



SPECIAL STATE BOARD MEETING CONFERENCE CALL

MEETING MINUTES

September 2, 2009

State Board Members

**Jim Bricker (Chair), Coupeville
Sharon Fairchild (Vice Chair), Spokane
Jim Garrison, Mt. Vernon
Shaunta Hyde, Lake Forest Park
Jeff Johnson, Olympia
Tom Koenninger, Vancouver
Erin Munding, Omak
Lyle Quasim, Puyallup
Beth Willis, Tacoma**

Statutory Authority: Laws of 1967, Chapter 28B.50 Revised Code of Washington

State of Washington
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia

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September 2, 2009

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**STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
Olympia, Washington**

**Special Meeting Minutes
September 2, 2009
State Board Olympia Office**

State Board Members Present: Jim Bricker (Chair), Sharon Fairchild (Vice Chair), Shaunta Hyde, Jeff Johnson, Lyle Quasim, Beth Willis

State Board Members Absent: Jim Garrison, Erin Munding

CALL TO ORDER AND ROLL CALL

The Board held a special meeting via conference call on September 2, 2009. Chair Jim Bricker called the meeting to order at 10:00 a.m. Roll was taken and a quorum of the Board was verified.

ADOPTION OF SPECIAL MEETING AGENDA

MOTION: Moved by Tom Koenninger and seconded by Lyle Quasim that the State Board adopt the agenda for its September 2, 2009 special meeting as presented.

MOTION CARRIED.

APPROVAL OF COLLEGE ADMINISTRATIVE COMPUTER APPLICATIONS LIFT AND SHIFT MIGRATION PROJECT CONTRACT(Resolution 09-09-20)

Executive Director Charlie Earl provided introductory remarks and referred the Board to the agenda item summary and proposed resolution in their packets. Mike Scroggins of the State Board Staff provided the context for the proposal to approve a project contract to update college administrative computer applications.

The college administrative computing systems are the core of operations at all the community and technical colleges, supporting not only facilities, accounting, and human resources, but also student services, teaching, and learning. These systems are hosted on outdated Hewlett Packard 3000 servers and must be upgraded to new sustainable servers. A vendor evaluation and selection team chose Speedware as the apparent successful vendor to convert the current COBOL systems to be compatible with modern UNIX servers. Speedware has a proven track record in migrating/converting HP3000 applications such as the colleges' student, financial, and payroll/personnel systems to new hardware and is a Hewlett Packard HP3000 Platinum Partner. A contract must be approved before work can begin.

The State Board and college system, through the Strategic Technology Plan, recognize the need for stable and reliable information technology administrative tools and services. At its May 2009 meeting, the results of the "Go Forward" options project were presented. These results identified the urgency to proceed quickly to stabilize the current administrative systems onto a new hardware platform with the ultimate long-term goal of modernization. At its June 2009 meeting, the Board directed staff to take the steps necessary to stabilize the current

administrative computer application environment. On July 9, 2009, the Information Services Board approved the release of a Request for Proposal to competitively select a vendor with the skills needed for the conversion.

Discussion followed regarding the project, the controls and safeguards in place for monitoring its performance and ensuring its success, and how the system should fund and sustain modern administrative tools and services.

MOTION: Moved by Tom Koenninger and seconded by Sharon Fairchild that the State Board adopt Resolution 09-09-20 (ATTACHMENT #1) authorizing the executive director to enter into a contract with the consulting firm Speedware to approve the college administrative computer applications Lift and Shift Migration Project.

MOTION CARRIED.

ADJOURNMENT/NEXT MEETING

There being no further business, the State Board adjourned its special meeting of September 2, 2009 at 10:55 a.m. The State Board will hold its annual retreat and business meeting September 23-25, 2009 at the State Board Office in Olympia.

J.A. Bricker, Chair

ATTEST:

Charles N. Earl

STATE OF WASHINGTON
STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES
RESOLUTION 09-09-20

A resolution relating to College Administrative Computer Applications Lift and Shift Migration Project Contract.

WHEREAS, Washington's 34 Community and Technical Colleges have shared common administrative computer applications that provide a wide range of administrative functionality to the colleges; and

WHEREAS, the administrative computer applications that have served the Community and Technical Colleges well for decades are past the end of useful life; and

WHEREAS, an immediate need exists to stabilize the current administrative computer application environment; and

WHEREAS, through a competitive process Speedware, a division of Activant Solutions Inc., was declared the apparent successful vendor;

THEREFORE BE IT RESOLVED that the State Board for Community and Technical Colleges delegates to the Executive Director the authority to enter into a contract with the consulting firm Speedware to take the steps necessary to stabilize the current administrative computer application environment.

APPROVED AND ADOPTED on September 2, 2009.

J. A. Bricker, Chair

ATTEST:

Charles N. Earl, Secretary