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State Board members present
Beth Willis, Shaunta Hyde, Jim Bricker, Elizabeth Chen, Larry Brown, Jay Reich and Carol Landa-McVicker

State Board members absent
Wayne Martin, Anne Fennessy

Call to order and welcome
Chair Beth Willis called the meeting to order at 8:30 a.m., welcomed those present and asked for audience introductions.

Adoption of regular meeting agenda
Motion: Moved by Shaunta Hyde and seconded by Jim Bricker that the State Board adopt its Feb. 5, 2015, regular meeting agenda as presented.

Adoption of consent agenda (Resolutions 15-02-01 through 15-02-03)
Motion: Moved by Carol Landa McVicker and seconded by Shaunta Hyde that the State Board adopt the consent agenda for its Feb. 5, 2015, regular meeting as presented:

a) Approval of State Board regular meeting minutes for Dec. 3, 2015
b) Resolution 15-02-01: Common Integrated Library System Project
c) Resolution 15-02-02: Lake Washington Institute of Technology, surplus property, 10 Acres, Duval, Wash.
d) Resolution 15-02-03: ctcLink Mobility Initiative

Presidents’ Association report
• Allocation Subcommittee - Moving ahead with formula based system
• Bellevue College discussions with Washington State University
• Corrections programs at colleges
• I-1351 letter

Trustees’ Association report
• Name change - Washington Association of Community College Trustees
• New trustee orientation and winter conference recap
• Transforming lives dinner
• ACCT Legislative Summit preparations
• President Obama’s free community college proposal
Applied baccalaureate degree statements of need

A conceptual discussion occurred between the State Board and colleges proposing to offer Bachelor of Applied Science (BAS) degree programs.

3a) Whatcom Community College – BAS Information Technology: Networking

Whatcom Community College proposes to develop a Bachelor of Applied Science in Information Technology: Networking degree beginning fall 2017. This degree will build upon Whatcom’s current Associate in Science in Computer Information Systems and Associate in Applied Science-Transfer in Cybersecurity while focusing on industry sectors including Industrial Control Systems, Cloud Computing and Mobile Technologies. Graduates will be prepared to enter the workforce as network administrators, computer and information systems managers, or computer network architects. Whatcom Community College is a National Center of Academic Excellence in Information Assurance 2-Year Education and the lead institution for CyberWatch West, a National Science Foundation regional center for cybersecurity education. Whatcom will utilize these unique resources and expertise in developing the new degree while offering opportunities for place bound students limited to options in the Whatcom County area. If approved, this would be the first applied baccalaureate degree program for Whatcom Community College.

3b) Tacoma Community College – BAS Health Informatics and Information Administration

Tacoma Community College proposes to develop a Bachelor of Applied Science in Health Informatics and Information Administration which will prepare students for careers that involve “the practice of acquiring, analyzing and protecting digital and traditional media information vital to providing quality patient care.” How health information is collected and disseminated are key components to this long established field. With the move toward electronic health records and the implementation of the Affordable Care Act, professionals in the health information technology fields are in high demand. This applied baccalaureate degree is designed to build upon Tacoma Community College’s current Associate of Applied Science in Health Information Technology it will also provide a pathway for students currently certified as Registered Health Information Technicians who wish to earn the bachelor’s degree and Registered Heath Information Administrator credential. Tacoma Community College does not currently offer an applied baccalaureate degree program.

3c) Seattle Central College – BAS Information Technology: Networking

Seattle Central College seeks approval to develop a Bachelor of Applied Science Degree in Information Technology: Networking (BAS-ITN) beginning in fall 2016. The proposed BAS-ITN degree will help address market demand for high-level, high-demand occupations such as computer network architect, information security analyst, computer and network administrator, and system analyst. In particular, the degree will help meet the growing demand for employees with advanced certifications or skills such as Cisco Certified Network Professionals, industry certifications in Microsoft SQL and SharePoint, supplemental skills in Perl, fluency in advanced programming languages and mobile application security. The proposed applied baccalaureate degree will build upon Seattle Central’s current associate in applied science-transfer degrees including but not limited to Application Support, Network Design and Administration, and Programing. Seattle Central College currently offers three applied baccalaureate degree programs.

3d) Yakima Valley Community College – BAS Information Technology: System Administration

Yakima Valley Community College seeks approval to develop a Bachelor of Applied Science in Information Technology: System Administration. The applied baccalaureate degree program will build upon Yakima Valley’s associate of applied science degrees in Information Technology, Network Administrator and Support Specialist as well as numerous
Information Technology certificates. With the college’s unique location, the degree would provide additional expertise and skills for a workforce to expand businesses as well as provide educational opportunity for place-bound working adults for fields requiring bachelor’s degrees. Yakima Valley Community College currently offers one applied baccalaureate degree in Applied Business Management.

Final consideration of Bellevue College’s Bachelor of Applied Science in Applied Accounting (Resolution 15-02-04)

Bellevue College proposed a Bachelor of Applied Science Degree in Applied Accounting. The degree will prepare graduates who have a strong understanding of operational and financial accounting and can work in a wide range of accounting capacities in private, government and non-profit organizations. Hiring trends show a growing need for accounting professionals with a baccalaureate degree who possess applied skills in accounting and finance and who are proficient in the technological tools that support analysis and reporting of clients’ financial data. The job requirements have evolved to the point where the majority of job openings require a baccalaureate degree, therefore limiting career opportunities for graduates from two-year accounting-related programs. The degree will be appropriate for Bellevue College graduates of two-year technical degrees in accounting; transfer students from Washington community and technical colleges who have accounting-related technical associate degrees; transfer students from other institutions of higher learning; and incumbent workers needing to add advanced skills. Many courses will be offered in hybrid format and some will be available online, adding flexibility and improved access for students, particularly working adults. Bellevue’s program proposal demonstrates a commitment to baccalaureate level rigor, a comprehensive student services plan, appropriate staff and administration, and a sustainable fiscal model. External expert reviewers included Dr. George Sanders, professor and chair of the accounting program at Western Washington University, and Dr. Tim Rupert, professor and group coordinator at Northeastern University, Boston. Bellevue College currently has seven approved applied baccalaureate degree programs.

Motion: Moved by Shaunta Hyde and seconded by Elizabeth Chen that the State Board adopt Resolution 15-02-04 approving Bellevue College’s Bachelor of Applied Science in Applied Accounting. Motion carried.

Final consideration of Olympic College’s Bachelor of Applied Science in Organizational Leadership and Technical Management (Resolution 15-02-05)

Olympic College proposed a Bachelor of Applied Science Degree in Organizational Leadership and Technical Management with an anticipated start of fall quarter 2015. The program builds upon Olympic College’s current Associate in Applied Science-Transfer degree in Organizational Leadership and Resource Management but is designed to enroll students with a range of professional-technical associate degrees, work experiences and professional goals. The degree will fill proven local and regional industry demand for management professionals, particularly in technical arenas such as defense, marine, aerospace, advanced manufacturing, healthcare and technology. The primary audience for this degree will be technically proficient place-bound students and workers who lack the bachelor’s degree and leadership/management skills necessary to successfully fill or compete for management roles beyond first-line supervisor. In this program students will complete
coursework in subjects such as leadership theory, supervisory communications, project management, occupational safety, conflict resolution, change management and business ethics. Olympic College's relationship with Puget Sound Naval Shipyard and the Intermediate Maintenance Facility will play a significant role in employing graduates. In addition to designing a program with qualified faculty and staff, appropriate coursework, adequate student services support and a sustainable fiscal plan, pathway options for students beyond the baccalaureate degree level have been incorporated into the proposal and include master’s degree options with university partners within the Kitsap County region. Olympic College is currently offering two applied baccalaureate degree programs.

Motion: Moved by Elizabeth Chen and seconded by Shaunta Hyde that the State Board adopt Resolution 15-02-05 approving Olympic College’s Bachelor of Applied Science in Organizational Leadership and Technical Management.
Motion carried.

Final consideration of Pierce College’s Bachelor of Applied Science in Dental Hygiene (Resolution 15-02-06)

Pierce College proposed a Bachelor of Applied Science Degree in Dental Hygiene and is prepared to enroll students to this program beginning summer quarter 2016. Currently, students graduate with an Associate in Dental Hygiene after four or more years of study, or a minimum of 189.5 credits. Through curriculum realignment, graduates of the Bachelor of Applied Science in Dental Hygiene program will continue to complete a total of approximately 190 credits, but earn a bachelor’s degree instead of the current Associate Degree in Dental Hygiene. The proposed applied baccalaureate degree will follow the standards set forth by the Commission on Dental Accreditation and the Washington State Dental Hygiene Practice Act and will maintain the necessary baccalaureate level course rigor. Registered dental hygienists with a Bachelor of Applied Science degree can work in other settings that include higher education (didactic and clinical education), research, public health, dental product sales, management and training, and hospital and nursing home consultation. In addition to external curriculum reviewers, Pierce College Fort Steilacoom participated in a formal peer review process on Jan. 14, 2015, in which vice presidents of student services, business administration and instruction from the community and technical college system determined that the program contained the necessary academic rigor, appropriate student services, adequate resources, qualified faculty/staff and fiscal sustainability in order to be considered for approval by the State Board.

Motion: Moved by Jay Reich and seconded by Elizabeth Chen that the State Board adopt Resolution 15-02-06 approving Pierce College's Bachelor of Applied Science in Dental Hygiene.
Motion carried.

Final consideration of Spokane Falls Community College’s Bachelor of Applied Science in Information Systems and Technology (Resolution 15-02-07)

Spokane Falls Community College proposed a Bachelor of Applied Science Degree in Information Systems and Technology. This degree will be based on the existing Associate of Applied Science in Information Technology degree which focuses on several areas of information technology: computer and network installation and maintenance skills; business computing skills, including daily systems operations and applications programs; security and forensics skills; and various internet and network skills. Graduates of the Bachelor of Applied Science Degree in Information Systems and Technology will have a broad base of theoretical and technical knowledge, as well as specialized knowledge in areas such
as systems administration, security, database administration, virtualization and storage. Spokane Falls participated in a formal peer review process on Jan. 8, 2014, during which vice presidents of student services, business administration and instruction from the community and technical college system determined that the program contained the necessary academic rigor, appropriate student services, adequate resources, qualified faculty/staff and fiscal sustainability in order to be considered for approval by the State Board. External curriculum reviewers included Terence Geyer, program director for the Applied Technology Program at Eastern Washington University and Mathieu Tallegas, program director in Technology Realization at AT&T, both of whom expressed support for the program design.

Motion: Moved by Carol Landa McVicker and seconded by Elizabeth Chen that the State Board adopt Resolution 15-02-07 approving Spokane Falls Community College’s Bachelor of Applied Science in Information Systems and Technology.

Motion carried.

2015-17 Capital Budget development (Resolution 15-02-08)

Over the last eight months, State Board members were updated on the efforts to improve the criteria and their feedback was used to show better alignment between the criteria and their underlying policy objectives. Continued legislative interest in reasonable project costs and our system’s growing need for infrastructure were also considered in the proposed criteria.

The WACTC and State Board staff recommend adoption of the criteria.

The competition for new major projects to be added to the pipeline for the 2015-17 request was limited to the colleges that had more than one unfunded design in the pipeline and the colleges that were not in the pipeline as of March 2010. This restriction left 19 colleges eligible to compete for what became 10 new major project designs in the 2015-17 request.

Due to the cost of preparing a proposal and the relatively few spots expected to be available for new projects to be added to the pipeline for the 2017-19 request, WACTC recommends restricting the competition again. The 10 colleges that have not had a major project funded since 2011-13 or are not already in the pipeline for a future major project request would be eligible to submit a proposal for 2017-19. The eligible colleges are: Bellingham Technical College, Cascadia College, Lake Washington Institute of Technology, Lower Columbia College, North Seattle College, Pierce College Puyallup, Skagit Valley College, South Puget Sound Community College, Tacoma Community College and Walla Walla Community College.

Motion: Moved by Jim Bricker and seconded by Beth Willis that the State Board adopt Resolution 15-02-08 approving the Project Development Guidelines for 2017-19, the 10 colleges that are eligible to submit a major project proposal for the 2017-19 selection, and authorizing the executive director to make adjustments as needed.

Motion carried.

Legislative report and intern program

The State Board was briefed on the status of the 2015 legislative session including priority legislation and progress toward reaching key priorities for the community and technical college system as outlined in the 2015 Session Advocacy Plan.

The board was also briefed regarding the SBCTC legislative internship program and the key role community and technical college students are playing this legislative session.
Executive director report

- Local capital projects over $1 million
- Parking lot items
- Math task force update
- FirstLink schedule change
- Fall 2014 enrollment report and updated enrollment projections
- Jim Crabbe retirement
- Legislative testimony review
- Bellevue college articles
- Memorandum of understanding with the Washington Student Achievement Council about student complaints

Adjournment/next meeting

There being no further business, the State Board adjourned its regular meeting of Feb. 5, 2015, at 11:30 a.m. The State Board will hold next meeting March 25-26, 2015, at SBCTC Olympia.

Attest:

__________________________________________
Elizabeth Willis
Chair

__________________________________________
Marty Brown
Secretary