



**REGULAR MEETING OF THE STATE BOARD FOR
COMMUNITY AND TECHNICAL COLLEGES**

MEETING MINUTES

March 18, 2010

State Board Members

**Jim Bricker (Chair), Coupeville
Sharon Fairchild (Vice Chair), Spokane
Elizabeth Chen, Federal Way
Jim Garrison, Mt. Vernon
Shaunta Hyde, Lake Forest Park
Jeff Johnson, Olympia
Tom Koenninger, Vancouver
Erin Munding, Omak
Beth Willis, Lakewood**

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

ACTION INDEX
March 18, 2010

<u>Resolution Number</u>	<u>Description</u>	<u>Page in Minutes</u>
	Adoption of Consent Agenda:	1
----	- Approval of State Board Regular Meeting Minutes for February 4, 2010	
10-03-05	- Approval of Whatcom CC Property Acquisition	
10-03-06	- Approval of Yakima Valley CC Property Acquisition	
10-03-07	- Approval of Olympic College Tenant Improvements	
10-03-08	- Approval of Wenatchee Valley College MOU	
10-03-10	- Approval of Bellevue College Property Acquisition	
10-03-09	Approval Student Completion Initiative (Gates) Projects	2

**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
March 18, 2010
State Board Office, Olympia**

The State Board held a study session on March 17, 2010, from 1:30 p.m. to 5:45 p.m. at the Olympia State Board Offices. The Board reviewed and discussed the 2011-13 operating budget development and framework with a panel of system representatives. The Board also participated in an overview of the SBCTC education division programs and initiatives, including I-BEST, Centers of Excellence, Opportunity Grants, High Demand, Transfer Research and Proportionality, Remediation, Workfirst, ABE, and Professional/Technical Programs.

.....
State Board Members Present: Jim Bricker (Chair), Sharon Fairchild (Vice Chair), Shaunta Hyde, Tom Koeninger (via telephone), Jim Garrison, Beth Willis

State Board Members Absent: Erin Munding, Elizabeth Chen, Jeff Johnson

CALL TO ORDER AND WELCOME

Chair Jim Bricker called the meeting to order at 8:30 a.m.; welcomed those present, and asked for self-introductions. He recognized Dr. Phil Venditti, FACTC Chair and Clover Park Technical College communications instructor, and his students who came to observe the proceedings.

ADOPTION OF REGULAR MEETING AGENDA

MOTION: Moved by Sharon Fairchild and seconded by Jim Garrison that the State Board adopt its March 18, 2010 regular meeting agenda as presented.

MOTION CARRIED.

ADOPTION OF CONSENT AGENDA (Resolutions 10-03-05, 10-03-06, 10-03-07, 10-03-08, 10-03-10)

Chair Bricker noted the addition of Item 3-f, Resolution 10-02-10 to the consent agenda authorizing a property acquisition by Bellevue College.

MOTION: Moved by Sharon Fairchild and seconded by Shaunta Hyde that the State Board adopt the consent agenda for its March 18, 2010 regular meeting as follows:

- a) ***Approval of February 4, 2010 State Board regular meeting minutes***
- b) ***Resolution 10-03-05 (ATTACHMENT #1) Whatcom CC Property Acquisition***
- c) ***Resolution 10-03-06 (ATTACHMENT #2) Yakima Valley CC Property Acquisition***
- d) ***Resolution 10-03-07 (ATTACHMENT #3) Olympic College Tenant Improvements***
- e) ***Resolution 10-03-08 (ATTACHMENT #4) Wenatchee Valley College Memorandum of Understanding***
- f) ***Resolution 10-03-10 (ATTACHMENT #5) Bellevue College Property Acquisition***

MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Charlie Earl reported on the following items:

- Complete College America
- Washington State Quality Awards
- SBCTC agency audit report for FY08-09
- Mission Study report
- Governor's Job Creation Subcabinet
- 2010 Innovations in State Government award presented to Cable Green, SBCTC
- Higher Education Coordinating Board Executive Director search
- Retirement recognition for Loretta Seppanen, SBCTC Assistant Director for Research and Analysis

APPROVAL OF STUDENT COMPLETION INITIATIVE AWARDS (Resolution 10-03-09)

Jan Yoshiwara, Bill Moore, Tina Bloomer, and Cable Green of the State Board staff described the remaining three student completion initiative grant award projects funded by the Bill and Melinda Gates Foundation: creating an on-line open course library, redesigning pre-college math courses, and expanding the I-BEST model. At its October 2009 meeting, the Board approved the first awards for student achievement.

Staff received 99 applications to participate in the open course library program: 17 applications for seven awards for the pre-college math project and 16 applications for the 10 awards for the I-BEST developmental education project. Applications were reviewed by teams of faculty, college instruction and student services staff, and external content experts. Based on those reviews, staff recommended grant awards to 30 colleges for the three projects.

Awards are for year one (spring 2010 through June 2011) of the three-year grant projects. All three projects will hold kick-off events for grant participants in April and May.

MOTION: Moved by Beth Willis and seconded by Jim Garrison that the State Board adopt Resolution 10-03-09 (ATTACHMENT #6) awarding Gates Foundation grant and state funds for the Year 1 implementation of the Student Completion Initiative as described in the resolution and attachments.

MOTION CARRIED.

2011 OPERATING BUDGET ALLOCATIONS AND TUITION PREVIEW

Chris Reykdal of the State Board staff reported that although the Legislature has not yet adopted the final 2010 Supplemental Operating Budget, both the House and Senate proposals include additional budget reductions for FY 2011. Budget reductions taken in the last two years have been allocated to the districts and State Board office proportionately based on share of state allocated funds. Staff recommends using the same methodology in FY 2011.

Staff summarized FY 2010 allocation and tuition increase methodologies as outlined in the Board's agenda materials. Discussion focused on FY 2011 allocation methodologies, earmarks, and tuition increase scenarios for resident and non-residents students.

The Board will be asked to approve initial operating budget allocations and tuition fee schedules for FY2011 at a special Board meeting tentatively scheduled for early April.

LEGISLATIVE UPDATE AND BUDGET BRIEFING

Chris Reykdal reported that the Legislature adjourned its 60-day session without achieving agreement on a supplemental operating or supplemental capital budget. At the beginning of the session, the Legislature faced a \$2.8 billion budget deficit for the remainder of the 2009-11 biennium. The Governor called a special session which began on March 15. Both budgets will be affected directly by decisions made on revenue. Staff updated the Board on the most current budget developments and high-impact pieces of legislation being considered.

SYSTEM TECHNOLOGY UPDATE: LIFT AND SHIFT PROJECT

Mike Scroggins of the State Board staff reviewed progress to date and plans for system technology improvements. At the September 2009 meeting, the Board approved the Lift and Shift Project to stabilize the current systems to provide the time needed to immediately plan and prepare for the implementation of a commercial Enterprise Resource Planning (ERP) system. ERP systems manage all the information and functions of a college from shared data stores. ERP systems are typically commercial software packages that promote seamless integration of all the information flowing through a college. The Board reviewed a set of guiding principles for the ERP planning project drafted by the WACTC Technology Committee, working with State Board staff and with feedback from the colleges and commissions. The Board discussed the current Lift and Shift Project and the modernization of the college's software systems.

CHAIR'S REPORT

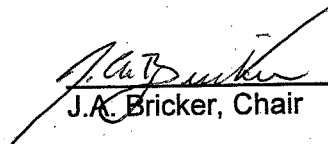
Chair Bricker presented his report:

- **Executive Director's Performance Evaluation.** Sharon Fairchild will head up the process for the Executive Director's performance evaluation. Board members will be kept informed of the process.
- **Student Visitors.** The Board welcomed Clover Park Technical College students Shar Ostrem, Paul Winters, Danielle Perkins, Josh Richardson, and Samantha Green and their communications instructor, Dr. Phil Venditti. The students introduced themselves, described their programs and educational interests, and made brief remarks.
- **Trustees' Association Report.** TACTC President Debbie Lisser's reported on:
 - March 10-12 ACCT Legislative Summit and TACTC's invitation to Washington State Congressional delegates and state legislators to a meeting in late August/early September
 - TACTC student scholarship awards to All Washington Academic Team scholars and funding support for Student Voice Academy, Student Legislative Academy, and Students of Color Conference
 - Recognition of Peter Crane, TACTC's "Voice in Olympia"
 - TACTC Spring Conference scheduled for May 20-21, 2010 in Wenatchee
- **Presidents' Association Report.** WACTC President Pamela Transue reported on:
 - Part-time/full-time student tuition differential
 - February 25-26 WACTC meeting
 - WACTC planning retreat on decision-making processes

- Feasibility of statewide bond issue for capital funding
- Columbia University's study of several model community and technical colleges student programs such as I-BEST and Running Start
- Impact of freezes such as equipment, travel, hiring, and salary on community and technical colleges
- Presidency changes at South Seattle and Seattle Central Community Colleges
- **Parking Lot Items.** An updated list of the State Board's Parking Lot items was presented for review and updates.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of March 18, 2010 at 11:40 a.m. The Board will meet next on May 5-6, 2010 at Walla Walla Community College.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary