

**SPECIAL MEETING OF THE STATE BOARD  
FOR  
COMMUNITY AND TECHNICAL COLLEGES**

**MINUTES OF MEETING**

**April 8, 2004**

**State Board Members**

**Tom Koenninger (Chair), Vancouver**

**Sharon Fairchild, Spokane**

**Jim Garrison, Mt. Vernon**

**Paul Hutton, Issaquah**

**Al Link, Silverdale**

**Erin Munding, Omak**

**Jane Nishita, Seattle**

**Carolyn Purnell, Seattle**

**José Ruiz, Anacortes**

**Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington**

**State of Washington**  
**STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES**  
**Olympia**

**ACTION INDEX**  
**April 8, 2004**

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
----	Adoption of Agenda – April 8, 2004	1
----	Approval of Minutes – March 11, 2004	1
04-04-09	Allocation of 2004 Supplemental Capital Budget	2
04-04-10 (Revised)	Allocation of 2004-05 Operating Budget	3
04-04-11	Approval of 2004-05 Tuition Rates	4

**STATE OF WASHINGTON  
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES  
Olympia**

**Special Meeting Minutes  
April 8, 2004  
South Seattle Community College**

State Board Members Present: Tom Koenninger (Chair), Sharon Fairchild, Jim Garrison, Paul Hutton, Al Link, Erin Mundinger, Jane Nishita, Carolyn Purnell, José Ruiz

*(Note: State Board members Al Link and Jim Garrison participated in the meeting via telephone conference call.)*

**CALL TO ORDER**

Chairman Tom Koenninger called the meeting to order at 10:30 a.m. and welcomed those present. President Jill Wakefield welcomed State Board members and staff to the South Seattle Community College campus.

**ADOPTION OF AGENDA**

***MOTION: Moved by Al Link and seconded by Jane Nishita that the State Board adopt its special meeting agenda of April 8, 2004, as presented.***

***MOTION CARRIED.***

**APPROVAL OF MINUTES**

***MOTION: Moved by Erin Mundinger and seconded by Sharon Fairchild that the State Board approve its regular meeting minutes of March 11, 2004, as presented.***

***MOTION CARRIED.***

**ALLOCATION OF 2004 SUPPLEMENTAL CAPITAL BUDGET (Resolution 04-04-09)**

Tom Henderson of the State Board staff presented the 2004 supplemental capital budget for the Board's consideration. The supplemental budget includes \$211.4 million in projects, of which approximately \$111.6 million (53 percent) is appropriated to higher education, financed primarily using existing bond authority. Community and technical colleges benefit from \$45.9 million in new appropriations to accelerate the design and construction phase of high priority projects, \$22.3 million in authority for Certificates of Participation, and technical changes that allow expenditure of funds on existing appropriations. In addition, there are several appropriations with partner institutions that directly benefit community and technical colleges. Tom reported that the key result of the supplemental capital budget is that a number of project requests planned in the 2005-07 capital budget have been advanced for either design or

construction in the current 2003-05 biennium. This will open up capacity for other projects to be considered in budget request preparation.

The 2004 supplemental capital budget amends the \$380 million 2003-05 biennial budget for two-year colleges. The total 2003-05 capital appropriation, including the \$45.9 million 2004 supplemental, is \$425.9 million. Tom briefly reviewed the list of supplemental capital projects included under Tab 2 of the special meeting agenda.

***MOTION: Moved by Carolyn Purnell and seconded by Paul Hutton that the State Board adopt Resolution 04-04-09 (ATTACHMENT #1) approving the 2004 supplemental capital budget and allocation of funds as outlined in the attachments to the resolution.***

***MOTION CARRIED.***

#### **ALLOCATION OF 2004-05 OPERATING BUDGET (Revised Resolution 04-04-10)**

Mary Alice Grobins of the State Board staff presented the 2004-05 Operating Budget for the Board's consideration. Total appropriations include \$1,035,647,000 in state general funds and \$6,700,000 from the Employment Security Department (ESD) Administrative Contingency Account to the SBCTC for the 2003-05 biennium.

State Board approval is sought for allocation of the Fiscal Year 2005 SBCTC appropriation (with allotment adjustments) to community and technical college districts, the Center for Information Services (CIS) and the State Board office. The FY2005 SBCTC appropriation is comprised of \$524,315,000 in state general funds (including allotment changes) and \$5,575,000 from the ESD Administrative Contingency Account. Staff recommends that funds be allocated to the colleges in generally the same manner as last year. Allocations would be based on colleges' existing base budgets with legislative funding changes added or subtracted from the base budgets. The colleges would receive a total of \$5.6 million to fund 1,223 general enrollments, \$2.56 million for new high-demand enrollment slots targeted to specific programs identified by the Legislature as most needed in the job market, and \$1 million for an addition 217 worker retraining FTEs..

Mary Alice summarized highlights of the 2004 supplemental operating budget and reviewed the operating budget allocations for FY2005 included under Revised Tab 3 of the special meeting agenda, which was distributed at the meeting and replaced the original agenda background materials. She also reviewed the Governor's vetoes that affect the SBCTC and higher education.

The SBCTC budget is **increased**:

- \$5.581 million to fund 1,223 general enrollments
- \$3.563 million for high-demand enrollments and worker retraining
- \$3.7 million for part-time faculty summer health benefits

- \$300,000 for the Transition Math Project to reduce math remediation at the two-year colleges
- \$189,000 for maintenance and operations funding for two facilities

The Legislature also appropriated \$11 million to the Office of Financial Management for the Mader health care lawsuit.

The SBCTC budget is **reduced**:

- \$995,000 to reflect lower health care premium costs funded by the State
- \$810,000 for lower than expected risk management premiums

In addition to changes in appropriations, the Legislature has authorized a maximum 7 percent tuition increase for resident undergraduate students for the two-year college system.

***MOTION: Moved by Jim Garrison and seconded by Erin Munding that the State Board adopt Revised Resolution 04-04-10 (ATTACHMENT #2) approving the 2004-05 operating budget and allocation of funds as outlined in the attachments to the resolution.***

***MOTION CARRIED.***

#### **APPROVAL OF 2004-05 TUITION RATES (Resolution 04-04-11)**

Mary Alice Grobins presented a recommendation for 2004-05 tuition and fee rates for the Board's consideration. She reported that due to budget cuts and other college financial constraints such as unfunded inflation, staff recommends that the Board use its full tuition increase authority from the Legislature and that tuition be increased by an average of 7 percent in 2005. Staff also recommends that the per credit cost for the 11<sup>th</sup> through 18<sup>th</sup> credit hours continue to be increased in the same manner as was done in 2003 and 2004. This would result in a community college resident student who is taking 15 credits paying approximately \$771 per quarter in the fall, compared to the current level of \$714. Part-time students taking from 1 to 10 credits would pay \$69.35 per credit, up from \$66.15. Staff recommends that nonresident student tuition be increased by the same dollar amount as resident students.

At the March 2004 meeting, staff reported on impacts from changes in tuition structure. After two years of implementation, there do not appear to be any course- or credit-taking behavior shifts that had been of concern prior to implementation of the structure change. Mary Alice distributed a handout showing the history of actions taken by the Board on tuition increases.

***MOTION: Moved by Erin Mundinger and seconded by José Ruiz that the State Board adopt Resolution 04-04-11 (ATTACHMENT #3) setting 2005 community college tuition and fees for resident and nonresident students, establishing tuition for specific ungraded courses, authorizing the technical colleges to increase tuition and fees by no more than 7 percent, and authorizing community colleges to increase service and activity fees up to the maximum levels displayed in the attachment to the resolution.***

***MOTION CARRIED.***

### **LEGISLATIVE WRAP-UP REPORT**

Sandy Wall of the State Board staff providee a summary of the 2004 legislative session and distributed a list of higher education-related bills passed during the session that impact the community and technical college system. She described the 2004 legislative session as brief but intense and reported that the system fared relatively well on both the budget and policy sides. Remediation, articulation, and increased production of baccalaureate degrees were major issues addressed by the legislature during the 2004 session. Sandy reported that there is significant work that needs to be accomplished during the interim to prepare for next year and that the staff and system will continue to work together as they plan ahead for 2005.

### **ADJOURNMENT/NEXT MEETING**

There being no further business, the State Board adjourned its special meeting of April 8, 2004, at 12:30 p.m. The next regular meeting of the State Board will be held May 5-6, 2004, at Yakima Valley Community College.

---

Tom Koenninger, Chair

ATTEST:

---

Earl Hale, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 04-04-09

A resolution relating to the 2004 supplemental capital budget and allocation of funds.

**WHEREAS**, the 2004 supplemental capital budget and the implementing bond bill were signed into law by Governor Gary Locke, and;

**WHEREAS**, the 2004 supplemental capital budget amends the 2003-05 biennial capital budget for community and technical colleges, establishes new reporting and information submittal requirements, and;

**WHEREAS**, community and technical colleges received \$45,952,749 in supplemental capital funds, and;

**WHEREAS**, Pierce Fort Steilacoom, Pierce Puyallup, Columbia Basin and Seattle Central were granted RCW 39.94 authority to use Certificates of Participation to finance \$22.3 million in projects,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges approve the allocation of the 2004 supplemental capital funds to colleges in accordance with Attachment One, and;

**BE IT FURTHER RESOLVED** that the State Board staff work with the Office of Financial Management to secure the expeditious allotment of funds.

**APPROVED AND ADOPTED** on April 8, 2004.

\_\_\_\_\_  
Tom Koeninger, Chair

**ATTEST:**

\_\_\_\_\_  
Earl Hale, Secretary

*(Note: Attachments are on file at the State Board Office and are available upon request.)*

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 04-04-10  
(REVISED)

A resolution allocating state funds to community and technical colleges and providing awards to private vocational colleges.

**WHEREAS**, the State Board has the authority to award and allocate state general funds, and Employment Security Department Administrative Contingency Account funds,

**THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges allocate operating funds as listed below:

1. Approves the FY 2004-2005 community and technical college district, Center for Information Services (CIS) and State Board program and office state general fund operating allocation of \$524,315,000 and ESD Administrative Contingency Account allocation of \$5,575,000 as displayed on Tab 3, Revised Attachment Three.
2. The total initial allocation includes state funds totaling \$505,873,504 found on Tab 3, Revised Attachment Four.
3. Authorizes the director to allocate an additional \$24,016,496 of state funds throughout the year for revolving funds, new facilities maintenance and operations, UWT Technology Institute Pipeline, Childcare Matching Program, Quarterly Disability Accommodation Reserves, Apprenticeship, Worker Retraining, Workforce Development Projects, Rural/Community Development, and Job Skills Program.
4. Approves the operating funds allocation methodology as displayed on Tab 3 – Attachment Two.
5. Approves the enrollment FTES distribution as displayed on Tab 3, Revised Attachment Five.
6. Authorizes the director to adjust districts' enrollment allocations based on the enrollment rules in Tab 3, Attachment Six.
7. Approves the rules for faculty increments and turnover savings included in Tab 3, Attachment Seven.
8. Requires allocations for Outcomes Assessment, Workforce Development Base Funding, Work-based Learning Tuition, UWT Technology Institute, WSU Engineering and Science Technology Institute, High Demand Enrollments, Wine Industry Partnership, Olympic College Two-Plus-Two funds, Alliance for Corporate Education, Worker Retraining funds, Workforce Development RFP grants, Rural/community Development, Childcare Programs, Students of Color, Disability Accommodations, and the Transition Math Project to be spent only for those efforts.

**BE IT FURTHER RESOLVED**, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for actions taken by the Governor, computational errors, data corrections, externally imposed restrictions or guidelines, carryover funds from the previous fiscal year, legislative appropriation provisos, restrictions, guidelines, uniform accounting and reporting requirements, and unanticipated changes due to state or federal funding.

**APPROVED AND ADOPTED** on April 8, 2004.

---

Tom Koenninger, Chair

**ATTEST:**

---

Earl Hale, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 04-04-11

A resolution relating to 2004-05 Tuition and Fees.

**WHEREAS**, the Legislature has adopted a biennial operating budget in which it delegates tuition setting authority for resident students and flexibility to the State Board for Community and Technical Colleges; and

**WHEREAS**, the Legislature has enacted Engrossed Substitute Senate Bill 5448 delegating authority to set tuition and fees for nonresident students to the State Board for Community and Technical Colleges; and

**WHEREAS**, the Legislature's biennial budget provides that resident student tuition and fees may be increased by a maximum of seven percent by the State Board for Community and Technical Colleges; and

**WHEREAS**, the Legislature has limited increases in technical college tuition and S&A fees to the same increases as community college operating fees,

**NOW THEREFORE BE IT RESOLVED** that the State Board for Community and Technical Colleges:

Adopts the community college tuition and fee schedule and rates for 2004-05 as set forth in Attachment One.

Establishes apprenticeship tuition at a minimum of \$34 per credit, and parent education tuition at \$10 per credit; and

Limits the maximum increase in technical college tuition and S&A fees for 2004-05 to seven percent.

**APPROVED AND ADOPTED** on April 8, 2004.

\_\_\_\_\_  
Tom Koenninger, Chair

**ATTEST:**

\_\_\_\_\_  
Earl Hale, Secretary

*(Note: Attachments are on file at the State Board Office and are available upon request.)*