**June 19 Action Index**

<table>
<thead>
<tr>
<th>Resolution</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>14-06-30</td>
<td>Bellevue College, Energy Savings Project</td>
</tr>
<tr>
<td>14-06-31</td>
<td>Everett Community College, AMTEC Project</td>
</tr>
<tr>
<td>14-06-32</td>
<td>Green River Community College, Acquisition for Auburn Center</td>
</tr>
<tr>
<td>14-06-33</td>
<td>Green River Community College, Student Life Building</td>
</tr>
<tr>
<td>14-06-34</td>
<td>Green River Community College, Trades and Industry Building</td>
</tr>
<tr>
<td>14-06-35</td>
<td>Spokane Falls Community College, Campus Classrooms Project Equipment</td>
</tr>
<tr>
<td>14-06-36</td>
<td>Walla Walla Community College, COP</td>
</tr>
<tr>
<td>14-06-37</td>
<td>Edmonds Community College, Parking Lot and Building HVAC Systems</td>
</tr>
<tr>
<td>14-06-38</td>
<td>Edmonds Community College, Snohomish Hall Third Floor Remodel</td>
</tr>
<tr>
<td>14-06-39</td>
<td>Edmonds Community College, Property Acquisition for Parking</td>
</tr>
<tr>
<td>14-06-40</td>
<td>Olympic College, Energy Savings Project</td>
</tr>
<tr>
<td>14-06-41</td>
<td>Spokane Community College, Equipment on Institute for Extended Learning Addition to Building 15</td>
</tr>
<tr>
<td>14-06-42</td>
<td>2015 Corrections Education Contract</td>
</tr>
<tr>
<td>14-06-48</td>
<td>Clark College, COP for Student Recreation Center</td>
</tr>
<tr>
<td>14-06-43</td>
<td>Approval of Renton Technical College Applied Baccalaureate Degree in Application Development</td>
</tr>
<tr>
<td>14-06-44</td>
<td>Approval of Revised Applied Baccalaureate Approval Process</td>
</tr>
<tr>
<td>14-06-45</td>
<td>Approval of 2015-17 Biennial Operating Budget Development</td>
</tr>
<tr>
<td>14-06-46</td>
<td>Approval of 2014-15 Adult Basic Education Awards and Allocations</td>
</tr>
<tr>
<td>14-06-47</td>
<td>Approval of 2014-15 Federal Workforce Awards and Allocations</td>
</tr>
</tbody>
</table>
Regular meeting minutes
The State Board held a study session on June 18, 2014, from 1:30 p.m. to 5:00 p.m. The Board heard presentations on subjects including: 1) 2017-19 Capital Budget Development, 2) 2015-17 Biennial Budget Development, 3) Student Voice Panel on Early Childhood Education and the Early Achievers Opportunity Grant, 4) Applied Baccalaureate Statements of Need, 5) Trustees’ Report, 6) Presidents’ Report, and 7) Executive Director’s Report. No action was taken at the study session.

State Board members present
Beth Willis, Shaunta Hyde, Jim Bricker, Elizabeth Chen, Wayne Martin, Anne Fennessy, Jay Reich

State Board members absent
Carol Landa-McVicker, Larry Brown

Call to Order and Welcome
Chair Beth Willis called the meeting to order at 8:30 a.m., welcomed those present, and asked for audience introductions.

Adoption of Regular Meeting Agenda
Motion: Moved by Shaunta Hyde and seconded by Jay Reich that the State Board adopt its June 19, 2014, regular meeting agenda as presented.

Host College Presentation
Olympic College President David Mitchell highlighted the RN-BSN program. Students in the program gave presentations highlighting their community health projects; Providing Health Services to a Vulnerable Population (Kitsap Immigration Assistance Center) and Breast Feeding Support in Kitsap County.

Adoption of Consent Agenda (Resolutions 14-06-30 through 14-06-42 and 14-06-48)
Motion: Moved by Shaunta Hyde and seconded by Wayne Martin that the State Board adopt the consent agenda for its June 19, 2014, regular meeting as follows:

a) Approval of State Board Regular Meeting Minutes for May 8, 2014
b) Resolution 14-06-30: Bellevue College, Energy Savings Project
c) Resolution 14-06-31: Everett Community College, AMTEC Project
d) Resolution 14-06-32: Green River Community College, Acquisition for Auburn Center
e) Resolution 14-06-33: Green River Community College, Student Life Building
f) Resolution 14-06-34: Green River Community College, Trades and Industry Building
g) Resolution 14-06-35: Spokane Falls Community College, Campus Classrooms Project Equipment
h) Resolution 14-06-36: Walla Walla Community College, COP
i) Resolution 14-06-37: Edmonds Community College, Parking Lot and Building HVAC Systems
j) Resolution 14-06-38: Edmonds Community College, Snohomish Hall Third Floor Remodel
k) Resolution 14-06-39: Edmonds Community College, Property Acquisition for Parking
l) Resolution 14-06-40: Olympic College, Energy Savings Project
m) Resolution 14-06-41: Spokane Community College, Equipment on Institute for Extended Learning Addition to Building 15
n) Resolution 14-06-42: 2015 Corrections Education Contract
o) Resolution 14-06-48: Clark College, COP for Student Recreation Center

First Link Panel
Mike Scroggins of the State Board staff presented that since 2010 the State Board has been actively involved in the advancement, planning, and sponsorship of the ctcLink Project. ctcLink is the implementation of a single, centralized system of online student and administrative functions that will give students, faculty and staff anytime, online, and mobile access to a modern, efficient way of doing their college functions. It includes a new set of integrated software tools for student administration, academics, student finance, college financials, HR/payroll and reporting. As the legacy software is replaced with modern technology, all 34 colleges will also redesign and align core business processes with streamlined, standardized practices.

Final Consideration of Applied Baccalaureate Degree, Renton Technical College, Application Development (Resolution 14-06-43)
Joyce Hammer of the State Board staff presented that Renton Technical College completed an initial step in the approval process when college administrators met with State Board members on October 23, 2013 to discuss how the proposed Bachelor of Applied Science Degree in Application Development aligns with the college’s strategic goals and meets regional/statewide needs.

Renton Technical College proposes to develop a Bachelor of Applied Science degree in Application Development. This is one of five STEM degree proposals selected to receive development funding provided by 2SSB 5624 in 2013. Application development, a rapidly evolving discipline in computer science and software development, has consistently shown high demand and need for a qualified and highly educated workforce and encompasses various aspects of data analysis, application and software development, programming, and project management. RTC has a long history of successful collaboration and curriculum alignment with local high schools and their districts (e.g., Kent, Auburn, and Renton school districts), and as a result, Renton Technical College will create a seamless 2+2+2 pathway for high school students to enter into the proposed BAS in Application Development program.

In addition, the proposed BAS degree will broaden professional development for faculty who have demonstrated success with diverse learning formats and effective cohort methodologies. Renton Technical College has worked with Green River Community College to avoid duplication with their IT BAS degree program and create articulation agreements that will allow both colleges’ respective AAS graduates to enroll at either college for an applied baccalaureate degree in the IT field.

Motion: Moved by Jim Bricker and seconded by Shaunta Hyde that the State Board adopt Resolution 14-06-43 approving the Renton Technical College Applied Baccalaureate Degree in Application Development.
Motion carried.

Consideration of Revised Applied Baccalaureate Approval Process (Resolution 14-06-44)
Joyce Hammer of the State Board staff presented that due to rapid growth in the number of applied baccalaureate degree proposals by colleges across the system, the Board has asked for revisions to the approval process to streamline the process for the Board, the colleges, and SBCTC staff, while maintaining the integrity and rigor of proposal reviews and
adherence to criteria set in enabling legislation and Board policy.

The following changes are proposed.

1. Continue the current Statement of Need presentations at Board study sessions. Refocus the staff agenda item descriptions and college presentations on student demand, employer demand, wages, and unmet need for the proposed program.
2. Consolidate the Statement of Need presentations at two to three Board meetings during the year.
3. Continue the current Program Proposal presentations and Board consideration during business meetings. Agenda item descriptions will restate the unmet need for the program, identify Board member questions raised during the Statement of Need discussion, summarize feedback to the college from staff or the peer review committee, and summarize college responses.
4. Program proposals will describe collaboration with similar degree programs offered by other community and technical colleges either on upper division curricula or articulation agreements with their associate degree programs.
5. Colleges that already have implemented and received accreditation through NWCCU to offer BAS degrees will have a staff review for their program proposal rather than a staff review and peer review. Agenda item descriptions will indicate whether the college is proposing their first applied bachelor’s degree or the current status of approved programs.

Motion: Moved by Anne Fennessy and seconded by Jay Reich that the State Board postpone Resolution 14-06-44 approving the Revised Applied Baccalaureate Approval Process until the September 10, 2014, meeting. Motion carried.

Consideration of 2015-17 Biennial Budget Development (Resolution 14-06-45)

Nick Lutes of the State Board staff identified the policy investments to be included in the 2015-17 operating budget request for the community and technical college system. The request is due to the Office of Financial Management (OFM) in September, 2014. With the adoption of the Preliminary Recommended Policy items, the Board will be directing staff to develop the formal biennial request document to be submitted to OFM. Final consideration and adoption of the Board’s 2015-17 budget request will occur at the September retreat.

Motion: Moved by Elizabeth Chen and seconded by Shaunta Hyde that the State Board adopt Resolution 14-06-45 approving the 2015-17 Operating Budget Development Request. Motion carried.

Consideration of 2014-15 Adult Basic Education Awards and Allocations (Resolution 14-06-46)

Jon Kerr of the State Board staff presented recommendations for the distribution of federal funds for Adult Basic Education to 34 colleges and nine community-based organizations. They are based on the first year of awards resulting from the 2014-19 five-year, competitive application process. These applications detail innovations and improvements in instructional programming to increase student progress toward federal performance targets, student progression and
transition to postsecondary education and employment, and the completion of high school credentials, certificates, and
degrees that lead to family sustaining employment. Applicants also outlined plans and strategies to implement the new
Workforce.

The new plan builds on a decade of innovation that includes the complete I-BEST pathway, High School 21+, and other
research-based and data-driven practices that move more adults more quickly through basic education to certificates and
degrees that will result in family-wage jobs.

The FY14-19 Adult Basic Education funding formula is working as intended in support of these proven innovative best
practices. The new funding formula is based upon a three-year average of actual numbers for enrollments, Student
Achievement total points and points per student and transition. In contrast, previous funding was a legacy formula based
upon census need. In the old formula, funding to each college in a region was pooled and then divided up by the
providers as they saw fit. In addition, a hold harmless made it difficult to move money from one region to another. Each
region retained the money regardless of actual services provided, which for some was a disincentive to maintain or
expand basic skills programming.

Because the FY 14-19 formula was put into effect without any hold harmless (per input from stakeholders), the most
significant funding shifts will occur during this first year. In subsequent years, providers will see more modest changes,
largely driven by increases or decreases in student achievement points and any enrollment changes in Basic Skills. The
goal of the new formula is to focus providers on student advancement, expanding access through increased basic skills
enrollments rather than cutting programming.

Motion: Moved by Wayne Martin and seconded by Shaunta Hyde that the State Board adopt Resolution 14-06-46
approving the 2014-15 Adult Basic Education Awards and Allocations.
Motion carried.

Consideration of 2014-15 Federal Workforce Education Awards
(Resolution 14-06-47)

Jim Crabbe of the State Board staff presented that Colleges fund workforce education programs in multiple ways,
including the use of general enrollment funding and state and federal targeted funding. The state targeted funding for fiscal
year 2014-15 was approved by the Board at the May 2014 meeting. What follows is proposed targeted federal funding for:

- Carl D. Perkins Grant
- WorkFirst
- Basic Food Employment and Training
- Early Achievers Opportunity Grant

The State Board awards federal workforce training funds to the community and technical colleges to support programs
operated for entry level training, skills upgrade, or retraining for the state’s workforce. Each program provides for
residents across the state to achieve increased educational attainment.
Motion: Moved by Jay Reich and seconded by Jim Bricker that the State Board adopt Resolution 14-06-47 approving the 2014-15 Federal Workforce Education Awards. Motion carried.

Chair Notes
Chair Willis thanked Board member Sharon Fairchild for her dedicated years of services to the Board. Sharon thanked her fellow members and noted that she was honored and privileged to have served so long.

Adjournment/next meeting
There being no further business, the State Board adjourned its regular meeting of June 19, 2014, at 12:00 p.m. The State Board will hold next meeting September 8-10, 2014, at Alderbrook.

Attest:                                                             Elizabeth Willis, Chair

Marty Brown, Secretary