	\$241,531	\$0	\$157,551	\$28,981	\$0	\$428,063
Region Total	\$598,820	\$16,922	\$235,151	\$57,962	\$0	\$908,855
Pierce Bates Technical College	\$94,759	\$0	\$14,494	\$28,981	\$0	\$138,234
Clover Park Technical College	\$92,367	\$0	\$28,982	\$28,981	\$0	\$150,330
Pierce - Puyallup	\$23,235	\$0	\$14,494	\$0	\$0	\$37,729
Pierce - Ft. Steilacoom	\$157,479	\$0	\$28,983	\$0	\$0	\$186,462
Tacoma Community College	\$175,573	\$14,277	\$28,983	\$28,981	\$0	\$247,814
Tacoma Community House	\$85,756	\$17,907	\$28,983	\$28,981	\$0	\$161,627
Tacoma Rescue Mission	\$23,235	\$0	\$0	\$0	\$0	\$23,235
Region Total	\$652,404	\$32,184	\$144,919	\$115,924	\$0	\$945,431
Lewis and part of Thurston Centralia College	\$135,526	\$14,277	\$32,404	\$28,981	\$0	\$211,188
Cowlitz, Wahkiakum Lower Columbia College	\$94,100	\$14,277	\$17,887	\$28,981	\$0	\$155,245
Clark, Skamania, Klickitat Clark College	\$253,282	\$14,277	\$102,201	\$0	\$0	\$369,760

Resolution 06-06-20
Appendix A, Page 2

Region and Provider	Basic Grant	Volunteer Literacy	EL Civics	Family Literacy	Youth Offender	Total
Chelan, Douglas, Okanogan						
Wenatchee Valley College	\$190,123	\$0	\$42,345	\$0	\$0	\$232,468
Wenatchee Valley Literacy	\$0	\$14,277	\$0	\$0	\$0	\$14,277
Region Total	\$190,123	\$14,277	\$42,345	\$0	\$0	\$246,745
Kittitas, Yakima						
Yakima Valley Community C.	\$358,771	\$29,199	\$136,221	\$0	\$0	\$524,191
Ferry, Pend Orielle, Spokane, Stevens, Whitman and part of Lincoln						
C.C. of Spokane	\$471,288	\$0	\$96,896	\$28,981	\$0	\$597,165
NE WA Rural Resources	\$37,462	\$14,277	\$0	\$0	\$0	\$65,665
Region Total	\$508,750	\$14,277	\$96,896	\$28,981	\$0	\$662,830
Adams, Grant, and part of Lincoln						
Big Bend Community College	\$155,836	\$14,277	\$33,092	\$28,981	\$0	\$232,186
Benton, Franklin						
Columbia Basin College	\$241,737	\$14,277	\$119,688	\$0	\$0	\$375,702
Asotin, Columbia, Garfield, Walla Walla						
Blue Mountain Action Council	\$0	\$16,617	\$0	\$0	\$0	\$16,617
Walla Walla Community C.	\$171,215	\$0	\$52,219	\$28,981	\$0	\$252,415
Lewis-Clark Valley Literacy	\$0	\$14,277	\$0	\$0	\$0	\$14,277
Region Total	\$171,215	\$30,894	\$52,219	\$28,981	\$0	\$283,309
Whatcom						
Bellingham Technical College	\$56,378	\$0	\$7,146	\$0	\$0	\$63,524
Northwest Indian College	\$47,095	\$0	\$0	\$0	\$0	\$47,095
Whatcom Community College	\$90,122	\$0	\$21,958	\$28,981	\$0	\$141,061
Region Total	\$193,595	\$0	\$29,104	\$28,981	\$0	\$251,680
Thurston						
CIELO	\$0	\$0	\$38,661	\$0	\$0	\$38,661
Mason County Literacy	\$24,779	\$16,415	\$5,026	\$0	\$0	\$46,219
South Puget Sound C.C.	\$159,239	\$0	\$0	\$0	\$0	\$159,239
Region Total	\$184,018	\$16,415	\$43,687	\$0	\$0	\$244,119
SBCTC ¹	\$1,321,642	\$3,650	\$286,077	\$127,460	\$252,889	\$1,977,792
GRAND TOTAL	\$7,359,126	\$436,223	\$2,089,418	\$707,080	\$252,889	\$10,844,736

¹ These funds will be held at SBCTC and will be used for programs, leadership and administration. Funds will be awarded based upon RFP, application, special projects and contracts.

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

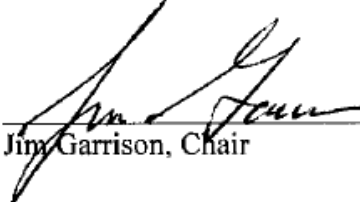
RESOLUTION 06-06-21

A resolution relating to the 2007-09 capital budget request.

BE IT RESOLVED that the State Board for Community and Technical Colleges hereby approves the submittal to the Office of Financial Management and the Legislature of the 2007-09 biennial capital appropriations request for the community and technical college system as shown in Attachment Four; together with the two Alternatively Financed projects shown in Attachment Five.

PROVIDED that the estimated costs therein may vary in the final submittal.

APPROVED AND ADOPTED on June 22, 2006



Jim Garrison, Chair

ATTEST:



Charles N. Earl, Secretary

State Board for Community and Technical Colleges
2007-09 Capital Budget Request

Priority	Category	Project No.	College	Description	SBCTC		2009-11 Pipeline	2011-13 Pipeline
					2007-09 Request	Cumulative Request		
1	Minor Works - Preservation	08-1-001	Statewide	Emergency Repairs and Improvements	\$ 16,000,000	\$ 16,000,000	\$ 16,000,000	\$ 17,000,000
2	Roof Repairs "A"	08-1-010	Statewide	Roof Repairs	\$ 6,675,610	\$ 22,675,610	\$ 6,000,000	\$ 6,000,000
3	Facility Repairs "A"	08-1-050	Statewide	Facility Repairs	\$ 21,242,743	\$ 43,918,353	\$ 20,000,000	\$ 20,000,000
4	Site Repairs "A"	08-1-090	Statewide	Site Repairs	\$ 2,091,696	\$ 46,010,039	\$ 4,000,000	\$ 4,000,000
5	Infrastructure	06-1-502	Seattle Central	Bulkhead, Pier and Harbor Dredging	\$ 1,689,000	\$ 47,699,039	\$ 0	\$ 0
6	Matching Fund Projects	08-2-413	Shoreline	Automotive Building	\$ 1,000,000	\$ 48,699,039	\$ 0	\$ 0
7	Matching Fund Projects	08-2-414	Centralia	Health Education	\$ 1,000,000	\$ 49,699,039	\$ 0	\$ 0
8	Matching Fund Projects	08-2-415	Spokane Falls	ICN Building Renovation	\$ 941,000	\$ 50,630,039	\$ 0	\$ 0
9	Matching Fund Projects	08-2-416	Grays Harbor	Childcare Replacement	\$ 1,000,000	\$ 51,630,039	\$ 0	\$ 0
10	Matching Fund Projects	08-2-417	Clark	Child and Family Studies	\$ 1,000,000	\$ 52,630,039	\$ 0	\$ 0
11	Matching Fund Projects	08-2-418	Tacoma	Early Childhood Education	\$ 1,000,000	\$ 53,630,039	\$ 0	\$ 0
12	Matching Fund Projects	08-2-419	Walla Walla	Instruction and Student Development	\$ 1,000,000	\$ 54,630,039	\$ 0	\$ 0
13	Minor Works - Program	08-2-130	Statewide	Minor Improvements - Program Related	\$ 20,000,019	\$ 74,630,058	\$ 20,000,000	\$ 20,000,000
14	Replacements	04-1-209	Skagit Valley	Science Replacement	\$ 28,068,200	\$ 102,698,258	\$ 0	\$ 0
15	Replacements	04-2-850	Centralia	Science Replacement	\$ 37,889,297	\$ 169,303,597	\$ 0	\$ 0
16	Replacements	06-1-204	Olympic College	Replace Humanities Building	\$ 2,744,000	\$ 172,047,597	\$ 25,104,027	\$ 25,104,027
17	Replacements	06-1-205	Green River	Humanities and Classroom Building	\$ 2,549,000	\$ 174,596,597	\$ 23,734,000	\$ 23,734,000
18	Replacements	08-1-216	Seattle Central	Wood Construction	\$ 2,644,000	\$ 177,240,597	\$ 20,496,496	\$ 20,496,496
19	Replacements	08-1-217	CBC	Career and Tech Ed Facility	\$ 1,802,000	\$ 179,042,597	\$ 33,938,000	\$ 33,938,000
20	Replacements	08-1-218	Peninsula	Business and Humanities	\$ 2,300,000	\$ 181,342,597	\$ 30,391,000	\$ 30,391,000
21	Replacements	08-1-219	Spokane Falls	Chem & Life Sciences	\$ 2,520,000	\$ 183,862,597	\$ 27,044,000	\$ 27,044,000
22	Replacements	08-1-220	Spokane	Technical Education Bldg	\$ 2,363,000	\$ 186,225,597	\$ 2,989,000	\$ 2,989,000
23	Replacements	08-1-221	Everett	Index Hall Replacement	\$ 2,600,000	\$ 188,825,597	\$ 2,562,000	\$ 2,562,000
24	Replacements	08-1-222	Green River	Trades and Industry Complex	\$ 138,000	\$ 188,963,597	\$ 28,065,000	\$ 28,065,000
25	Replacements	08-1-223	Bellingham	Instructional/LRC	\$ 1,624,452	\$ 190,588,049	\$ 0	\$ 0
26	Replacements	08-1-224	Skagit Valley	Academics/Student Support	\$ 136,000	\$ 190,724,049	\$ 0	\$ 0
27	Replacements	08-1-225	Lower Columbia	Science Replacement	\$ 2,500,000	\$ 193,224,049	\$ 3,108,000	\$ 3,108,000
28	Replacements	08-1-226	Grays Harbor	Science Replacement	\$ 276,000	\$ 193,500,049	\$ 2,000,000	\$ 2,000,000
29	Renovation	06-1-313	Green River	Physical Education Renovation	\$ 3,818,000	\$ 197,318,049	\$ 0	\$ 0
30	Renovation	06-1-326	Pierce Ft Steilacoom	Physical Education Renovation	\$ 14,601,736	\$ 211,919,785	\$ 0	\$ 0
31	Renovation	08-1-314	Seattle Central	Cascade Core	\$ 18,284,260	\$ 230,204,045	\$ 10,001,169	\$ 10,001,169
32	Renovation	08-1-315	CBC	Business Building	\$ 5,020,000	\$ 235,224,045	\$ 0	\$ 0
33	Renovation	08-1-316	SPSCC	Building 22 Renovation	\$ 10,359,000	\$ 245,583,045	\$ 0	\$ 0
34	Renovation	08-1-317	Yakima	Brown Dental Clinic	\$ 5,675,433	\$ 251,258,478	\$ 0	\$ 0
35	Renovation	08-1-318	Edmonds	Meadowdale Hall	\$ 9,256,489	\$ 260,514,967	\$ 0	\$ 0
36	Renovation	08-1-319	Spokane	Vacated Building 7	\$ 1,009,000	\$ 261,523,967	\$ 9,331,414	\$ 9,331,414
37	Renovation	08-1-320	Spokane Falls	Music Building 15	\$ 1,142,000	\$ 262,665,967	\$ 13,094,000	\$ 13,094,000
38	Renovation	08-1-321	Pierce Ft Steilacoom	Cascade Core	\$ 2,241,750	\$ 264,907,717	\$ 22,353,290	\$ 22,353,290
39	Major Pradesign	08-2-701	Tacoma	Health Sciences Center	\$ 255,000	\$ 265,162,717	\$ 3,122,000	\$ 3,122,000
40	Major Pradesign	08-2-702	Bellevue	Health Sciences Building	\$ 144,000	\$ 265,306,717	\$ 0	\$ 0
41	Major Pradesign	08-2-703	Bates	Communication & Technology	\$ 173,000	\$ 265,479,717	\$ 3,352,000	\$ 3,352,000
42	Major Pradesign	08-2-704	CBC	Culture, Language, & Soc Sci	\$ 111,000	\$ 265,590,717	\$ 2,071,000	\$ 2,071,000
43	Major Pradesign	08-2-705	Clark	Health & Advance Technology	\$ 250,000	\$ 265,840,717	\$ 686,622	\$ 686,622
44	Major Design	06-2-696	Spokane Falls	General Classrooms/Early Learning	\$ 1,802,000	\$ 267,642,717	\$ 18,686,000	\$ 18,686,000
45	Major Design	06-2-697	Lake Washington	Allied Health	\$ 1,732,000	\$ 269,374,717	\$ 26,085,187	\$ 26,085,187
46	Major Design	06-2-698	SPSCC	Learning Resource Center	\$ 3,268,000	\$ 272,642,717	\$ 35,382,007	\$ 35,382,007
47	Major Design	06-2-699	Clover Park	Allied Health	\$ 2,285,000	\$ 274,927,717	\$ 0	\$ 0
48	Major Construction	04-2-689	Clark	East County Satellite	\$ 27,183,772	\$ 302,111,489	\$ 24,315,000	\$ 24,315,000
49	Major Construction	04-2-690	Bellevue	Science Technology Building	\$ 31,331,717	\$ 333,443,206	\$ 0	\$ 0
50	Major Construction	04-2-691	Pierce Puyallup	Communication & Allied Health	\$ 25,303,284	\$ 358,746,490	\$ 0	\$ 0
51	Major Construction	04-2-692	Everett	Undergraduate Education Ctr	\$ 40,603,591	\$ 400,350,081	\$ 397,136,081	\$ 397,136,081
52	Major Construction	04-2-693	Cascadia	Center for the Arts, Tech, Comm	\$ 32,636,100	\$ 432,986,181	\$ 429,772,181	\$ 429,772,181
53	Major Construction	04-2-694	Pierce Ft Steilacoom	Science & Technology Building	\$ 30,406,553	\$ 463,392,734	\$ 486,046,034	\$ 486,046,034
54	Major Construction	04-2-695	SPSCC	Science Complex Expansion	\$ 25,867,300	\$ 489,260,034	\$ 0	\$ 0
55	Infrastructure	09-1-506	GRCC	Primary Electrical Distribution	\$ 1,870,000	\$ 491,130,034	\$ 0	\$ 0
56	Infrastructure	08-1-508	Edmonds	Primary Electrical Distribution	\$ 2,486,107	\$ 493,616,141	\$ 0	\$ 0
57	Roof Repairs "B"	08-1-710	Statewide	Essential Roof Repairs	\$ 5,798,165	\$ 499,414,296	\$ 5,000,000	\$ 5,000,000
58	Facilities Repairs "B"	08-1-750	Statewide	Essential Facility Repairs	\$ 22,348,198	\$ 521,762,494	\$ 20,000,000	\$ 20,000,000
59	Site Repairs "B"	06-1-790	Statewide	Essential Site Repairs	\$ 1,661,481	\$ 523,423,975	\$ 5,000,000	\$ 5,000,000
Subtotal Request					\$ 520,389,985			
Subtotal Pipeline							\$ 488,606,172	\$ 393,213,912
Allowance for Selecting Future Projects							\$ 60,800,000	\$ 148,000,000
Anticipated Future Budget Level							\$ 529,406,172	\$ 541,213,912

**State Board for Community and Technical Colleges
2007-09 Capital Budget Request
Alternatively Financed Projects**

Background

Financial contracts are used to acquire or develop property paid for from operating revenues pursuant to Chapter 39.94 RCW. These projects represent a combination of investment options to secure needed space. Colleges have identified sources of funding ranging from cash, enterprise fund balances, and State Treasurer Certificates of Participation secured by student S&A fees or other local revenue. Many of these projects are on college campuses and represent major investments in student service space and instructional space.

2007-09 Alternatively Financed Projects

<u>College</u>	<u>Project #</u>	<u>Description</u>	<u>Total Cost</u>
Tacoma	08-2-032	Early Childhood Education Center	\$3,600,000
Walla Walla	08-2-033	Main Campus Land Acquisition	\$1,000,000

**SPECIAL MEETING OF THE STATE BOARD
FOR
COMMUNITY AND TECHNICAL COLLEGES**

MINUTES OF MEETING

August 15, 2006

State Board Members

**Jim Garrison (Chair), Mt. Vernon
Jim Bricker, Coupeville
Reuven Carlyle, Seattle
Sharon Fairchild, Spokane
Jeff Johnson, Olympia
Tom Koenninger, Vancouver
Erin Munding, Omak
Lyle Quasim, Puyallup**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

A C T I O N I N D E X
August 15, 2006

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
06-08-23	Approval of Opportunity Grant Pilot Programs	2
06-08-24	Approval of High Demand Grant Awards	2

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Special Meeting Minutes
State Board Office
August 15, 2006**

State Board Members Present: Jim Garrison (Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Tom Koenninger, Lyle Quasim

State Board Member Absent: Jeff Johnson, Erin Munding

CALL TO ORDER / ROLL CALL

Chair Jim Garrison called the teleconference special meeting to order at 10:00 a.m. Roll was called and a quorum was confirmed.

ADOPTION OF AGENDA

Motion: Moved by Tom Koenninger and seconded by Reuven Carlyle that the State Board adopt the August 15 special meeting agenda as presented.

MOTION CARRIED.

DIRECTOR'S REPORT

Executive Director Charlie Earl updated the Board on Washington Learns and a recent two-day steering committee retreat. He announced that the Clark College Board of Trustees appointed Bob Knight as acting chief executive officer of the college.

APPROVAL OF OPPORTUNITY GRANT PILOT PROGRAMS (Resolution 06-08-23)

Charlie Earl introduced the item, and Chris Reykdal of the State Board Staff provided background information. Opportunity Grants were created by the Legislature in 2006 and funded with \$4 million. Ten colleges have been recommended to the State Board to implement pilot programs that get low-income adults on the higher education path. Students will participate in certificate and degree programs, co-developed by industry and the two-year colleges, to train and be placed in jobs that are in demand. Students will receive financial assistance that helps them address typical barriers to higher education experienced by low-income adults, such as transportation, books and other program materials, and child care.

Chris also presented a summary of the 10 Opportunity Grant pilot program proposals recommended for selection as outlined in the Board's agenda materials. The summary outlined

target student populations, available career pathways, number of FTEs to be served, and proposed funding levels for each pilot.

The colleges recommended for Opportunity Grants are: Bellingham Technical College, Big Bend Community College, Clover Park Technical College, Edmonds Community College, Highline Community College, Olympic College, Peninsula College, Shoreline Community College, Yakima Valley Community College, and Walla Walla Community College.

Charlie and members of the Board expressed appreciation to the State Board staff and members of the Community and Technical College Opportunity Grant Pilot Program Review Committee for their thoughtful and thorough work in evaluating the proposals for the pilot programs.

MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt Resolution 06-08-23 (ATTACHMENT #1) approving the 10 Opportunity Grant pilot programs recommended by the Community and Technical College Opportunity Grant Pilot Program Review Committee and authorizing the selected pilot colleges to receive the appropriate 2006-07 funding and begin implementing pilot programs.

MOTION CARRIED.

APPROVAL OF WORKFORCE DEVELOPMENT AND HIGH DEMAND GRANT ALLOCATIONS AND AWARDS (Resolution 06-08-24)

Michelle Andreas of the State Board staff introduced the item and provided background information. High demand grants allow colleges to offer programs requiring expensive, high-tech equipment for training in fields with a need for well-prepared employees. This year the State Board received 15 high demand carry over proposals totaling 265 FTE and \$2,295,000 in requests, 24 high demand supplemental proposals totaling 470 FTE and \$3,760,000 in requests, and 15 workforce development proposals totaling \$1,417,139 in requests.

In late August 2006, three review teams concluded deliberations on each of the funding sources. Jan Yoshiwara of the State Board staff summarized the results of the review teams' work as outlined in the Board's agenda materials. Fifty-four high demand grants totaling \$4,238,028 are recommended for approval.

Charlie and members of the Board expressed appreciation to the State Board staff and members of the review teams for their thoughtful and thorough work in evaluating the proposals.

MOTION: Moved by Sharon Fairchild and seconded by Jim Bricker that the State Board adopt Resolution 06-08-24 (ATTACHMENT #2) approving the 2006-07 Workforce Development and High Demand funding recommendations and delegating authority to the Executive Director to allocate and award the funds as described in the resolution and attachment.

MOTION CARRIED.

REVIEW OF SYSTEM DIRECTION STATEMENT FEEDBACK

Charlie Earl introduced the item, and Jan Yoshiwara provided background information. Over the past several months, colleges have had an opportunity to review and consider the Board's draft system direction statement included in the Board's agenda packet. The college presidents discussed the goals and steps and provided specific feedback on the document. There was also discussion about the 2007-09 operating budget request as a tool for implementing the goals of the System Direction. In addition, the presidents had an opportunity to meet with State Board Chair Jim Garrison during their July retreat and engage in dialogue about the Board's intent with the document. The concepts in the System Direction were discussed with trustees at their May meeting, and the Trustees' Association Board of Directors reviewed the document at their August meeting.

Jan Yoshiwara reported that discussions to date have been thoughtful and engaging and that the response has been positive overall. She reviewed a summary of comments from the meetings that was provided in the Board's agenda materials.

Board members reviewed and considered the feedback received from the colleges and discussed next steps. Staff was directed to reframe the system direction statement based on input received from the Board and the colleges, to engage the presidents in developing a preface to the document, and to prepare a revised draft for consideration by the Board at its September meeting.

REVIEW OF 2007-09 OPERATING BUDGET REQUEST DEVELOPMENT PROCESS

Charlie Earl introduced the item, and Deb Frazier of the State Board staff provided background information. At its June meeting, the State Board reviewed and discussed a summary of the system's efforts to develop a 2007-09 operating budget request. This summary expressed the draft request using the framework of the four goals articulated by the Board in its System Direction statement: alignment between programs and skills gaps, effective participation by all populations, collaboration, and strengthening the community and technical colleges as centers of education.

The June draft estimated the request to be between \$154 to \$210 million, consistent in amount and percentage increase with the operating budget request submittal for 2005-07. As indicated during the June budget briefing, staff continued to develop and refine the request amount based on additional analysis and discussions throughout the system. The amount of the 2007-09 draft budget request has increased since the June briefing by \$23 million to \$223 million for the biennium, a 19.5 percent increase over 2005-07.

Deb Frazier reported on discussions with the college presidents at their July retreat. In general the presidents supported the request but expressed concern about four items, which she summarized for the Board, involving enrollments, tuition, disability accommodations, and faculty salaries/salary study.

State Board Special Meeting

August 15, 2006

Page 4

Mary Alice Grobins of the State Board staff reviewed the draft enrollment plan included in the Board's agenda materials. The draft enrollment request totals 7,000 FTEs and is comprised of 3,000 general enrollments to meet increasing demand resulting from population growth, 2,000 ABE enrollments that would be earmarked for each district as a required increase in service level, and 2,000 high demand enrollments that will be awarded on a competitive basis.

The Board reviewed and discussed the latest draft budget request for 2007-09 and the draft enrollment plan and provided additional guidance to the staff for finalizing the request scheduled for approval by the Board at its September 2006 meeting. They discussed the level and mix of new enrollments to be requested, concerns identified by the college presidents, and budget themes and messages.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its special meeting of August 15, 2006, at 12:00 p.m. The next regular meeting of the State Board will be held September 13-14, 2006, at Whatcom Community College in Bellingham.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGE

RESOLUTION 06-08-23

A resolution to approve the pilot colleges recommended by the Community and Technical College Opportunity Grant Pilot Program Review Committee and authorizing the selected pilot colleges to receive the appropriate 2006-07 funding and begin implementing pilot programs.

WHEREAS consistent with the Washington State Legislature's requirement of the State Board for Community and Technical Colleges, the State Board developed objective criteria related to selection of the Community and Technical College Opportunity Grant Pilot programs; and

WHEREAS the Community and Technical College Opportunity Grant Pilot Program Review Committee found the colleges identified below provided evidence of meeting or exceeding these criteria and that these colleges presented proposals that will help low-income adults to progress further and faster along career pathways leading to employment in demand occupations,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the recommendations of the Review Committee to select the following pilot colleges:

- Bellingham Technical College/Whatcom Community College (\$432,000)
- Big Bend Community College (\$399,000)
- Clover Park Technical College (\$419,000)
- Edmonds Community College (\$432,000)
- Highline Community College (\$432,000)
- Olympic College (\$305,000)
- Peninsula College (\$370,000)
- Shoreline Community College (\$416,000)
- Yakima Valley Community College (\$363,000)
- Walla Walla Community College (\$432,000)

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges commends the members of the Community and Technical College Opportunity Grant Pilot Program Review Committee for their thoughtful and thorough work in evaluating the proposals for these pilot programs.

APPROVED AND ADOPTED on August 15, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-08-24

A resolution allocating and awarding \$4,238,028 of Workforce Development and High Demand funds to the community and technical colleges.

WHEREAS the State Board has the authority to allocate and award Workforce Development and High Demand funds; and

WHEREAS a competitive process has been completed in accordance with recognized protocol;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges awards a total of \$4,238,028 FY06 funding as presented in detail in tables 1, 2 and 3 of the State Board agenda, Tab 2, pages 1-2:

1. Table 1 - \$1,926,000 for High Demand
2. Table 2 - \$1,496,000 for High Demand Supplemental
3. Table 3 - \$ 816,028 for Workforce Development Grants

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, uniform accounting and reporting requirements, and unanticipated changes due to state or federal funding; and

APPROVED AND ADOPTED August 15, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

**Resolution 06-08-24
Attachment**

Table 1 - High Demand (\$9,000 per FTE)			
College	Program Name	Amount	# FTE
Clover Park	Evening/Weekend AND	\$180,000	20
Pierce-Ft. Steilacoom	Construction-Evening	\$108,000	12
Green River	Manufacturing	\$90,000	10
Seattle District	Healthcare Institute	\$360,000	40
Highline	Expanded Capacity of Associate Degree Nursing Program (RN)	\$81,000	9
Lower Columbia	The LERN Project	\$81,000	9
Columbia Basin	Radiologic Technology	\$153,000	17
Tacoma	Associate Degree Nursing Program Expansion	\$180,000	20
Skagit	Next Phase in the Northwest Industry-Driven Nursing Expansion Plan	\$180,000	20
Edmonds	Construction Industries Pathways	\$108,000	12
Big Bend	Welding Technology Program	\$117,000	13
Bates	Biotechnology Lab Technician	\$180,000	20
Cascadia	Networking Program Expansion	\$108,000	12
		Total =	
		\$1,926,000	214

Table 2- High Demand Supplemental (\$8,000 per FTE)			
College	Program Name	Amount	# FTE
Highline	Washington Polysomnography Technology Consortium	\$128,000	16
Whatcom	Clinical Simulation in Nursing Education: The Emergence of Innovation and Technology	\$160,000	20
Bellingham	Industrial Commercial Construction Expansion	\$320,000	40
Pierce-Puyallup	Nursing Education: Recruitment and Retention of Underrepresented and Incumbent Workers	\$80,000	10
Clover Park	Histology Technician Program Expansion	\$120,000	15
Bellevue	Radiation & Imaging Sciences (Nuclear Medicine and Radiation Therapy)	\$240,000	30
Spokane Community	Diagnostic Medical Sonography	\$240,000	30
Clark	Expansion of Associate Degree Nursing in Southwest Washington	\$64,000	8
Bates	Electrical Construction (Requested 27, Able to Fund 18 in 06-07)	\$144,000	18
		Total =	
		\$1,496,000	187

Table 3 - Workforce Development Grants		
College	Program Name	Amount
Bellingham	Dental Hygiene Program Development	\$73,000
Big Bend	Healthcare Assistant	\$92,100
Olympic	Electronics Program Update and Expansion	\$100,000
Shoreline	Improvement and Expansion of Biotechnology Laboratory Specialist Program	\$90,928
Skagit	Aluminum Welding/Fabrication	\$100,000
Tacoma	Secure Logistics, Transportation, and Supply Chain Management	\$100,000
Whatcom	Pathways to a Medical Career: New Opportunities in Medical Assisting	\$100,000
Lake Washington	RN Expansion for ABE/ESL	\$80,000
Grays Harbor	Commercial Truck Driving	\$80,000
		Total =
		\$816,028

Subject (Action)

Temporary Delegation of Authority for SBCTC Office Move (Resolution 06-09-25)

Background

In order to make final payment to two vendors for the SBCTC office move, the Executive Director or his designee will need temporary authority to make payments in excess of \$100,000 (this is the current maximum as delegated to the Director). Some of the tenant improvements that have been made by the building owner are the sole obligation of the SBCTC, and those total costs will come in at just over \$300,000. The Department of Corrections is supplying nearly all of the office furnishings including: partition walls, chairs, tables, some cabinetry, office furniture, and book shelves. Final payment to the Department of Corrections will be approximately \$525,000.

Recommendation

That the State Board adopt Resolution 06-09-25 delegating the authority for the SBCTC office move.

Prepared by Chris Reykdal
8/31/06

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-09-25

A resolution relating to the temporary increase of the Executive Director's delegated authority to make purchases of goods and services in excess of \$100,000 for contracts associated with tenant improvements and office furnishings relating to the State Board Office move.

WHEREAS the Legislature provided funding during the 2005 legislative session to move the State Board Office to a newer facility; and

WHEREAS the new location has been secured, tenant improvements are being made, and office furnishings will be needed, two contracts are in excess of \$100,000; and

WHEREAS the Executive Director's delegated authority to make payments to vendors/contractors associated with the State Board Office is currently limited to \$100,000;

THEREFORE BE IT RESOLVED that the State Board provides a temporary delegation of authority to the Executive Director or his designee to sign contracts up to \$600,000 per contract for tenant improvements, labor costs, equipment, and furnishings associated with the State Board move from its current locations to 1300 Quince Street, Olympia Washington.

BE IT FURTHER RESOLVED that this temporary authority shall expire on December 31, 2006.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

Subject (Action)

Edmonds Community College Athletic Field Renovation (Resolution 06-09-26)

Background

Edmonds Community College is proposing to use up to \$1,000,000 in local funds to convert its baseball field into a multi-purpose sports activity field at its Lynnwood campus. Currently the field and irrigation system are in disrepair and in need of a major upgrade. While several investments have been made to provide a fully lighted facility with better seating for fans and a replacement scoreboard, nothing has been done to fix broken irrigation and upgrade the playing surface. The field supports approximately 200 student athletes as well as an expanded physical education and wellness program. In addition, the college is also looking to expand community connections and college marketing with local youth sports associations.

The college has identified \$1,000,000 in fund balances to complete this work.

Recommendation

Staff recommends that the State Board approve Resolution 06-09-26 authorizing the college to use up to \$1,000,000 of local funds to renovate its athletic field.

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-09-26

A resolution relating to Edmonds Community College's use of local funds to upgrade their athletic field.

WHEREAS, the current baseball field has a broken irrigation system; and

WHEREAS, the college supports over 200 student athletes and also supports physical education and wellness programs that require athletic fields; and

WHEREAS, the college has identified \$1,000,000 in local funds reserves to fund this project;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves use of up to \$1,000,000 in local funds to upgrade and renovate the athletic field.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

Subject (Information)

Workforce Development System Review Presentation

Background

Governor Gregoire has requested that the Workforce Training and Education Coordinating Board (WTECB) conduct a study of the workforce development system to identify ways the system can be improved to better serve Washington State citizens and meet the needs of employers. At the same time, the Legislature included a budget proviso that called for the WTECB to study the workforce development system with the goal of achieving easier access to postsecondary education for low income students in job-specific programs.

Organization of WTECB Report

The WTECB has completed the research portion of the study, conducted a public feedback session, and held a WTECB Board meeting to review those data and discuss recommendations.

Topics of interest include:

- Breaking Down Educational Silos
- Linking Workforce and Economic Development
- Structure and Management Accountability for WorkSource Services
- Integrating Partner Programs in WorkSource Services
- Performance Accountability for Integrated Services
- Transitions for Youth
- Postsecondary Training Access and Retention
- State Structural Changes

The broad theme connecting this "architecture" is a resulting workforce development system that is more sharply focused, opportunistic, accountable and integrated.

At the September State Board meeting, David Harrison, chair of the Workforce Training and Education Coordinating Board, will share a report of their findings and recommendations with the State Board.

Outcomes

The State Board will have an understanding of the Workforce Board's findings and recommendations, and will have an opportunity to discuss the ramifications of the report for the community and technical college system.

Subject (Information)

Community and Technical College Applied Bachelor's Degree Program Presentations

Background

During 2004-05, the Legislature authorized the creation of four pilot applied baccalaureate degree programs that extend the college system's role in responding to the need for expansions of baccalaureate capacity (E2SHB 1794 sponsored by Representative Phyllis Gutierrez Kenney). These applied bachelor's degrees are designed for those who hold an associate of applied science (workforce) degree and maximize the application of the technical credits toward a bachelor's degree. At the April 2006 State Board meeting the Board selected the following four pilot programs:

- Bellevue Community College – Bachelor of Applied Science in Radiation and Imaging Sciences (serving 43 FTE when funded for both the junior and senior year)
- Peninsula College – Bachelor of Applied Science in Applied Management (serving 40 FTE)
- Olympic College – Bachelor of Science Nursing (BSN, serving 35 FTE)
- South Seattle Community College – Bachelor of Applied Science in Hospitality Management (serving 42 FTE)

Each program received funding under the 2006-07 Supplemental Budget passed by the Legislature and signed by the Governor. One hundred thousand dollars was provided for basic development costs and \$126,000 was provided as start up funding to develop curricula, enhance library collections, and build the new programs.

Steps Taken Since April 2006

Each selected pilot submitted applications to the Higher Education Coordinating Board (HECB) for review and approval of the bachelor's degree proposal. The HECB approved the proposals in July 2006. Subsequently, the colleges have either already, or soon will, submit a prospectus to the Northwest Commission on Colleges and Universities (NWCCU) requesting candidacy to award a bachelor's degree. The prospectus documents will be reviewed by the NWCCU this fall with action taken at the December Commission meeting. Once NWCCU makes a decision on informal candidacy status of the bachelor's degree level, colleges can begin advertising their degrees and preparing for admission of juniors in fall 2007.

In 2007-08 each pilot college will receive \$6,300 per FTE and will charge and retain tuition at the regional university tuition rate.

Presentation by the Pilot Colleges

Bellevue Community College: President Jean Floten will share information on the Bachelor of Applied Science in Radiation and Imaging Sciences program. This degree will prepare certified technologists with management and advanced technical skills for career and salary advancement. The Bellevue proposal identified a significant gap between the demand for bachelor's level workers and the supply which currently comes from out of state or from more generic health management programs. Due to changes in the allied health field, hospitals and clinics are calling for bachelor's degree qualified employees for positions that formerly required associate degrees. The program builds upon the highly educated and well-qualified faculty already at BCC with expertise in radiation and imaging science.

While focused on serving graduates from four related applied associate degree programs at Bellevue Community College, this program, the only one of its kind in the Northwest¹, will provide space for graduates of imaging programs at seven other community and technical colleges: Bellingham Technical College, Tacoma Community College, Wenatchee Valley College, and Yakima Valley College, and, as well with the planned programs at Columbia Basin College, Clark College, and Spokane Community College. An agreement with the University of Washington School of Public Health and Community Medicine provides a master's degree option in Health Administration for the Bachelor of Applied Science graduates.

In designing the BAS degree, the college sought advice from working radiation and imaging sciences professionals on course elements that would best prepare graduates for work in the field. Built into the curriculum are the core technical knowledge and foundational skills identified by this group as critical to the success of managers and advanced technologists. These include specific courses in the laws and regulations unique to the radiation and imaging industry, organizational theory, management, and others; and specific content that develops skills in critical thinking, problem solving, communication, teamwork, cultural sensitivity, and computation skills.

Peninsula College: Tom Keegan, president of Peninsula College, will describe the Bachelor of Applied Science, Applied Management. This program will provide the pathway for a portion of the Peninsula College graduates from 12 applied degree programs to move into local management positions or to enhance management skills for those who already moved into management without the benefit of related education.

The Peninsula proposal calls for core courses in accounting, marketing, economics, management, organizational behavior and the legal environment for business, and allows for electives drawn from management information systems, human resource management, entrepreneurship, technical writing and more advanced accounting and management.

While Peninsula College serves a large geographic area, the college plans to focus the initial Bachelor of Applied Science offering on the Port Angeles campus. In subsequent years the degree would be offered across this large geographic region using distance learning technologies.

¹ Seattle University offers a bachelor's degree in diagnostic ultrasound for the same certification into employment as offered by the associate degree at Bellevue Community College and at other colleges in the CTC system.

Among the local contributions to support the degree are the offer of scholarships from the Lower Elwha Klallam Tribe and the Port Townsend Chamber of Commerce and tuition reimbursements for employees from Virginia Mason Hospital and Port Townsend Paper.

South Seattle Community College: Jill Wakefield, president of South Seattle Community College, will share their Bachelor of Applied Science in Hospitality Management degree plans. While only a small portion of hospitality industry workers need a bachelor's degree, the Seattle area hospitality industry is sufficiently large that a significant management level supply-demand gap exists. Industry representatives indicate that the degree would shorten the career ladder for those who want to move to management from their current technical positions. The program will prepare students for management, marketing and human resource positions in all facets of the hospitality industry, including tourism, hotel operation, restaurant management, catering, cruise ships, casino operations and travel. The degree will also serve emerging hospitality fields such as the growing number of assisted and independent living facilities in the Puget Sound region that cater to the increasing population of retirees and the elderly. The program is unique in its focus on providing applied management training to underrepresented students in the region's largest hospitality industry.

The only other similar bachelor's degree program, at Washington State University (WSU) in Pullman, is approximately 300 miles from Seattle. Given distance and high demand at the Pullman campus, Washington State University supports the proposed degree at South Seattle Community College and has agreed to serve as a mentor university to help implement the Hospitality Management Program. Agreements with Washington State University and The Evergreen State College provide an opportunity for the Bachelor of Applied Science graduates to continue for master's level course work.

The proposed curriculum for the BAS in Hospitality Management at South Seattle Community College addresses three general areas: upper level general education course work, management courses tailored to the hospitality industry (supervision, management, accounting, finance, cost-control, economics, marketing, ethics, law and leadership), and an industry-specific work experience internship (formulated to be a capstone course that is a bridge to employment upon graduation). The management course work, as well as the internship, will emphasize the practical application of theory in a hospitality management environment. The majority of this curriculum will be delivered in a direct instructional environment, with distance learning and internship opportunities.

Olympic College Presentation Scheduled for October Board Meeting

Due to staff orientation sessions at Olympic College, David Mitchell, president of Olympic College, will share their program at the October State Board meeting in Everett. The Olympic College degree program provides the Bachelor of Science Nursing program for Kitsap County residents with the Associate Degree in Nursing (RN's). Local employers are seeking more nurses with bachelor's level training to meet the needs of the growing hospital and clinic patient population that is aging and in poor health. These employers are supportive of Olympic College filling that bachelor's level need in addition to providing RN training at the associate degree

level for about 70 graduates a year. The University of Washington Tacoma's nursing program will collaborate with Olympic College during the planning year and first year of instruction.

Outcomes

The State Board will have an understanding of the economic, curricular and student considerations in the applied bachelor's degrees planned at the colleges. The State Board will have an opportunity to ask questions about the challenges and opportunities each college faces as they prepare to enroll juniors next year.

Prepared by Loretta Seppanen and Jan Yoshiwara
August 21, 2006

Subject (Action)

SBCTC System Direction Statement (Resolution 06-09-27)

Background

At the August State Board meeting, Board members discussed college feedback on the draft System Direction document and provided direction to staff to make revisions. Over the past week, individual Board members have had the opportunity to provide feedback on proposed drafts.

The proposed draft has a few components which create the framework for the document.

- A Preface describes the state's current and future economic and demographic challenges, and the college system's role in improving the state's prosperity.
- A Vision statement sets the context for the Ten Year Goals.
- The Steps under the goals are strategic directions that provide description for the goals.
- The Principles describe the intent of the Board in creating a System Direction.

The proposed system direction statement is in the process of being finalized and will be forwarded to the Board for review prior to the September meeting.

Recommendation

Staff recommends that the State Board adopt Resolution 06-09-27, approving the System Direction statement.

Prepared by Jan Yoshiwara
August 28, 2006

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGE

RESOLUTION 06-09-27

A resolution to approve the System Direction, which establishes the Board's ten-year vision and goals.

WHEREAS the State Board for Community and Technical Colleges has engaged in a comprehensive review of the state's economic and demographic challenges in growing a competitive labor force; and

WHEREAS the State Board for Community and Technical Colleges has engaged the college system in a comprehensive effort to identify ten-year goals that will help raise the knowledge and skills of the state's working population; and

WHEREAS the State Board for Community and Technical Colleges will utilize these goals in setting its biennial budget requests and determining future policy for the two-year college system;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the System Direction statement.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary

Subject (Action)

2007-09 Operating Budget Request Approval (Resolution 06-09-28)

Background

At its August meeting the State Board reviewed and discussed a summary of the system's efforts to develop a 2007-09 budget request using the framework of the four goals articulated by the Board in the then-current version of the system directions statement: alignment between programs and skills gaps, effective participation by all populations, collaboration, and strengthening the CTCs as centers of education.

In response to system discussions and Board direction, staff have been working to recast both the system direction statement and the budget request into three goals. These goals are Economic Demand, Student Success, and Innovation. The 2007-09 proposed budget request that the Board will be asked to approve at the September meeting will be expressed in these terms. The budget request will also be modified to reflect the inclusion of a funding request for accommodations for students with disabilities and an initiative focused on youth aging out of foster care.

The proposed budget request is not complete at this time. The proposal and resolution will be forwarded to the Board for review prior to the September meeting.

Recommendation

Staff recommends that the State Board approve Resolution 06-09-28 authorizing the proposed 2007-09 budget request.

Prepared by Deborah Frazier
August 24, 2006

Subject (Action)

Student Athlete Operating Fee Waiver (Resolution 06-09-29)

Background

At its May meeting, the Board heard a presentation from a college president representing members of the Northwest Athletic Association of Community Colleges (NWAACC) who have requested that the State Board authorize community college boards of trustees to institute an operating fee waiver for grant-in-aid eligible (as defined by the Official Code Book of NWAACC) student athletes.

The proposed operating fee waiver would allow participating community colleges to waive up to 25 percent of the State Board established resident 15 credit student tuition and fee rate effective beginning fall quarter of the 2007-08 academic year.

The operating fee waiver will be available to grant-in-aid-eligible resident and non-resident student athletes. If a community college board of trustees has adopted a full or partial waiver of the nonresident tuition differential, the student athlete waiver will be in addition to the college's nonresident student tuition waiver policy.

If authorized by the State Board, the 24 NWAACC colleges would have the option to implement this new waiver beginning fall quarter of the 2007-08 academic year, following adoption of the waiver by each community college's board of trustees.

At its June meeting, the Board discussed acting on the proposed waiver and opted to defer action. The Board asked the college presidents to re-visit the proposal and to consider incorporating student need into the waiver eligibility criteria. The presidents considered this idea at their July retreat and concluded that the original proposal reflected the NWAACC colleges' best option to: increase the ability of community colleges to compete for quality athletes that might be considering small four-year colleges; increase parity with Oregon colleges, which can fund grants-in-aid up to full tuition; encourage students to stay in state, and increase the rate of participation by women in athletics.

Recommendation

The Board is requested to adopt Resolution 06-09-29 to establish a maximum 25 percent Student Athlete Operating Fee Waiver based on the State Board established resident 15 credit student tuition and fee rate effective beginning fall quarter of the 2007-08 academic year.

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 06-09-29

A resolution authorizing community college boards of trustees to establish an operating fee waiver for grant-in-aid eligible (as defined by the Official Code Book of the Northwest Athletic Association of Community Colleges) student athletes.

WHEREAS over 2,500 student athletes represent their community colleges on 181 teams in 15 sports; and

WHEREAS financial assistance for student athletes has declined since the 1970s; and

WHEREAS the State Board has the authority to authorize tuition waivers in accordance with RCW 28B.15.915;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges (SBCTC) authorizes community college boards of trustees to establish an operating fee waiver for grant-in-aid eligible student athletes effective beginning fall quarter, 2007-08 academic year:

1. Colleges may waive up to 25 percent of the SBCTC established resident student tuition 15 credit tuition and fee rate for grant-in-aid eligible student athletes.
2. Resident and non-resident grant-in-aid eligible student athletes are eligible for the operating fee waiver.
3. Community college boards of trustees must take formal action to adopt a waiver for this purpose before a grant of the waiver may be provided to students.
4. Any college that chooses to adopt a waiver for this purpose shall use uniform codes (fee pay status) established by the Center for Information Services in consultation with the State Board for Community and Technical Colleges.
5. Waivers granted for this purpose will not be included in the statutory waiver limit established by RCW 28B.15.910 for the community colleges as a whole.
6. Each college shall adhere to the rules of the Official Code Book of the Northwest Athletic Association of Community Colleges and shall establish its own policy for documenting student athlete eligibility.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants to community college boards of trustees the flexibility to implement this waiver authority by all means necessary to address issues not explicitly identified in this resolution.

APPROVED AND ADOPTED on September 14, 2006.

Jim Garrison, Chair

ATTEST:

Charles N. Earl, Secretary