



**REGULAR MEETING OF THE STATE BOARD FOR
COMMUNITY AND TECHNICAL COLLEGES**

MEETING MINUTES

June 23, 2011

State Board Members

**Jim Bricker (Chair), Coupeville
Sharon Fairchild (Vice Chair), Spokane
Shaunta Hyde, Lake Forest Park
Jeff Johnson, Olympia
Beth Willis, Lakewood
Erin Munding, Omak
Elizabeth Chen, Federal Way**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

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June 23, 2011

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**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
June 23, 2011
State Board Office, Olympia, WA**

The State Board held a study session on June 22, 2011, from 1:00 p.m. to 5:55 p.m. at the State Board Office in Olympia. The Board discussed progress toward the system's Mission Study recommendation to contribute more to baccalaureate degree production followed by a review of Bellevue College's proposal to add a Bachelor of Applied Science degree in Healthcare Technology and Management. Board members were briefed on the Fiscal Year 2012 operating budget allocations and enrollment rules and the 2011-12 and tuition and fee schedules. The Board discussed and received comments on whether a declaration of financial emergency is necessary for the 2011-13 biennium to provide colleges with the tools they may need to expedite budget reductions. The Board also met in executive session from 1:15 p.m. to 2:25 p.m. to discuss the Executive Director's annual performance evaluation.

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State Board Members Present: Jim Bricker (Chair), Sharon Fairchild (Vice Chair), Erin Mundinger, Beth Willis, Shaunta Hyde, Elizabeth Chen

State Board Members Absent: Jeff Johnson

CALL TO ORDER AND WELCOME

Chair Jim Bricker called the meeting to order at 8:00 a.m. and welcomed those present.

ADOPTION OF REGULAR MEETING AGENDA

Chair Bricker announced a change in the order of agenda items, placing the legislative wrap-up report and input from the trustees' and presidents' associations earlier on the agenda.

MOTION: Moved by Sharon Fairchild and seconded by Erin Mundinger that the State Board adopt its June 23, 2011 regular meeting agenda as amended.

MOTION CARRIED.

LEGISLATIVE WRAP-UP

Deb Merle of the State Board staff provided a final summary and analysis of policy bills passed during the regular and special legislative sessions that will impact the community and technical colleges system. The Board also reviewed an updated legislative action summary, listing new responsibilities or actions required by the colleges or the State Board. Plans are currently underway to develop a legislative agenda for the 2012 session.

ADOPTION OF CONSENT AGENDA (Resolutions 11-06-21 through 11-06-31 and 11-06-40)

MOTION: Moved by Sharon Fairchild and seconded by Erin Mundinger that the State Board adopt the consent agenda for its June 23, 2011 regular meeting as follows:

- a) *Approval of May 12, 2011 State Board regular meeting minutes*
- b) *Resolution 11-06-21 (ATTACHMENT #1): Washington Aerospace Apprenticeship Contract*
- c) *Resolution 11-06-22 (ATTACHMENT #2): Blackboard Contract for ANGEL Learning*
- d) *Resolution 11-06-23 (ATTACHMENT #3): Blackboard Collaborate Contract for 24/7 Webinar Tools*
- e) *Resolution 11-06-24 (ATTACHMENT #4): 2011-12 Corrections Education Contract*
- f) *Resolution 11-06-25 (ATTACHMENT #5): Contract with WTECB for Opportunity Grant Partnership*
- g) *Resolution 11-06-26 (ATTACHMENT #6): Contract with Interface College for Opportunity Grant Funds*
- h) *Resolution 11-06-27 (ATTACHMENT #7): Clark College Local Expenditure Authority*
- i) *Resolution 11-06-28 (ATTACHMENT #8): Centralia College Property Acquisition*
- j) *Resolution 11-06-29 (ATTACHMENT #9): Yakima Valley CC Property Acquisition*
- k) *Resolution 11-06-30 (ATTACHMENT #10): Lower Columbia College Local Expenditure Authority*
- l) *Resolution 11-06-31 (ATTACHMENT #11): Everett CC Local Expenditure Authority*
- m) *Resolution 11-06-40 (ATTACHMENT #12): North Seattle CC Local Expenditure Authority*

MOTION CARRIED.

CONTRACT FOR ENTERPRISE RESOURCE PLANNING CONSULTANT (RESOLUTION 11-06-32)

Mike Scroggins of the State Board staff presented a recommendation to delegate authority to the Executive Director to enter into a contract with the apparent successful vendor of the competitive procurement for an Enterprise Resource Planning (ERP) Consultant. The ERP project will replace a wide variety of computer systems across the 34 community and technical colleges. The ERP will provide improved student service, comprehensive financial aid services, a unified view of human resources, integrated financial management and controls, and a robust reporting and research capabilities. The ERP will provide the infrastructure needed to align college and system business process.

A competitive procurement process is underway that will lead to contracting with an ERP consulting firm to complete the next phases of the planning process. This phase, over the next 12 months, will include projected approvals, business process reengineering, change management, system requirements, development of a Request for Proposals, vendor selection, and contract negotiations.

MOTION: *Moved by Sharon Fairchild and seconded by Shaunta Hyde that the State Board adopt Resolution 11-06-32 (ATTACHMENT #13) to delegate authority to the Executive Director to enter into a contract with the apparent successful vendor of the competitive procurement for an Enterprise Resource Planning Consultant.*

MOTION CARRIED.

TIAA-CREF EMERGENCY RULE ADOPTION: WAC 131-16-101 THROUGH -066 (RESOLUTION 11-06-33)

John Boesenberg of the State Board staff reported that state law provides the Board with authority to sponsor annuity retirement savings plans. The 2011 Legislature adopted provisions prohibiting the

participation of retirees in the Plan, providing plan choice for newly eligible employees, eliminating supplemental benefits, and limiting the use of state funds to pay employer contributions.

Changes recommended for action are required by the legislation. Recommendations of future contribution levels, as affected by a 6 percent limit on the use of state funds, may be made at a future Board meeting.

MOTION: Moved by Sharon Fairchild and seconded by Erin Munding that the State Board adopt Resolution 11-06-33 (ATTACHMENT #14) to approve the adoption of emergency rules amending the State Board Retirement Plan to address legislation adopted by the 2011 legislature (WAC 131-16-101 through -066).

MOTION CARRIED.

FISCAL YEAR 2012 OPERATING BUDGET ALLOCATIONS AND ENROLLMENT RULES (RESOLUTION 11-06-34)

Denise Graham of the State Board staff reported that the Legislature passed the 2011-13 biennium operating budget on May 25, and the Governor signed the bill into law on June 15. She presented a recommendation to approve the allocation for FY 2012 operating budget appropriations to the college districts and the State Board office and enrollment rules for the 2011-12 academic year. The Board reviewed and discussed the proposal at its study session the previous day.

Denise summarized proposed budget changes, earmarks and provisos, recommended allocations for the current fiscal year and future allocations, enrollment rules, and increments and turnover savings.

MOTION: Moved by Erin Munding and seconded by Beth Willis that the State Board adopt Resolution 11-06-34 (ATTACHMENT #15) to approve fiscal year 2012 operating budget allocations, enrollment rules, and faculty turnover savings.

MOTION CARRIED.

ACADEMIC YEAR 2011-12 TUITION RATES (RESOLUTION 11-06-35)

Denise Graham presented a recommendation to approve operating fees (tuition rates) for academic year 2011-12 and establish direction to the system regarding the Running Start Program and changes made for the 2011-13 biennium. The State Board adopts tuition rates for the community colleges consistent with the provisions in the operating budget bill and other statutes. The Board reviewed and discussed the recommendation at its study session the previous day.

The 2011-13 operating budget bill authorizes the Board to increase resident tuition fees by up to 12 percent, increase nonresident tuition fees by "amounts judged reasonable and necessary by the Board," and increase resident tuition fees for upper-division courses by up to 12 percent.

MOTION: Moved by Sharon Fairchild and seconded by Erin Munding that the State Board adopt Resolution 11-06-35 (ATTACHMENT #16) to approve 2011-12 tuition rates

MOTION CARRIED.

2011-13 CAPITAL BUDGET ALLOCATIONS (RESOLUTION 11-06-36)

Wayne Doty of the State Board staff presented a recommendation to approve the 2011-13 capital budget allocations. The capital budget provides emergency, preservation, and program-related funding for the community and technical colleges.

Unlike previous capital budgets, this budget was passed in two separate bills. ESHB 2020 provides bond authorizations, and ESHB 1497 provides authorizations from cash accounts. Due to this structure, there are projects that receive funding in both bills.

The budget provides the system with \$216,346,000 in new appropriations for capital projects and follows the system's list in priority order.

MOTION: Moved by Erin Mundinger and seconded by Sharon Fairchild that the State Board adopt Resolution 11-06-36 (ATTACHMENT #17) to approve the 2011-13 capital budget allocations.

MOTION CARRIED.

2011-12 ADULT BASIC EDUCATION AWARDS AND ALLOCATIONS (RESOLUTION 11-06-37)

Kathy Cooper of the State Board staff presented a recommendation to approve 2011-12 adult basic education awards and allocations. She was joined by Sandy Cheek, Adult Basic Education Director at Big Bend Community College, who gave a presentation on using data to improve basic skills performance.

The recommendation for funding approval is based on a multi-year application and annual demonstrations for the continuous program improvement by 34 community and technical colleges and 10 community-based organizations. Their ability to address the four principles identified in the system's Strategic Direction and meet the requirements of federal law was verified through a state monitoring visit conducted by the U.S. Office of Vocational and Adult Education and site monitoring carried out by ABE staff. In addition, every provider successfully provided an extension plan that analyzes program data, proposes access and outcome targets, and identifies innovations that will drive increased performance.

MOTION: Moved by Erin Mundinger and seconded by Sharon Fairchild that the State Board adopt Resolution 11-06-37 (ATTACHMENT #18) to approve the 2011-12 adult basic education awards and allocations.

MOTION CARRIED.

2011-12 WORKFORCE EDUCATION AWARDS AND ALLOCATIONS (RESOLUTION 11-06-38)

Dixie Simmons of the State Board staff presented a recommendation to approve 2011-12 federal workforce education awards and allocations. She was joined by John Huber, Worker Retraining Program Manager at Highline Community College, who gave a presentation on the Basic Food Employment and Training Program at Highline.

Colleges fund workforce education programs in multiple ways, including the use of general enrollment funding and state/federal targeted funding. The State Board awards federal workforce training funds to the system to support programs operated for entry-level training, skills upgrade, or retraining for the state's workforce.

MOTION: Moved by Sharon Fairchild and seconded by Beth Willis that the State Board adopt Resolution 11-06-38 (ATTACHMENT #19) to approve the 2011-12 workforce education awards and allocations.

MOTION CARRIED

CONSIDERATION OF FINANCIAL EMERGENCY DECLARATION (RESOLUTION 11-06-39)

Executive Director Charlie Earl provided background data on the staff recommendation to declare a financial emergency for the community and technical college system.

State law (RCW 28B.50.873) provides an expedited or streamlined layoff process applicable to tenured or probationary faculty for use during a financial emergency. This law was first adopted in 1981 following successive drops in forecasted revenue and a severe shortfall in the State budget. The law provides authority to the State Board to declare a financial emergency if there is a reduction of appropriated funds by action of the Legislature (based on constant dollars) from one biennium to the next using the Implicit Price Deflator. An expedited process allows colleges to realize the required budget savings more quickly, avoiding deeper cuts that would be required if the process was delayed. It does this by limiting the basis for appeals, consolidating hearings, and providing a 60-day timeline for process conclusion. If the State Board declares a financial emergency, local board of trustees may determine the need to layoff tenured or probationary faculty and provide notice to affected employees.

The Board reviewed, discussed, and received comments on the recommendation at its study session the previous day. An opportunity for comment was also provided during the business meeting. Over the two days, the Board heard testimony from faculty, trustees, and presidents.

After extensive discussion and careful consideration, the Board took the following action:

MOTION: Moved by Shaunta Hyde and seconded by Beth Willis that the State Board table action on Resolution 11-06-39 to approve a declaration of financial emergency for now and continue to monitor the fiscal situation of the community and technical colleges going forward.

MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Charlie Earl reported on the following topics: Chautauqua series: Five one-day regional meetings during late summer and fall.

- "Chautauqua" series of five regional meetings with legislators on CTC campuses
- Gates Foundation grantees conference report
- Revenue forecast follow-up

- SBCTC office organization change
- SBCTC staff salary reduction
- I-BEST "Bright Ideas in Government" Award

CHAIR'S REPORT

Chair Bricker presented his report:

- **Trustees' Association Report.** TACTC President Mauri Moore reported on recent meetings and activities, including preparations for the June 26-29 TACTC annual meeting and GISS training session in Cle Elum and her visits to community and technical college campuses to attend their local boards of trustees meetings. She introduced incoming TACTC president Tom Malone and expressed her appreciation to the State Board and staff for their assistance and support. The Board thanked Ms. Moore for her articulate and eloquent leadership over the past year.
- **Presidents' Association Report.** WACTC President Michele Johnson reported on work that has been accomplished and is in process, including the WACTC reorganization, new scoring guide for energy efficiency for new capital projects, the ERP project progress, continuing meetings with the trustees' association, and a fall meeting with the K-12 school district superintendents. She acknowledged the work of the WACTC leadership team, thanked the State Board and staff for its leadership, commitment, and willingness to listen and challenge the presidents, and introduced incoming WACTC president Gerald Pumphrey. The Board expressed its appreciation to Dr. Johnson for her outstanding leadership over the past year.
- **Parking Lot Items.** A list of the State Board's "Parking Lot" items was presented for review and updates. Two new items were added: 1) future study session discussion on early childhood education (Jim Bricker), and 2) tuition waivers for low-income Running Start students (Shaunta Hyde).
- **Executive Director's Employment Contract (Resolution 11-6-40).** Sharon Fairchild announced that the Board met in executive session the previous day to review and discuss the performance of the Executive Director. The Board will hold a second executive session later in the day to conduct the Director's annual evaluation.

MOTION: Moved by Sharon Fairchild and seconded by Erin Mundinger to adopt Resolution 11-6-40 (ATTACHMENT #20) to approve the terms of the SBCTC Executive Director's employment contract as outlined in the resolution.

MOTION CARRIED.

- **Nominating Committee Report/Election of SBCTC Officers for 2011-12.** In accordance with current State Board bylaws, the election of officers is to be held in June of each year. In the absence of the Chair, his or her duties will be assumed by the Vice Chair who acts as the Chair Pro Tempore. The Vice Chair serves as the successor to the Chair. Erin Mundinger gave the Nominating Committee report and submitted the nomination of Sharon Fairchild for the position of State Board Chair and Beth Willis for the position of State Board Vice Chair for 2011-12.

MOTION: Moved by Erin Mundinger and seconded by Shaunta Hyde to appoint Sharon Fairchild as State Board Chair for 2011-12.

MOTION CARRIED.

MOTION: Moved by Erin Mundinger and seconded by Shaunta Hyde to appoint Beth Willis as State Board Vice Chair for 2011-12.

MOTION CARRIED.

On behalf of the Board, incoming Vice Chair Beth Willis thanked outgoing Chair Jim Bricker for his dedicated service to the community and technical college system and for his tireless leadership over the past two years.

BOARD MEMBER NOTES

- Shaunta Hyde reported on her recent visits to North Seattle, Everett, and Shoreline Community Colleges. She thanked the college presidents, faculty, and staff for the opportunity to tour their campuses and learn about their programs.
- Jim Bricker reported on a recent visit of the Washington Roundtable Education Committee on which he serves to the first STEM high school (Delta High School located in the Tri-Cities) and on the Western Governors University official launch event on May 26 at Seattle Central Community College.

EXECUTIVE SESSION

The Board convened in Executive Session from 11:50 a.m. to 2:00 p.m. for the purpose of conducting the Executive Director's annual performance evaluation.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of June 23, 2011 at 2:00 p.m. The State Board will hold its annual retreat and business meeting September 12-14, 2011 at the State Board Office in Bellevue.

ATTEST:

J.A. Bricker, Chair

Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 11-06-21

A resolution authorizing the distribution of state general funds for the design, development, training and related expenses associated with a joint labor/management apprenticeship program

WHEREAS, the State Board has the authority to allocate and award state and federal job training funds; and

WHEREAS, in 2008, the Legislature directed the State Board to distribute the funds solely for the design, development, training, and related expenses associated with a joint labor/management apprenticeship program established under the auspices of an international union; and

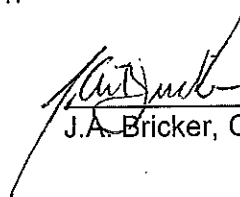
WHEREAS, the State Board has continued to earmark these funds for the purpose expressed in the original legislation; and

WHEREAS, the Aerospace Machinists Joint Training Committee has been established to implement the joint labor/management apprenticeship program;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to develop and execute a contract for the distribution of \$1,943,542 million to the Aerospace Machinists Joint Training Committee to support the joint labor/management apprenticeship program, consistent with board policy and state law; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, uniform accounting and reporting requirements, and unanticipated changes due to state or federal funding.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-22

A resolution awarding \$538,300 of state funds to Blackboard for ANGEL Learning.

WHEREAS, the Washington OnLine Consortium and State Board currently contract with Blackboard for ANGEL Learning to support online courses, ePortfolios and object repositories through the WashingtonOnline consortium, and

WHEREAS the contract with Blackboard for ANGEL Learning must now be renewed,

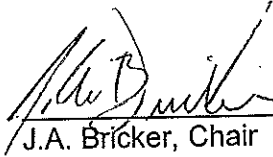
THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to execute a three year renewal of the contract with Blackboard that totals \$538,300 for the first year; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to award local funds consistent with Board policy and state law; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed award outlined in the Blackboard contract for ANGEL Learning if the anticipated program funding changes due to changes in college participation in WashingtonOnline; and

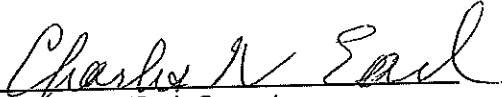
BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-23

A resolution awarding \$733,200 of state funds to Blackboard Collaborate.

WHEREAS, the State Board has a continuing contract with Blackboard Collaborate to support unlimited access to 24/7 webinar tools through the WashingtonOnline consortium,

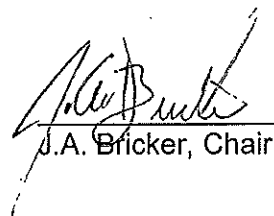
THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to execute a contract with Blackboard Collaborate that totals \$733,200 for three years; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to award local funds consistent with Board policy and state law; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed award outlined in the Blackboard Collaborate contract if the anticipated program funding changes due to changes in college participation in WashingtonOnline; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-24

A resolution awarding \$16,223,276 of state funds to the community colleges for delivery of corrections education.

WHEREAS, the State Board is entering into a contract with the Department of Corrections for the community and technical college system to provide education and training to eligible offenders incarcerated in state correctional institutions,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign a contract with the Department of Corrections that totals \$16,223,276; and

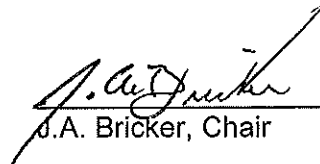
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to award state corrections education funds to the individual college districts consistent with Board policy and state law; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to modify the contract with the Department of Corrections as necessary and make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, and uniform account and reporting requirements; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with this resolution.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-25

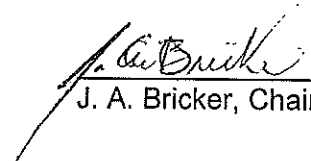
A resolution awarding a total of \$400,000 of Opportunity Grant funds to the Workforce Training and Education Coordinating Board (WTECB) during the 2011-1013 biennium.

WHEREAS, the State Board is the fiscal agent and lead agency for Opportunity Grant funds; and

WHEREAS, the Legislature has provided funds for the Opportunity Partnership Program to be administered by the WTECB;


THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign annual contracts with the WTECB totalling \$200,000 for the 2011-2012 academic year and \$200,000 for the 2012-2013 academic year to connect students from underserved populations with industry mentors and relevant job experience in high-demand career pathways.

APPROVED AND ADOPTED on June 23, 2011.



J. A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-26

A resolution awarding a total of \$205,200 of Opportunity Grant funds to Interface College during 2011-13 biennium.

WHEREAS, the State Board is the fiscal agent and lead agency for Opportunity Grant funds; and

WHEREAS, the Legislature has provided funds for the Opportunity Grant Program funds to be administered by Interface College;

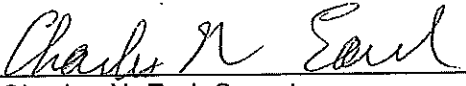
THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the Executive Director to sign annual contracts with Interface College totaling \$102,600 for the 2011-2012 academic year and \$102,600 for the 2012-2013 academic year to provide financial assistance for low-income students participating in educational programs in high-wage, high-demand careers.

APPROVED AND ADOPTED on June 23, 2011.



J. A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-27

A resolution relating to Clark College's local expenditure authority.

WHEREAS, Clark College is seeking approval to use local funds up to \$475,000 to demolish the Star Building in preparation for future construction of the Health and Advanced Technologies Building; and

WHEREAS, the college's president has delegated authority from the college's board of trustees for the project and has approved the expenditure; and

WHEREAS, the college has a reserve balance of sufficient local funds for the project.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Clark College local expenditure authority, not to exceed \$475,000, to demolish the Star Building.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-28

A resolution relating to Centralia College's property acquisition.

WHEREAS, Centralia College has identified property within the master plan boundary that is available for sale; and

WHEREAS, the Centralia College Board of Trustees on September 21, 2000, delegated authority to the president to acquire property; and

WHEREAS, the college has a reserve balance of sufficient funds for this acquisition.

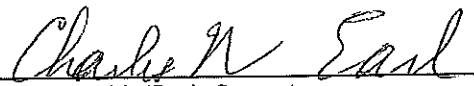
THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Centralia College local expenditure authority, up to \$125,000, for the purchase of property located at 209 South Washington Avenue in Centralia, Washington.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-29

A resolution relating to Yakima Valley Community College's property acquisition.

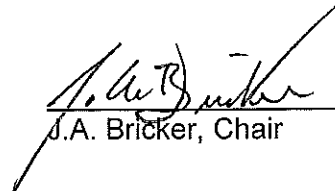
WHEREAS, Yakima Valley Community College has identified property within their master plan that is available for sale; and

WHEREAS, the college's board of trustees has approved the purchase subject to State Board approval; and

WHEREAS, the college has a reserve balance of sufficient local funds for the acquisition.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Yakima Valley Community College local expenditure authority, not to exceed \$100,000, for the purchase of property located at 807 S. 15th Avenue in Yakima, Washington.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-30

A resolution relating to Lower Columbia College's local expenditure authority.

WHEREAS, Lower Columbia College is seeking approval to use local funds up to \$2,621,500 to construct the West Center Annex; and

WHEREAS, the project will provide the college with the opportunity to establish a critical and much needed facility for the Career Education Option (CEO) program; and

WHEREAS, the college's president has delegated authority from the college's board of trustees for the project and has approved the expenditure; and

WHEREAS, the college has a reserve balance of sufficient local funds for the project.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Lower Columbia College local expenditure authority, not to exceed \$2,621,500, for the West Center Annex Project.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-31

A resolution relating to Everett Community College's local expenditure authority.

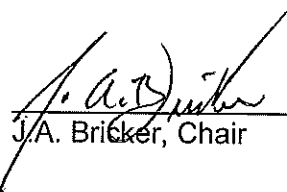
WHEREAS, the project will completely renovate both the first and second floors of the Corporate and Continuing Education Building and install new roofing and HVAC systems; and

WHEREAS, the college's board of trustees approved the project on May 17, 2011; and

WHEREAS, the project will be funded initially with local funds and the college intends to seek approval of a \$4,000,000 Certificate of Participation (COP) by the Legislature as part of the State's 2011-13 Supplemental Capital budget to reimburse the local funds.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Everett Community College local expenditure authority, not to exceed \$4,000,000, for the Corporate and Continuing Education Renovation Project.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-40

A resolution relating to North Seattle Community College's local expenditure authority.

WHEREAS, the college is in the process of upgrading the campus' lighting system; and

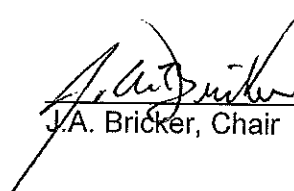
WHEREAS, the upgrades will furnish and install energy efficiency fixtures campus wide;
and

WHEREAS, the college's president has delegated authority from the district's board of trustees for the project and has approved the expenditure; and

WHEREAS, the college has a reserve balance of sufficient local funds for the project.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes North Seattle Community College local expenditure authority, not to exceed \$600,000, for the campus' lighting system upgrades.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-32

A resolution relating to College Administrative Computer Applications Enterprise Resource Planning Readiness Assessment Project Contract.

WHEREAS, Washington's 34 Community and Technical Colleges have shared common administrative computer applications that provide a wide range of administrative functionality to the colleges; and


WHEREAS, the administrative computer applications that have served the community and technical colleges well for decades are past the end of useful life; and

WHEREAS, a need exists to replace the current administrative computer applications environment; and

WHEREAS, through a competitive process an apparent successful vendor to perform detailed ERP project planning will be identified;

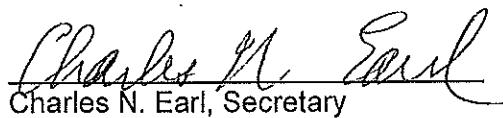
THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates to the Executive Director the authority to enter into a contract with the apparent successful vendor and to take the steps necessary to perform the detailed ERP planning for the Washington State community and technical college system.

APPROVED AND ADOPTED on June 23, 2011.



J. A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-33

A resolution relating to the adoption of proposed amendments to the Washington Administrative Codes (WAC) and Authorizing the Plan Administrator to make similar changes in the Plan Document governing the State Board Retirement Plan.

WHEREAS, the Legislature has authorized the State Board to sponsor a retirement savings plan and adopt implementing rules; and

WHEREAS, the State Board has exercised this authority by establishing a Code Section 401(a) retirement saving plan and adopting governing rules and a Plan Document; and


WHEREAS, the 2011 Legislature adopted Engrossed Substitute House Bill 1981 which changes the options made available to newly eligible employees, prohibits participation of employees receiving or eligible to receive a retirement benefit from a DRS administered retirement system, eliminates eligibility for supplemental benefits for participants establishing Plan eligibility after June 30, 2011; and

WHEREAS, it is the State Board's intent to operate the Plan in compliance with state and federal laws governing publically funded retirement plans.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges hereby adopts on an emergency basis the proposed amendments to Section 131-16 of the Washington Administrative Code (Attachment A).

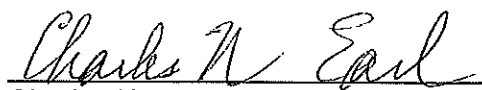
BE IT FURTHER RESOLVED that the State Board authorizes the Plan Administrator to revise the Retirement Plan Document to reflect changes made in the governing statute and Section 131-16 of the Washington Administrative Code, effective July 1, 2011.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-34

A resolution relating to the 2011-13 operating budget.

WHEREAS the 2011-13 operating budget has been passed by the Legislature appropriating funds for the Community and Technical Colleges for the next two years, and

WHEREAS the State Board has the authority to award and allocate appropriated state general funds, Education Legacy Trust Account funds, and Community/Technical College Capital Projects fund; and

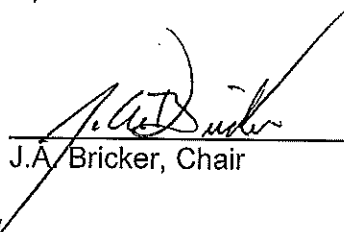
WHEREAS the funds appropriated to the State Board for Community and Technical colleges in the 2011-13 omnibus appropriations act for fiscal year 2012 comprises General Fund-State of \$533,355,000, Community/Technical College Capital Project Fund of \$4,019,000, and Education Legacy Trust Fund of \$47,703,000, as displayed on the Attachment A - Source of Funds Statement;

NOW THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges:

1. Approves the FY 2012 initial allocation of operating funds totaling \$565,807,804 as displayed on Attachment C, FY 2012 Initial Allocations;
2. Authorizes the Executive Director to allocate an additional \$19,269,196 throughout the year for items found in Section 4 of Attachment D, FY 2012 Use of Funds;
3. Earmarks the following funds and requires they be spent only for these purposes: Aerospace Apprenticeships, Aerospace Training, Applied Baccalaureates, Basic Skills Enhancements, Centers of Excellence, Disability Accommodations, Employment Resource Center, Gateway Center, Hospital Employee Education and Training, Labor Education and Research Center, Opportunity Grants, Students of Color, Technology Transformation, University Center – BS in Nursing, University Center of North Puget Sound, University Contracts, Worker Retraining earmarked funds, Workforce Development Projects, and Workplace-Based Instructional Programs.
4. Approves the FY 2012 Enrollment Allocations as displayed in Attachment E – FY 2012 Enrollment Allocations.
5. Approves the FY 2012 Enrollment Rules as displayed in Attachment G – FY 2012 Enrollment Rules.
6. Approves the FY 2012 and FY 2013 Faculty Increments and Turnover Savings Guidelines in Attachment H.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for actions taken by the Governor, computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, uniform accounting and reporting requirements, and unanticipated changes in funding.

APPROVED AND ADOPTED June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-35

A resolution relating to 2011-12 Tuition and Fees.

WHEREAS, the Legislature adopted substantial budget reductions in state funds for the 2011-13 biennium for the community and technical colleges with the intent to backfill some of those cuts with tuition; and

WHEREAS, the Legislature's biennial budget provides that resident lower division student tuition and fees may be increased by a maximum of an average of 12 percent per year by the State Board for Community and Technical Colleges; and

WHEREAS, the Legislature has passed SSB 5734 (An Act Relating to Tuition and Fees) delegating authority to set tuition and fees for nonresident students to the State Board for Community and Technical Colleges; and

WHEREAS, the Legislature has enacted RCW 28B.15.069 establishing that tuition and fees for upper division courses not exceed rates at the regional universities; and

WHEREAS, the State Board for Community and Technical colleges adopted a tuition and fee policy for students enrolled in applied baccalaureate degree programs; and

WHEREAS, the Legislature has limited increases in technical college tuition and S&A fees to the same increases as community college operating fees.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges:

- Adopts the community college lower division course tuition and fee schedule and rates for 2011-12 as set forth in Attachment A2;
- Limits the maximum increase in technical college tuition and S&A fees to 12 percent for the 2011-12 school year as set forth in Attachment A;
- Adopts the community college upper division course tuition and fee schedule and rates for 2011-12 as set forth in Attachment A3;
- Requires the deposit of 2% of operating fee revenues into the Community and Technical College Innovation Fund (created in 2SHB 1909).
- Requires the colleges to charge operating, building and student activity fees for credits a Running Start student chooses to take in excess of those reimbursed by the state;
- Authorizes a one-credit hour waiver for Running Start students taking three hours at the high school and 10 credits at the college.

APPROVED AND ADOPTED on June 23, 2011.


 J.A. Bricker, Chair

ATTEST:


 Charles N. Earl, Secretary

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 11-6-36

A resolution relating to the 2011-13 capital budget.

WHEREAS, the 2011-13 capital budget has been passed by the Legislature setting forth the capital program for Community and Technical Colleges for the next two years; and

WHEREAS, the 2011-13 capital budget includes funding for major projects, matching fund projects, minor repair and program improvements, and emergency repairs.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges distribute a total of \$216,364,000 for major projects, matching fund projects, minor repair and program improvements, and emergency repairs as presented in Attachment A; and

BE IT RESOLVED, that the State Board for Community and Technical Colleges allocate \$14,563,000 in Emergency and Minor Works Preservation as described in Attachment B; and

BE IT RESOLVED, that the State Board for Community and Technical Colleges allocate \$9,125,000 in minor roof repairs, \$15,829,000 in minor facility repairs, and \$5,045,000 in minor site repairs as described in Attachment C; and

BE IT RESOLVED, that the State Board for Community and Technical Colleges allocate \$20,000,000 in minor program improvements as described in Attachment D; and

BE IT RESOLVED, that the State Board for Community and Technical Colleges allocate \$22,800,000 for maintenance and operation (M&O) funding to replace M&O dollars reduced in the operating budget per Attachment E; and

BE IT RESOLVED, that the State Board for Community and Technical Colleges allocate \$9,216,000 in new certificates of participations (COPs), \$4,700,000 in reauthorized COPs, authorize local expenditure authority of \$3,000,000 for Wenatchee's Music and Art Center Building, and \$3,916,000 for Whatcom's Auxiliary Services Building as described in Attachment F; and

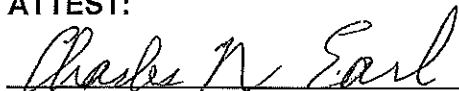
BE IT RESOLVED, that the Executive Director is authorized to make adjustments as may be necessary in response to actions taken by the Governor, for computational errors, data corrections, externally-imposed restrictions or guidelines, college requested changes to minor work lists in accordance with legislation, legislative appropriation provisos, restrictions, guidelines, and uniform accounting and reporting requirements; and

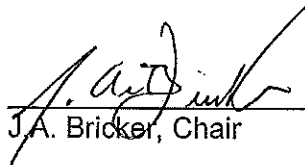
BE IT RESOLVED, that the Executive Director is authorized to allocate Emergency Reserve and Hazardous Materials Abatement Funds appropriated in the 2011-13 capital budget in accordance with State Board policy; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to approve expenditure of local funds for matching projects and local funds associated with projects included in the 2011-13 capital budget.

APPROVED AND ADOPTED on June 23, 2011.

ATTEST:


Charles N. Earl, Secretary


J.A. Bricker, Chair

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-37

A resolution awarding \$9,105,880 of federal adult and family literacy funds.

WHEREAS, the State Board has the authority to award federal adult and family literacy funds; and

WHEREAS, the requirements set forth in the request for proposals align with the State Board's System Direction and the Board-approved plan for adult basic education; and

WHEREAS, individual applicants have fulfilled the requirements set forth in the request for application; and

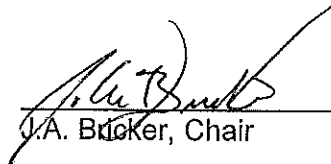
WHEREAS, each application has gone through a state level review process and has been recommended to the State Board for funding;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges awards a total of \$9,105,880 of federal and state funds as outlined in Attachment A; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to make adjustments to the proposed awards if the anticipated program funding changes due to state or federal action; and

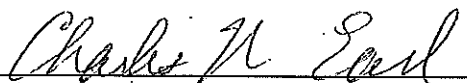
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director authority to spend carryover funds and grant final spending authority to designated providers in a manner consistent with the State Plan for Adult Literacy, the terms of the Requests for Proposals, and this resolution.

APPROVED AND ADOPTED on June 23, 2011.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-38

A resolution allocating and awarding \$40,470,993 of federal workforce training funds to the community and technical colleges (no state funds on Attachment A).

WHEREAS, the State Board has the authority to allocate and award federal job training funds; and

WHEREAS, the individual community and technical colleges have fulfilled the application requirements set forth for the WorkFirst, Basic Food Employment and Training, Carl D. Perkins and Workforce Investment Act 10%; and

WHEREAS, each WorkFirst, Basic Food Employment and Training, Carl D. Perkins and WorkFirst Investment Act 10% application has gone through state level review process and been recommended by their respective advisory committee to the State Board for Community and Technical Colleges for funding;

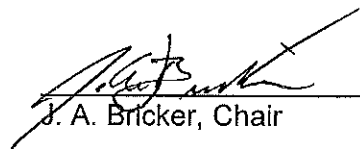
THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges awards a total of \$40,470,993 for FY2012, as detailed in Attachment A, consisting of:

1. \$22,542,000 for WorkFirst
2. \$5,492,923 for Basic Food Employment & Training
3. \$11,036,070 for Carl D. Perkins
4. \$1,400,000 for Workforce Investment Act 10%

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, uniform accounting and reporting requirements, and unanticipated changes due to state or federal funding; and

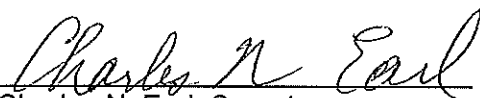
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges grants the Executive Director the authority to spend carryover funds, and grants final spending authority to the colleges consistent with the state plan for Carl Perkins and the terms of this resolution.

APPROVED AND ADOPTED on June 23, 2011.



J. A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 11-6-4 1

A resolution relating to the contractual terms of the Executive Director of the State Board for Community and Technical Colleges.

WHEREAS, the Executive Director's employment contract expires on June 30, 2011; and

WHEREAS, legislation adopted by the 2011 Legislature reduced agency and institution budgets by three percent of salary expenditures, required employees to take a corresponding reduction in salary and provided an additional form of paid leave to reduce work time by three percent; and

WHEREAS, although higher education was exempt from requiring individual employees' salaries be reduced by three percent, the State Board for Community and Technical Colleges and Executive Director share the desire to avoid additional State Board staff reductions that may otherwise be needed to meet the required salary expenditure reductions; and

WHEREAS, the State Board for Community and Technical Colleges has conducted a comprehensive evaluation of the Executive Director and believes that the thoroughness of its evaluation process provided the information needed to act on the Executive Director's employment contract.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges extend Charlie Earl's contract by one year, from July 1, 2011 through June 30, 2012 and, except as provided for in this Resolution, that all other terms and conditions remain unchanged.

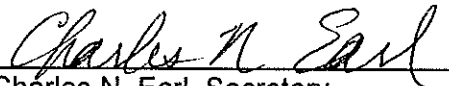
BE IT FURTHER RESOLVED that the Executive Director's annual salary be reduced by three percent from \$175,440 to \$170,176.80 effective July 1, 2011 and that he earn Temporary Salary Reduction Leave at the rate of 5.2 hours per month, consistent with other full time employees.

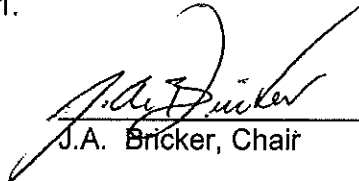
BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges intend that this salary reduction be temporary and that the Executive Director's salary be returned to at least the current level by July 1, 2013.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges extend its appreciation to Mr. Earl for the high quality and efficacy of his work, his dedication, and his leadership of Washington State's community and technical college system.

APPROVED AND ADOPTED on June 23, 2011.

ATTEST:


Charles N. Earl, Secretary


J.A. Bricker, Chair