



North Seattle Community College
 North Star Dining Room, College Center Building
 9600 College Way NE • Seattle, WA

Study Session: Wednesday, April 30, 2008
 12:00 p.m. – 5:15 p.m.

Regular Meeting: Thursday, May 1, 2008
 8:30 a.m. – 12:00 p.m.

April 30 Study Session Agenda

- 11:00 a.m. **Lunch**
- 12:00 p.m. **Call to Order and Welcome**
Erin Munding, Chair
- 12:05 p.m. **2009-11 Operating Budget Development Process—Discussion with System Representatives** **Discuss** **Tab 1**
(SDD Principles)
Mary Alice Grobins
- 3:00 p.m. **Break**
- 3:15 p.m. **FY 2009 Operating Budget Allocations** **Discuss** **[Tab 4]**
Denise Graham
- 3:45 p.m. **2009 Tuition Rates** **Discuss** **[Tab 5]**
(SDD Principles)
Mary Alice Grobins
- 4:15 p.m. **2009-11 Capital Budget Development** **Discuss** **Tab 2**
(SDD Principles)
Tom Henderson
- 5:15 p.m. **Adjournment**
- 6:30 p.m. **Board Dinner**
Troiani Ristorante, Seattle

May 1 Regular Meeting Agenda

- 7:30 a.m. **State Board Breakfast with Seattle CC District Trustees & Staff**
Baxter Events Center, College Center Bldg.
- 8:30 a.m. **Call to Order and Welcome**
Erin Munding, Chair
- 8:35 a.m. **Host College Presentation: North Seattle Community College** **Discuss**
Ron LaFayette, North Seattle CC President
- 9:05 a.m. **Adoption of Consent Agenda** **Action** **Tab 3 a-e**
 - a. SBCTC Meeting Minutes (March 12, 2008 & April 15, 2008)
 - b. 2008-09 State Board Meeting Schedule
Resolution 08-05-11
 - c. Labor Liaison Contracts with State Labor Council and King County Labor Council
Resolution 08-05-12
 - d. Association of Washington Business Contract for Business/Industry Training Needs
Resolution 08-05-13
 - e. 2008 Supplemental Capital Budget Allocations
Resolution 08-05-14

9:10 a.m.	2009-11 Budget Development Process—Conclusions from Study Session <i>(SDD Principles)</i> Mary Alice Grobins	Discuss	
9:30 a.m.	FY 2008 and FY 2009 Operating Budget Allocations <i>(SDD Principles)</i> Denise Graham Resolution 08-05-15	Action	Tab 4
9:45 a.m.	Break		
9:55 a.m.	2009 Tuition Rates <i>(SDD Principles)</i> Mary Alice Grobins Resolution 08-05-16	Action	Tab 5
10:10 a.m.	Student Achievement Task Force Update <i>(SDD Principles)</i> Sharon Fairchild, Task Force Chair Jan Yoshiwara	Discuss	Tab 6
10:50 a.m.	Director’s Report Charlie Earl, Executive Director	Discuss	
11:20 a.m.	Chair’s Report Erin Munding, Chair <ul style="list-style-type: none">• Trustees’ Association Report Gene Chase, TACTC President• Presidents’ Association Report Don Bressler, WACTC President-Elect• Parking Lot Update	Discuss	
11:35 a.m.	Board Member Notes	Discuss	
11:45 a.m.	New Items for “Parking Lot”	Discuss	
12:00 p.m.	Adjournment Next Meeting: June 11-12, 2008 ~ Wenatchee Valley College		

EXECUTIVE SESSION: Under RCW 42.30.110, an Executive Session may be held. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.
PLEASE NOTE: Times above are estimates only. The Board reserves the right to alter the order of the agenda. Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the Executive Director’s Office at (360) 704-4309.
SSD refers to the SBCTC System Direction adopted by the Board in September 2006 (Resolution 06-09-27).

Chair – Erin Munding • Vice Chair – Jim Bricker
Reuven Carlyle • Sharon Fairchild • Jim Garrison • Jeff Johnson
Tom Koenninger • Lyle Quasim • Beth Willis
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STUDY SESSION AGENDA ITEM

April 30, 2008

TAB 1

Topic

2009-11 Operating Budget Development Process

Description

The Board has adopted an accelerated, collaborative approach to the 2009-11 operating budget request process. To improve communications and collaboration around budget request preparation, the key budget policy discussions are occurring via a series of roundtable and small discussion group work sessions with presidents, trustees and staff. At the April 30 meeting, the faculty union representatives will join the roundtable for a discussion of Compensation Task Force work. Small group discussions will take place to work on potential budget request scenarios that would generate progress towards system goals. Finally, the full roundtable will reconvene for small group reports and discussion of potential budget request scenarios.

Key Questions

- Based upon discussions in the Board's study session and in small groups about budget request scenarios, what is the Board's direction for final development of the 2009-11 operating budget request?

Analysis

Compensation Task Force

As part of the 2009-11 budget development process, the system created a compensation task force. With representation from faculty (part- and full-time), presidents, trustees, State Board members, and staff, the task force is charged with examining salary structures and decision processes related to faculty and administrative salaries.

To date, the taskforce has had four meetings with two more scheduled by the end of May. Following an extensive dive into the system's compensation data, the taskforce has landed on a series of findings (**Attachment A**). The final body of data will come from the work of a consultant (MGT of America) who is looking at compensation models and funding structures in other states. The more complicated part of the task force's work is developing policy solutions to address the findings. The initial conversation on policy options occurred on April 11th. It is clear at this point that the various stakeholder groups may have significantly different options they wish to explore to address the findings.

Budget Request Scenarios

State Board staff will provide three alternative budget scenarios, each emphasizing progress towards one of the system's three preferred future/goal statements:

- Increasing educational attainment levels
- Closing the skills gap and meeting demands for a well educated workforce

- Creating innovative 21st Century learning environments

The small group and roundtable discussions will center on the three budget scenarios and the relative merits of each.

College Priorities

Since the last State Board meeting the colleges were surveyed on their priorities for the 2009-11 operating budget request. The presidents will discuss the results of the survey and their combined priorities at the April 24th WACTC meeting. The five presidents participating in the State Board's work session will provide input based on the WACTC discussion.

Preliminary analysis of the survey results indicate the following as the highest priority items identified by the colleges:

- For Closing the Skills Gap - Increased funding for ABE and Worker Retraining; expanding I-BEST; increasing High Demand enrollments; providing programs aimed at transition between ABE/ESL and workforce training; and funding for new program development.
- For Increasing Educational Attainment – Increased funding and counting FTEs for Running Start; increased funding and expanding eligibility for Opportunity Grants; enhanced funding for the Student Achievement Initiative; funding for mentoring, advising, and intervention for at-risk students; disability accommodation funding; increased institutional research capacity; funding for cultural competency training; and increased funding for childcare.
- For Creating an Innovative Learning Environment – Faculty, administrative, and classified staff salaries; campus security; on-line student services, advising, and recruitment tools; funding for equipment; increased M&O funding; 21st century libraries; classroom technology; and professional development.

Background Information

- Attachment A – Compensation Study Findings (As of 4/11/08)

Outcomes

Study session discussions are expected to provide information upon which the Board can base its direction to staff for final budget development, and approval at its June meeting.

Prepared by: Denise Graham, 360-704-4350, dgraham@sbctc.edu

Compensation Study Findings as of 4/11/08

(Additional findings may be added following the work of the consultant)

Demographics

- 66% of the teaching faculty work part-time.
- Part-time faculty teach 44% of all classes.
- 46% of part-time faculty teach 1/3 of a load or less (a single 5 credit class per quarter)
- Diversity has increased over the last ten years:
 - Full-time faculty of color have increased from 11.5% to 13.8%
 - Part-time faculty of color have increased from 8.1% to 9.8%
 - Exempt employees of color have increased from 13.9% to 16.1%
 - Students of color have gone from 24.9% to over 30%.
- Faculty and staff are less racially/ethnically diverse than students.
- The percentage faculty and administrators who are female continues to grow and females now represent the majority of full- and part-time faculty and administrators.
- Average age of faculty and administrators continues to grow, with 62% of faculty and 66% of administrators being age 50 or older.
- Average length of time *in position* is lower for administrators and part-time faculty than it is for full-time faculty.

Governance and Authority

- Although subject to legislative appropriation, salary increases (COLA/General Salary Increases) for each category of employee are determined through different processes.
 - Faculty and technical college classified staff are governed by Initiative 732 (links COLAs to the Seattle Consumer Price Index).
 - Community college classified staff primarily use statewide bargaining to arrive at a general salary increase recommendation.
 - Exempt employees have, since 2005, received the same general salary increase as determined through the statewide collective bargaining process.
- Legislative appropriations for compensation regularly fall short on two fronts:
 - They do not cover locally funded or federally funded positions; and
 - They often fail to accurately compound salary increases (i.e., a 3% COLA should be calculated after all other compensation changes are factored in – increments, PT equity funds, etc.).
- Appropriated funds are insufficient to pay the specified percentage salary increase forcing the use of operating funds.
- CTC system has more legislatively mandated salary increase restrictions than universities or K-12 with respect to accessing state and local funds.
- CTC administrators have more restrictions than university or K-12 administrators with respect to salary increases.
- Due to statutes, budget language restrictions, and attorney general opinions, administrators continue to experience a problem with salary inversion (newly hired administrators make more than administrators who have remained at their institution for several years).
- Local bargaining creates variances in faculty schedules from college to college.

- While faculty salary schedules differ in structure, step size and links to professional development, they are generally a function of time in position, educational attainment and workload.
- Initial placement on a faculty salary schedule is generally a function of experience and educational attainment, but can include market factors.
- Most colleges do not have an administrative/exempt salary schedule.

Compensation/Benefits

- Due to recent changes in retirement and health care benefits and targeted funds provided to part-time faculty, the gap in costs to employ part-time faculty and full-time faculty is narrowing.
- Full-time faculty average salaries are significantly more consistent from college to college across the state than part-time faculty average salaries.
- The new practice of allocating dedicated part-time faculty funds to the colleges with the largest gap between their full-time and part-time salaries will more rapidly close the variance in part-time salaries from college to college.
- Average salaries for full-time faculty and exempt staff have grown at the rate of inflation. Part-time faculty average annualized salary growth exceeds inflation because of targeted appropriations.
- The percentage gap between average annualized PT salaries and FT average salaries has shrunk, but PT faculty continue to earn less than 60% of full-time faculty pay.

Recruitment/Retention

Full-Time Faculty

- Allied Health, Business/Accounting/IT/Secretarial, and Mechanic/Engineering are experiencing significantly smaller applicant pools.
- Allied Health position openings are significantly outpacing openings in other disciplines.
- Average starting salaries across all disciplines are tightly grouped.
- When candidates decline initial offers it is most often because of salary. When colleges suspend searches, it's most often because of an inadequate candidate pool.
- Applicant pools are down across most disciplines. Counselors/Librarians are the exception.
- The full-time faculty turnover rate is 6.8% (an average over the last two years)
- Retirements are the number one reason for job openings (39%). Number two is for employees leaving for jobs outside the college (28%).
- Part-time faculty turnover is higher than for full-time faculty and administrators.

Exempt Employees

- When candidates decline initial offers it is most often because of salary. When colleges suspend searches, it's most often because of an inadequate candidate pool.
- Applicant pools are down across most levels of management. Higher level management is the exception.
- The exempt employee turnover rate is 12.4% (an average over the last two years)
- For exempt employees, the number one reason for job openings is for employees who leave for another job outside the college (39%). "Other/Unknown" is number two (24%) and retirement is third (22%).



STUDY SESSION AGENDA ITEM

April 30, 2008

TAB 2

Topic

2009-11 Capital Budget Request

Description

This item is the next step in State Board discussions about the 2009-11 Capital Budget development. At its January meeting, the Board reviewed projects selected for inclusion in the 2009-11 request, and reviewed a preliminary draft of the request, including projects that are already “in the pipeline” and moving into their next phases. A discussion of the work of the Capital Budget Task Force and information on the college capital requests received April 11th will be provided.

Key Questions

- Does the Board have questions or comments on budget development activities and direction?

Analysis

Capital Budget Task Force

The Capital Budget Task Force (**Attachment A**) met on March 24, 2008. They discussed much of the information reviewed with the Board at its January meeting, building a foundation to inform future discussions on preparing a budget consistent with the \$550 million request level adopted by the Board in January. The Task Force further discussed issues that will frame the final development of a prioritized list for Board consideration. Initial feedback and some general comments from the task force meeting included:

- Based on projects requested by the colleges, it appears that the area of greatest demand across the two-year college system is for replacement projects.
- The Task Force also recognizes there are areas of high growth in the state that will continue to need growth projects.
- In future capital budgets, the State Board’s priorities to reach and retain more students could create additional demand for more space.
- Colleges have too little space for the programs and students they are currently serving. It will be important to find a way to address problems of capacity.

Additionally, the Task Force reviewed letters submitted by Bellevue, Olympic and Spokane Community Colleges requesting further consideration of their capital projects. Olympic College asked that their project be accelerated and Bellevue and Spokane Community Colleges requested that their capital projects be reconsidered for inclusion in the 2009-11 capital budget request. The Task Force does not plan to recommend reconsideration of these projects, due to concerns about uncertainty of escalation affecting pipeline projects and the need to retain capital capacity for next biennium.

The Capital Budget Task Force will meet again on May 7th to look at the detail budget information and build a budget that fits within \$550 million and make its final recommendation to the Board for adoption in June.

College Capital Budget Requests

Colleges submitted their capital budget details on April 11, 2008. These submittals include detailed requests for projects in the pipeline moving into their next phase as well as new projects selected this year for their first phases.

On the draft capital list reviewed by the Board in January, staff designated \$20 million held in reserve to address cost inflation (**Attachment B**). This amount was anticipated to accommodate current market experience and to address the increase in the future inflation factor implemented by OFM. College submittals have exceeded that allowance. State Board staff is working with the colleges to help bring future costs into line with available resources and to ensure that scope is consistent with original requests.

Next Steps

State Board staff will continue to work with the colleges to finalize requests and address any remaining issues. Estimates for the 2009-11 request will be completed before the Capital Task Force meets on May 7th. At this time it is anticipated the Task Force will consider potential shifts in project priority to provide some funding certainty for projects that have been in the queue for some time. It is also conceivable that lower priority projects such as infrastructure and Repairs B may be eliminated or adjusted to make up the difference in increased inflation cost.

Background Information

- Attachment A – Task Force Membership
- Attachment B – 2009-11 Capital Budget Request
- Attachment C - Timeline
- TAB 5 – 2009-11 Budget Development Process – January 30-31, 2008 State Board Meeting - <http://www.sbctc.ctc.edu/general/a-agendaresolutionarchive.aspx>

Outcomes

The Board will be updated on the progress of the request preparation. Staff will work with the Task Force to address the impact of the 2009-11 college capital budget submittals (**Attachment C**). The budget process is an incremental process designed to ensure the highest priority projects are addressed first and that the total request stays in line with expected revenues not only in the 2009-11 biennium but also into the future. Keeping projects on the list may require that we give up new capacity in the future. Finally the Capital Budget Task Force is charged with bringing a capital budget submittal recommendation to the Board at their June 11th and 12th meeting.

Prepared by: Tom Henderson, 360-704-4382, thenderson@sbctc.edu

**State Board for Community and Technical Colleges
2007-2008 Capital Budget Task Force**

Presidents

David Beyer	Everett
Ed Brewster	Grays Harbor
John Walstrum	Clover Park

Trustees

Bob Myers	Wenatchee
Nancy Truitt Pierce	Everett
Steve Adelstein	Whatcom

State Board Members

Jeff Johnson	State Board
Tom Koenninger	State Board
Beth Willis	State Board

SBCTC Staff

Charles Earl	SBCTC
Mary Alice Grobins	SBCTC
Tom Henderson	SBCTC

2009-11 Capital Budget Request

Priority	Category	Project No.	College	Description	SBCTC		2011-13 Pipeline	2013-15 Pipeline	Total Appropriations
					2009-11 Capital Request				
					Request	Cumulative			
1	Minor Works - Preservation	08-1-001	Statewide	Emergency Repairs and Improvements	\$ 16,000,000	\$ 16,000,000	\$ 16,000,000	\$ 18,000,000	\$ 50,000,000
2	Roof Repairs "A"	08-1-010	Statewide	Roof Repairs	\$ 6,000,000	\$ 22,000,000	\$ 6,000,000	\$ 6,000,000	\$ 18,000,000
3	Facility Repairs "A"	08-1-050	Statewide	Facility Repairs	\$ 20,000,000	\$ 42,000,000	\$ 20,000,000	\$ 20,000,000	\$ 60,000,000
4	Site Repairs "A"	08-1-090	Statewide	Site Repairs	\$ 4,000,000	\$ 46,000,000	\$ 4,000,000	\$ 4,000,000	\$ 12,000,000
12.1	Matching Fund Projects	10-2-4xx	Yakima Valley	Grandview-College/City Library	\$ 2,000,000	\$ 48,000,000			\$ 2,000,000
12.2	Matching Fund Projects	10-2-4xx	Peninsula	Fort Worden Education Center	\$ 2,000,000	\$ 50,000,000			\$ 2,000,000
12.3	Matching Fund Projects	10-2-4xx	Olympic	Sophia Bremer Child Development Ctr	\$ 2,000,000	\$ 52,000,000			\$ 2,000,000
12.4	Matching Fund Projects	10-2-4xx	Spokane Falls	Stadium and Athletic Fields	\$ 2,000,000	\$ 54,000,000			\$ 2,000,000
12.5	Matching Fund Projects	10-2-4xx	Bellingham	Fisheries Technology Program	\$ 2,000,000	\$ 56,000,000			\$ 2,000,000
12.6	Matching Fund Projects	10-2-4xx	Lower Columbia	Myklebust Gymnasium	\$ 2,000,000	\$ 58,000,000			\$ 2,000,000
12.7	Matching Fund Projects	10-2-4xx	Wenatchee	Music and Arts Center	\$ 2,000,000	\$ 60,000,000			\$ 2,000,000
12.8	Matching Fund Projects	12-2-4xx	Statewide	Future Matching Projects	\$ 20,000,000	\$ 80,000,000	\$ 10,000,000	\$ 15,000,000	\$ 25,000,000
13	Minor Works - Program	08-2-130	Statewide	Minor Improvements - Program Related	\$ 20,000,000	\$ 80,000,000	\$ 25,000,000	\$ 30,000,000	\$ 75,000,000
17	Replacements	06-1-205	Green River	Humanities and Classroom Building	\$ 25,427,131	\$ 105,427,131			\$ 25,427,131
18	Replacements	08-1-216	Seattle Central	Wood Construction	\$ 23,734,000	\$ 129,161,131			\$ 23,734,000
19	Replacements	08-1-217	Columbia Basin	Career and Tech Ed Facility	\$ 20,498,496	\$ 149,659,627			\$ 20,498,496
20	Replacements	08-1-218	Peninsula	Business and Humanities	\$ 33,938,000	\$ 183,597,627			\$ 33,938,000
21	Replacements	08-1-219	Spokane Falls	Chem & Life Sciences	\$ 27,044,000	\$ 210,641,627			\$ 27,044,000
22	Replacements	08-1-220	Spokane	Technical Education Bldg	\$ 30,391,000	\$ 241,032,627			\$ 30,391,000
23	Replacements	08-1-221	Everett	Index Hall Replacement	\$ 2,989,000	\$ 244,021,627	\$ 38,016,000		\$ 41,005,000
24	Replacements	08-1-222	Green River	Trades and Industry Complex	\$ 2,562,000	\$ 246,583,627	\$ 27,271,000		\$ 29,833,000
25	Replacements	08-1-223	Bellingham	Instructional/LRC	\$ 28,065,000	\$ 274,648,627			\$ 28,065,000
26	Replacements	08-1-224	Skagit Valley	Academics/Student Support	\$ 2,350,000	\$ 276,998,627	\$ 24,413,000		\$ 26,763,000
27	Replacements	08-1-225	Lower Columbia	Science Replacement	\$ 3,108,000	\$ 280,106,627	\$ 36,807,000		\$ 39,915,000
28	Replacements	08-1-226	Grays Harbor	Science Replacement	\$ 2,000,000	\$ 282,106,627	\$ 38,026,000		\$ 40,026,000
28.1	Replacements	10-1-2xx	Seattle Central	Seattle Maritime Academy	\$ 2,935,000	\$ 285,041,627	\$ 15,261,000		\$ 18,196,000
28.2	Replacements	10-1-2xx	Yakima Valley	Palmer Martin Replacement	\$ 15,503,000	\$ 300,544,627			\$ 15,503,000
28.3	Replacements	10-1-2xx	Olympic	Theater, Art and Music Building Rplcmnt	\$ 250,000	\$ 300,794,627	\$ 4,741,000	\$ 48,872,107	\$ 53,863,107
28.4	Replacements	10-1-2xx	Centralia	Kemp Hall and Student Services	\$ 250,000	\$ 301,044,627	\$ 3,409,000	\$ 37,843,110	\$ 41,502,110
28.5	Replacements	10-1-2xx	Spokane Falls	Fine Arts and Photography Rplcmnt	\$ 250,000	\$ 301,294,627	\$ 1,577,000	\$ 30,176,000	\$ 32,003,000
28.6	Replacements	10-1-2xx	Clover Park	Hospitality Institute	\$ 250,000	\$ 301,544,627	\$ 2,502,000	\$ 39,910,000	\$ 42,662,000
28.7	Replacements	10-1-2xx	Peninsula	Allied Health and Early Childhood Dvlpmnt	\$ 250,000	\$ 301,794,627	\$ 2,694,000	\$ 21,788,202	\$ 24,732,202
28.8	Replacements	10-1-2xx	Grays Harbor	Student Svcs and Instructional Bldg	\$ 372,000	\$ 302,166,627	\$ 4,955,225	\$ 42,225,982	\$ 47,553,207
28.81	Replacements	10-1-2xx	Seattle South	Integrated Education Center	\$ 250,000	\$ 302,416,627	\$ 2,112,982	\$ 32,372,018	\$ 34,735,000
33	Renovation	08-1-316	South Puget Sound	Building 22 Renovation	\$ 10,001,169	\$ 312,417,796			\$ 10,001,169
36	Renovation	08-1-319	Spokane	Vacated Building 7	\$ 9,331,414	\$ 321,749,210			\$ 9,331,414
37	Renovation	08-1-320	Spokane Falls	Music Building 15	\$ 13,094,000	\$ 334,843,210			\$ 13,094,000
38	Renovation	08-1-321	Pierce Ft Steilacoom	Cascade Core	\$ 22,353,250	\$ 357,196,460			\$ 22,353,250
38.1	Renovation	10-1-3xx	Seattle North	Allied Health and Technology Bldg	\$ 3,192,000	\$ 360,388,460	\$ 23,541,000		\$ 26,733,000
38.2	Renovation	10-1-3xx	Green River	Science, Math, and Technology	\$ 1,625,120	\$ 362,013,580	\$ 16,914,880		\$ 18,540,000
38.3	Renovation	10-1-3xx	Bates	West Wing Main Building	\$ 1,580,000	\$ 363,593,580	\$ 15,100,000		\$ 16,680,000
38.4	Renovation	10-1-3xx	Olympic	Shop Building Renovation	\$ 250,000	\$ 363,843,580	\$ 1,727,000	\$ 11,332,000	\$ 13,309,000
38.5	Renovation	10-1-3xx	South Seattle	Automotive Technology Building	\$ 250,000	\$ 364,093,580	\$ 1,531,000	\$ 15,799,000	\$ 17,580,000
38.6	Renovation	10-1-3xx	Renton	Auto Trades Renovation	\$ 250,000	\$ 364,343,580	\$ 1,755,121	\$ 17,231,041	\$ 19,236,162
39	Major Design	08-2-701	Tacoma	Health Careers Center	\$ 3,122,000	\$ 367,465,580	\$ 33,392,305		\$ 36,514,305
40	Major Design	08-2-702	Bellevue	Health Sciences Building	\$ 3,352,000	\$ 370,817,580	\$ 35,541,000		\$ 38,893,000
41	Major Design	08-2-703	Bates	Communication & Technology	\$ 2,071,000	\$ 372,888,580	\$ 20,496,229		\$ 22,567,229
42	Major Design	08-2-704	Columbia Basin	Culture, Language, & Soc Sci	\$ 686,622	\$ 373,575,202	\$ 11,612,378		\$ 12,299,000
43	Major Design	08-2-705	Clark	Health & Advance Technology	\$ 2,343,000	\$ 375,918,202	\$ 30,639,000		\$ 32,982,000
38.91	Major Pre Design	10-2-71x	Clark	North County Satellite	\$ 526,000	\$ 376,444,202	\$ 3,271,000	\$ 35,818,000	\$ 39,615,000
38.92	Major Pre Design	10-2-71x	Everett	LRC Technology Center	\$ 393,000	\$ 376,837,202	\$ 3,250,000	\$ 3,927,000	\$ 7,570,000
44	Major Construction	06-2-696	Spokane Falls	General Classrooms/Early Learning	\$ 18,686,000	\$ 395,523,202			\$ 18,686,000
45	Major Construction	06-2-697	Lake Washington	Allied Health	\$ 26,085,187	\$ 421,608,389			\$ 26,085,187
46	Major Construction	06-2-698	South Puget Sound	Learning Resource Center	\$ 35,382,007	\$ 456,990,396			\$ 35,382,007
47	Major Construction	06-2-699	Clover Park	Allied Health	\$ 24,315,000	\$ 481,305,396			\$ 24,315,000
38.93	Major Pre Design	10-2-71x	Edmonds	Science, Engineering & Technology	\$ 3,250,000	\$ 484,555,396	\$ 300,000	\$ 4,000,000	\$ 7,550,000
38.94	Major Pre Design	10-2-71x	Whatcom	The Learning Commons	\$ 125,000	\$ 484,680,396	\$ 250,000	\$ 2,300,000	\$ 2,675,000
56.1	Infrastructure	10-1-5xx	Statewide	Major Infrastructure Projects	\$ 5,000,000	\$ 489,680,396	\$ 5,000,000	\$ 5,000,000	\$ 15,000,000
56.2	Inflation Adjustment	10-2-xxx	Statewide	Allowance for Pricing Changes - Pipeline	\$ 20,000,000	\$ 509,680,396	\$ 15,000,000	\$ 15,000,000	\$ 50,000,000
57	Roof Repairs "B"	08-1-710	Statewide	Essential Roof Repairs	\$ 5,000,000	\$ 514,680,396	\$ 5,000,000	\$ 5,000,000	\$ 15,000,000
58	Facilities Repairs "B"	08-1-750	Statewide	Essential Facility Repairs	\$ 20,000,000	\$ 534,680,396	\$ 20,000,000	\$ 20,000,000	\$ 60,000,000
59	Site Repairs "B"	08-1-790	Statewide	Essential Site Repairs	\$ 15,000,000	\$ 549,680,396	\$ 15,000,000	\$ 15,000,000	\$ 45,000,000
Subtotal Pipeline					\$ 549,680,396		\$ 542,106,120	\$ 496,594,460	\$ 1,588,380,976
Allowance for Selecting Future Projects							\$ 40,000,000	\$ 120,000,000	\$ 160,000,000
Anticipated Future Budget Level					\$ 549,680,396		\$ 582,106,120	\$ 616,594,460	\$ 1,748,380,976

Projects from 2005-07
Projects from 2007-09
New Selection 2009-11

Attachment B TAB 2

2009-11 SBCTC Capital Budget Request Preparation Timeline

December 2006	<i>Capital Criteria Review Committee establishes project evaluation criteria</i>
January 2007	Colleges evaluate college needs, strategic plan and 10-year master plan. Formulate request strategy for the 2009-11 capital submittal.
February	SBCTC staff provide strategic and facility master planning training
March	Contract with Facility Condition Survey team
June	<i>Capital Budget Request Instructions sent to colleges</i>
July/August	SBCTC staff provide budget development training
December	Facility Condition Survey data due – used to establish targets
	Colleges submit Growth, Matching, Renovation and Replacement requests (PRR's)
January 2008	A Selection Committee scores and ranks PRR's by category
January 24-25	WACTC reviews ranking and recommends size of request categories
February	SBCTC staff advise colleges of project ranking
March 12-13	2009-11 Capital Budget Request information to the State Board
March 24	Capital Task Force begins discussions on sizing, priority setting and funding sources.
March 20-21	WACTC discusses sizing categories and priority setting recommendations
April 11	Colleges submit their total capital budget request
	Evaluate and edit capital request documents, take care of problems and issues
April 30 – May 1	State Board Meeting
May 7	Capital Task Force evaluates actual college capital budget requests, looks at future biennia impacts and sets system request level
May 29-30	WACTC reviews Task Force information and provide comments
June 6	Capital Task Force makes final recommendations to SBCTC
June 11-12	The State Board approves the capital budget
July	Predesign studies forwarded to OFM and Legislature by SBCTC staff
August	Staff prepares the capital budget request, briefing information, etc.
September	SBCTC staff submits the formal budget request to the Governor, Legislature and HECB
December	Governor makes budget recommendations to the Legislature
January – May 2009	Support legislative consideration of capital appropriations bill
May – June	Prepare and allocate 2009-11 capital appropriations and RMI funds to the colleges



**REGULAR MEETING OF THE STATE BOARD FOR
COMMUNITY AND TECHNICAL COLLEGES**

MEETING MINUTES

March 13, 2008

State Board Members

**Erin Munding (Chair), Omak
Jim Bricker, Coupeville
Reuven Carlyle, Seattle
Sharon Fairchild, Spokane
Jim Garrison, Mt. Vernon
Jeff Johnson, Olympia
Tom Koeninger, Vancouver
Lyle Quasim, Puyallup
Beth Willis, Tacoma**

**State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**A C T I O N I N D E X
March 13, 2008**

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
----	Adoption of Regular Meeting Agenda	1
----	Adoption of Consent Agenda:	1
08-03-06	Approval of Minutes~January 31 2008 Regular Meeting Olympic College Property Acquisition	
08-03-07	Approving three Applied Bachelor's Degrees pilot programs to move forward in expanding, and gaining approval from the Higher Education Coordinating Board	3
08-03-08	Establishing a Common Course Numbering Program	3-4

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
March 13, 2008
SBCTC Office**

The State Board held a study session on March 12, 2008, from 12:00 p.m. to 5:30 p.m. at the State Board office. The following topics were discussed: 2009-11 budget development process, 2008 applied bachelor's degree pilot selection, and fall 2007 enrollment report. No action was taken at the study session.

State Board Members Present: Erin Munding (Chair), Jim Bricker, Reuven Carlyle, Sharon Fairchild, Jim Garrison, Jeff Johnson, Tom Koenninger, Lyle Quasim, Beth Willis

CALL TO ORDER & ADOPTION OF REGULAR MEETING AGENDA

Chair Erin Munding called the meeting to order at 8:30 a.m. and welcomed those present.

MOTION: Moved by Tom Koenninger and seconded by Sharon Fairchild that the State Board adopt the agenda for its March 13, 2008 regular meeting as presented.

MOTION CARRIED.

ADOPTION OF CONSENT AGENDA (Resolution 08-03-06)

MOTION: Moved by Tom Koenninger and seconded by Sharon Fairchild that the State Board adopt the consent agenda for its March 13, 2008 regular meeting as follows:

- a) Approval of State Board January 31, 2008 Regular Meeting Minutes***
- b) Resolution 08-03-06 (ATTACHMENT #1) – Olympic College Property Acquisition***

MOTION CARRIED

DIRECTOR'S REPORT

Executive Director Charlie Earl's report covered the following topics:

- Legislative Update
- Exceptional Faculty Report
- SBCTC Audit/New Audit Procedures
- Student Listening Task Force Report
- Seattle/King County Workforce Education Collaborative
- Early Learning Report Implementation Plan
- Microsoft Partnership Update
- Student Achievement Presentation at AACCC Conference

CHAIR'S REPORT

Chair Erin Munding's report covered the following topics:

- **Trustees' Association Report.** TACTC Secretary Debra Lisser reported on recent meetings and activities of the trustees' association: February 10-13 ACCT National Legislative Summit and congressional visits; the April 4 TACTC Board of Directors/Legislative Committee meeting to discuss the budget development process; promotion of the system legislative program; and the May 15-17 TACTC Continuing Education Conference on the theme of "Recruitment, Retention, Renewal."
- **Presidents' Association Report.** WACTC President-elect Don Bressler reported on the February 20-21 WACTC meeting. The presidents discussed: a new calendar for budget planning; Washington State Quality Awards compliance; House of Representatives budget; promoting the system's legislative program; and updates on the CIS Rehosting Project and the Compensation Study Task Force
- **Parking Lot Items.** An updated list of the State Board's Parking Lot items was presented for review. The Executive Committee of the Board will continue to examine and revise the list following each meeting.
- **Faculty Union Report.** Lynne Dodson, president of the Seattle District AFT Washington, and Bernal Baca, lobbyist for AFT Washington, reported on faculty union activities and interests: legislation to convert part-time faculty positions to full-time; collaborating on the 2009-11 operating budget development process; and working with the Compensation Study Task Force. They are looking forward to working with the State Board and its staff on these and other issues of mutual interest.
- **Executive Director Evaluation Process.** Board members Jim Garrison, Jim Bricker, and Erin Mundinger agreed to form a committee to conduct the Executive Director's performance evaluation.

BOARD MEMBER NOTES

Tom Koenninger reported that the Vancouver Historic Reserve Trust and Clark College are in the formative stage of jointly developing a community leadership program. The first meeting will be held soon. Tom also reported that he participated in recent interviews to select the new Washington Executive Leadership Academy director to replace Kae Hutchison who is retiring.

Lyle Quasim commented on how well integrated the Pierce County community and technical colleges are into the communities they serve. He referred to the kinds of community events and activities that are the result of this kind of interface.

2009-11 BUDGET DEVELOPMENT PROCESS

The Board reviewed and discussed this item at its study session the previous day. Charlie Earl summarized the first of three discussions with system representatives and staff that will launch an accelerated, collaborative approach to developing the system's 2009-11 biennial operating budget request process.

At the study session, Board members and system stakeholders discussed goals, desired outcomes, and resources needed to develop the biennial request. They considered a variety of potential investments and the degree to which they advance the goals of the System Direction. The discussion provided information upon which the Board will base its direction to staff for the next steps in the budget preparation process: 1) overall approach, timeline and structure; 2) organizing goal statements; and 3) potential request items.

The Board and staff will work with system stakeholders through June 2008 to finalize the request.

SELECTION OF 2008 APPLIED BACHELOR'S DEGREE PILOTS (Resolution 08-03-07)

The Board reviewed and discussed this item at its study session the previous day. The first four applied bachelor's degree pilots were selected by the Board in April 2006. The 2007 Legislature authorized the State Board to select two additional pilots in 2008, at least one of which must be a technical college. The 2008 Legislature passed legislation authorizing the State Board to select three, rather than two, additional pilots in 2008. Jan Yoshiwara and Loretta Seppanen of the State Board staff provided background and an overview of the process used to evaluate the pilot project proposals for 2008.

At the study session, the Board received the recommendation of the Applied Bachelor's Degree Evaluation Committee from two of its members: David Borofsky, president; and Alice Madsen, Dean of Instruction, of Bates Technical College. The Committee reviewed three proposals submitted by Columbia Basin College (Bachelor of Applied Science in Applied Management), Lake Washington Technical College (Bachelor of Applied Technology in Applied Design), and Seattle Central Community College (Bachelor of Applied Science in Applied Behavioral Science). Representatives from each of these colleges were present to summarize their proposals and answer questions from the Board.

Based on its review of the evaluation criteria, the Committee identified the Lake Washington Technical College and Seattle Central Community College proposals as the strongest of the three submitted and recommended the Board's approval of their proposals.

The recent passage of SSB 5104 allows the Board to select a third pilot in 2008, for a total of seven applied bachelor pilots. The Committee has asked Columbia Basin College to provide some additional information in one area of their proposal before recommending it to the State Board for approval at a later date.

MOTION: Moved by Tom Koenninger and seconded by Beth Willis that the State Board adopt Resolution 08-03-07 (ATTACHMENT #2) approving the applied bachelor's degree pilot proposals submitted by Lake Washington Technical College and Seattle Central Community College.

MOTION CARRIED.

APPROVAL OF COMMON COURSE NUMBERING POLICY (Resolution 08-03-08)

Charlie Earl requested State Board approval of a system-wide policy on common course numbering effective Summer Quarter 2008, consistent with actions approved by the presidents' association (WACTC).

At the initiative of the presidents and through a series of actions taken by WACTC, the college system has been studying and implementing common course numbering, with a goal of completing implementation by all colleges by summer 2008. Although the State Board has approved annual staff work plans that included common course numbering as a project, to date the Board has not adopted common course numbering as a policy for the college system. Board adoption of the proposed policy is recommended because the collaborative process did not produce the intended common solution.

At WACTC's request, a system task force was formed in fall 2003 to study options and make recommendations for improving course transfer among community and technical colleges. WACTC subsequently approved the task force recommendation to implement common course

numbers for all academic courses effective summer 2007 and asked the task force to develop an implementation plan for its approval. In March 2006, after much debate, WACTC approved the plan which called for implementation effective summer 2007. In September 2006, WACTC approved an extension of the implementation timeline to summer 2008 in response to concerns raised by several colleges.

Charlie reported that nine colleges have implemented common course numbering in summer 2007, and 20 colleges intend to implement common course numbering by summer 2008. He learned recently that five colleges do not intend to fully implement common course numbering by the summer 2008 deadline, which is inconsistent with WACTC's earlier decisions and extended timeline. He and Jan Yoshiwara met with the deans of instruction and presidents of those colleges. All five have done course equivalency work but do not intend to change the course numbers in their catalogs by summer 2008 due to software programming issues.

Discussion followed on the proposed policy and possible sanctions for those colleges who fail to comply. Staff was directed to provide the Board with regular briefings on common course numbering and to alert the Board to implementation problems in case further action is necessary.

MOTION: Moved by Jim Bricker and seconded by Beth Willis that the State Board adopt Resolution 08-03-08 (ATTACHMENT #3) endorsing the actions taken by the Washington Association of Community College Presidents and approving a common course numbering policy for the college system effective Summer Quarter 2008.

MOTION CARRIED.

FY 2009 OPERATING BUDGET ALLOCATIONS & TUITION RATES

Mary Alice Grobins and Denise Graham reported that the State Board is scheduled to take action on the 2008-09 operating funds allocations and tuition rates at its April 2008 meeting, following completion of the 2008 legislative session. They provided a brief overview of actions taken by the Board for FY 2008 and tuition increase authority granted by the Legislature for the current biennium.

The Board and staff discussed materials provided in the agenda packet. They considered the degree to which the staff recommendation adequately addresses the primary goals of the System Direction, provided direction to staff regarding allocation of FY 2009 state operating funds and student tuition increases, and considered how the passage of I-960 affects the State Board's delegated authority to increase resident student tuition rates and set non-resident tuition rates.

Feedback from the discussion will be used to prepare materials for the Board's final action in April. Staff will provide Board members with additional information as requested and will present options for the Board's consideration at its April/May meeting.

TECHNOLOGY TRANSFORMATION TASK FORCE REPORT

Reuven Carlyle, Task Force Chair, updated the Board on the work of the Technology Transformation Task Force. The Task force will recommend a technology strategic plan in April that outlines the preferred future for delivering college instruction, services, and applications and guides future system-level investments.

The draft plan included in the Board's agenda packet described how the community and technical college system will need to work together and be efficient with existing and new resources to have the kinds of technologies and services needed to support learning in the 21st Century.

Governance for technology emerged as a key issue for achieving the goals of the technology plan. A work group of WACTC and State Board staff representatives has been working on options for governance and management of system-level technology functions. The Task Force met on March 3 to review the updated plan, determine which projects are foundational and need to come first, and prioritize all projects. The Task Force will begin building a budget request for proposed projects in the technology plan, add the governance section, and create a new draft of the plan for the Board's consideration in April.

REPORT ON www.CheckOutACollege.com

Chris Reykdal and Suzy Ames of the State Board staff previewed a new website under development to promote two-year college programs. The website will serve prospective students, counselors, parents, and employers looking for the two-year college that is right for them.

The new website was developed with funds allocated by the Board in June 2007 for enhanced communications efforts, which ties directly to a primary element of the Board's System Direction to increase participation rates. In order to draw more students, the funds were used to create a comprehensive, system-wide web presence to reach people where they are today and draw them toward the colleges. For the first time, people will have the ability to search all 34 community and technical colleges by program, size, and location.

Staff highlighted the many unique features of the website and discussed how it will serve prospective students, grow and keep up to date in the future, and help support the colleges' recruitment efforts.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of March 13, 2008 at 12:15 p.m. The next regular meeting of the State Board is scheduled for June 11-12, 2008 at the Wenatchee Valley Community College.

Erin Mundinger, Chair

ATTEST:

Charles N. Earl

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-03-06

A resolution relating to the purchase of property within the Olympic College Master Plan boundary and provide surface parking instead of developing structured parking.

WHEREAS, Olympic College's Humanities and Student Services Replacement project includes \$9.5 million to build additional parking, and


WHEREAS, the planned location of the parking garage interferes with the future development of facilities in the college core, and

WHEREAS, recent traffic studies and site conditions have challenged the feasibility and cost of developing a parking garage, and

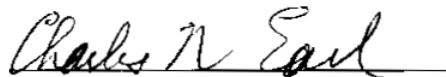
WHEREAS, purchase of property within the Master Plan boundary of the college and development of surface parking offers a better long term solution within the amount appropriated for the project,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges recognizes the benefits and approves purchasing 32 residential properties and constructing surface parking at Olympic College within funds available in the Humanities and Student Services Replacement Project appropriation.

APPROVED AND ADOPTED on March 13, 2008.


Erin Munding, Chair

ATTEST:


Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 08-03-07

A resolution to approve the pilot colleges recommended by the Community and Technical College Applied Bachelor's Degree Evaluation Committee and authorizing the selected pilot colleges to:

- Move forward with the steps required to gain approval from the Higher Education Coordinating Board and the Northwest Commission on Colleges and Universities
- Receive the appropriate 2008-09 funding to begin detailed planning.

WHEREAS consistent with the Washington State Legislature's requirement of the State Board for Community and Technical Colleges, the State Board developed objective criteria related to selection of the Community and Technical College Applied Bachelor's degree pilots; and

WHEREAS the Community and Technical College Applied Bachelor's Degree Evaluation Committee found the colleges identified below provided evidence of meeting or exceeding these criteria and that these colleges presented proposals that will expand the bachelor's degree capacity in the state;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the recommendations of the Evaluation Committee to select the following pilot colleges, authorizes these colleges to pursue approval of their proposal by the Higher Education Coordinating Board and the Northwest Commission on Colleges and Universities, and directs staff to include funding for the pilots in the FY09 allocation proposal due for consideration at a future 2008 State Board meeting:

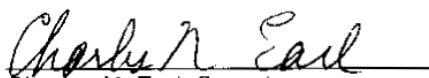
- Lake Washington Technical College – Bachelor of Applied Technology in Applied Design
- Seattle Central Community College – Bachelor of Applied Science in Applied Behavioral Science

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges commends the three colleges that developed proposals for the 2008 Community and Technical College Applied Bachelor's Degree for their extensive work required to prepare proposals consistent with the criteria and for the institution's vision for expanding bachelor's degree access in their community.

APPROVED AND ADOPTED on March 13, 2008.


Erin Mundinger, Chair

ATTEST:


Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-03-08

A resolution relating to common course numbering.

WHEREAS, the State Board for Community and Technical Colleges is charged with providing general supervision and control over the state system of community and technical colleges, including,

- ensuring through full use of its authority that curriculum offerings will be provided to meet the educational and training needs of the community generally and the students thereof;
- establishing minimum standards to govern the operation of the community and technical colleges with respect to the content of the curriculums and other educational and training programs and eligibility for courses to receive state fund support;
- exercising any other powers, duties and responsibilities necessary to carry out the purposes of the enabling legislation for the community and technical college system, RCW 28B.50;

WHEREAS, one of the purposes of RCW 28B.50 is to provide administration by state and local boards which will avoid unnecessary duplication of facilities or programs; and which will encourage efficiency in operation and creativity and imagination in education, training and service to meet the needs of the community and students; and

WHEREAS, the Washington Association of Community and Technical Colleges (WACTC) commissioned a task force to study means of improving course transfer for students among community and technical colleges, approved a recommendation to pursue common course numbering among colleges in May 2004, adopted a plan to implement common course numbers for academic courses within the community and technical college system in March 2006, and extended the deadline for implementation to Summer 2008 in September 2006; and

WHEREAS, moving to system-wide common course numbers is an important step toward improving student success through collaboration and smooth transitions as students seek to achieve higher levels of educational attainment consistent with the Board's adopted System Direction Ten Year Goals; and

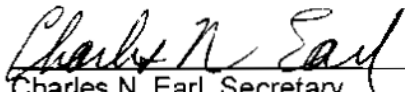
WHEREAS, the Board applauds the initiative of the colleges to undertake the hard work of transitioning to common course numbering for the benefit of our colleges' students;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges resolves to establish common course numbering, a set of course numbers that colleges would share, as policy for the college system, consistent with the actions approved by the Washington Association of Community and Technical Colleges effective Summer Quarter 2008.

APPROVED AND ADOPTED on March 13, 2008.


Erin Munding, Chair

ATTEST:


Charles N. Earl, Secretary



SPECIAL STATE BOARD MEETING CONFERENCE CALL

MEETING MINUTES

April 15, 2008

10:00 a.m.

State Board Office – Olympus Conference Room

State Board Members

Erin Mundinger (Chair), Omak

Jim Bricker, Coupeville

Reuven Carlyle, Seattle

Sharon Fairchild, Spokane

Jim Garrison, Mt. Vernon

Jeff Johnson, Olympia

Tom Koenninger, Vancouver

Lyle Quasim, Puyallup

Beth Willis, Tacoma

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

ACTION INDEX
April 15, 2008

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
----	Adoption of Special Meeting Agenda	1
08-04-09	Approval of Columbia Basin College Applied Bachelor's Degree Proposal Selection of 2008	1
08-04-09	Approval of New Model of Governance and Management of System-Level Technology Functions	2

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia, Washington**

**Special Meeting Minutes
April 15, 2008
State Board for Community and Technical Colleges**

State Board Members Present: Erin Mundinger (Chair), Jim Bricker, Jim Garrison, Tom Koenninger, Lyle Quasim, Beth Willis, Sharon Fairchild

State Board Members Absent: Reuven Carlyle

CALL TO ORDER AND ROLL CALL

The Board held a special meeting via conference call on April 15, 2008. Chair Erin Mundinger called the meeting to order at 10:00 a.m. Roll was taken and a quorum of the Board was verified. Members of the audience introduced themselves.

ADOPTION OF SPECIAL MEETING AGENDA

MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt the agenda for its April 15, 2008 special meeting as presented.

MOTION CARRIED.

**APPROVAL OF COLUMBIA BASIN COLLEGE APPLIED BACHELOR'S DEGREE
(Resolution 08-04-09)**

Loretta Seppanen of the State Board staff reported that the Applied Bachelor's Degree Evaluation Committee reviewed additional information from Columbia Basin College (CBC) regarding Criteria 2A (employer demand versus current supply of bachelors-level workers. With this additional information, the Committee recommends State Board approval of CBC's Bachelor of Applied Science in Applied Management degree proposal.

The proposed evening and weekend degree program is designed to provide applied management and supervisory training for about 35 students per year from nine applied associate degree program areas. The college also plans to serve students from similar applied degrees from Walla Walla Community College. The college identified a need for an additional 94 management-related bachelor's degrees above the number already being provided by traditional business bachelor's degrees. This new offering will help to fill that gap.

MOTION: Moved by Tom Koenninger and seconded by Beth Willis that the State Board adopt Resolution 08-04-09 (ATTACHMENT #1) approving the Columbia Basin College Applied Bachelor's Degree pilot as recommended by the Evaluation Committee and authorizing the college to move forward with the steps required to gain approval from the Higher Education Coordinating Board and the Northwest Commission on Colleges and Universities and receive the appropriate 2008-09 funding to begin detailed planning.

MOTION CARRIED.

APPROVAL OF NEW MODEL OF GOVERNANCE AND MANAGEMENT OF SYSTEM-LEVEL TECHNOLOGY FUNCTIONS (Resolution 08-04-10)

Executive Director Charlie Earl summarized a proposal to move system-level technology operations to the State Board in order to achieve the goals identified by the Technology Governance Work Group.

The Center for Information Services (CIS) is the college system's technology consortium, with responsibility for management and development of centralized administrative computing functions used by all 34 colleges and the State Board. It has a FY 2008 operating budget of \$13.4 million, employs 90 staff, and is currently managed by an interim executive director.

At its March meeting, the CIS Board of Directors voted to request that the State Board consider assuming responsibility for CIS, including its operating budget, personnel, assets, and liabilities. This action was consistent with the recommendation of the Technology Governance Work Group, comprised of college presidents, senior administrators, and State Board staff appointed by the CIS Board chair to identify governance issues, study options, and make recommendations to the full CIS Board on ways to improve system-level technology governance consistent with the vision underpinning the Technology Transformation Plan.

It is the recommendation of the State Board staff to develop a transition plan that would include analyzing options for Board consideration and initiating a hiring process for a new chief technology officer to provide policy, planning and leadership responsibility for system-level technology.

Discussion followed regarding implications of the proposed technology governance change. Staff answered questions and responded to concerns from Board members. The Board will receive regular updates at future meetings.

MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt Resolution 08-04-10 (ATTACHMENT #2) agreeing to assume responsibility for the Center for Information Services effective July 1, 2008, and directing staff to prepare for an orderly transition of the CIS operating budget, personnel, assets and liabilities.

MOTION CARRIED.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its special meeting of April 15, 2008, at 10:35 a.m. The next regular meeting of the State Board is scheduled for April 30-May 1, 2008, at North Seattle Community College.

ATTEST:

Erin Mundinger, Chair

Charles N. Earl

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-04-09

A resolution to approve Columbia Basin College as a pilot college based on the recommendation of the Community and Technical College Applied Bachelor's Degree Evaluation Committee.

WHEREAS consistent with the Washington State Legislature's requirement of the State Board for Community and Technical Colleges, the State Board developed objective criteria related to selection of the Community and Technical College Applied Bachelor's degree pilots; and

WHEREAS the Community and Technical College Applied Bachelor's Degree Evaluation Committee found that Columbia Basin College provided evidence of meeting or exceeding these criteria and that the college presented a proposal that will expand the bachelor's degree capacity in the state;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the recommendations of the Evaluation Committee to select the following pilot college, authorizes the college to pursue approval of their proposal by the Higher Education Coordinating Board and the Northwest Commission on Colleges and Universities, and directs staff to include funding for the pilot in the FY09 allocation proposal due for consideration at a future 2008 State Board meeting:

- Columbia Basin College – Bachelor of Applied Science in Applied Management

APPROVED AND ADOPTED on April 15, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-04-10

A resolution relating to the Center for Information Services.

WHEREAS, the Center for Information Services is the college system's central organization for supporting the information technology needs of colleges and the State Board for Community and Technical Colleges

WHEREAS, at their March 21, 2008 meeting the Center for Information Services Board of Directors formally requested that the State Board for Community and Technical Colleges assume responsibility for the Center for Information Services, its operating budget, personnel, assets and liabilities.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges agrees to assume responsibility for the Center for Information Services effective July 1, 2008, and directs staff to prepare for an orderly transition of the CIS operating budget, personnel, assets and liabilities.

APPROVED AND ADOPTED on April 15, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

TAB 3b

May 1, 2008

Consent Item Action (Resolution 08-05-11)

Topic

Approval of FY 2008-09 State Board Meeting Dates and Locations

Description

The State Board adopts a schedule of regular meetings each year for publication in the Washington State Registrar. Meetings are generally held seven to eight times per year on community and technical college campuses at intervals of approximately six to eight weeks. Locations rotate through the years to all of the 30 college districts, balancing visits to the east and west sides of the state. During legislative sessions, meetings are held in or near Olympia. The two-day meetings include a study session on the first day designed to provide Board members with an in-depth discussion about policy issues, and a regular business meeting on the second day when action items are addressed. The State Board holds its annual retreat in September.

Major Considerations

- The proposed meeting schedule is designed to align properly with the Board’s budget decision-making process and should eliminate the need for a special meeting to allocate funds following the 2009 legislative session.

Analysis

Board members reviewed and commented on a preliminary meeting schedule, and the proposed schedule incorporates their feedback. The college locations have been confirmed by the presidents of the host colleges. The following schedule of seven State Board regular meetings is proposed for FY 2008-09:

September 8-10, 2008	Retreat (location to be determined)
October 22-23, 2008	Edmonds Community College
December 3-4, 2008	Clark College
February 4-5, 2009	State Board Office
April 1-2, 2009	State Board Office
May 6-7, 2009	Lake Washington Technical College
June 10-11, 2009	Yakima Valley Community College

Recommendation

Staff recommends that the State Board adopt Resolution 08-05-11 approving its schedule of meeting dates and locations for FY 2008-09.

Prepared by: DelRae Oderman, 360-704-4309, doderman@sbctc.edu

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-11

A resolution approving SBCTC meeting dates and locations for FY 2008-09.

WHEREAS, the State Board for Community and Technical Colleges annually adopts a meeting schedule for the fiscal year for publication in the *Washington State Register*,

THEREFORE BE IT RESOLVED that the State Board has agreed upon the following meeting dates and locations for 2008-09:

September 8-10, 2008	Retreat (location to be determined)
October 22-23, 2008	Edmonds Community College
December 3-4, 2008	Clark College
February 4-5, 2009	State Board Office
April 1-2, 2009	State Board Office
May 6-7, 2009	Lake Washington Technical College
June 10-11, 2009	Yakima Valley Community College

APPROVED AND ADOPTED on May 1, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

TAB 3c

May 1, 2008

Discussion Action (Resolution 08-05-12)

Topic

Washington State Labor Council AFL-CIO & Martin Luther King, Jr. County Labor Council AFL-CIO Contracts for Labor Liaisons

Description

The State Board for Community and Technical Colleges (SBCTC) provides sole source contract funding for two labor liaisons to facilitate collaboration between organized labor, community and technical colleges and the SBCTC. These labor liaisons strengthen college workforce education programs through effective advisory committees and partnerships with labor.

Specific deliverables under four organizing goals have been developed in response to a March 2008 survey of college representatives, input from staff, and an evaluation of the effectiveness to previous deliverables. Contract amounts for 2008-09 are set at \$93,700 for the King County liaison and \$114,100 for the statewide liaison. The goals are:

Goal 1: Increase active participation of labor representation on college program and general advisory committees and boards.

Goal 2: Improve the level/quality of participation by labor representatives on advisory committees.

Goal 3: Educate college administrators and leaders about labor issues, facilitating partnerships including labor initiated training and resolving issues between labor and the college system.

Goal 4: Maintain effective two-way communication with the State Board Staff on labor policy and perspectives on community and technical college education.

Major Considerations

- The King County position serves the 10 colleges in King County, and the statewide position serves the remaining 24 colleges.

Analysis

The labor liaison positions are critical to helping colleges extend their “reach” into the organized labor communities in order to develop ongoing advisory relationship and, thus, gain deeper understandings of labor market demands in their communities and regions.

The liaisons help colleges build strong advisory committees by recruiting labor representatives to serve on them. By placing labor representatives on program committees, the liaisons help

colleges keep pace with labor market innovations. It also helps assure that students who enroll in and complete professional and technical programs are successful in getting good jobs. Stakeholders include college workforce education administrators, program faculty and the organized labor community.

Background Information

The labor liaisons have been contracted positions with SBCTC since 1998.

Recommendation

The staff recommends that the State Board adopt Resolution 08-05-12 delegating authority to the Executive Director to execute contracts with the KCLC and the WSLC for labor liaisons.

Prepared by: Carolyn L. Cummins, 360-704-4339, ccummins@sbctc.edu

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-12

A resolution to execute contracts with the King County Labor Council and the Washington State Labor Council to foster and facilitate partnerships between organized labor, the state's community and technical colleges, and the SBCTC.

WHEREAS, the two-year college system is working to more strategically strengthen workforce education and training programs throughout the state; and

WHEREAS, active labor participation on program advisory committees and the ability of educators to understand labor issues are key to workforce education and training programs;

WHEREAS, the King County Labor Council and the Washington State Labor Council have agreed to directly support colleges and the college system in facilitating partnerships with labor;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed work to be performed by the King County Labor Council and the Washington State Labor Council.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges delegates authority for the execution of the contract with King County Labor Council and the Washington State Labor Council to the Executive Director.

APPROVED AND ADOPTED on May 1, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

TAB 3d

May 1, 2008

Discussion Action (Resolution 08-05-13)

Topic

Association of Washington Business Contract for Business & Industry Training Needs

Description

SBCTC contracts with the Association of Washington Business (AWB) to facilitate partnerships between businesses and industry, the community and technical colleges, and the SBCTC. The focus of this contract is to strengthen college workforce and continuing education programs with an emphasis on the effectiveness of advisory committees and linking the training needs of business and industry to colleges.

To build on the success begun in previous years, a new one-year contract for \$88,000 is sole sourced to AWB. Specific deliverables under four outcomes have been developed in response to a March 2008 survey of college representatives, input from staff, and an evaluation of the effectiveness to previous deliverables. The goals are:

Outcome 1: College administrators are equipped with information about industry needs and receive direct support in facilitating partnerships with businesses and industries.

Outcome 2: Increase active participation of business representatives on college program and general advisory committees (including Centers of Excellence and State Board committees) and improve the quality of participation by business representatives on college committees.

Outcome 3: Increase the visibility of community and technical colleges, workforce development linkages to economic development, and advisory committee volunteer opportunities in the business community throughout Washington.

Outcome 4: Maintain and enhance content of www.workforcecollege.com web site to add value for business and college users, and expand visibility of the site.

Major Considerations

- As the state's principal business chamber organization, AWB provides the system with the broadest reach into private industry representation across the state.

Analysis

The business liaison position is critical to helping colleges extend their "reach" into the business community in order to develop ongoing advisory relationships and, thus, gain deeper understandings of employer demands in their communities and regions. The liaison helps colleges build strong advisory committees by recruiting business representatives to those

groups. It also helps assure that students who complete professional and technical programs are successful in starting careers in high demand pathways. Stakeholders include college workforce and continuing education administrators, program faculty and the business community.

Background Information

The business liaison has been a contracted position with SBCTC since 2002.

Recommendation/Outcomes

The staff recommends that the Board adopt Resolution 08-05-13 delegating authority to the Executive Director to execute the contract with the Association of Washington Business for business/industry training needs.

Prepared by: Carolyn L. Cummins, 360-704-4339, ccummins@sbctc.edu.

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-13

A resolution to execute a contract with the Association of Washington Business to follow-up with business and industry groups to link their training needs to the colleges.

WHEREAS, the two-year college system is working to more strategically align workforce education with economic development and key industries throughout the state; and

WHEREAS, the goals for last year's contract have been achieved; and

WHEREAS, to build on the success begun last year, four goals have been identified;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed work to be performed by the Association of Washington Business.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges delegates authority for the execution of the contract with the Association of Washington Business to the Executive Director.

APPROVED AND ADOPTED on May 1, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

May 1, 2008

TAB 3e

Consent Item Action (Resolution 08-05-14)

Topic

2008 Supplemental Capital Budget Allocations

Description

On April 1, 2008 the Governor signed ESHB 2765, the 2008 capital supplemental budget. The Governor's vetoes did not impact higher education or projects associated with the community and technical colleges. The supplemental budget increased the total state 2007-09 biennial capital budget by \$117,910,000, including \$32,163,000 in bonds. A separate bond bill (SHB 3374) was passed and included \$100 million for K-12 construction including funding for skill centers. In addition, \$50 million in general obligation bonds for Chehalis River Basin flood recovery and mitigation projects was appropriated in HB 3375.

Major Considerations

- The items funded and authorized by the Legislature are consistent with our request.

Analysis

State Board approval is sought for allocation of \$6,163,000 for the following projects appropriated in the 2008 capital supplemental budget:

- L Building Repairs at Bellevue Community College - \$1,663,000
- Purchase of the Skill Center building on the Yakima Valley Community College campus from the Yakima School District - \$2,500,000
- Permanent exterior repairs at Pierce College - Ft. Steilacoom to resolve water intrusion and mold issues - \$4,000,000. Funding for this project includes transfers of \$1 million from the statewide Emergency Resource Pool and \$1 million from the Escalation Pool.

In addition, authority to use Certificates of Participation (bonds sold on behalf of the college by the state treasurer) to locally finance projects is sought for:

- Wenatchee Valley College Student Housing - \$3,347,000
- Seattle Central Community College Property Acquisition - \$3,100,000

Attachment A provides detail of the 2008 supplemental capital appropriations for the SBCTC.

Background Information

Attachment A – 2008 supplemental capital budget – Appropriation detail

Recommendation

The Board is asked to adopt Resolution 08-05-14 allocating new appropriations to the colleges and authorizing colleges' use of Certificates of Participation for alternative financing projects.

Prepared by: Thomas R. Henderson, (360) 704-4383, thenderson@sbctc.edu

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-14

A resolution to adopt the allocation of the 2008 supplemental capital budget.

WHEREAS, the Washington State Legislature adopted the supplemental capital budget and it was signed into law on April 1, 2008; and

WHEREAS, the State Board has the authority to award and allocate state general funds; and

WHEREAS, the 2008 supplemental budget includes funding for Community and Technical Colleges as detailed in Attachment A;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges distribute \$6,163,000 in appropriations and approve expenditure of COP financing authorized by the Legislature (\$6,447,000) for alternatively financed projects as described in Attachment A.

APPROVED AND ADOPTED on May 1, 2008

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary

**State Board for Community and Technical Colleges
2008 Supplemental Capital Budget
Appropriation Detail**

College Name	Description	Bill Sec.	OFM Proj. #	SBCTC Proj. #	Approp. Code	Fund Code	2007-09 Approp.	2008 Adjustment	Revised Approp.
<u>Direct Appropriations:</u>									
Statewide	Capital Project Cost Escalation	5275	2008-2-850	ZZ7M	154	057	\$ 3,238,000	\$ (1,000,000)	\$ 2,238,000
Statewide	Minor Works: Preservation (RMI)	5255	2008-1-001	VAR	114	060	\$ 16,000,000	\$ (1,000,000)	\$ 15,000,000
Bellevue C. C.	"L" Building Repairs	5033	2008-1-850	AL7P	163	057	\$ -	\$ 1,663,000	\$ 1,663,000
Yakima Valley C. C.	Skills Center	5034	2008-2-852	AU7M	164	057	\$ -	\$ 1,000,000	\$ 1,000,000
	Skills Center	5034	2008-2-852	AU7N	165	359	\$ -	\$ 1,500,000	\$ 1,500,000
							Subtotal	<u>\$ 2,500,000</u>	
Pierce C. - Ft. Steilacoom	Cascade Core Renovation	5030	2006-1-326	AP7G	110	057	\$ 14,602,000	\$ 3,000,000	\$ 17,602,000
	Cascade Core Renovation	5030	2006-1-326	AP7K	162	060	\$ -	\$ 1,000,000	\$ 1,000,000
							Subtotal	<u>\$ 4,000,000</u>	
							Total	<u>\$ 6,163,000</u>	
<u>Local Fund Authority:</u>									
Wenatchee Valley C.	Student Housing	6001 (e)	2009-2-036	AT7J	R10	147	\$ -	\$ 3,347,000	\$ 3,347,000
Seattle Central C. C.	Property Acquisition	6001 (f)	2009-2-037	AF7K	R10	147	\$ -	\$ 3,100,000	\$ 3,100,000
							Total	<u>\$ 6,447,000</u>	

Attachment A
TAB 3e



SPECIAL STATE BOARD MEETING CONFERENCE CALL

MEETING MINUTES

April 15, 2008

10:00 a.m.

State Board Office – Olympus Conference Room

State Board Members

Erin Mundinger (Chair), Omak

Jim Bricker, Coupeville

Reuven Carlyle, Seattle

Sharon Fairchild, Spokane

Jim Garrison, Mt. Vernon

Jeff Johnson, Olympia

Tom Koenninger, Vancouver

Lyle Quasim, Puyallup

Beth Willis, Tacoma

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

A C T I O N I N D E X
April 15, 2008

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
----	Adoption of Special Meeting Agenda	1
08-04-09	Approval of Columbia Basin College Applied Bachelor's Degree Proposal Selection of 2008	1
08-04-09	Approval of New Model of Governance and Management of System-Level Technology Functions	2

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia, Washington**

**Special Meeting Minutes
April 15, 2008
State Board for Community and Technical Colleges**

State Board Members Present: Erin Munding (Chair), Jim Bricker, Jim Garrison, Tom Koenninger, Lyle Quasim, Beth Willis, Sharon Fairchild

State Board Members Absent: Reuven Carlyle

CALL TO ORDER AND ROLL CALL

The Board held a special meeting via conference call on April 15, 2008. Chair Erin Munding called the meeting to order at 10:00 a.m. Roll was taken and a quorum of the Board was verified. Members of the audience introduced themselves.

ADOPTION OF SPECIAL MEETING AGENDA

MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt the agenda for its April 15, 2008 special meeting as presented.

MOTION CARRIED.

**APPROVAL OF COLUMBIA BASIN COLLEGE APPLIED BACHELOR'S DEGREE
(Resolution 08-04-09)**

Loretta Seppanen of the State Board staff reported that the Applied Bachelor's Degree Evaluation Committee reviewed additional information from Columbia Basin College (CBC) regarding Criteria 2A (employer demand versus current supply of bachelors-level workers. With this additional information, the Committee recommends State Board approval of CBC's Bachelor of Applied Science in Applied Management degree proposal.

The proposed evening and weekend degree program is designed to provide applied management and supervisory training for about 35 students per year from nine applied associate degree program areas. The college also plans to serve students from similar applied degrees from Walla Walla Community College. The college identified a need for an additional 94 management-related bachelor's degrees above the number already being provided by traditional business bachelor's degrees. This new offering will help to fill that gap.

MOTION: Moved by Tom Koenninger and seconded by Beth Willis that the State Board adopt Resolution 08-04-09 (ATTACHMENT #1) approving the Columbia Basin College Applied Bachelor's Degree pilot as recommended by the Evaluation Committee and authorizing the college to move forward with the steps required to gain approval from the Higher Education Coordinating Board and the Northwest Commission on Colleges and Universities and receive the appropriate 2008-09 funding to begin detailed planning.

MOTION CARRIED.

APPROVAL OF NEW MODEL OF GOVERNANCE AND MANAGEMENT OF SYSTEM-LEVEL TECHNOLOGY FUNCTIONS (Resolution 08-04-10)

Executive Director Charlie Earl summarized a proposal to move system-level technology operations to the State Board in order to achieve the goals identified by the Technology Governance Work Group.

The Center for Information Services (CIS) is the college system's technology consortium, with responsibility for management and development of centralized administrative computing functions used by all 34 colleges and the State Board. It has a FY 2008 operating budget of \$13.4 million, employs 90 staff, and is currently managed by an interim executive director.

At its March meeting, the CIS Board of Directors voted to request that the State Board consider assuming responsibility for CIS, including its operating budget, personnel, assets, and liabilities. This action was consistent with the recommendation of the Technology Governance Work Group, comprised of college presidents, senior administrators, and State Board staff appointed by the CIS Board chair to identify governance issues, study options, and make recommendations to the full CIS Board on ways to improve system-level technology governance consistent with the vision underpinning the Technology Transformation Plan.

It is the recommendation of the State Board staff to develop a transition plan that would include analyzing options for Board consideration and initiating a hiring process for a new chief technology officer to provide policy, planning and leadership responsibility for system-level technology.

Discussion followed regarding implications of the proposed technology governance change. Staff answered questions and responded to concerns from Board members. The Board will receive regular updates at future meetings.

MOTION: Moved by Tom Koenninger and seconded by Jim Bricker that the State Board adopt Resolution 08-04-10 (ATTACHMENT #2) agreeing to assume responsibility for the Center for Information Services effective July 1, 2008, and directing staff to prepare for an orderly transition of the CIS operating budget, personnel, assets and liabilities.

MOTION CARRIED.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its special meeting of April 15, 2008, at 10:35 a.m. The next regular meeting of the State Board is scheduled for April 30-May 1, 2008, at North Seattle Community College.

ATTEST:

Erin Mundinger, Chair

Charles N. Earl

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-04-09

A resolution to approve Columbia Basin College as a pilot college based on the recommendation of the Community and Technical College Applied Bachelor's Degree Evaluation Committee.

WHEREAS consistent with the Washington State Legislature's requirement of the State Board for Community and Technical Colleges, the State Board developed objective criteria related to selection of the Community and Technical College Applied Bachelor's degree pilots; and

WHEREAS the Community and Technical College Applied Bachelor's Degree Evaluation Committee found that Columbia Basin College provided evidence of meeting or exceeding these criteria and that the college presented a proposal that will expand the bachelor's degree capacity in the state;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the recommendations of the Evaluation Committee to select the following pilot college, authorizes the college to pursue approval of their proposal by the Higher Education Coordinating Board and the Northwest Commission on Colleges and Universities, and directs staff to include funding for the pilot in the FY09 allocation proposal due for consideration at a future 2008 State Board meeting:

- Columbia Basin College – Bachelor of Applied Science in Applied Management

APPROVED AND ADOPTED on April 15, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-04-10

A resolution relating to the Center for Information Services.

WHEREAS, the Center for Information Services is the college system's central organization for supporting the information technology needs of colleges and the State Board for Community and Technical Colleges

WHEREAS, at their March 21, 2008 meeting the Center for Information Services Board of Directors formally requested that the State Board for Community and Technical Colleges assume responsibility for the Center for Information Services, its operating budget, personnel, assets and liabilities.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges agrees to assume responsibility for the Center for Information Services effective July 1, 2008, and directs staff to prepare for an orderly transition of the CIS operating budget, personnel, assets and liabilities.

APPROVED AND ADOPTED on April 15, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

TAB 3b

May 1, 2008

Consent Item Action (Resolution 08-05-11)

Topic

Approval of FY 2008-09 State Board Meeting Dates and Locations

Description

The State Board adopts a schedule of regular meetings each year for publication in the Washington State Registrar. Meetings are generally held seven to eight times per year on community and technical college campuses at intervals of approximately six to eight weeks. Locations rotate through the years to all of the 30 college districts, balancing visits to the east and west sides of the state. During legislative sessions, meetings are held in or near Olympia. The two-day meetings include a study session on the first day designed to provide Board members with an in-depth discussion about policy issues, and a regular business meeting on the second day when action items are addressed. The State Board holds its annual retreat in September.

Major Considerations

- The proposed meeting schedule is designed to align properly with the Board’s budget decision-making process and should eliminate the need for a special meeting to allocate funds following the 2009 legislative session.

Analysis

Board members reviewed and commented on a preliminary meeting schedule, and the proposed schedule incorporates their feedback. The college locations have been confirmed by the presidents of the host colleges. The following schedule of seven State Board regular meetings is proposed for FY 2008-09:

September 8-10, 2008	Retreat (location to be determined)
October 22-23, 2008	Edmonds Community College
December 3-4, 2008	Clark College
February 4-5, 2009	State Board Office
April 1-2, 2009	State Board Office
May 6-7, 2009	Lake Washington Technical College
June 10-11, 2009	Yakima Valley Community College

Recommendation

Staff recommends that the State Board adopt Resolution 08-05-11 approving its schedule of meeting dates and locations for FY 2008-09.

Prepared by: DelRae Oderman, 360-704-4309, doderman@sbctc.edu

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-11

A resolution approving SBCTC meeting dates and locations for FY 2008-09.

WHEREAS, the State Board for Community and Technical Colleges annually adopts a meeting schedule for the fiscal year for publication in the *Washington State Register*,

THEREFORE BE IT RESOLVED that the State Board has agreed upon the following meeting dates and locations for 2008-09:

September 8-10, 2008	Retreat (location to be determined)
October 22-23, 2008	Edmonds Community College
December 3-4, 2008	Clark College
February 4-5, 2009	State Board Office
April 1-2, 2009	State Board Office
May 6-7, 2009	Lake Washington Technical College
June 10-11, 2009	Yakima Valley Community College

APPROVED AND ADOPTED on May 1, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

TAB 3c

May 1, 2008

Discussion Action (Resolution 08-05-12)

Topic

Washington State Labor Council AFL-CIO & Martin Luther King, Jr. County Labor Council AFL-CIO Contracts for Labor Liaisons

Description

The State Board for Community and Technical Colleges (SBCTC) provides sole source contract funding for two labor liaisons to facilitate collaboration between organized labor, community and technical colleges and the SBCTC. These labor liaisons strengthen college workforce education programs through effective advisory committees and partnerships with labor.

Specific deliverables under four organizing goals have been developed in response to a March 2008 survey of college representatives, input from staff, and an evaluation of the effectiveness to previous deliverables. Contract amounts for 2008-09 are set at \$93,700 for the King County liaison and \$114,100 for the statewide liaison. The goals are:

Goal 1: Increase active participation of labor representation on college program and general advisory committees and boards.

Goal 2: Improve the level/quality of participation by labor representatives on advisory committees.

Goal 3: Educate college administrators and leaders about labor issues, facilitating partnerships including labor initiated training and resolving issues between labor and the college system.

Goal 4: Maintain effective two-way communication with the State Board Staff on labor policy and perspectives on community and technical college education.

Major Considerations

- The King County position serves the 10 colleges in King County, and the statewide position serves the remaining 24 colleges.

Analysis

The labor liaison positions are critical to helping colleges extend their “reach” into the organized labor communities in order to develop ongoing advisory relationship and, thus, gain deeper understandings of labor market demands in their communities and regions.

The liaisons help colleges build strong advisory committees by recruiting labor representatives to serve on them. By placing labor representatives on program committees, the liaisons help

colleges keep pace with labor market innovations. It also helps assure that students who enroll in and complete professional and technical programs are successful in getting good jobs. Stakeholders include college workforce education administrators, program faculty and the organized labor community.

Background Information

The labor liaisons have been contracted positions with SBCTC since 1998.

Recommendation

The staff recommends that the State Board adopt Resolution 08-05-12 delegating authority to the Executive Director to execute contracts with the KCLC and the WSLC for labor liaisons.

Prepared by: Carolyn L. Cummins, 360-704-4339, ccummins@sbctc.edu

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-12

A resolution to execute contracts with the King County Labor Council and the Washington State Labor Council to foster and facilitate partnerships between organized labor, the state's community and technical colleges, and the SBCTC.

WHEREAS, the two-year college system is working to more strategically strengthen workforce education and training programs throughout the state; and

WHEREAS, active labor participation on program advisory committees and the ability of educators to understand labor issues are key to workforce education and training programs;

WHEREAS, the King County Labor Council and the Washington State Labor Council have agreed to directly support colleges and the college system in facilitating partnerships with labor;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed work to be performed by the King County Labor Council and the Washington State Labor Council.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges delegates authority for the execution of the contract with King County Labor Council and the Washington State Labor Council to the Executive Director.

APPROVED AND ADOPTED on May 1, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

TAB 3d

May 1, 2008

Discussion Action (Resolution 08-05-13)

Topic

Association of Washington Business Contract for Business & Industry Training Needs

Description

SBCTC contracts with the Association of Washington Business (AWB) to facilitate partnerships between businesses and industry, the community and technical colleges, and the SBCTC. The focus of this contract is to strengthen college workforce and continuing education programs with an emphasis on the effectiveness of advisory committees and linking the training needs of business and industry to colleges.

To build on the success begun in previous years, a new one-year contract for \$88,000 is sole sourced to AWB. Specific deliverables under four outcomes have been developed in response to a March 2008 survey of college representatives, input from staff, and an evaluation of the effectiveness to previous deliverables. The goals are:

Outcome 1: College administrators are equipped with information about industry needs and receive direct support in facilitating partnerships with businesses and industries.

Outcome 2: Increase active participation of business representatives on college program and general advisory committees (including Centers of Excellence and State Board committees) and improve the quality of participation by business representatives on college committees.

Outcome 3: Increase the visibility of community and technical colleges, workforce development linkages to economic development, and advisory committee volunteer opportunities in the business community throughout Washington.

Outcome 4: Maintain and enhance content of www.workforcecollege.com web site to add value for business and college users, and expand visibility of the site.

Major Considerations

- As the state's principal business chamber organization, AWB provides the system with the broadest reach into private industry representation across the state.

Analysis

The business liaison position is critical to helping colleges extend their "reach" into the business community in order to develop ongoing advisory relationships and, thus, gain deeper understandings of employer demands in their communities and regions. The liaison helps colleges build strong advisory committees by recruiting business representatives to those

groups. It also helps assure that students who complete professional and technical programs are successful in starting careers in high demand pathways. Stakeholders include college workforce and continuing education administrators, program faculty and the business community.

Background Information

The business liaison has been a contracted position with SBCTC since 2002.

Recommendation/Outcomes

The staff recommends that the Board adopt Resolution 08-05-13 delegating authority to the Executive Director to execute the contract with the Association of Washington Business for business/industry training needs.

Prepared by: Carolyn L. Cummins, 360-704-4339, ccummins@sbctc.edu.

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-13

A resolution to execute a contract with the Association of Washington Business to follow-up with business and industry groups to link their training needs to the colleges.

WHEREAS, the two-year college system is working to more strategically align workforce education with economic development and key industries throughout the state; and

WHEREAS, the goals for last year's contract have been achieved; and

WHEREAS, to build on the success begun last year, four goals have been identified;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed work to be performed by the Association of Washington Business.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges delegates authority for the execution of the contract with the Association of Washington Business to the Executive Director.

APPROVED AND ADOPTED on May 1, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary



REGULAR MEETING AGENDA ITEM

May 1, 2008

TAB 3e

Consent Item Action (Resolution 08-05-14)

Topic

2008 Supplemental Capital Budget Allocations

Description

On April 1, 2008 the Governor signed ESHB 2765, the 2008 capital supplemental budget. The Governor's vetoes did not impact higher education or projects associated with the community and technical colleges. The supplemental budget increased the total state 2007-09 biennial capital budget by \$117,910,000, including \$32,163,000 in bonds. A separate bond bill (SHB 3374) was passed and included \$100 million for K-12 construction including funding for skill centers. In addition, \$50 million in general obligation bonds for Chehalis River Basin flood recovery and mitigation projects was appropriated in HB 3375.

Major Considerations

- The items funded and authorized by the Legislature are consistent with our request.

Analysis

State Board approval is sought for allocation of \$6,163,000 for the following projects appropriated in the 2008 capital supplemental budget:

- L Building Repairs at Bellevue Community College - \$1,663,000
- Purchase of the Skill Center building on the Yakima Valley Community College campus from the Yakima School District - \$2,500,000
- Permanent exterior repairs at Pierce College - Ft. Steilacoom to resolve water intrusion and mold issues - \$4,000,000. Funding for this project includes transfers of \$1 million from the statewide Emergency Resource Pool and \$1 million from the Escalation Pool.

In addition, authority to use Certificates of Participation (bonds sold on behalf of the college by the state treasurer) to locally finance projects is sought for:

- Wenatchee Valley College Student Housing - \$3,347,000
- Seattle Central Community College Property Acquisition - \$3,100,000

Attachment A provides detail of the 2008 supplemental capital appropriations for the SBCTC.

Background Information

Attachment A – 2008 supplemental capital budget – Appropriation detail

Recommendation

The Board is asked to adopt Resolution 08-05-14 allocating new appropriations to the colleges and authorizing colleges' use of Certificates of Participation for alternative financing projects.

Prepared by: Thomas R. Henderson, (360) 704-4383, thenderson@sbctc.edu

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-14

A resolution to adopt the allocation of the 2008 supplemental capital budget.

WHEREAS, the Washington State Legislature adopted the supplemental capital budget and it was signed into law on April 1, 2008; and

WHEREAS, the State Board has the authority to award and allocate state general funds; and

WHEREAS, the 2008 supplemental budget includes funding for Community and Technical Colleges as detailed in Attachment A;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges distribute \$6,163,000 in appropriations and approve expenditure of COP financing authorized by the Legislature (\$6,447,000) for alternatively financed projects as described in Attachment A.

APPROVED AND ADOPTED on May 1, 2008

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary

**State Board for Community and Technical Colleges
2008 Supplemental Capital Budget
Appropriation Detail**

College Name	Description	Bill Sec.	OFM Proj. #	SBCTC Proj. #	Approp. Code	Fund Code	2007-09 Approp.	2008 Adjustment	Revised Approp.
<u>Direct Appropriations:</u>									
Statewide	Capital Project Cost Escalation	5275	2008-2-850	ZZ7M	154	057	\$ 3,238,000	\$ (1,000,000)	\$ 2,238,000
Statewide	Minor Works: Preservation (RMI)	5255	2008-1-001	VAR	114	060	\$ 16,000,000	\$ (1,000,000)	\$ 15,000,000
Bellevue C. C.	"L" Building Repairs	5033	2008-1-850	AL7P	163	057	\$ -	\$ 1,663,000	\$ 1,663,000
Yakima Valley C. C.	Skills Center	5034	2008-2-852	AU7M	164	057	\$ -	\$ 1,000,000	\$ 1,000,000
	Skills Center	5034	2008-2-852	AU7N	165	359	\$ -	\$ 1,500,000	\$ 1,500,000
							Subtotal	<u>\$ 2,500,000</u>	
Pierce C. - Ft. Steilacoom	Cascade Core Renovation	5030	2006-1-326	AP7G	110	057	\$ 14,602,000	\$ 3,000,000	\$ 17,602,000
	Cascade Core Renovation	5030	2006-1-326	AP7K	162	060	\$ -	\$ 1,000,000	\$ 1,000,000
							Subtotal	<u>\$ 4,000,000</u>	
							Total	<u>\$ 6,163,000</u>	
<u>Local Fund Authority:</u>									
Wenatchee Valley C.	Student Housing	6001 (e)	2009-2-036	AT7J	R10	147	\$ -	\$ 3,347,000	\$ 3,347,000
Seattle Central C. C.	Property Acquisition	6001 (f)	2009-2-037	AF7K	R10	147	\$ -	\$ 3,100,000	\$ 3,100,000
							Total	<u>\$ 6,447,000</u>	

Attachment A
TAB 3e



REGULAR MEETING AGENDA ITEM

TAB 4

May 1, 2008

Discussion **Action (Resolution 08-05-15)**

Topic

FY 2008 and FY 2009 Operating Budget Allocations

Description

The 2008 supplemental operating budget signed into law by the Governor on April 1, 2008 appropriates to the SBCTC an additional \$1,284,000 in operating funds for fiscal year 2008 and provides a total of \$742,234,000 in operating funds for fiscal year 2009. The FY 2009 total comprises \$663,687,000 in state general funds, \$47,797,000 from the Education Legacy Trust Account, \$2,950,000 from the Administrative Contingency Account, and \$27,800,000 from the Pension Funding Stabilization Account. This appropriation represents a \$44.3 million, or six percent, increase over the FY 2008 operating budget appropriation.

Key Questions

- Are the allocations consistent with the Board's goals?
- Do the methodologies appropriately support legislative intent?

Analysis

State Board approval is sought for an allocation of \$785,000 in additional funds for fiscal year 2008 and \$701,958,756 in fiscal year 2009 to community and technical college districts, the CIS and the State Board office. State Board approval is also sought for delegated authority to the director for unallocated funds totaling \$499,000 for fiscal year 2008 and \$40,275,244 for fiscal year 2009.

Attachment A describes the additional funding provided in the 2008 supplemental budget for fiscal year 2008 and the method of allocating these funds to colleges. **Attachment B** shows the allocation of funds to each college.

Last year the State Board established methodologies for funds appropriated for the 2007-09 biennium, and the Board adopted allocations of operating funds for the first year of the biennium. With the exception of funding for new programs resulting from the 2008 legislative session and start up funding for three new applied baccalaureate programs, all of the additional funding provided in the fiscal year 2008-09 initial allocation is for second year growth of programs funded in the first year of the biennium.

Attachment C is a Use of Funds statement for FY2009 for the community and technical college system.

Attachment D provides a written description of the method for allocating individual budget items. **Attachment E** displays the allocations numerically by college.

The following budget items requiring additional analysis or application processes prior to allocation are described in **Attachment D**. These items are not included in the initial allocation; they will be distributed in a subsequent allocation.

- **\$1 million for Low funded colleges.** Funds will be provided to approximately eight to ten of the lowest funded colleges based upon their FY 2008-09 allocations per budgeted FTEs. The Board has periodically authorized an additional assessment against general enrollments for the purpose of improving the capacity of low funded colleges to achieve system goals. During its March discussion about additional funding for low-funded districts, the Board asked for a summary of allocations made in the past for this purpose and the effects of these allocations. **Attachment J** is a display of allocations to low-funded districts starting with 2002, the first year such an allocation was made. No allocations were made in FY 2004 and 2005 due to large state budget cuts and minimal funding for new enrollments (new enrollment funding has been the source of funds for allocations to low-funded districts). The Board has allocated almost \$4.4 million to bring the lowest funded districts closer to funding for districts of similar size. The dispersion of funding per student around the average has decreased over the past eight years. While the additional funding for low-funded districts helps to reduce dispersion, other factors such as varying salary schedules among districts continue to cause funding differentiation.
- **\$1,190,000 for apprenticeship enrollments**
- **\$1.5 million for Health Care Career Advancement**
- **\$3 million for Aerospace Apprenticeships**
- **\$500,000 for Part-Time Faculty Conversions**

Attachment F displays planned enrollment growth by appropriation category for each college district. **Attachment G** contains the proposed Enrollment Rules for FY2009. At its March meeting, the Board asked for a history of how college enrollments have compared to the enrollment requirements. **Attachment H** is a brief history of the various enrollment rules adopted by the Board since 2001, and how those rules have affected colleges.

Attachment I describes how turnover savings are to be calculated for the purpose of funding full- and part-time faculty increments. This has been modified from the FY 2008 policy to clarify that the use of turnover savings for the payment of increments is allowed but not required by the appropriations act, and that colleges may but are not required to subtract one-time faculty buy out costs from the calculation of turnover savings.

Background Information

- Attachment A - Description of Allocation Methodologies for Additional Fiscal Year 2008 Funding
- Attachment B - Additional Fiscal Year 2008 Allocations
- Attachment C - Fiscal Year 2009 Use of Funds Statement
- Attachment D - Description of Fiscal Year 2009 Allocation Methodologies
- Attachment E - Fiscal Year 2009 Allocations
- Attachment F - Enrollment Growth
- Attachment G - Enrollment Rules
- Attachment H - Enrollment Rules History

- Attachment I - Increments and Calculation of Turnover Savings
- Attachment J - Low Funded College Historical Distributions

Recommendation/Outcomes

The Board is asked to approve the allocation of increased and new appropriations to the college districts, the Center for Information Services (CIS) and to State Board office and programs, and to delegate authority to the Executive Director to approve future allocations as described in Resolution 08-05-16.

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STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-15

A resolution relating to allocation of operating funds.

WHEREAS, the State Board has the authority to award and allocate state general funds, Education Legacy Trust Account funds, Administrative Contingency Account funds and Pension Funding Stabilization Account funds,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges:

1. Approves the allocation of \$785,000 in additional funds for FY 2008 received in the 2008 supplemental operating budget as displayed on Attachment B and authorizes the director to allocate an additional \$499,000 at the end of the fiscal year;
2. Approves the FY 2008-09 allocation of \$742,234,000 in state funds to community and technical college districts, Center for Information Services (CIS) and State Board programs and office operations. The allocation comprises \$663,687,000 in state general funds, \$47,797,000 from the Education Legacy Trust Account, \$2,950,000 from the Administrative Contingency Account, and \$27,800,000 from the Pension Funding Stabilization Account as displayed on the Attachment C - Use of Funds Statement;
3. Approves the initial allocation of state funds totaling \$701,958,756 found on Attachment E;
4. Authorizes the director to allocate an additional \$40,275,244 of state funds throughout the year for items found on Attachment C – Section 5;
5. Approves the enrollment FTES distribution as displayed in Attachment F;
6. Authorizes the director to adjust districts' enrollment allocations based on the enrollment rules in Attachment G;
7. Approves the rules for faculty increments and turnover savings included as Attachment I; and,
8. Requires allocations for Outcomes Assessment, Workforce Development base funding, Workbased Learning Tuition, Childcare Programs, Students of Color, Disability Accommodations and Equipment to be spent only for those purposes.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for actions taken by the Governor, computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, uniform accounting and reporting requirements, and unanticipated changes due to state or federal funding.

APPROVED AND ADOPTED on May 1, 2008.

Erin Mundinger, Chair

ATTEST:

Charles N. Earl, Secretary

**Washington State Community and Technical Colleges
Description of FY2008 Allocations of Funds Provided in the 2008 Supplemental
Budget**

The following additional funds received in the 2008 supplemental operating budget are allocated to colleges for fiscal year 2008:

Facilities Maintenance and Operations – The 2008 supplemental budget provides \$683,000 for maintenance and operations at four colleges. The SBCTC requested this funding as a technical correction to funding omitted from the 2007-09 operating budget.

Faculty Salary Technical Corrections – The 2008 supplemental budget provides \$56,000 for a technical correction to funding previously provided for faculty salaries. This is allocated to colleges based on actual prior year faculty salary expenditures.

Pension Plan 1 COLA Funding – The 2008 supplemental budget provides \$46,000 for a technical correction to funding previously provided for pension funding. This is allocated to colleges based on actual prior year pension expenditures.

OFM Enterprise System Fee - The 2008 supplemental budget provides \$499,000 for a technical correction to funding omitted from the biennial appropriation for OFM revolving fund charges. These funds will be allocated at the end of the fiscal year based on actual OFM revolving fund charges for fiscal year 2008.

Shift Pension Funding from General Fund-State and Shift Pension Funding to Pension Funding Stabilization Account (PFSA) – The 2008 supplemental budget shifts \$22 million in spending authority from the General Fund-State to the Pension Funding Stabilization Account. These funds must be expended for employer pension contributions and are allocated based on actual prior year pension expenditures.

**Washington State Community and Technical Colleges
Allocation of Additional FY 2008 Funding Received in the 2008 Supplemental Budget**

District	Facilities	Faculty Salary		OFM Enterprise System Fee	Shift Pension Funding From GFS	Shift Pension Funding to PFSA	Total
	Maintenance & Operations	Technical Corrections	Pension Plan 1 COLA Funding				
Bates	-	1,393	1,400	-	(835,300)	835,300	2,793
Bellevue	-	2,964	2,500	-	(987,900)	987,900	5,464
Bellingham	-	643	500	-	(340,800)	340,800	1,143
Big Bend	-	829	700	-	(259,500)	259,500	1,529
Cascadia	-	580	300	-	(308,100)	308,100	880
Centralia	-	949	800	-	(387,200)	387,200	1,749
Clark	-	2,981	2,200	-	(957,300)	957,300	5,181
Clover Park	-	1,649	1,200	-	(624,500)	624,500	2,849
Columbia Basin	-	1,985	1,300	-	(510,500)	510,500	3,285
Edmonds	291,000	2,136	2,000	-	(883,100)	883,100	295,136
Everett	-	2,000	1,800	-	(688,400)	688,400	3,800
Grays Harbor	-	805	700	-	(384,700)	384,700	1,505
Green River	-	2,485	1,500	-	(806,900)	806,900	3,985
Highline	-	1,948	1,600	-	(866,000)	866,000	3,548
Lake Washington	-	1,097	800	-	(486,900)	486,900	1,897
Lower Columbia	309,000	1,158	700	-	(456,900)	456,900	310,858
Olympic	-	1,953	1,200	-	(734,800)	734,800	3,153
Peninsula	26,000	987	700	-	(344,000)	344,000	27,687
Pierce	57,000	2,293	2,300	-	(853,600)	853,600	61,593
Renton	-	1,375	1,100	-	(593,300)	593,300	2,475
Seattle	-	5,652	5,400	-	(2,383,300)	2,383,300	11,052
Shoreline	-	2,204	1,700	-	(842,900)	842,900	3,904
Skagit Valley	-	1,666	1,300	-	(652,200)	652,200	2,966
South Puget Sound	-	1,541	1,200	-	(585,600)	585,600	2,741
Spokane	-	5,454	4,600	-	(2,145,800)	2,145,800	10,054
Tacoma	-	1,884	1,700	-	(630,800)	630,800	3,584
Walla Walla	-	1,501	1,000	-	(652,400)	652,400	2,501
Wenatchee	-	1,195	700	-	(435,100)	435,100	1,895
Whatcom	-	1,116	700	-	(316,400)	316,400	1,816
Yakima Valley	-	1,578	1,100	-	(529,500)	529,500	2,678
College Total	683,000	56,000	44,700	-	(21,483,700)	21,483,700	783,700
SBCTC	-	-	700	-	(212,100)	212,100	700
CIS	-	-	600	-	(304,200)	304,200	600
Strategic Investments	-	-	-	-	-	-	-
Future Allocations	-	-	-	499,000	-	-	499,000
System Total	683,000	56,000	46,000	499,000	(22,000,000)	22,000,000	1,284,000

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
USE OF FUNDS STATEMENT
FISCAL YEAR 2009

	GENERAL FUND STATE	EDUCATION LEGACY TRUST ACCOUNT	PENSION FUNDING STABILIZATION ACCOUNT	ADMINISTRATIVE CONTINGENCY ACCOUNT	TOTAL FUNDS
1. DISTRICT ALLOCATIONS					
Unrestricted Base	561,312,570	30,010,858	21,483,700	-	612,807,128
Earmarks and Provisos Included in Base:					
Accommodations for Students with Disabilities	1,171,860	-	-	-	1,171,860
Applied Baccalaureate Degree Programs	504,000	-	-	-	504,000
Childcare Program	458,400	-	-	-	458,400
Faculty Salary Increments	2,558,000	-	-	-	2,558,000
Instructional Equipment	1,000,000	-	-	-	1,000,000
M&O Fund Shift to Capital	(11,401,000)				(11,401,000)
NSIS Consortium	297,125	628,975	-	-	926,100
Opportunity Grants	-	6,624,000	-	-	6,624,000
Opportunity Grants (Pilot Programs)	4,000,000	-	-	-	4,000,000
Outcomes Assessment	1,843,140	-	-	-	1,843,140
Part-time Faculty Salary Improvement	3,750,000	-	-	-	3,750,000
Student Persistence (TRIO)	-	1,750,000	-	-	1,750,000
Students of Color	1,115,600	-	-	-	1,115,600
University Contracts	209,450	767,050	-	-	976,500
Workforce Development Base	1,360,000	-	-	-	1,360,000
Workbased Learning Tuition	1,000,000	-	-	-	1,000,000
Worker Retraining Base	24,535,131	-	-	-	24,535,131
Workforce Development - Centers of Excellence	1,320,000	-	-	-	1,320,000
New FY 2009 Funds:					
Enrollments - ABE	3,575,550	-	-	-	3,575,550
Enrollments - Apprenticeship	-	-	-	-	-
Enrollments - Early Childhood Education	-	832,500	-	-	832,500
Enrollments - General	3,782,800	-	-	-	3,782,800
Enrollments - Transfer High Demand	3,150,000	-	-	-	3,150,000
Enrollments - I-BEST	-	2,437,500	-	-	2,437,500
Applied Baccalaureate Degree Programs	504,000	-	-	-	504,000
Applied Baccalaureate - Program Expansion	452,000	226,000	-	-	678,000
Childcare Matching Grants	50,000	-	-	-	50,000
Employee Resource Center - Edmonds	1,178,000	-	-	-	1,178,000
English Language Learners - Renton	50,000	-	-	-	50,000
Faculty Salary Increments	2,583,000	-	-	-	2,583,000
Gateway Center - Highline	75,000	-	-	-	75,000
Student Achievement	-	500,000	-	-	500,000
TOTAL DISTRICT ALLOCATIONS	610,434,626	43,776,883	21,483,700	-	675,695,209
2. STATE BOARD					
Unrestricted Base	7,923,212	372,681	212,100	-	8,507,993
Earmarks and Provisos Include in Base:					
Enrollments - ABE (community-based organizations)	205,700	-	-	-	205,700
Job Skills Program	-	-	-	2,725,000	2,725,000
Opportunity Grants	-	815,000	-	-	815,000
Transitions Math Project	375,000	-	-	-	375,000
Customized Workforce Training	75,000	-	-	-	75,000
Distance Learning	422,000	-	-	-	422,000
Outcomes Assessment	182,555	-	-	-	182,555
Worker Retraining	1,924,630	-	-	-	1,924,630
Strategic Investments:					
Technology Task Force Projects	234,750	765,250	-	-	1,000,000
Policy and Research Studies	218,250	-	-	-	218,250
TOTAL STATE BOARD ALLOCATIONS	11,561,097	1,952,931	212,100	2,725,000	16,451,128

	GENERAL FUND STATE	EDUCATION LEGACY TRUST ACCOUNT	PENSION FUNDING STABILIZATION ACCOUNT	ADMINISTRATIVE CONTINGENCY ACCOUNT	TOTAL FUNDS
3. CENTER FOR INFORMATION SERVICES (CIS)					
Unrestricted Base	9,124,508	230,961	304,200	-	9,659,669
From: Enrollments - ABE	31,250	-	-	-	31,250
From: Enrollments - Apprenticeship	2,500	7,500	-	-	10,000
From: Enrollments - Early Childhood Education	-	7,500	-	-	7,500
From Enrollments - General	52,500	-	-	-	52,500
From: Enrollments - Transfer High Demand	18,000	-	-	-	18,000
From: Enrollments - Workforce High Demand	12,000	-	-	-	12,000
From: Enrollments - I-BEST	-	12,500	-	-	12,500
From: Enrollments - Aerospace	6,500	-	-	-	6,500
From Enrollments - Health Care	2,500	-	-	-	2,500
TOTAL CIS ALLOCATIONS	9,249,758	258,461	304,200	-	9,812,419
4. STRATEGIC INVESTMENT					
From FY 2008 Strategic Investment	585,500	765,250	-	-	1,350,750
From Retention Shifted to FY 2009	-	250,000	-	-	250,000
From FY 2009 Strategic Investment	1,238,750	27,500	-	-	1,266,250
Subtotal Source of Funds	1,824,250	1,042,750	-	-	2,867,000
For Apprenticeship	(255,000)	-	-	-	(255,000)
For CIS	(116,250)	(27,500)	-	-	(143,750)
For Low Funded Colleges	(1,000,000)	-	-	-	(1,000,000)
For Student Achievement	-	(250,000)	-	-	(250,000)
For Policy and Research Studies	(218,250)	-	-	-	(218,250)
For Technology Task Force Projects	(234,750)	(765,250)	-	-	(1,000,000)
Subtotal Use of Funds	(1,824,250)	(1,042,750)	-	-	(2,867,000)
TOTAL STRATEGIC INVESTMENT ALLOCATIONS	-	-	-	-	-
5. RESERVES AND FUTURE ALLOCATIONS					
Compensation:					
Part-Time Faculty Conversion (08 Supp)	500,000	-	-	-	500,000
Part-Time Faculty Salary	3,750,000	-	-	-	3,750,000
Enrollments:					
Enrollments - Apprenticeship	252,500	937,500	-	-	1,190,000
Enrollments - General	1,362,200	-	-	-	1,362,200
Enrollments - Workforce High Demand	2,100,000	-	-	-	2,100,000
Programs:					
Low Funded Colleges	1,000,000	-	-	-	1,000,000
NSIS	27,875	502,275	-	-	530,150
Opportunity Grants	-	61,000	-	-	61,000
Quarterly Disability Accommodation Reserve	747,860	-	-	-	747,860
University Contracts	3,550	307,950	-	-	311,500
Worker Retraining Variable	8,799,339	-	-	-	8,799,339
Workforce Development - Centers of Excellence	120,000	-	-	-	120,000
Workforce Development Projects	1,170,400	-	-	-	1,170,400
Aerospace Apprenticeships (08 Supp)	2,993,500	-	-	-	2,993,500
Health Care Career Advancement (08 Supp)	1,497,500	-	-	-	1,497,500
Other:					
Correct Yr Split for Pension Cost	(5,800,000)	-	5,800,000	-	-
Facilities Maintenance and Operations	5,378,900	-	-	-	5,378,900
Future Adjustments to FY 2009 Base	1,400,844	-	-	-	1,400,844
Job Skills - Correction to Budget Bill	(225,000)	-	-	225,000	-
Revolving Funds	7,362,051	-	-	-	7,362,051
TOTAL RESERVES AND FUTURE ALLOCATIONS	32,441,519	1,808,725	5,800,000	225,000	40,275,244
Total Use of Funds FY 2009	663,687,000	47,797,000	27,800,000	2,950,000	742,234,000

**Washington State Community and Technical Colleges
FY2009 Initial Allocation Descriptions**

Base budgets (Column 26)

The FY2009 operating base budgets are calculated by adjusting the current (FY2008) allocations as follows:

- ◆ One-time and variable allocations are deducted; and
- ◆ New funds are added to provide a full fiscal year's funding for items that were funded for only a portion of FY2008.

Included in base budgets are the following funds earmarked for specific purposes: Disabilities Accommodations, Childcare Programs, Instructional Equipment, Outcomes Assessments, Students of Color, Workbased Learning Tuition, and Workforce Development Base.

Changes to the Base Budget

General Salary Increases (Column 27) – The Legislature has funded general salary increases for state employees, including associated benefits. For community college classified staff not represented by a union, each eligible employee will receive a 2.0 percent raise effective September 1, 2008. Exempt staff will receive an average of 2.0 percent effective September 1, 2008. For community college classified staff represented by a union, each eligible employee will receive a 2.0 percent raise effective July 1, 2008. For faculty and technical colleges' classified staff (those covered by I-732), the budget provides for an average of 4.4 percent effective July 1, 2008 (3.9 percent for the regular I-732 COLA plus an additional 0.5 percent). The distribution of salary increase funds to colleges is based on actual salary expenditures in FY2007.

Retain FY 2007 Pay Increase (1.6%) (Column 28) – The Legislature provided additional funding to continue the pay increase that took effect in 2006. These allocations are based on actual salary expenditures for FY 2007.

Classified Employees Compensation (Column 29) – Funding is provided to continue the classified staff compensation adjustments provided last year for those at the top step, the 2006 DOP salary survey and for the final phase of class consolidations required by the Personnel Service Reform Act of 2002.

Pension Changes (Column 30) – Funding is provided for PERS and TRS pension contribution rate adjustments. These allocations are based on actual prior year pension expenditures.

Health Benefits (Column 31) – Funding is reduced to reflect the reduction in employer health premiums from \$707 per employee per month in FY 2008 to \$561 per employee per month in FY 2009. The reductions were made based on actual prior year expenditures for health benefit premiums.

Faculty Increments (Column 32) – The Legislature has funded faculty increments and these amounts may be augmented by colleges with turnover savings and general salary increase funds. **Attachment I** sets forth the requirements on the faculty increment and turnover savings. Legislative language requires the appropriation to be divided proportionately between the full-time and part-time faculty. Full-time increment funding can be used only for full-time faculty and part-time increment funding can be used only for part-time faculty. If a college does not grant part-time faculty increments, the part-time increment funds must be used for part-time faculty salary increases. The appropriation is divided between full- and part-time faculty based on actual FY 2007 full- and part-time faculty salary and payroll-related benefit expenditures. The allocations for full-time faculty are then made based on actual FY 2007 full-time FTEF and to part-time faculty based on actual FY 2007 part-time FTEF.

General Enrollments (Column 34) – Distributed based on the SBCTC enrollment plan for districts projected to exceed their 2008 enrollment targets. For districts close to their enrollment targets, these enrollments will be allocated after final academic year enrollment counts are available.

ABE Enrollments (Column 35) – Allocated based on the SBCTC enrollment plan with funding for 34 FTEs reserved for community based organizations.

Transfer High Demand Enrollments (Column 38) – Allocations are based on 10 FTEs for the biennium for each college with additional allocations based on historical math and science transfer trends and future growth needed to match University high demand growth. Colleges submitted two-year plans last year.

Early Education, Math and Science Enrollments (Column 41) – Allocations are based on an application process conducted last year for the biennium.

I-Best Enrollments (Column 42) – Funding is distributed based on college plans and the application process conducted last year for the biennium.

Center for Information Services (CIS) (Columns 34-42) – Each of the new 3,055 enrollment FTEs is assessed \$50 for the CIS, for a total of \$152,750.

Tuition Backfill (Column 44) – These funds are allocated based on actual FY2006 and FY2007 operating fee collections.

Workforce Development Centers of Excellence (Column 45) - Funding is allocated to 11 current Centers of Excellence. This funding is not new, but a reallocation of funding received by these districts in fiscal year 2008. Funding is held in reserve for future allocations as one of the 12 current Centers of Excellence will no longer operate in fiscal year 2009.

Applied Baccalaureates - Existing (Column 46) - Funding is allocated to the four existing pilots.

Applied Baccalaureates – New (Column 47) – Funding is allocated to three new pilots for startup funding as authorized by the Board on April 15, 2008.

Childcare Matching Grants (Column 48) – Funding is allocated to five colleges for the operation of on-site child care centers based on applications submitted to the State Board last year. This funding is not considered on-going, so was removed from the FY 2009 base budgets. This allocation reestablishes the funding for an additional year.

Student Achievement (Column 49) – One-time funding of \$500,000 is evenly divided among the colleges for student retention and achievement. This is a Board Strategic Investment.

District-Specific Appropriations (Column 50) –The following funds are allocated to specific districts consistent with the 2008 supplemental operating budget bill: \$75,000 for the Gateway Center at Highline Community College; \$50,000 to Renton Technical College to implement and expand partnerships with area businesses that provide opportunities for low-wage working immigrants and refugees to receive instruction in English language and work-related skills at their place of work; \$1,178,000 was transferred from the Department of Community, Trade and Economic Development to the SBCTC for the operating expenses related to leasing the employment resource center at Edmonds Community College.

FY2009 Initial Allocation (Column 52) – Base budgets are adjusted by the amounts in columns 26 through 47 to total the initial operating allocation for FY2009.

Future FY 2009 Allocations:

Appropriated funds included in Resolution 08-05-16, with allocation authority delegated to the Director:

- **Workforce High Demand Enrollments** – 158 FTEs will be allocated based on the competitive process conducted last year for the biennium. An additional 82 FTEs will be allocated based on the result of a competitive process open to the seven colleges that did not receive workforce high demand enrollments in 2007-08.
- **General apprenticeship enrollments** –Apprenticeship programs may apply for funds through a criteria-based application and review process, and allocations will be based on the results of that process.
- **Low funded colleges** - \$1 million will be provided to approximately eight to ten of the lowest funded colleges based upon their FY 2008-09 allocations per budgeted FTE.
- **Maintenance and Operations Funds** - These funds will be provided to colleges based on FY 2009 date of occupancy of new and refurbished buildings.

- **Workforce Development** – These earmarked funds were removed from FY 2009 base budgets and will be awarded competitively throughout the year for targeted workforce development initiatives.
- **Worker Retraining Variable Enrollments** –These funds will be allocated based on 60% of colleges’ prorata share of the system’s average worker retraining enrollments for two years and 40% on a prorata share of unemployment data.
- **Part-Time Faculty Salary Improvement** - \$3,750,000 in new funding will be allocated to colleges based on the difference between each colleges’ full- and part-time faculty average salary.
- **Health Care Career Advancement** - \$1.5 million was provided in the 2008 supplemental budget. Grants will be awarded based on a competitive process to labor, management, and college partnerships for training programs for 50 FTE incumbent hospital workers that lead to careers in nursing and other high-demand health care fields.
- **Aerospace Apprenticeships** - \$3 million was provided in the 2008 supplemental budget for new aerospace apprenticeships. As required by the proviso in the appropriations act, \$850,000 will be awarded for 130 enrollment slots for up to three colleges based on a competitive process and \$2,150,000 will be distributed for design, development, training and related expenses to the selected colleges and to a joint labor/management apprenticeship program.
- **Part-Time Faculty Conversions** - \$500,000 was provided in the 2008 supplemental budget for part-time faculty conversions. The conversions will be fully funded at the \$25,000 system average cost per conversion – resulting in the conversion of 20 part-time faculty FTE-F to full-time faculty FTE-F. Funds will be allocated to provide one fully funded conversion to each of the 20 college districts most reliant on part-time faculty within the five disciplines listed in the proviso (Adult Basic Education, Early Childhood Education, Math, English and Science). Colleges receiving funds must make the conversion in one of the listed disciplines, account for the conversion and be able to fill the position by fall 2008.

State Board Strategic Investments for Fiscal Year 2009

The following funds are included in the State Board’s Strategic Investments for FY 2009:

Low Funded Colleges - \$1 million

The Board has periodically authorized an additional assessment against general enrollments for the purpose of improving the capacity of low funded colleges to achieve system goals. Funds will be provided to approximately eight to ten of the lowest funded colleges based upon their FY 2008-09 allocations per budgeted FTE.

CIS - \$152,750

Historically, CIS has been funded by a \$50 assessment against every new enrollment funded by the legislature (unless the new enrollment funds have been earmarked by the legislature as solely for the purpose of enrollment support). This practice is continued in order for the CIS to remain resourced for future information technology demands.

General Apprenticeship Enrollments - \$255,000

Legislative appropriations for general apprenticeships in 2008-09 support 150 new enrollments. Adding 50 enrollments from new high demand enrollments will produce a total of 200 new apprenticeship enrollments.

Student Retention - \$250,000

These funds, which were deferred from the first fiscal year of the biennium, have been combined with \$250,000 from fiscal year 2009 appropriations for a total of \$500,000 in allocations for student retention and achievement in 2008-09. The funds have been allocated above.

Technology - \$1,000,000

These funds will be made available for new application deployment and other technology investments as recommended to the Board by the Technology Transformation Task Force.

Policy and Research Studies - \$218,250

Resources will be made available to support major policy studies, such as college system optimization, implementation of the HECB Strategic Master Plan, and nursing education.

State Board for Community & Technical Colleges
Draft FY 2009 Initial Allocation

Step 5: Add New Funds for Compensation

Column -->	(26)	(27)	(28)	(29)	(30)	(31)	(32)	(33)
Districts	FY 2009 Base Allocations	General Salary Increases (COLAs)	Retain FY 2007 Pay Increase (1.6%)	Classified Employees Compensation	Pension Changes	Health Benefits	Faculty Increments	Subtotal FY 2009 Initial Allocation
Bates	21,490,326	693,088	335	-	112,400	(412,700)	60,218	21,943,667
Bellevue	31,326,427	1,014,812	17,691	55,100	153,800	(975,800)	132,826	31,724,856
Bellingham	10,378,215	307,508	198	-	38,900	(228,700)	29,124	10,525,245
Big Bend	10,397,001	292,127	394	6,800	54,900	(251,600)	36,925	10,536,547
Cascadia *	9,856,281	268,236	2,978	2,100	23,800	(216,600)	26,812	9,963,607
Centralia	11,713,394	343,097	8,797	18,100	56,600	(358,500)	43,883	11,825,371
Clark	29,807,453	928,499	24,928	65,800	184,800	(984,600)	133,508	30,160,388
Clover Park	19,549,529	614,759	413	-	114,000	(435,300)	71,124	19,914,525
Columbia Basin	21,404,463	586,034	14,924	40,300	103,500	(623,600)	91,166	21,616,787
Edmonds	24,899,450	793,101	21,862	56,700	168,700	(876,600)	99,265	25,162,478
Everett	23,638,259	721,201	20,416	75,700	129,500	(743,200)	90,957	23,932,833
Grays Harbor	10,439,688	252,918	6,136	14,600	57,400	(289,500)	33,337	10,514,579
Green River	25,571,536	830,400	21,982	45,300	133,600	(838,200)	112,722	25,877,340
Highline	25,298,096	776,090	15,346	34,900	118,600	(776,800)	96,187	25,562,419
Lake Washington	14,167,684	493,181	197	-	63,700	(331,800)	49,836	14,442,798
Lower Columbia	13,049,898	370,952	9,745	27,800	70,200	(399,900)	53,146	13,181,841
Olympic	21,229,454	643,004	14,935	28,600	116,200	(663,000)	91,147	21,460,340
Peninsula	10,724,872	302,039	7,110	14,800	52,800	(328,300)	41,102	10,814,423
Pierce	25,628,089	715,188	21,964	50,600	171,900	(932,800)	108,760	25,763,701
Renton	17,726,916	555,432	275	-	89,900	(389,200)	66,321	18,049,644
Seattle	69,464,333	2,202,155	59,167	142,700	385,400	(2,166,400)	253,308	70,340,663
Shoreline	22,831,102	822,694	22,336	47,200	141,600	(796,500)	93,096	23,161,528
Skagit Valley	17,867,324	573,968	12,787	29,900	95,200	(577,500)	72,780	18,074,459
South Puget Sound	16,311,755	535,646	16,295	32,400	88,800	(557,800)	73,496	16,500,592
Spokane	59,492,948	1,848,688	56,689	122,600	344,800	(1,944,900)	241,470	60,162,295
Tacoma	21,273,255	668,661	13,943	22,400	130,800	(714,400)	80,157	21,474,816
Walla Walla	16,935,323	468,564	10,827	21,000	84,600	(549,900)	63,983	17,034,397
Wenatchee Valley	13,283,929	389,427	6,971	15,700	53,100	(379,200)	53,172	13,423,099
Whatcom	12,724,249	333,323	8,730	14,300	54,800	(402,300)	49,374	12,782,476
Yakima Valley	19,333,796	532,789	16,762	36,600	95,600	(558,200)	72,798	19,530,145
College Total	647,815,045	19,877,581	435,133	1,022,000	3,489,900	(19,703,800)	2,522,000	655,457,859
SBCTC	14,685,149	103,776	453	7,300	49,800	(119,300)	-	14,727,178
CIS	9,626,412	140,743	614	2,900	30,300	(141,300)	-	9,659,669
Strategic Investments	1,900,750	-	-	-	-	-	-	1,900,750
Future Allocations	23,301,344	-	-	-	-	-	-	23,301,344
System Total	697,328,700	20,122,100	436,200	1,032,200	3,570,000	(19,964,400)	2,522,000	705,046,800

State Board for Community & Technical Colleges
Draft FY 2009 Initial Allocation

Step 6: Add New Funds for Growth Enrollments

Column -->	(33)	(34)	(35)	(36)	(37)	(38)	(39)	(40)	(41)	(42)	(43)
	Subtotal FY 2009 Initial Allocation	General Enrollments	ABE Enrollments	Aerospace Apprenticeship	Workforce High Demand Enrollments	Transfer High Demand Enrollments	Health Care Career Advancement	General Apprenticeship Enrollments	Early Ed, Math & Science Enrollments	I-BEST Enrollments	Subtotal FY 2009 Initial Allocation
Districts											
Bates	21,943,667	176,400	78,650	-	-	61,250	-	-	83,250	68,250	22,411,467
Bellevue	31,724,856	539,000	96,800	-	-	157,500	-	-	-	68,250	32,586,406
Bellingham	10,525,245	53,900	84,700	-	-	61,250	-	-	11,100	68,250	10,804,445
Big Bend	10,536,547	-	60,500	-	-	61,250	-	-	44,400	68,250	10,770,947
Cascadia	9,963,607	235,200	108,900	-	-	87,500	-	-	-	68,250	10,463,457
Centralia	11,825,371	39,200	96,800	-	-	87,500	-	-	44,400	68,250	12,161,521
Clark	30,160,388	656,600	108,900	-	-	148,750	-	-	44,400	78,000	31,197,038
Clover Park	19,914,525	176,400	84,700	-	-	61,250	-	-	-	68,250	20,305,125
Columbia Basin	21,616,787	88,200	181,500	-	-	122,500	-	-	11,100	78,000	22,098,087
Edmonds	25,162,478	230,300	121,000	-	-	122,500	-	-	22,200	78,000	25,736,478
Everett	23,932,833	-	114,950	-	-	105,000	-	-	44,400	78,000	24,275,183
Grays Harbor	10,514,579	19,600	66,550	-	-	61,250	-	-	-	68,250	10,730,229
Green River	25,877,340	-	127,050	-	-	122,500	-	-	-	78,000	26,204,890
Highline	25,562,419	112,700	169,400	-	-	148,750	-	-	22,200	78,000	26,093,469
Lake Washington	14,442,798	-	121,000	-	-	61,250	-	-	44,400	68,250	14,737,698
Lower Columbia	13,181,841	-	90,750	-	-	61,250	-	-	33,300	68,250	13,435,391
Olympic	21,460,340	-	72,600	-	-	87,500	-	-	55,500	68,250	21,744,190
Peninsula	10,814,423	-	78,650	-	-	61,250	-	-	22,200	68,250	11,044,773
Pierce	25,763,701	142,100	133,100	-	-	192,500	-	-	-	136,500	26,367,901
Renton	18,049,644	127,400	139,150	-	-	61,250	-	-	-	78,000	18,455,444
Seattle	70,340,663	235,200	266,200	-	-	341,250	-	-	88,800	224,250	71,496,363
Shoreline	23,161,528	-	108,900	-	-	105,000	-	-	22,200	68,250	23,465,878
Skagit Valley	18,074,459	147,000	96,800	-	-	87,500	-	-	22,200	68,250	18,496,209
South Puget Sound	16,500,592	-	72,600	-	-	87,500	-	-	44,400	68,250	16,773,342
Spokane	60,162,295	406,700	242,000	-	-	166,250	-	-	55,500	156,000	61,188,745
Tacoma	21,474,816	-	102,850	-	-	105,000	-	-	72,150	68,250	21,823,066
Walla Walla	17,034,397	-	139,150	-	-	61,250	-	-	-	68,250	17,303,047
Wenatchee Valley	13,423,099	-	151,250	-	-	87,500	-	-	-	68,250	13,730,099
Whatcom	12,782,476	161,700	90,750	-	-	87,500	-	-	44,400	68,250	13,235,076
Yakima Valley	19,530,145	235,200	169,400	-	-	87,500	-	-	-	78,000	20,100,245
College Total	655,457,859	3,782,800	3,575,550	-	-	3,150,000	-	-	832,500	2,437,500	669,236,209
SBCTC	14,727,178	-	205,700	-	-	-	-	-	-	-	14,932,878
CIS	9,659,669	52,500	31,250	6,500	12,000	18,000	2,500	10,000	7,500	12,500	9,812,419
Strategic Investments	1,900,750	682,500	-	-	440,000	-	-	(255,000)	-	-	2,768,250
Future Allocations	23,301,344	1,362,200	(500)	2,993,500	2,100,000	-	1,497,500	1,190,000	-	-	32,444,044
System Total	705,046,800	5,880,000	3,812,000	3,000,000	2,552,000	3,168,000	1,500,000	945,000	840,000	2,450,000	729,193,800

State Board for Community & Technical Colleges
Draft FY 2009 Initial Allocation

Step 7: Add New Funds for Enhancements

Column -->	(43)	(44)	(45)	(46)	(47)	(48)	(49)	(50)	(51)	(52)
Districts	Subtotal FY 2009 Initial Allocation	Tuition Backfill	Workforce Development Centers of Excellence	Applied Baccalaureates (Existing)	Applied Baccalaureate (New)	Childcare Matching Grants	Student Achievement	Districts Specific Appropriations	Future Allocations	Subtotal FY 2009 Initial Allocation
Bates	22,411,467	35,400	-	-	-	-	14,705	-	-	22,461,572
Bellevue	32,586,406	137,000	120,000	126,000	-	10,000	14,705	-	-	32,994,111
Bellingham	10,804,445	22,100	120,000	-	-	-	14,705	-	-	10,961,250
Big Bend	10,770,947	25,900	-	-	-	-	14,705	-	-	10,811,552
Cascadia	10,463,457	24,800	-	-	-	-	14,705	-	-	10,502,962
Centralia	12,161,521	29,100	120,000	-	-	-	14,705	-	-	12,325,326
Clark	31,197,038	109,700	-	-	-	-	14,705	-	-	31,321,443
Clover Park	20,305,125	50,600	-	-	-	-	14,705	-	-	20,370,430
Columbia Basin	22,098,087	79,800	-	-	226,000	-	14,705	-	-	22,418,592
Edmonds	25,736,478	81,100	120,000	-	-	10,000	14,705	1,178,000	-	27,140,283
Everett	24,275,183	82,000	-	-	-	-	14,705	-	-	24,371,888
Grays Harbor	10,730,229	23,200	-	-	-	-	14,705	-	-	10,768,134
Green River	26,204,890	81,400	120,000	-	-	15,000	14,705	-	-	26,435,995
Highline	26,093,469	85,100	120,000	-	-	-	14,705	75,000	-	26,388,274
Lake Washington	14,737,698	41,000	-	-	226,000	-	14,705	-	-	15,019,403
Lower Columbia	13,435,391	36,800	-	-	-	-	14,705	-	-	13,486,896
Olympic	21,744,190	85,600	-	126,000	-	-	14,705	-	-	21,970,495
Peninsula	11,044,773	27,400	-	126,000	-	-	14,705	-	-	11,212,878
Pierce	26,367,901	92,800	120,000	-	-	-	29,418	-	-	26,610,119
Renton	18,455,444	43,100	120,000	-	-	-	14,705	50,000	-	18,683,249
Seattle	71,496,363	214,700	-	126,000	226,000	9,500	44,131	-	-	72,116,694
Shoreline	23,465,878	101,300	-	-	-	-	14,705	-	-	23,581,883
Skagit Valley	18,496,209	59,700	120,000	-	-	5,500	14,705	-	-	18,696,114
South Puget Sound	16,773,342	60,900	-	-	-	-	14,705	-	-	16,848,947
Spokane	61,188,745	200,200	-	-	-	-	29,416	-	-	61,418,361
Tacoma	21,823,066	78,000	-	-	-	-	14,705	-	-	21,915,771
Walla Walla	17,303,047	52,500	120,000	-	-	-	14,705	-	-	17,490,252
Wenatchee Valley	13,730,099	41,100	-	-	-	-	14,705	-	-	13,785,904
Whatcom	13,235,076	43,400	-	-	-	-	14,705	-	-	13,293,181
Yakima Valley	20,100,245	58,300	120,000	-	-	-	14,705	-	-	20,293,250
College Total	669,236,209	2,104,000	1,320,000	504,000	678,000	50,000	500,000	1,303,000	-	675,695,209
SBCTC	14,932,878	-	-	-	-	-	-	-	1,518,250	16,451,128
CIS	9,812,419	-	-	-	-	-	-	-	-	9,812,419
Strategic Investments	2,768,250	-	-	-	-	-	(250,000)	-	(2,518,250)	-
Future Allocations	32,444,044	-	120,000	-	(226,000)	-	-	-	7,937,200	40,275,244
System Total	729,193,800	2,104,000	1,440,000	504,000	452,000	50,000	250,000	1,303,000	6,937,200	742,234,000



Draft FY 2009 Initial Allocation

TAB 4
Attachment F
(Revised)

Growth Enrollments (FTES)

District	General	ABE Enrollments	Aerospace Apprenticeship	Workforce High Demand	Transfer High Demand	Health Care Career Advancement	General Apprenticeship	Early Ed, Math & Science	I-BEST Enrollments	FY 2009 Initial Allocation
Bates	36	13	-	-	7	-	-	15	7	78
Bellevue	110	16	-	-	18	-	-	-	7	151
Bellingham	11	14	-	-	7	-	-	2	7	41
Big Bend	-	10	-	-	7	-	-	8	7	32
Cascadia	48	18	-	-	10	-	-	-	7	83
Centralia	8	16	-	-	10	-	-	8	7	49
Clark	134	18	-	-	17	-	-	8	8	185
Clover Park	36	14	-	-	7	-	-	-	7	64
Columbia Basin	18	30	-	-	14	-	-	2	8	72
Edmonds	47	20	-	-	14	-	-	4	8	93
Everett	-	19	-	-	12	-	-	8	8	47
Grays Harbor	4	11	-	-	7	-	-	-	7	29
Green River	-	21	-	-	14	-	-	-	8	43
Highline	23	28	-	-	17	-	-	4	8	80
Lake Washington	-	20	-	-	7	-	-	8	7	42
Lower Columbia	-	15	-	-	7	-	-	6	7	35
Olympic	-	12	-	-	10	-	-	10	7	39
Peninsula	-	13	-	-	7	-	-	4	7	31
Pierce	29	22	-	-	22	-	-	-	14	87
Renton	26	23	-	-	7	-	-	-	8	64
Seattle District	48	44	-	-	39	-	-	16	23	170
Shoreline	-	18	-	-	12	-	-	4	7	41
Skagit Valley	30	16	-	-	10	-	-	4	7	67
South Puget Sound	-	12	-	-	10	-	-	8	7	37
Spokane District	83	40	-	-	19	-	-	10	16	168
Tacoma	-	17	-	-	12	-	-	13	7	49
Walla Walla	-	23	-	-	7	-	-	-	7	37
Wenatchee Valley	-	25	-	-	10	-	-	-	7	42
Whatcom	33	15	-	-	10	-	-	8	7	73
Yakima Valley	48	28	-	-	10	-	-	-	8	94
District Total	772	591	-	-	360	-	-	150	250	2,123
Future Allocation	278	34	130	240	-	50	200	-	-	932
System Total	1,050	625	130	240	360	50	200	150	250	3,055

FY2009 Allocation

State Board for Community and Technical Colleges State Enrollment Rules

All Allocated State Enrollment

The following rules apply to all state enrollments allocated by the State Board:

(a) College districts that fail to attain an average of 100 percent of their enrollment allocation for two consecutive years will not receive state base enrollment growth in the subsequent year.

(b) College districts that fail to attain an average of 96 percent of their enrollment allocation for two consecutive years will be allowed one year to recover to the 96 percent level. If the college fails to attain the 96 percent level in the recovery year, in the subsequent year the college state base enrollment allocation and associated funding will be reduced by the difference between the most recent year's actual enrollment and 96 percent of the enrollment allocation for the most recent year.

Excess Enrollment

College districts may code enrollment as "excess" only for enrollments above 100 percent of the district's allocation.

Worker Retraining Enrollment

In addition to the rules above, the following rule applies to worker retraining enrollment allocations:

College districts that fail to meet 100 percent of their worker retraining enrollment allocation for two consecutive years will have their worker retraining enrollment allocation and associated funding in the subsequent year reduced by 75 percent of the difference between the allocated and actual enrollment in the second year.

2007-09 "Targeted Enrollments"

For new enrollments allocated in the 2007-09 biennium for Workforce High Demand, Transfer High Demand, Apprenticeships, Early Education-Math and Science, Adult Basic Education, and I-BEST, college districts must attain at least 100 percent of their Fiscal Year 2009 allocations for each of these enrollment categories. If a district fails to do so in each of the enrollment categories, then, in the first year of the subsequent biennium, the targeted enrollment allocation and associated funding may be reduced - by category - by the difference between the Fiscal Year 2009 actual enrollment and the Fiscal Year 2009 enrollment allocation.

Enrollment Rules

History, Purpose, Effect

In response to the tremendous demand of the baby boom generation for post-secondary education, the state began funding community colleges in 1967. Over the 40 years since, enrollments have grown steadily, if not always consistently across the various geographic regions of the state. As a result, there has been pressure to allocate scarce enrollment resources where they are most needed.

The State Board established criteria to ensure that enrollment slots are allocated to districts that meet or exceed their enrollment targets. These criteria have been termed “enrollment rules.” State Board enrollment rules currently require college districts to meet 100 percent of their target enrollments in order to qualify for growth. As well, districts must meet 96 percent of their target enrollments or risk being re-based and losing the associated funding (see Table 1 for Enrollment Rule History).

Table 1 – Enrollment Rule History

Year	Percent Enrollment Required to Grow	Percent Enrollment Required to Retain Enrollment	Conditions	Special Rules
2001	100% over biennium	98%	Colleges failing to meet 98% of biennial target must develop a recovery plan. If 98% of target not met in next biennium, college would lose enrollments below the 98% level and the corresponding dollars reallocated to other colleges.	
2002	100% over two consecutive years	98%	Colleges failing to meet 98% for 2 consecutive years are allowed 1 year to recover. If college fails to meet 98% in recovery year, enrollments and associated funding will be reduced by the difference between the average of most recent 2 years’ actual enrollment and 98% of the average enrollment allocation. Colleges may code enrollment as “excess” only for enrollments above 100% of allocation.	
2003	100%	98%	Same as 2002	Due to legislative budget cuts, 98% percent of enrollment is required in order to receive growth enrollments and 96% is required in order to sustain for 2001-03 biennium only.
2004	100%	98%	Same as 2002	Same as 2003
2005	100%	98%	Same as 2002	Same as 2003
2006	100%	98%	Same as 2002	Due to legislative budget cuts, colleges required to meet 96% of their enrollment targets in order to sustain enrollment levels. Colleges must again meet 100% of target enrollments in order to qualify for growth.
2007	100%	98%	Same as 2002	Same as 2006
2008	100%	98%	Same as 2002	Same as 2006
2009 proposed	100%	96%	Colleges failing to meet 96% for 2 consecutive years are allowed 1 year to recover. If college fails to meet 96% in recovery year, enrollments and associated funding reduced by difference between the average of most recent 2 years’ actual enrollment and 96% of average enrollment allocation.	

The following table shows how districts were affected by enrollment rules applicable in a given year from 2001 and 2008.

Table 2 – Enrollment Rules Impact

Year	Eligible for growth	Eligible to retain	Enrollments Reduced
2001	24	26	2
2002	30	30	0
2003	30	30	0
2004	30	30	0
2005	18	29	0
2006	18	25	0
2007	20	29	1
2008	17	27	0

**State Board for Community and Technical Colleges
Faculty Increments and the Calculation of Turnover Savings
Fiscal Year 2009**

Provisions of the 2007-09 Omnibus Appropriations Act

The 2007-09 operating budget provides state funds for payment of faculty increments¹ and allows, but does not require, the use of turnover savings for payment of faculty increments. The appropriations act limits the sources of funds for the payment of faculty increments to the funds appropriated specifically for the payment of faculty increments, funds appropriated for general salary increases, and turnover savings. If general salary increase funds are used to pay faculty increments, the funds available for general salary increases are reduced by the same amount. No other funds may be used to pay faculty increments.

Faculty increment allocations are made separately for full-time and part-time faculty. Full-time increment allocations may be used for full-time faculty only. Part-time increment allocations may be used for part-time faculty only. If a college does not grant part-time faculty increments, the part-time increment funds must be used for part-time faculty salary increases.

Definition and Calculation of Turnover Savings

Turnover savings are defined as the ongoing (**permanent**)² difference between the compensation level of a faculty employee who is no longer employed and the compensation level of the faculty replacement. In addition, districts may identify and subtract one-time faculty buyout costs in calculating the amount of turnover savings available for increment funding. The determination of whether to use turnover savings for the payment of faculty increments and the identification of buyout costs is made by each college.

If a college pays part-time faculty a flat rate, there may be no part-time faculty turnover savings because new part-time faculty may be paid at the same rate as the part-time faculty being replaced.

Turnover Savings – Type of employee³

If turnover savings are used to fund increments, only turnover savings attributable to full-time faculty may be used for payment of increments to full-time faculty. Similarly, only turnover savings attributable to part-time faculty may be used for payment of increments to part-time faculty.

Turnover Savings – Fund Sources

Turnover savings generated in state funds may be used only for payment to faculty whose salaries are paid by state funds. Similarly, turnover savings in local funds may only be used to pay increments to faculty whose salaries are paid by those local funds. Districts may carry forward turnover savings from local funds across fiscal years.

¹ The payment of increments includes the payment of associated benefit costs. Whenever the term “increment” is used in these rules, the term is defined to include “and associated benefits”.

² Because turnover savings are defined as permanent savings, they do not include temporary savings that may be realized from such situations as:

- ◆ Vacant positions
- ◆ Temporary savings from faculty on leave, reassignment, or sabbatical
- ◆ Savings resulting from reductions in force
- ◆ Stipend pay
- ◆ Moonlight pay

³ Only faculty turnover savings may be used to pay faculty increments. Turnover savings from other employee groups – such as classified, exempt etc. – may not be used to pay faculty increments.

History of SBCTC Funding Allocations to "Low-Funded" College Districts

	College Districts Receiving Allocations (in dollars)						Allocations Per FTE					#s of Distributions
	FY 2002	FY 2003	FY 2006	FY 2007	FY 2008	Total Pool Distributions FY2002-2008	FY 2002	FY 2003	FY 2006	FY 2007	FY 2008	
Belleuve	162,100	-	101,100	67,000	-	330,200	25	-	15	10		3
Bellingham	52,100	126,100	63,900	137,200	-	379,300	35	86	40	84		4
Centralia	15,000	-	50,200	38,300	107,500	211,000	8	-	24	18	49	4
Clark	99,500	-	-	-	-	99,500	17	-	-	-		1
Columbia Basin	69,500	33,100	100,900	-	78,000	281,500	16	8	22	-	17	4
Everett	69,500	-	-	-	-	69,500	16	-	-	-		1
Grays Harbor	-	-	21,000	-	-	21,000	-	-	12	-		1
Highline	192,100	56,100	94,400	67,000	154,000	563,600	35	10	16	12	26	5
Lake Washington	-	-	20,700	66,000	145,000	231,700	-	-	8	24	51	3
Lower Columbia	27,800	13,400	55,300	45,800	90,800	233,100	12	6	23	19	37	5
Olympic	193,200	273,400	147,200	309,300	82,100	1,005,200	45	65	33	69	17	5
Pierce	92,600	-	-	-	-	92,600	19	-	-	-		1
Skagit Valley	-	-	12,000	-	-	12,000	-	-	3	-		1
South Puget Sound	69,500	65,900	25,600	-	139,000	300,000	22	21	8	-	41	4
Spokane	-	-	24,100	-	-	24,100	-	-	2	-		1
Wenatchee Valley	25,500	-	73,100	69,400	156,400	324,400	11	-	31	29	64	4
Whatcom	45,100	-	1,300	-	47,200	93,600	23	-	1	-	20	3
Yakima Valley	44,000	32,000	9,200	-	-	85,200	12	9	3	-	-	3
System Total	1,157,500	600,000	800,000	800,000	1,000,000	4,357,500						
Number of districts	14	7	15	8	9							



REGULAR MEETING AGENDA ITEM

May 1, 2008

TAB 5

Discussion Action (Resolution 08-5-16)

Topic

2008-09 Tuition Rates

Description

The State Board has received a delegation of tuition rate increase authority from the legislature, allowing community college resident lower division student tuition rates to increase, on average, by up to two percent per year in the 2007-09 biennium. The State Board has statutory authority to set community college nonresident lower division student tuition rates. In addition, the State Board is responsible for setting tuition for upper division students enrolled in the system's applied baccalaureate programs at the same level as the state's regional universities. Boards of technical colleges have statutory authority to set tuition and fee rates for each technical college; however, the rate of increase for technical colleges is limited to the percent increase adopted by the State Board for the community colleges. At this meeting the Board will be asked to set 2008-09 tuition rates, effective Fall quarter 2008.

Key Questions

- Does the Board wish to adopt two percent tuition increases for lower division students?
- Does the Board wish to increase tuition at the same rate for all students?

Analysis

Since 2002, the State Board has been changing its tuition structure in order to reduce the disparity between the costs of attaining a degree for part-time vs. full-time students. In 2002, part-time students paid 50 percent more to obtain a two-year degree than did full-time students. As of 2007-08, with seven years of gradual change, part-time students now pay 25 percent more than full-time students for a two-year degree.

For academic year 2007-08, the State Board adopted a two percent tuition increase for resident full-time students and an equal dollar amount tuition increase for nonresident students. Part-time student tuition was frozen at the FY 2007 level.

At their March 20-21st meeting, the college presidents discussed tuition and took action, with a motion recommending to the State Board a two percent tuition increase applied across the board for all lower division resident students and the same dollar amount for non-resident students for 2008-09. This recommendation was based upon concerns that full-time enrollment may be discouraged by increasing tuition costs for full-time students. In addition, presidents felt that substantial progress has been made to address tuition equity, and that the current structure may address concerns raised in 2002.

Two lower division 2008-09 tuition schedules are included in this agenda item for Board consideration. **Attachment A** displays a two percent, across the board increase with

nonresident students increasing by the same dollar amount as resident students. **Attachment B** displays an alternative approach, with an average two percent tuition increase that continues to address the part-time vs. full-time cost differential. Nonresident tuition increases by the same dollar amount as resident students.

Attachment C displays a five percent increase for upper division courses. The regional universities have indicated that they intend to adopt a five percent tuition increase in 2008-09.

The legislature included higher education fee increases impacted by Initiative 960 (I-960) in the operating budget bill which was signed by the Governor on April 1st. All of the fee increases requested by the State Board were included in this legislation including:

- Resident community college student tuition: increase up to two percent on average
- Nonresident community college student tuition: increase up to two percent on average
- Resident and nonresident technical college student tuition: increase up to two percent, but limited to level adopted by the State Board for community college students
- Upper division courses in applied baccalaureate degree programs: increase up to five percent
- S&A fees: increase up to two percent

Background Information

- Attachment A – 2008-09 Tuition and Fee Schedule for Lower Division Courses – Two percent across the board increase
- Attachment B – 2008-09 Tuition and Fee Schedule for Lower Division Courses – Average two percent increase
- Attachment C – Tuition & Fee Schedule for Upper Division Courses in the Applied Baccalaureate Degree programs
- March 2008 SB Meeting – TAB 6 – FY 2009 Operating Budget Allocations and Tuition Rates - http://www.sbctc.ctc.edu/general/_a-agendaresolutionarchive.aspx
- January 2008 SB Meeting – TAB 6 – FY 2009 Operating Budget Allocations and Tuition Rates - http://www.sbctc.ctc.edu/general/_a-agendaresolutionarchive.aspx

Recommendation/Outcomes

The State Board staff recommends adoption of Resolution 08-05-16, approving the following tuition increases:

- Increase lower division resident student tuition by two percent across the board
- Increase lower division nonresident student tuition by the same dollar amount as resident students
- Increase tuition for upper division courses in applied baccalaureate programs by five percent

Prepared by: Mary Alice Grobins, 360-704-4381, mgrobins@sbctc.edu

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 08-05-16

A resolution relating to 2008-09 Tuition and Fees.

WHEREAS, the Legislature has adopted a biennial operating budget in which it delegates flexible tuition increase authority for resident students to the State Board for Community and Technical Colleges; and

WHEREAS, the Legislature's biennial budget provides that resident student tuition and fees may be increased by a maximum of an average of two percent per year by the State Board for Community and Technical Colleges; and

WHEREAS, the Legislature has enacted RCW 28B.15.067 delegating authority to set tuition and fees for nonresident students to the State Board for Community and Technical Colleges; and

WHEREAS, the Legislature has enacted RCW 28B.15.069 establishing that tuition and fees for upper division courses not exceed rates at the regional universities; and

WHEREAS, the State Board for Community and Technical colleges adopted a tuition and fee policy for students enrolled in applied baccalaureate degree programs; and

WHEREAS, the Legislature has limited increases in technical college tuition and S&A fees to the same increases as community college operating fees.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges:

Adopts the community college lower division course tuition and fee schedule and rates for 2008-09 as set forth in Attachment A;

Limits the maximum increase in technical college tuition and S&A fees for 2008-09 to two percent as set forth in Attachment A;

Adopts the community college upper division course tuition and fee schedule and rates for 2008-09 as set forth in Attachment C;

APPROVED AND ADOPTED on May 1, 2008.

Erin Munding, Chair

ATTEST:

Charles N. Earl, Secretary

Washington Community Colleges

FY2008-09 Tuition Schedule

2 Percent Across the Board Increase on Resident Students/Nonresident Increases by Resident \$ Increase
(per quarter)

# of Credits	FY2007-08 Resident Total Tuition (Operating, Building and Max S&A Fees)	FY2008-09 Resident					% Increase over FY08 Tuition	FY2007-08 Non-Resident Total Tuition (Operating, Building and Max S&A Fees)	FY2008-09 Non-Resident					% Increase over FY08 Tuition
		Operating Fees	Building Fees	Maximum S&A Fees	Total Tuition (Operating, Building and Max S&A Fees)				Operating Fees	Building Fees	Maximum S&A Fees	Total Tuition (Operating, Building and Max S&A Fees)		
1	74.30	60.75	7.45	7.60	75.80	2.0%	246.00	219.25	20.65	7.60	247.50	0.6%		
2	148.60	121.50	14.90	15.20	151.60	2.0%	492.00	438.50	41.30	15.20	495.00	0.6%		
3	222.90	182.25	22.35	22.80	227.40	2.0%	738.00	657.75	61.95	22.80	742.50	0.6%		
4	297.20	243.00	29.80	30.40	303.20	2.0%	984.00	877.00	82.60	30.40	990.00	0.6%		
5	371.50	303.75	37.25	38.00	379.00	2.0%	1,230.00	1,096.25	103.25	38.00	1,237.50	0.6%		
6	445.80	364.50	44.70	45.60	454.80	2.0%	1,476.00	1,315.50	123.90	45.60	1,485.00	0.6%		
7	520.10	425.25	52.15	53.20	530.60	2.0%	1,722.00	1,534.75	144.55	53.20	1,732.50	0.6%		
8	594.40	486.00	59.60	60.80	606.40	2.0%	1,968.00	1,754.00	165.20	60.80	1,980.00	0.6%		
9	668.70	546.75	67.05	68.40	682.20	2.0%	2,214.00	1,973.25	185.85	68.40	2,227.50	0.6%		
10	743.00	607.50	74.50	76.00	758.00	2.0%	2,460.00	2,192.50	206.50	76.00	2,475.00	0.6%		
11	772.80	631.90	77.50	79.00	788.40	2.0%	2,493.60	2,221.15	209.45	79.00	2,509.60	0.6%		
12	802.60	656.30	80.50	82.00	818.80	2.0%	2,527.20	2,249.80	212.40	82.00	2,544.20	0.7%		
13	832.40	680.70	83.50	85.00	849.20	2.0%	2,560.80	2,278.45	215.35	85.00	2,578.80	0.7%		
14	862.20	705.10	86.50	88.00	879.60	2.0%	2,594.40	2,307.10	218.30	88.00	2,613.40	0.7%		
15	892.00	729.50	89.50	91.00	910.00	2.0%	2,628.00	2,335.75	221.25	91.00	2,648.00	0.8%		
16	921.80	753.90	92.50	94.00	940.40	2.0%	2,661.60	2,364.40	224.20	94.00	2,682.60	0.8%		
17	951.60	778.30	95.50	97.00	970.80	2.0%	2,695.20	2,393.05	227.15	97.00	2,717.20	0.8%		
18	981.40	802.70	98.50	100.00	1,001.20	2.0%	2,728.80	2,421.70	230.10	100.00	2,751.80	0.8%		
19	1,048.25	870.90	98.50	100.00	1,069.40	2.0%	2,967.35	2,661.60	230.10	100.00	2,991.70	0.8%		
20	1,115.10	939.10	98.50	100.00	1,137.60	2.0%	3,205.90	2,901.50	230.10	100.00	3,231.60	0.8%		
21	1,181.95	1,007.30	98.50	100.00	1,205.80	2.0%	3,444.45	3,141.40	230.10	100.00	3,471.50	0.8%		
22	1,248.80	1,075.50	98.50	100.00	1,274.00	2.0%	3,683.00	3,381.30	230.10	100.00	3,711.40	0.8%		
23	1,315.65	1,143.70	98.50	100.00	1,342.20	2.0%	3,921.55	3,621.20	230.10	100.00	3,951.30	0.8%		
24	1,382.50	1,211.90	98.50	100.00	1,410.40	2.0%	4,160.10	3,861.10	230.10	100.00	4,191.20	0.7%		
25	1,449.35	1,280.10	98.50	100.00	1,478.60	2.0%	4,398.65	4,101.00	230.10	100.00	4,431.10	0.7%		

COMMUNITY COLLEGE TUITION AND FEE RATES

2 Percent Across the Board Increase on Resident Students/Nonresident Increases by Resident \$ Increase

		<u>2007-08</u>		<u>2008-09</u>		
		<u>RESIDENTS</u>	<u>NONRESIDENTS</u>	<u>RESIDENTS</u>	<u>NONRESIDENTS</u>	
		<i>Assumes 15 Credits per Quarter</i>		<i>Assumes 15 Credits per Quarter</i>		
ANNUAL	Operating Fee	2,145.00	6,963.75	2,188.50	7,007.25	
	Building Fee	262.50	651.75	268.50	663.75	
	S & A Fee Maximum	268.50	268.50	273.00	273.00	
	Total	2,676.00	7,884.00	2,730.00	7,944.00	
QUARTERLY	Operating Fee	715.00	2,321.25	729.50	2,335.75	
	Building Fee	87.50	217.25	89.50	221.25	
	S & A Fee Maximum	89.50	89.50	91.00	91.00	
	Total	892.00	2,628.00	910.00	2,648.00	
PER CREDIT	<i>1-10 Credits</i>		<i>1-10 Credits</i>		<i>1-10 Credits</i>	
	Operating Fee	59.55	218.05	60.75	219.25	
	Building Fee	7.30	20.50	7.45	20.65	
	S & A Fee Maximum	7.45	7.45	7.60	7.60	
	Total	74.30	246.00	75.80	247.50	
PER CREDIT	<i>Each Credit between 11 and 18</i>		<i>Each Credit between 11 and 18</i>		<i>Each Credit between 11 and 18</i>	
	Operating Fee	23.90	28.15	24.40	28.65	
	Building Fee	2.90	2.45	3.00	2.95	
	S & A Fee Maximum	3.00	3.00	3.00	3.00	
	Total	29.80	33.60	30.40	34.60	
EXCESS CREDIT SURCHARGE	<i>19+ Credits</i>		<i>19+ Credits</i>		<i>19+ Credits</i>	
	Operating Fee Only	66.85	238.55	68.20	239.90	

UNGRADED COURSES - per credit fees - Operating Fees deposited to Fund 149

		<u>2007-08</u>		<u>2008-09</u>	
	<u>Comments</u>	<u>Per Credit Fee</u>		<u>Comments</u>	<u>Per Credit Fee</u>
Apprenticeship <i>(Clock hour equivalent)</i>	50% waiver	37.00		50% waiver	38.00
		<i>2.47</i>			<i>2.51</i>
Parent Ed	85% waiver	11.00		85% waiver	11.00
ABE, ESL, GED	Colleges may waive the \$25 charge for students who are unable to pay	\$25 per student per quarter		Colleges may waive the \$25 charge for students who are unable to pay	\$25 per student per quarter
Other ungraded courses	College Option			College Option	

OTHER WAIVERS

Other statutory waivers	College Option	College Option
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TECHNICAL COLLEGES may increase 2008-09 tuition and S&A fee rates by no more than 2 percent.

TECHNICAL COLLEGES began a phase-in of Building Fees during FY2005-06, at the rate of \$.03 per clock hour (or \$0.45 per credit hour). The rate for FY2008-09 is \$.12 per clock hour (or \$1.91 per credit hour).

Full implementation of Building Fees at the Technical Colleges will take 6 years.

Washington Community Colleges
 FY2008-09 Tuition Schedule
2 Percent Average Increase on Resident Students; Nonresident Increases by Resident \$ Increase
 (per quarter)

# of Credits	FY2007-08 Resident Total Tuition (Operating, Building and Max S&A Fees)	FY2008-09 Resident					FY2007-08 Non-Resident Total Tuition (Operating, Building and Max S&A Fees)	FY2008-09 Non-Resident				
		Operating Fees	Building Fees	Maximum S&A Fees	Total Tuition (Operating, Building and Max S&A Fees)	% Increase over FY08 Tuition		Operating Fees	Building Fees	Maximum S&A Fees	Total Tuition (Operating, Building and Max S&A Fees)	% Increase over FY08 Tuition
1	74.30	60.35	7.45	7.55	75.35	1.41%	246.00	218.85	20.60	7.55	247.00	0.41%
2	148.60	120.70	14.90	15.10	150.70	1.41%	492.00	437.70	41.20	15.10	494.00	0.41%
3	222.90	181.05	22.35	22.65	226.05	1.41%	738.00	656.55	61.80	22.65	741.00	0.41%
4	297.20	241.40	29.80	30.20	301.40	1.41%	984.00	875.40	82.40	30.20	988.00	0.41%
5	371.50	301.75	37.25	37.75	376.75	1.41%	1,230.00	1,094.25	103.00	37.75	1,235.00	0.41%
6	445.80	362.10	44.70	45.30	452.10	1.41%	1,476.00	1,313.10	123.60	45.30	1,482.00	0.41%
7	520.10	422.45	52.15	52.85	527.45	1.41%	1,722.00	1,531.95	144.20	52.85	1,729.00	0.41%
8	594.40	482.80	59.60	60.40	602.80	1.41%	1,968.00	1,750.80	164.80	60.40	1,976.00	0.41%
9	668.70	543.15	67.05	67.95	678.15	1.41%	2,214.00	1,969.65	185.40	67.95	2,223.00	0.41%
10	743.00	603.50	74.50	75.50	753.50	1.41%	2,460.00	2,188.50	206.00	75.50	2,470.00	0.41%
11	772.80	629.20	77.65	78.75	785.60	1.66%	2,493.60	2,218.45	208.80	78.75	2,506.00	0.50%
12	802.60	654.90	80.80	82.00	817.70	1.88%	2,527.20	2,248.40	211.60	82.00	2,542.00	0.59%
13	832.40	680.60	83.95	85.25	849.80	2.09%	2,560.80	2,278.35	214.40	85.25	2,578.00	0.67%
14	862.20	706.30	87.10	88.50	881.90	2.28%	2,594.40	2,308.30	217.20	88.50	2,614.00	0.76%
15	892.00	732.00	90.25	91.75	914.00	2.47%	2,628.00	2,338.25	220.00	91.75	2,650.00	0.84%
16	921.80	757.75	93.40	95.00	946.15	2.64%	2,661.60	2,368.25	222.80	95.00	2,686.05	0.92%
17	951.60	783.45	96.55	98.25	978.25	2.80%	2,695.20	2,398.20	225.60	98.25	2,722.05	1.00%
18	981.40	809.15	99.70	101.50	1,010.35	2.95%	2,728.80	2,428.15	228.40	101.50	2,758.05	1.07%
19	1,048.25	876.95	99.70	101.50	1,078.15	2.85%	2,967.35	2,667.60	228.40	101.50	2,997.50	1.02%
20	1,115.10	944.75	99.70	101.50	1,145.95	2.77%	3,205.90	2,907.05	228.40	101.50	3,236.95	0.97%
21	1,181.95	1,012.55	99.70	101.50	1,213.75	2.69%	3,444.45	3,146.50	228.40	101.50	3,476.40	0.93%
22	1,248.80	1,080.35	99.70	101.50	1,281.55	2.62%	3,683.00	3,385.95	228.40	101.50	3,715.85	0.89%
23	1,315.65	1,148.15	99.70	101.50	1,349.35	2.56%	3,921.55	3,625.40	228.40	101.50	3,955.30	0.86%
24	1,382.50	1,215.95	99.70	101.50	1,417.15	2.51%	4,160.10	3,864.85	228.40	101.50	4,194.75	0.83%
25	1,449.35	1,283.75	99.70	101.50	1,484.95	2.46%	4,398.65	4,104.30	228.40	101.50	4,434.20	0.81%

COMMUNITY COLLEGE TUITION AND FEE RATES

2 Percent Average Increase on Resident Students/Nonresident Increases by Resident \$ Increase

		<u>2007-08</u>		<u>2008-09</u>	
		<u>RESIDENTS</u>	<u>NONRESIDENTS</u>	<u>RESIDENTS</u>	<u>NONRESIDENTS</u>
		<i>Assumes 15 Credits per Quarter</i>		<i>Assumes 15 Credits per Quarter</i>	
ANNUAL	Operating Fee	2,145.00	6,963.75	2,196.00	7,014.75
	Building Fee	262.50	651.75	270.75	660.00
	S & A Fee Maximum	268.50	268.50	275.25	275.25
	Total	2,676.00	7,884.00	2,742.00	7,950.00
QUARTERLY	Operating Fee	715.00	2,321.25	732.00	2,338.25
	Building Fee	87.50	217.25	90.25	220.00
	S & A Fee Maximum	89.50	89.50	91.75	91.75
	Total	892.00	2,628.00	914.00	2,650.00
PER CREDIT	<i>1-10 Credits</i>		<i>1-10 Credits</i>		
	Operating Fee	59.55	218.05	60.35	218.85
	Building Fee	7.30	20.50	7.45	20.60
	S & A Fee Maximum	7.45	7.45	7.55	7.55
Total	74.30	246.00	75.35	247.00	
PER CREDIT	<i>Each Credit between 11 and 18</i>		<i>Each Credit between 11 and 18</i>		
	Operating Fee	23.90	28.15	25.70	29.95
	Building Fee	2.90	2.45	3.15	2.80
	S & A Fee Maximum	3.00	3.00	3.25	3.25
Total	29.80	33.60	32.10	36.00	
EXCESS CREDIT SURCHARGE	<i>19+ Credits</i>		<i>19+ Credits</i>		
	Operating Fee Only	66.85	238.55	67.80	239.45

UNGRADED COURSES - per credit fees - Operating Fees deposited to Fund 149

		<u>2007-08</u>		<u>2008-09</u>	
	<u>Comments</u>	<u>Per Credit Fee</u>		<u>Comments</u>	<u>Per Credit Fee</u>
Apprenticeship <i>(Clock hour equivalent)</i>	50% waiver	37.00		50% waiver	38.00
		<i>2.47</i>			<i>2.51</i>
Parent Ed	85% waiver	11.00		85% waiver	11.00
ABE, ESL, GED	Colleges may waive the \$25 charge for students who are unable to pay	\$25 per student per quarter		Colleges may waive the \$25 charge for students who are unable to pay	\$25 per student per quarter
Other ungraded courses	College Option			College Option	
OTHER WAIVERS					
Other statutory waivers	College Option			College Option	

TECHNICAL COLLEGES may increase 2008-09 tuition and S&A fee rates by no more than 2 percent.

TECHNICAL COLLEGES began a phase-in of Building Fees during FY2005-06, at the rate of \$.03 per clock hour (or \$0.45 per credit hour). The rate for FY2008-09 is \$.12 per clock hour (or \$1.91 per credit hour). Full implementation of Building Fees at the Technical Colleges will take 6 years.

Washington Community Colleges
FY2008-09 Tuition Schedule for Upper Division Courses in Applied Baccalaureate Degree Programs
 (Per Quarter)

Credits	FY2008-09 Resident				FY2008-09 Nonresident			
	Regional Operating Fee	CTC Building Fee	CTC Maximum S&A Fee	Applied Baccalaureate Tuition Fees	Regional Operating Fee	CTC Building Fee	CTC Maximum S&A Fee	Applied Baccalaureate Tuition Fees
1	137.50	7.45	7.60	152.55	417.80	20.65	7.60	446.05
2	275.00	14.90	15.20	305.10	835.60	41.30	15.20	892.10
3	412.50	22.35	22.80	457.65	1,253.40	61.95	22.80	1,338.15
4	550.00	29.80	30.40	610.20	1,671.20	82.60	30.40	1,784.20
5	687.50	37.25	38.00	762.75	2,089.00	103.25	38.00	2,230.25
6	825.00	44.70	45.60	915.30	2,506.80	123.90	45.60	2,676.30
7	962.50	52.15	53.20	1,067.85	2,924.60	144.55	53.20	3,122.35
8	1,100.00	59.60	60.80	1,220.40	3,342.40	165.20	60.80	3,568.40
9	1,237.50	67.05	68.40	1,372.95	3,760.20	185.85	68.40	4,014.45
10	1,375.00	74.50	76.00	1,525.50	4,178.00	206.50	76.00	4,460.50
11	1,375.00	77.50	79.00	1,531.50	4,178.00	209.45	79.00	4,466.45
12	1,375.00	80.50	82.00	1,537.50	4,178.00	212.40	82.00	4,472.40
13	1,375.00	83.50	85.00	1,543.50	4,178.00	215.35	85.00	4,478.35
14	1,375.00	86.50	88.00	1,549.50	4,178.00	218.30	88.00	4,484.30
15	1,375.00	89.50	91.00	1,555.50	4,178.00	221.25	91.00	4,490.25
16	1,375.00	92.50	94.00	1,561.50	4,178.00	224.20	94.00	4,496.20
17	1,375.00	95.50	97.00	1,567.50	4,178.00	227.15	97.00	4,502.15
18	1,375.00	98.50	100.00	1,573.50	4,178.00	230.10	100.00	4,508.10
19	1,519.20	98.50	100.00	1,717.70	4,634.30	230.10	100.00	4,964.40
20	1,663.50	98.50	100.00	1,862.00	5,090.60	230.10	100.00	5,420.70
21	1,807.80	98.50	100.00	2,006.30	5,546.90	230.10	100.00	5,877.00
22	1,952.00	98.50	100.00	2,150.50	6,003.30	230.10	100.00	6,333.40
23	2,096.30	98.50	100.00	2,294.80	6,459.60	230.10	100.00	6,789.70
24	2,240.50	98.50	100.00	2,439.00	6,915.90	230.10	100.00	7,246.00
25	2,384.80	98.50	100.00	2,583.30	7,372.30	230.10	100.00	7,702.40

Note: Building fees and S&A fees based on two percent across the board tuition increase for resident students, nonresident increases by resident \$ amount



REGULAR MEETING AGENDA ITEM

TAB 6

May 1, 2008

Discussion Action

Topic

Task Force Proposal for Student Achievement Funding Proposal

Description

In response to the Board's directive, the Student Achievement Initiative Task Force was formed with involvement from State Board members and staff, college trustees, presidents, and faculty representatives to develop a proposal to bring to the Board for a new initiative to measure and award funding to colleges for improving student achievement. This item is a discussion of two recommendations included in the proposal to implement the Student Achievement Initiative, a budget proposal for funding the initiative in 2009-11 and an update on Learning Year activities.

Key Questions

- Is the task force's recommendation for a 2009-11 budget request to fund rewards for the initiative consistent with the principles and goals of the Student Achievement Initiative adopted by the Board?
- Is the Learning Year implementation, providing colleges with the opportunity to analyze and develop strategies, consistent with the Board's System Direction goal for raising educational attainment?

Analysis

Budget Proposal

The student achievement proposal approved by the Board at the September 12, 2007 meeting recommended that in October 2009, \$500,000 be allocated to colleges based on gains in Student Achievement measures, and that those rewards for improved performance become part of the colleges' base budgets. The proposal stated that additional funding will be needed after 2009-10 to carry forward those rewards and to fund new rewards for further improvements in student achievement in 2010. It was recommended that funding for student achievement be considered as part of the 2009-11 biennial budget development process.

The Student Achievement Task Force met on April 2, 2008 to develop a framework for a legislative budget request and to set dollar values for momentum points. The budget proposal uses the principles for the Student Achievement Initiative adopted by the Board. It assumes cumulative funding levels for colleges that would support consistent annual investments in student success strategies. It estimates annual growth in momentum points for the college system as a means of estimating the cost of rewards.

Based on these factors, the Task Force recommends a legislative request of \$7 million for the 2009-011 biennium. The members present approved the funding model described in Attachment A with one abstention.

Learning Year Update

SBCTC staff and the colleges are working together this year on a “Learning Year” to begin implementing the new measures and to develop achievement strategies. A series of three interactive teleconferences (ITVs) have been conducted for the system this year and a fourth one is planned for spring quarter. All the colleges have participated. At the last series colleges were invited to present their strategies in three categories: Integrating the Initiative into the College; Identifying Priorities; and Sharing Promising Practices. Most colleges made presentations and a number provided information to be posted on the Student Achievement Initiative page of the SBCTC web site.

Phase 1 of the Student Achievement Initiative evaluation by the Community College Research Center (CCRC) at Columbia University Teachers College is underway. The evaluation is focusing on how colleges have responded to the initiative, as well as the impact of financial rewards for colleges on student outcomes. Interviews with college faculty, staff and Board members are taking place over the next two months. Phase 2 will be an impact study conducted over a five year period. Because of the national implications of the initiative, CCRC has pursued major foundation support for the evaluation in conjunction with SBCTC. The evaluation is being funded by the Lumina Foundation for Education (Indianapolis, IN) and by College Spark Washington. SBCTC staff has written two reports identifying key hurdles for students (one on basic skills students and one on transfer students) using momentum point data and made numerous presentations to colleges, at system meetings, and at national meetings.

The college system’s institutional researchers have created a committee for the initiative. The committee has assisted in planning the ITVs, creating a resource web page for institutional research staff, reviewing the questions for the initiative evaluation to be conducted by CCRC, and reviewing the draft concept paper for the Retention Framework.

Background Information

Attachment A – Student Achievement Funding Proposal

Recommendation/Outcomes

Board members will have an opportunity to discuss the student achievement budget proposal developed by the task force, for consideration in development of the 2009-11 budget request for the community and technical college system.

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Student Achievement Funding Proposal

Principles:

- Colleges are rewarded for improvements in student achievement.
- Funding is structured so that colleges compete against themselves for continuous improvement rather than competing with each other.
- Funding is stable and predictable, and cumulative over time.
- Incentive funding rewards student success and becomes a resource for adopting and expanding practices leading to further success.
- New funds provide the greatest incentive.

Assumptions about the points:

- The first performance year is 2008-09. Colleges will be compared to their 2006-07 baseline year. This allows colleges to also receive credit for strategies and gains made in the 2007-08 “learning year” as well as the 2008-09 performance year when performance is rewarded in Oct 2009.
- Thereafter, the comparison is based upon one year’s point gains.
- Colleges increase points due to growth in the number of students served and in productivity.

Assumptions about the dollar per point values and incentive funding:

- Each college needs to have enough funding in its base to build and sustain strategies focused on student success.
- It is estimated that on average, \$100,000 would be added to a college’s base as a goal in October 2009 and an additional \$100,000 on average would be added in Oct 2010.
- The dollar value per point gained is the principle component of funds colleges can earn. Lessons from other states indicate points should be at least \$40. However, the value should also not be so high as to drive a college’s behavior irresponsibly. The proposal starts with \$40 per point and increases to \$95 per point over the next four years.
- Performance money alone will not be sufficient to reach the \$100,000 per college goal.
- In order to reach the funding goal per college, it is proposed to continue giving seed money in diminishing amounts for two more years. Seed money will help all colleges, and be particularly important to smaller colleges.
- Colleges must exceed previous levels of performance to earn new rewards.

Categories of funds:

- Seed Money—funds allocated evenly to colleges to increase capacity for student success strategies.
- Reward on Points—funds earned by colleges based on the number of points gained over their previous highest year.
- Added to Base—the combination of seed and reward funds added to a college’s base allocation based on funds the college has earned in previous years.

It is recommended that a budget request of \$6,989,250 for the 2009-11 biennium be considered in order to provide funds to create an incentive for the colleges.

Estimated Funding for 2009-13:

	Proposed \$/Point	Estimated New Reward Points	New Reward on Points	New Seed Money
October 2009	\$40	33,900	\$1,356,000	\$1,213,800
October 2010	\$65	22,000	\$1,430,000	\$919,650
October 2011	\$90	22,900	\$2,061,000	\$0
October 2012	\$95	23,400	\$2,223,000	\$0

