



**REGULAR MEETING OF THE STATE BOARD FOR
COMMUNITY AND TECHNICAL COLLEGES**

MEETING MINUTES

October 28, 2010

State Board Members

**Jim Bricker (Chair), Coupeville
Sharon Fairchild (Vice Chair), Spokane
Jim Garrison, Mt. Vernon
Shaunta Hyde, Lake Forest Park
Jeff Johnson, Olympia
Beth Willis, Lakewood
Erin Munding, Omak
Elizabeth Chen, Federal Way**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

ACTION INDEX
October 28, 2010

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| 10-10-46 | - Approval of Seattle Central CC City of Seattle Indemnification | |
| 10-10-47 | - Approval of Yakima Valley CC Property Acquisition | |
| 10-10-48 | - Approval of Olympic College Property Exchange | |
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**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia**

**Regular Meeting Minutes
October 28, 2010
Everett Community College**

The State Board held a study session on October 28, 2010, from 2:00 p.m. to 5:15 p.m. at Everett Community College. The Board received a status report and heard a panel presentation on the Mission Study recommendation on Student Achievement; reviewed the allocation of Student Achievement Awards for 2010-11; and was briefed on publicly-funded retirement plans available in the community and technical college system. The Board also met in executive session from 5:20 p.m. to 5:50 p.m. to review the performance of a public employee. No action was taken at the study session or the executive session.

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State Board Members Present: Jim Bricker (Chair), Sharon Fairchild (Vice Chair), Elizabeth Chen, Jeff Johnson, Erin Munding,

State Board Members Absent: Shaunta Hyde, Jim Garrison, Beth Willis

CALL TO ORDER AND WELCOME

Chair Jim Bricker called the meeting to order at 8:30 a.m. and welcomed those present. He thanked Everett Community College President David Beyer for hosting the meeting. City of Everett Mayor Ray Stephanson officially welcomed the State Board and expressed his appreciation for their support of the college.

ADOPTION OF REGULAR MEETING AGENDA

MOTION: Moved by Sharon Fairchild and seconded by Erin Munding that the State Board adopt its October 28, 2010 regular meeting agenda.

MOTION CARRIED.

HOST COLLEGE PRESENTATION

President David Beyer welcomed members of the State Board and staff to Everett Community College. His presentation included a general overview of programs and enrollments, along with information about new initiatives in the areas of international education, east Snohomish county expansion, Everett CC's University Center, corporate training, capital projects, and the college's major gifts campaign. Everett CC ASB president Stephanie Kermgard and student senator and former ASB president Brent Thompson shared their personal stories and educational experiences and spoke about the positive impacts the college has had on their lives and the lives of their families.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Charlie Earl reported on the following items:

- Joint Meeting with members of the State Board of Education and Higher Education Coordinating Board
- Centers of Excellence update
- Reimbursement for college boards of trustees
- Western Governors University

- Notes from Governor's Executive Cabinet
- University of Washington presidential search process
- Higher education and budgets
- White House summit on community colleges

ADOPTION OF CONSENT AGENDA (Resolutions 10-46-10 to 10-46-50)

MOTION: Moved by Sharon Fairchild and seconded by Erin Munding that the State Board adopt the consent agenda for its October 28, 2010 regular meeting as follows:

- a) Approval of September 15, 2010 State Board regular meeting minutes***
- b) Resolution 10-10-46 (ATTACHMENT #1): Seattle Central Indemnification***
- c) Resolution 10-10-47 (ATTACHMENT #2): Yakima Valley Property Acquisition***
- d) Resolution 10-10-48 (ATTACHMENT #3): Olympic College Property Exchange***
- e) Resolution 10-10-49 (ATTACHMENT #4): Edmonds CC Property Acquisition***
- f) Resolution 10-10-50 (ATTACHMENT #5): Wenatchee Valley Property Acquisition***

MOTION CARRIED.

PUBLIC HEARING AND PERMANENT RULE ADOPTION REVISING WAC 131.16 TO EXTEND SBCTC RETIREMENT PLAN TO ELIGIBLE HECB EMPLOYEES (RESOLUTION 10-10-51)

The Board held a public hearing to consider proposed amendments to the Washington Administrative Code that would extend the State Board Retirement Plan to eligible Higher Education Coordinating Board employees.

State Law provides the State Board with authority to sponsor annuity retirement savings plans. The 2010 Legislature passed provisions allowing the HECB to offer such plans. Offering a plan that is widely used by colleges and universities better equips the HECB to recruit candidates from higher education for professional and leadership positions. Given the expertise needed to sponsor a plan and the limited number of anticipated participants, HECB staff requested that the State Board extend its plan to their eligible employees. HECB Executive Director Don Bennett urged the Board's favorable consideration of their request.

John Boesenberg of the State Board office summarized the proposed changes to the plan having to do with eligibility, contributions, access to funds prior to and at retirement, supplemental benefits, and miscellaneous plan document changes.

MOTION: Moved by Erin Munding and seconded by Elizabeth Chen to amend Resolution 10-10-51 by adding the word "State" before the word "Board" in the second line of the fourth paragraph of the resolution to clarify that "Board" refers to the State Board for Community and Technical Colleges.

MOTION CARRIED.

MOTION: Moved by Sharon Fairchild and seconded by Jeff Johnson that the State Board adopt Resolution 10-10-51 (ATTACHMENT #6) as amended to approve revisions to WAC 131.16 extending the SBCTC retirement plan to eligible Higher Education Coordinating Board employees.

MOTION CARRIED.

APPROVAL OF 2010 STUDENT ACHIEVEMENT AWARDS (RESOLUTION 10-10-52)

Jan Yoshiwara of the State Board staff presented a recommendation to allocate Student Achievement Awards for 2010-11. The Board reviewed and discussed the proposed distribution of these awards at its study session the previous day. The Board established the Student Achievement Initiative to reward colleges for improvements in increasing student success and to shift a portion of funding from enrollments to performance. The Initiative is the first of its kind to measure and reward student progress at each of the key milestones essential to completing degrees and certificates. It improves public accountability and rewards colleges for increasing their students' achievement levels.

Discussion followed. Board member Jeff Johnson stated for the record his concerns regarding the need to identify which student achievement strategies or practices create positive change, the assumption that financial incentives motivate change, and the impact of bias built into the point system.

MOTION: Moved by Erin Mundinger and seconded by Sharon Fairchild that the State Board adopt Resolution 10-10-52 (ATTACHMENT #7) to approve the 2010 Student Achievement Awards.

MOTION CARRIED.

APPROVAL OF APPLIED BACCALAUREATE SELECTION PROCESS AND CRITERIA (RESOLUTION 10-10-53)

Executive Director Charlie Earl introduced the topic and the emphasized the importance of early weigh-in by the Board. Jan Yoshiwara of the State Board staff summarized proposed modifications to the original pilot selection process and criteria used to approve applied baccalaureate degree programs. The 2005 Legislature authorized the State Board to select four colleges to pilot applied baccalaureate degree programs. In 2008, the Legislature expanded the pilot program to include three additional community and technical colleges. In 2009, the Legislature granted permission for the eighth applied baccalaureate program to be offered by a pilot college. And in 2010, the Legislature granted authority for the State Board to approve colleges for applied baccalaureate programs, removing the pilot status and limitation on the number of colleges that could offer applied baccalaureate programs. The State Board now seeks to modify the original pilot selection process and criteria in response to the 2010 legislation which gives broad authority for selection of applied baccalaureate degree programs.

Discussion followed regarding what selection process and criteria should be used to approve applied baccalaureate degrees in Washington State and what community and technical college system groups should be represented in the selection process.

MOTION: Moved by Erin Mundinger and seconded by Sharon Fairchild that the State Board adopt Resolution 10-10-53 (ATTACHMENT #8) to approve the Applied Baccalaureate selection process and criteria.

MOTION CARRIED.

2011 LEGISLATIVE SESSION OUTLOOK AND DRAFT POLICY PRINCIPLES

Chris Reykdal of the State Board staff reported that the 2011 Legislature will once again be faced with a budget deficit. The September 17 revenue forecast resulted in a \$520 million negative ending balance in the State General Fund for the current fiscal year and projected the total budget shortfall through the 2011-13 biennium to be \$4.5 billion. Discussion focused on the climate surrounding the upcoming 2011 legislative session, policy principles, and emerging issues that may require the attention of the Board before, during, and immediately following the session. The Board reviewed a set of draft policy principles that will help the system and staff to establish positions on bills during the 2011 legislative session. The principles are not intended to be positions on specific legislation, but rather a set of values that could be applied to any legislation related to a particular topic. The Board will be asked to formally adopt the system policy principles at its December 2010 meeting.

CHAIR'S REPORT

Chair Bricker presented his report:

- **Trustees' Association Report.** TACTC President Mauri Moore reported the highlights of the ACCT conference in Toronto and remarked that Washington State was at the center of every conversation about leadership and best practices. She invited Board members to attend the TACTC Winter Conference scheduled for January 3-24 in Olympia and noted that Dennis Jones, president of the National Center for Higher Education Management Systems, will be the keynote speaker. The Board was also encouraged to attend TACTC's Spring Conference on June 26-28 at Suncadia Lodge in Cle Elum where a Governance Institute for Student Success session will be held. TACTC will host a Leadership dinner meeting on November 17 for representatives of the State Board, presidents' association, and trustees' association.
- **Presidents' Association Report.** WACTC Liaison David Beyer reported on the October 7-8 presidents' meeting. Topics for discussion included tuition flexibility, supplemental retirement plan funding, creating additional capacity in the capital funding process for 2011-13, the budget and reduction allocation methodology, and legislative strategies.
- **Parking Lot Items.** An updated list of the State Board's Parking Lot items was presented for review and updates. No new items were added.

BOARD MEMBER NOTES

No reports.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its regular meeting of October 28, 2010 at 12:00 p.m. The State Board will hold its next regular meeting on December 2-3, 2010 at Bates Technical College in Tacoma.

J.A. Bricker, Chair

ATTEST:

Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 10-10-46

A resolution relating to an indemnification agreement with of the City of Seattle for Seattle Central Community College's sewer line installation.

WHEREAS, Seattle Central Community College is in process with their Maritime Construction Project; and

WHEREAS, the City of Seattle is requiring the indemnification as a condition before approval of installation is granted; and

WHEREAS, the City's standard sewer tap is not possible but an engineered solution has been developed; and

WHEREAS, the agreement has been reviewed and approved by the Assistant Attorney General.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates authority to the executive director to indemnify the City of Seattle related to Seattle Central Community College's sewer line installation.

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 10-10-47

A resolution relating to Yakima Valley Community College property acquisition.

WHEREAS Yakima Valley Community College has identified property within the master plan that is available for sale; and

WHEREAS the Yakima Valley Community College Board of Trustees on June 19, 2008, recommended the purchase; and

WHEREAS the college has a reserve balance of sufficient funds for this acquisition,

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorize Yakima Valley Community College to use up to \$1,000 in local funds to acquire property located adjacent to the Grandview campus.

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 10-10-48

A resolution relating to Olympic College property exchange.

WHEREAS in June 2009, the State Board approved Resolution 09-06-07, granting Olympic College authority to acquire property contiguous with its Poulsbo campus; and

WHEREAS since the acquisition of the property, a proposal has been brought forward for an equal value land exchange; and

WHEREAS there would be no significant change in property value or property size with the proposed exchange, and it would provide better access to the college and facilitate future development; and

WHEREAS all parties involved in the exchange would benefit and are in favor of moving forward.


THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorize Olympic College to exchange property with the City of Poulsbo and Olhava Associates as illustrated in Attachment A.

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 10-10-49

A resolution relating to Edmonds Community College property acquisition.

WHEREAS, in August 2010, the State Board approved Resolution 10-08-34, granting Edmonds Community College authority to acquire 3.65 acres of land, which include three buildings, from the City of Lynnwood; and

WHEREAS, The City of Lynnwood has now approached the college and would like to include the sale of 1.65 acres of campus property in the purchase negotiations for the sale of the 3.65 acres; and

WHEREAS, both the acquisition of the 3.65 acres of land and the sale of the 1.65 acres of land to the City of Lynnwood have long been part of the college's master plan; and

WHEREAS, both parties involved in the transaction would benefit and are in favor of moving forward; and

WHEREAS, the college has a reserve balance of sufficient local funds for the acquisition.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Edmonds Community College to include the sale of 1.65 acres of campus property in the purchase negotiations of the 3.65 acres with the City of Lynnwood and the use of local funds not to exceed \$3,500,000.

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 10-10-50

A resolution relating to Wenatchee Valley College property acquisition.

WHEREAS, Wenatchee Valley College has identified property included in their master plan located adjacent to their existing campus that will complete the campus footprint within a land-locked residential district; and

WHEREAS, the Wenatchee Valley College Board of Trustees is expected to approve the acquisition at its November Board Meeting; and

WHEREAS, the college has a reserve balance of sufficient local funds for the acquisition.

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges authorizes Wenatchee Valley College to use up to \$600,000 in local funds to purchase 4.17 acres of land located at 1521 9th Street and 1605 9th street in Wenatchee, pending approval by The Wenatchee Valley College Board of Trustees.

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

REVISED

RESOLUTION 10-10-51

A resolution relating to the adoption of proposed amendments to the Washington Administrative Codes (WAC) and Plan Document governing the State Board Retirement Plan.

WHEREAS, the Legislature has authorized the State Board to sponsor a retirement savings plan, adopt rules and extend such plan to employees as the State Board may designate; and

WHEREAS, the State Board has exercised this authority by establishing a Code Section 401(a) retirement saving plan and adopting governing rules and a Plan Document; and

WHEREAS, the 2010 Legislature provided authority to the Higher Education Coordinating Board to sponsor a retirement savings plan; and

WHEREAS, the Executive Director of the Higher Education Coordinating Board requested the State Board extend its retirement plan to eligible Higher Education Coordinating Board employees; and

WHEREAS, the State Board recognizes the efficiency and cost savings associated with extending its Retirement Plan to eligible Higher Education Coordinating Board employees; and

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges hereby adopts on a permanent basis the proposed amendments to Section 131-16 of the Washington Administrative Code as shown in Attachment A, which provide for participation by HECB employees and make other clarifying and policy changes, effective January 1, 2011.


BE IT FURTHER RESOLVED that the State Board hereby adopts a restated Retirement Plan Document, which is revised to reflect the changes made in Section 131-16 of the Washington Administrative Code and Internal Revenue Codes, effective January 1, 2011.

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 10-10-52

A resolution relating to the Student Achievement Initiative Awards.

WHEREAS, the Board established the Student Achievement Initiative to reward colleges for improvements in increasing student success and to shift a portion of funding from enrollments to performance; and

WHEREAS, the Student Achievement Initiative measures colleges for the intermediate outcomes that students achieve, leading to and completing college certificates and degrees; and

WHEREAS, state funds for Student Achievement were given a proviso in the 2009-11 budget and Foundation grant funds were awarded to the State Board for Community and Technical Colleges for 2009-11; and

WHEREAS, all colleges accomplished net increases in Student Achievement between the 2008-09 and the 2009-10 performance year; and

WHEREAS, these funds are awarded to the colleges based on their own achievement gains; and

WHEREAS, these awards exceed the funds available;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the 2009-10 distribution of \$1,000,000 to support the Student Achievement Initiative with a remaining \$751,960 to be awarded in 2011; and

BE IT FURTHER RESOLVED that the rate for 2010-11 be set at \$85 per Achievement point; and

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments, as necessary, for actions taken by the Governor, computational errors, data corrections, externally imposed restrictions or guidelines, legislative appropriation provisos, restrictions, guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal funding.

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 10-10-53

A resolution regarding the selection process and criteria that will be used to approve applied baccalaureate degree programs.

WHEREAS, the State Board approved objective criteria for the selection of applied baccalaureate degree pilot programs in 2006; and

WHEREAS, in 2010 the Legislature passed Substitute House Bill 2655, giving the State Board authority to approve community and technical college applied baccalaureate degree programs, thus removing the pilot status of the community and technical college applied baccalaureate programs; and

WHEREAS, the State Board seeks to modify the original pilot selection process and criteria in response to the 2010 legislation which gives broad authority for selection of applied baccalaureate degree programs;


THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges approves the proposed process and selection criteria for approving Applied Baccalaureate Degree programs (see Attachments A, B and C).

APPROVED AND ADOPTED on October 28, 2010.



J.A. Bricker, Chair

ATTEST:



Charles N. Earl, Secretary