

STATE BOARD SPECIAL MEETING AND RETREAT AGENDA

Yakima Valley College (W Nob Hill Blvd & S 16th Ave, Yakima, WA 98902)
Kaminski Conference Center

Special Meeting: Wednesday, August 19, 2026 (8:30 a.m. to 12:45 p.m.)

Board Retreat: Wednesday, August 19, 2026 (1 p.m. to 5 p.m.) and Thursday, August 20, 2026 (8:30 a.m. to 1 p.m.)

Board Members

Martin Valadez, Chair // Emily Yim, Vice Chair // Debra Entenman // Mack Hogans // Chelsea Mason-Placek // Naria Santa Lucia // Jay Schmidt // Jeff Wagnitz

Nate Humphrey, Executive Director // Marianna Watson, Executive Assistant

Statutory Authority: Laws of 1991, Chapter 28B.50 Revised Code of Washington

Special meeting Zoom link:

<https://zoom.us/j/92500319791?pwd=U65v4TTyFZvWM0x9egIDB13yMWAzz5.1>

August 19 Special Meeting

Time	Item	Location/Activity
8:30 a.m.	Welcome/Introduction, Discussion of Day's Special Meeting <i>Hot breakfast will be available</i> Martin Valadez, Chair Teresa Rich, President, Yakima Valley College	
8:40 a.m.	Land and Labor Acknowledgment Chelsea Mason-Placek, Board Member	
8:45 a.m.	Establish a Quorum and Adopt Special Meeting Agenda Martin Valadez, Chair	
8:47 a.m.	Consent Agenda Items a. June Meeting Minutes b. Seattle Central College – local capital expenditure authority for Building Electrification Grant Resolution 26-08-28 c. Lake Washington Institute of Technology – increase of local capital expenditure authority for Early Learning Center project Resolution 26-08-29 d. Peninsula College–Increase Local Capital Expenditure Authority to construct Dental Hygiene clinic and simulation laboratories for the Dental Hygiene program Resolution 26-08-30 e. Policy Manual update Resolution 26-08-31 f. New Data Classification Framework Resolution 26-08-32	Tab 1 (Action)
8:50 a.m.	Public Comment	

Time	Item	Location/Activity
9:05 a.m.	2027-2029 Operating Budget Priorities Resolution 26-08-33 Nate Humphrey, Executive Director Stephanie Winner, Operating Budget Director Arlen Harris, Legislative Director	Tab 2 (Action)
9:35 a.m.	ACT Report Heather Moss, President	
9:45 a.m.	WACTC Report Bob Morhbach, President	
9:55 a.m.	System Unions Report Jacqui Cain, President, AFT Washington Suzanne Southerland, Coordinating Chair, WEA	
10:05 a.m.	Executive Director's Report Nate Humphrey, Executive Director	Tab 3 (Discussion)
10:15 a.m.	Board Discussion and Chair's Report	
10:30 a.m.	Break	
10:45 a.m.	Executive Session In accordance with RCW 42.30.110(1), the Board will convene in Executive Session on the following topics: a. Discuss with legal counsel representing the agency litigation or potential litigation (RCW 42.30.110(1)(i)), b. No final action will be taken	
11:15 a.m.	Executive Session In accordance with RCW 42.30.110(1), the Board will convene in Executive Session on the following topics: a. Review the performance of a public employee (RCW 42.30.110(1)(g)), b. No final action will be taken	
12:45 p.m.	Adjournment Next meeting: October 7-8, 2026 (Location TBD)	

August 19 Board Retreat

Time	Item	Location/Activity
1 p.m.	Public Comment	
1:15 p.m.	Board Self-Evaluation <i>Hot lunch will be available</i> • Reflect on Board effectiveness during the past year • Review themes from Board self-assessment • Identify opportunities for continuous improvement	
2:15 p.m.	Break	

Time	Item	Location/Activity
2:30 p.m.	Effective Governance: Policy Governance Refresher - Roles and responsibilities - Governance vs. management - Policy governance principles Board Working Agreements - Review Board norms - Reaffirm expectations for Board engagement - Discussion of Board culture and relationships	
3:45 p.m.	Reflect and Looking Ahead - Key takeaways from Day One - Preview of strategic planning work on Day Two	
4:15 p.m.	Adjournment	

August 20 Board Retreat

Time	Item	Location/Activity
8:30 a.m.	Welcome/Introductions, Discussion of Day's Retreat Activities <i>Hot breakfast will be available</i> Martin Valadez, Board Chair Nate Humphrey, Executive Director	
8:40 a.m.	SEADS Work Group Work Plan Update Resolution 26-08-34 - Proposed Work Plan - Progress to date - Timeline and Upcoming milestones Board Discussion - Reflections from Work Group members - Questions and discussion with full Board - Implications for future Board action	Tab 4 (Action)
9:15 a.m.	Building the Board's Annual Work Plan Part I – Annual Governance Cycle - Statutory and bylaw responsibilities - Legislative calendar - Annual budget and decision package cycle - Board education opportunities - Evaluation cycle - Regular policy and governance activities	
9:45 a.m.	Building the Board's Annual Work Plan Part II – Strategic Priorities for 2026–27 - Board priorities for the coming year - Executive Director priorities - Strategic issues requiring Board attention - Emerging opportunities and risks - Alignment with agency and system work	
11:45 a.m.	Break	

Time	Item
12 p.m.	Building the Board's Annual Work Plan <i>Hot lunch will be provided</i> Part III – Performance and Accountability • How the Board will measure its effectiveness • Executive Director goals and evaluation approach • Desired outcomes for the coming year
1 p.m.	Adjournment

EXECUTIVE SESSION: Under RCW 42.30.110, an Executive Session may be held. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

PLEASE NOTE: Times above are estimates only. The Board reserves the right to alter the order of the agenda. Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the Executive Director's Office at 360-704-4309

STATE BOARD MEETING MINUTES

Martin Valadez, Chair // Kady Titus, Vice Chair // Debra Entenman // Mack Hogans // Chelsea Mason-Placek // Naria Santa Lucia // Jay Schmidt // Jeff Wagnitz // Emily Yim

Nate Humphrey, Executive Director // Marianna Watson, Executive Assistant

Statutory authority: Laws of 1991, Chapter 28B.50 Revised Code of Washington (RCW)

Study session: Wednesday, June 3, 2026

Regular meeting: Thursday, June 4, 2026

Peninsula College (1502 E Lauridsen Blvd, Port Angeles, WA 98362)

Hybrid option via Zoom

State board members present: Martin Valadez, Debra Entenman, Mack Hogans, Chelsea Mason-Placek, Naria Santa Lucia, Jay Schmidt, Jeff Wagnitz

State board members absent: Kady Titus, Emily Yim (June 3)

Study session

The State Board held a study session on June 3, 2026, from 1–5 p.m.

Welcome and board member introductions

Chair Martin Valadez called the meeting to order at 1:00 p.m., welcomed those present, and asked the board members to introduce themselves. He called on Suzy Ames, president of Peninsula College, to introduce herself and talk about institutional updates, legislative hurdles, and a history of her time with the college thus far.

Land and labor acknowledgement

Board Member Jay Schmidt read the Land and Labor Acknowledgement.

Legislative update

Arlen Harris, Legislative Director, provided the board with an update on advocacy efforts during the legislative interim and discussed plans to begin the process for developing the 2027 legislative agenda. He noted that many of his points would reflect what Dr. Ames had mentioned during her introduction. The 2027 legislative session and the 27-29 biennium look similar to the 2026 legislative session; the state may find itself once again facing a difficult budget scenario. To educate legislators about current budget impacts and gain support for the state board 2027 legislative asks, the SBCTC team has been meeting with several legislators since the end of the 2026 session.

Mr. Harris stated that many college presidents and boards of trustees are already making difficult decisions about program and course offerings. They have shared four points as part of the puzzle that bring local college administrations to making difficult budgetary decisions:

1. Tuition cap restrictions
2. Lack of full funding by the state for faculty and staff cost of living adjustments

3. Provisos

4. Inflation

Because the legislature did not fully fund faculty and staff compensation, Mr. Harris stated that is incumbent upon college presidents, trustees, members of the state board, and state board staff to educate legislators about the lack of full funding that continues across the college system and the impact on students. He highlighted that the SBCTC team will be presenting a legislative and media focused workshop at the summer WACTC retreat as well as working with ACT leadership to have an advocacy-focused fall trustees conference.

Consideration of Fiscal Year 2026-2027 Basic Education for Adults Federal Awards and Allocations

Troy Goracke, Policy Associate for Basic Education for Adults (BEaA), presented the board with its federal awards and allocations for Fiscal Year 2026-2027. The recommendation for the distribution of federal funds for these programs to thirty-two college districts and four community-based organizations is based on the fifth year of awards resulting from the 2022-27 open and competitive application process.

Mr. Goracke explained that the Washington State Board for Community and Technical Colleges serves as the passthrough agency for formula grant funding authorized by the Workforce Innovation and Opportunity Act (WIOA). This funding supports adult basic education (ABE) that leads to a high school credential (diploma or GED), English language classes (English language acquisition, or ELA), and transition into college programs through the innovative, evidence-based, and highly successful Integrated Basic Education and Skills Training (I-BEST) program.

SBCTC distributes funds to each approved program through subgrants of a pro-rata share among providers based on the following formula:

- 50% Enrollment
- 50% Performance-based
 - 10% Transitions
 - 20% Total Student Achievement Points
 - 20% SAI points per student

This funding formula is designed to prioritize and balance two key principles WIOA sets out for adult education programs: level of service (enrollments) and level of performance. Programs are required to provide a 25% match of the funds they receive through the subgrant.

Mr. Goracke gave a walkthrough of how the BEaA team uses the state board's strategic plan to identify objectives relevant to our programs, then strategies are selected to employ across the policy, program, and professional development units that comprise the BEaA team. This included a breakdown of Goals 1-3, with BEaA actions formulated for each objective and strategy within those goals.

Mr. Goracke stated that the state plan for adult basic education is included in and aligns with the state Workforce Board Talent and Prosperity for All (TAP) Plan. The plan focuses on BEaA's

connection to workforce development and to the Guided Pathways work done on college campuses. BEdA emphasizes alignment and connection to these broader systems so that students can have a clear transition plan to college-level programs and other training that leads to living wage work and further educational opportunities.

2026-2027 Workforce Education Awards and Allocations

Marie Bruin, Workforce Director, provided the board with an overview of the 2026-2027 Workforce Education awards and allocations. Each June, the State Board approves the targeted funding for the next fiscal year. There are four different awards housed within Workforce:

1. Carl D. Perkins Federal Grant
 - a. \$13,944,200 (initial planning budget from Workforce Training and Education Coordinating Board)
 - b. Approval of the resolution will authorize FY2026-27 Carl D. Perkins awards to 34 community and technical colleges to improve outcomes for students by supporting and strengthening workforce education programs.
 - c. Perkins V sets aside one percent of State Leadership funds to serve individuals in state institutions, such as state correctional institutions or institutions that serve individuals with disabilities. Ten percent of the Basic Grant funds are set aside for rural colleges and colleges with a high percentage of professional/technical students.
2. Early Achievers Grant
 - a. \$6,632,864
 - b. The approval of the resolution will authorize Early Achievers Grant (EAG) awards for FY 2026-27 community and technical colleges. The EAG is a student financial aid program that helps employed childcare providers and early-learning professionals complete certificates and associate degrees in early childhood education.
 - c. All 27 colleges participating in the Early Achievers Grant program offer stackable certificates and degrees that meet licensing and staff qualification requirements.
3. Basic Food Employment and Training (BFET)
 - a. \$20,237,437
 - b. Approval of the resolution will authorize FY 2026-27 funding to be awarded to all 34 community and technical colleges for the Basic Food Employment and Training (BFET) program. Basic Food recipients are provided with access to a variety of educational options and support services through the BFET program to gain the skills necessary to compete for higher wages, better jobs, and further advancement. College BFET programs are designed around a 50/50 funding model that allows them to budget and invoice for a 50 percent reimbursement of allowable expenditures the college has made.
 - c. Basic Food programs ensure low-income students receive necessary wrap-around services and support to meet their basic needs and beyond, keeping students enrolled and supporting progression in professional/technical programs across the state, many of these programs integrate work-based learning opportunities that align with the objectives of Career Connect Washington.
4. WorkFirst
 - a. \$16,387,000
 - b. Approval of the resolution will authorize FY27 WorkFirst awards to 33 community and technical colleges to provide education and training, work-based learning, student

supports, and wrap-around case management to students receiving Temporary Assistance for Needy Families. We anticipate the estimated funding level, based on FY26 legislation, will be available per the state approved spending plan expected to be released in late June.

- c. WorkFirst colleges can offer student support to help students meet their basic needs. These supports include transportation, medical, childcare, tools/supplies, clothing, and emergency costs.

Strategic Plan Monitoring Report, Goal 3: Provide Flexible Career-Training Options

A monitoring report for Goal 3 of the SBCTC Strategic Plan was presented to the board by Anna Olson, Program Administrator for Workforce Education; Travis Dulany, Director of Policy Research; William Belden, Policy Associate for Workforce Education; Maya Esquivido-Strom, Director of Tribal-Government Affairs; and Ms. Bruin.

Goal 3 focuses on ensuring that Washington's community and technical colleges deliver flexible career-training options that respond rapidly to the evolving needs of students, businesses, and industries. This goal advances equitable access to well-paying jobs, supports career mobility, and strengthens a resilient and diverse workforce aligned with Washington's economic priorities.

The group explained that, to achieve this goal, colleges will work closely with employers, industry, labor organizations, K–12 partners, Tribal governments, and state agencies to anticipate workforce needs and align programs with high-demand, family-wage careers. Emphasis is placed on data-informed decision-making, strong employer partnerships, and improved transparency so students, families, and employers can easily identify workforce programs offered across the state.

Work-based learning is another cornerstone of this goal. Colleges are expanding internships, apprenticeships, employer-sponsored training, and other experiential learning opportunities, including partnerships with Washington's 29 federally recognized Tribes to support fast-growing Tribal industries. Technical assistance will help colleges integrate apprenticeship instruction into credit-bearing coursework and provide comprehensive support services for apprentices.

The group then discussed the subsequent objectives and strategies within Goal 3 and how their work being done ties into each component. For example, Objective 3.1 is to respond quickly to the changing needs of students, businesses, and the economy. The group highlighted the partnership with the State Employment Security Department to help design expanded access to labor market data through participation in a Data User Academy—an initiative designed to bridge the longstanding gap between labor market information providers and users, including community and technical colleges. By equipping these institutions with the tools, training, and shared infrastructure needed to interpret and apply real-time data, the state is moving toward a more coordinated and responsive system.

When discussing Objective 3.2 (collaborate with colleges to help expand Washingtonians' access to quick, fast-track credentials with value in the marketplace), the group outlined Strategy 3.2.1, which is about the Early Learning Program via the Early Achievers Grant. Some key highlights of this include:

- Record participation

- Statewide reach
- Retention and completion
- Direct course sharing
- Waitlist reduction
- Program feedback

Objective 3.3 focuses on supporting colleges in establishing work-based learning opportunities. The group discussed meeting the objective of supporting colleges in expanding work-based learning opportunities by strategically integrating simulation (SIM) into registered nursing education, ensuring continuity and capacity even as access to traditional clinical placements becomes increasingly limited.

The group then discussed next steps and recommendations, including:

- Partnering with the Washington State Department of Labor & Industries to identify strategies to increase completion of degree-granting coursework, enabling more apprentices to complete their training and earn the Apprenticeship AAS degree
- Working with DCYF to maintain awareness of the state's workforce demand for Early Learning careers. Jointly strategize on how best to meet those needs and continue a successful educational program
- Continuing to seek opportunities to implement recommendations in the 2024 CTC Nursing Program Capacity Expansion Plan

The group concluded that progress toward Goal 3 of the State Board's Strategic Plan demonstrates the system's growing capacity to deliver flexible, responsive, and equity-centered career training that meets Washington's evolving workforce needs. Through strong cross-agency collaboration, targeted legislative investments, and close partnership with colleges, employers, labor, Tribal governments, and state agencies, Washington's community and technical colleges are expanding access to high-value credentials, strengthening work-based learning, and improving alignment with labor market demand.

Adjournment

There being no further business, Chair Valadez adjourned the study session at 5:06 p.m.

Regular business meeting

The state board held its regular business meeting on June. 4, 2026 from 8:30 a.m. to 12:30 p.m.

Welcome and introductions

Chair Valadez called the meeting to order at 8:30 a.m. and welcomed those present.

Establish a quorum and adopt meeting agenda

Chair Valadez noted that a quorum was present and requested a vote to adopt the meeting agenda with one amendment: adding in Resolution 26-06-28.

Motion: Moved by Mack Hogans, seconded by Debra Entenman, and unanimously approved by the rest of the board to adopt the regular business meeting agenda.

Consent agenda

Chair Valadez requested a vote to approve the consent agenda without change.

Motion: Moved by Mr. Hogans, seconded by Ms. Entenman, and approved by the rest of the board to adopt the consent agenda. The approval vote included all board members except for Ms. Entenman

Ms. Entenman abstained from the following consent agenda items:

- 2026-2027 Workforce Education and Student Services Awards and Allocations (Resolution 26-06-22)
- Consideration of Fiscal Year 2026-2027 Basic Education for Adults Federal Awards and Allocations (Resolution 26-06-23)

Public comment

- Bekki Lyon, Edmonda College
- Jen Giomi, North Seattle College
- Melanie McCaughan, Peninsula College
- Tania Hino, North Seattle College
- Shawn Gomez, Peninsula College

Consideration of Fiscal Year 2027 Operating Budget and Enrollment Allocations

This topic was presented by Stephanie Winner, Operating Budget Director. She explained that this year, the Legislature enacted a supplemental operating budget that modifies funding for the biennium. Fiscal year 2027 marks the first year of implementation of the new allocation model recommended by college presidents and chancellors and approved by the State Board in August 2025. The key components and funding drivers of the model include:

- A minimum operating allocation of \$3.7 million per college
- Enrollment funding calculated using the four-year rolling average based on actual full-time equivalent (FTE) and headcount enrollments, excluding international, corporate, and continuing education enrollments
- Distribution of five percent of state operating appropriations based on the Student Achievement Initiative academic momentum metrics
- Distribution of five percent of state operating appropriations based on enrollments in Basic Education for Adults and skills gap programs

Ms. Winner noted that, to achieve state general funds savings, the 2026 supplemental operating budget includes a one-time higher education adjustment that replaces \$71.2 million in state appropriations over the biennium with building fee revenue. This approach generates savings for the state while mitigating deeper reductions to higher education budgets.

Including this adjustment, total FY 2027 operating funding distributed to the system is \$1.243 billion, representing an increase of 1.75 percent (more than \$21 million) compared with FY 2026 funding levels in the enacted supplemental budget.

Overall, there is a near net zero change for fiscal year 2027. This stems from several different factors:

- Elimination of all industry-specific Centers of Excellence
- \$2.2 million administrative reduction
- Maintenance adjustments for a lower than originally budgeted I-732 cost of living increase and insurance premium rate

These are also combined with funding changes for central services funding and the state-funded portion of the WPEA and Highline recently ratified collective bargaining agreements.

With no new investments, Ms. Winner noted that the slight increase from FY 2026 to FY 2027 largely reflects previously budgeted adjustments to ongoing funding and does not represent new money for the system.

Chair Valadez then requested a vote to approve Resolution 26-06-26, formally approving the fiscal year 2027 Operating Budget and Enrollment Allocations.

Motion: Moved by Mr. Hogans, seconded by Naria Santa Lucia. Ms. Mason-Placek requested an amendment to the resolution for allocating funds in accordance with Amendment A in the agenda packet. Upon confirmation of the amendment, Resolution 26-06-26 was approved by the board.

Ms. Entenman abstained from voting on this resolution.

Policy update: Chapter 6.60 emergency reserve fund

This update was presented by Darrell Jennings, Capital Budget Director. He explained that the Emergency Reserve Fund was established to supplement local and state capital resources for unanticipated facility emergencies that pose risks to life-safety, property, or continuity of operations and cannot be deferred to a future biennial budget cycle.

The State Board has long supported colleges through both emergency funding and hazardous materials mitigation; however, these programs have not been clearly reflected in formal policy. While Hazardous Materials Mitigation is clearly articulated in the Policy Manual, the Emergency Reserve Fund has been administered primarily through policy resource documents and administrative practice.

The proposed revisions to Section 6.60 address these gaps by establishing a comprehensive and integrated policy framework that formally defines both the Emergency Reserve Fund and the Hazardous Materials Mitigation and Abatement Pool within the Policy Manual. The revisions clarify the purpose, eligibility, and limitations of each fund.

Chair Valadez requested a vote to approve Resolution 26-06-27, formally approving the policy update to Chapter 6.60 of the emergency reserve fund.

Motion: Moved by Mr. Hogans, seconded by Ms. Mason-Placek, and approved by the board: Resolution 26-06-27.

Ms. Entenman abstained from voting on this resolution.

Election of 2026-2027 state board chair and vice chair

Mr. Hogans, chair of the nominating committee, motioned for Chair Valadez and Emily Yim for the positions of chair and vice chair, respectively, for the board in 2026-2027.

Motion: Moved by Mr. Hogans, seconded by Jeff Wagnitz, unanimous passing by the board, the election of the 2026-2027 state board chair and vice chair.

ACT report

Paula Arno Martinez, ACT President, read the report. As the newly installed president, expressed gratitude for Wendy Bohlke's leadership and outlining priorities including governance and the allocation model. She also thanked other board members and SBCTC staff for the work put into the trustees conference in May at Semiahmoo Resort.

Ms. Arno Martinez introduced everyone on the new ACT board of directors and noted that the ACT fall conference is coming up this November in Seattle, WA.

WACTC report

Joyce Loveday, WACTC President, began her report by honoring the life and work of John Mosby, former president of Highline College, in the wake of his passing. Dr. Loveday is working closely with his family and will announce details for a celebration of life as they become available.

She also announced that Bob Mohrbacher, President of Centralia College, will succeed her as WACTC President effective July 1. She thanked the board for their partnership with her during her tenure.

System unions report

Jaqui Cain, American Federation of Teachers (AFT) president, spoke alongside Tim Williams, who is Faculty Union President at Peninsula College. They highlighted concerns about childcare access and Workforce Pell grant requirements. Mark Hamilton from the Washington Federation of State Employees joined their report and discussed ongoing challenges in negotiating wage increases for classified employees that are being eroded by furloughs and cost-saving measures.

Suzanne Southerland, WEA Coordinating Chair, gave her report with Craig Goodman. They introduced themselves and talked through the relationship between SBCTC and WEA.

Executive director's report

Nate Humphrey, Executive Director, began his report by celebrating various accomplishments and positive news within the SBCTC office. This included several promotions, staff participation in charity drives, the hard work of the Workforce team, and recently onboarded new employees.

Mr. Humphrey announced he would be traveling to Washington, D.C. later this month to take part in the Aspen Institute summit with other state leaders. He also noted that Felix Braffith, Director of Equity, Diversity, and Inclusion, would be hosting an equity convening later this summer in Vancouver, Washington.

Board discussion and chair's report

Mr. Hogans provide the board with an update on the System Efficiency, Access, and District Structure (SEDS) report, explaining that a work group composed of board members, college presidents, and other stakeholders is currently being formed to meet the legislative requirements of the report by December 1st. The group will meet several times throughout the rest of the year to discuss and compile the report. Mr. Hogans will serve as chair for the workgroup with Mr. Schmidt, Ms. Yim, Ms. Santa Lucia, and Mr. Wagnitz participating as members.

The board then formed the evaluation committee for the executive director's performance review ahead of the August retreat. It will comprise Ms. Mason-Placek, Mr. Schmidt, and Ms. Santa Lucia, who will report out at the retreat,

Chair Valadez requested a vote to formally approve the formation of the evaluation committee.

Motion: Moved by Mr. Wagnitz, seconded by Mr. Hogans, passed unanimously by the board.

Adjournment

Chair Valadez called for an executive session at 10:50 a.m. to begin and discuss the evaluation of a public employee, for 30 minutes. At 11:20 a.m., he called for an extension of the executive session to 11:50 a.m. No final action was taken during this time.

There being no further business, Chair Valadez adjourned the meeting at 11:56 a.m.

Nate Humphrey, Secretary

Martin Valadez, Chair

CONSENT ITEM (RESOLUTION 26-08-28)

August 19, 2026

Tab 1

Seattle Central College – local capital expenditure authority for Building Electrification Grant

Brief Description

Seattle Central College seeks approval to spend up to an additional \$1,126,844 in Washington State Department of Commerce grant funds, to complete the Energy Retrofit project for the Seattle Central campus in support of the conversion to heat pump systems.

How does this item link to the State Board's Strategic Plan?

This project advances the State Board's Strategic Plan by improving the energy efficiency and sustainability of college facilities, reducing long term operating costs, and supporting the system's commitment to responsible stewardship of public resources while maintaining high quality learning environments for students and supporting increased access and retention for populations that can benefit most from postsecondary education.

Background information and analysis

Seattle Central College currently has \$11,000,000 in state funds for project 40001348, EcoDistrict Decarbonization, under [SSB 6003, Section 5026](#) and State Board Resolution 26-04-12. The college previously received authority to spend \$4,000,000 in Washington State Department of Commerce grant funding for project 40000670, an Energy Retrofit project authorized under [SSB 5195, Section 1016\(6\)](#) and State Board Resolution 26-04-10. The college has received an additional \$1,126,844 in Department of Commerce grant funding to improve facility efficiency and operations and addresses related energy needs associated with the campus electrification effort.

Recommendation/preferred result

State Board staff recommend approval of Resolution 26-08-28 giving Seattle Central College's authority to spend up to an additional \$1,126,844 in Washington State Department of Commerce grant funds to complete the Energy Retrofit project and enhance overall facility efficiency and operations.

Policy Manual Change Yes ☐ No ☒

Prepared by: Darrell Jennings and Susan Locke

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STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 26-08-28

A resolution relating to Seattle Central College's request to spend up to an additional \$1,126,844 Washington State Department of Commerce grant funds to complete Energy Retrofit project for the Seattle Central campus in support of implementation of conversion to heat pumps.

WHEREAS, pursuant to RCW 28B.50 and State Board policy 6.20, any expenditure of capital funds, any expenditure for a capital purpose, and any capital improvement project affecting educational facilities, must be approved by the State Board; and

WHEREAS, Seattle Central College has received \$11,000,000 in state funding for EcoDistrict Decarbonization project 40001348 authorized under [SSB 6003, Section 5026](#), State Board Resolution 26-04-12; and

WHEREAS, Seattle Central College previously received authority to spend \$4,000,000 in Washington State Department of Commerce grant funds for the Energy Retrofit project, 40000670, authorized under [SSB 5195, Section 1016\(6\)](#), State Board Resolution 26-04-10; and

WHEREAS, the project was approved by the Vice President of Administrative Services on June 8, 2026; and

WHEREAS, the project supports improvements to facility efficiency and operations and addresses related energy needs; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Seattle Central College to spend up to an additional \$1,126,844 in Washington State Department of Commerce grant funds for the Energy Retrofit project to enhance overall facility efficiency and operations; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on (08/19/2026)

[Attest](#)

Nate Humphrey, secretary

Martin Valadez, chair

CONSENT ITEM (RESOLUTION 26-08-29)

August 19, 2026

Tab 1

Lake Washington Institute of Technology – increase of local capital expenditure authority for Early Learning Center construction

Brief Description

Lake Washington Institute of Technology seeks approval to spend up to an additional \$293,172 in local funds for a project to construct a new Early Learning Center.

How does this item link to the State Board's Strategic Plan?

This project supports enrollment and student success by providing modern, safe, and relevant facilities that enhance learning and support services for students and families.

Background information and analysis

Lake Washington Institute of Technology received approval from the State Board through Resolutions 23-20-38 and 25-06-22 to spend \$3,000,000 in federal, state, and county funds, along with an additional \$4,388,211 in local funds to construct a new Early Learning Center, replacing three portable buildings (UFIs A10660, A10851, and A10926).

Approval of this request will increase the total project authority to \$7,681,383.

Escalating costs have exceeded the authorized spending authority for the project, with the total project cost now estimated at \$7,681,383. To address the funding gap and complete the project as planned, the college has identified an additional \$293,172 in local funds. The Vice President of Administrative Services approved the use of these local funds to supplement project funding on July 10, 2026.

Recommendation/preferred result

Staff recommends approval of Resolution 26-08-29 authorizing Lake Washington Institute of Technology to spend up to an additional \$293,172 in local funds for to construct the new Early Learning Center.

Policy Manual Change Yes ☐ No ☒

Prepared by: Darrell Jennings and Susan Locke

360-704-4382, djennings@sbctc.edu

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 26-08-29

A resolution relating to Lake Washington Institute of Technology's request to spend up to an additional \$293,172 of local funds to construct a new Early Learning Center.

WHEREAS, pursuant to RCW 28B.50 and State Board Policy 6.20, any expenditure of capital funds, any expenditure for a capital purpose, and any capital improvement project affecting educational facilities must be approved by the State Board; and

WHEREAS, Lake Washington Institute of Technology has received approval to spend \$3,000,000 in federal, state, and county funds and \$4,388,211 in local funds to construct a new Early Learning Center, replacing three portable buildings ; and

WHEREAS, construction costs now exceed the approved project funding, bringing the total estimated project cost to \$7,681,383; and

WHEREAS, the Lake Washington Institute of Technology Vice President of Administrative Services approved the use of an additional \$293,172 in local funds for the project on July 10, 2026; and

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Lake Washington Institute of Technology to spend up to an additional \$293,172 in local funds to construct a new Early Learning Center to replace three portable buildings (UFIs A10660, A10851, and A10926); and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on (08/19/2026)

Attest

Nate Humphrey, secretary

Martin Valadez, chair

CONSENT ITEM (RESOLUTION 26-08-30)

August 19, 2026

Tab 1

Peninsula College–Increase Local Capital Expenditure Authority to construct Dental Hygiene clinic and simulation laboratories for the Dental Hygiene program

Brief Description

Peninsula College requests approval to increase spending by \$192,683 in local funds to construct a Dental Simulation lab in Building M and Dental Hygiene clinic/lab in Building K due to increased project costs.

How does this item link to the State Board’s Strategic Plan?

This project supports student success by providing modern and relevant facilities and increasing access and retention to populations who can benefit most from college.

Background information and analysis

In December 2025, the State Board approved Resolution 25-12-51, authorizing Peninsula College to spend up to \$1,636,973 to remodel existing classroom space into a Dental Simulation lab in Building M (UFI A08813) and Dental Hygiene clinic/lab in Building K (UFI A25537) to support the Dental Hygiene program. Due to increased project costs, the college now seeks approval to spend an additional \$192,683, bringing the total project cost to \$1,829,656.

The Peninsula College president approved this local capital expenditure request on 07/20/2026.

Recommendation/preferred result

Staff recommends approval of Resolution 26-08-30 giving Peninsula College authority to spend up to an additional \$192,683 in local funds for construction of Dental Hygiene clinic and simulation laboratories for the Dental Hygiene program.

Policy Manual Change Yes ☐ No ☒

Prepared by: Darrell Jennings, State Board Capital Budget Director, & Susan Locke, Budget Analyst
360-704-4382, djennings@sbctc.edu

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 26-08-30

A resolution authorizing Peninsula College's to increase local capital expenditures to construct Dental Hygiene clinic and simulation laboratories for the Dental Hygiene program.

WHEREAS, pursuant to RCW 28B.50 and State Board policy, 6.20 the State Board any expenditure of capital funds, any expenditure for a capital purpose, and each capital improvement project affecting educational facilities, must be approved by the State Board; and

WHEREAS, Peninsula College was previously authorized via Resolution 25-12-51 to spend up to \$1,636,973, and now requires additional authority due to increased project costs; and

WHEREAS, the project scope includes remodeling existing classroom space into a Dental Simulation lab in Building M (UFI A08813) and Dental Hygiene clinic/lab in Building K (UFI A25537); and

WHEREAS, the total cost for the proposed scope of work is \$1,829,656; and

WHEREAS, the Peninsula College president approved the use of up to \$192,683 in local funds on July 20, 2026, bringing the total project cost to \$1,829,656;

THEREFORE, BE IT RESOLVED, that the State Board for Community and Technical Colleges authorizes Peninsula College to spend up to an additional \$192,683 in local funds for construction of Dental Hygiene clinic and simulation laboratories for the Dental Hygiene program.

BE IT FURTHER RESOLVED that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on (08/19/2026)

Attest

Nate Humphrey, secretary

Martin Valadez, chair

CONSENT ITEM (RESOLUTION 26-08-31)

August 19, 2026

Tab 1

Policy Manual Additions

Brief Description

Recent policy decisions provided by SBCTC relating to the development of a Standardized Financial Aid Policies & Procedures Manual for the colleges has necessitated an update to the State Board's Policy Manual.

How does this item link to the State Board's Strategic Plan?

In June 2020, the State Board adopted its strategic plan, which focuses on three goals: achieve educational equity for students who are historically underrepresented in higher education; improve completion rates; and increase access and retention among populations who can benefit the most from college access. The three goals are supported by five strategies (and associated actions) to help the system achieve those goals. Updates to the State Board's Policy Manual supports the strategic plan by providing policy guidance to the college system as they conduct their college decision-making efforts.

Background information and analysis

An accurate and up-to-date Policy Manual provides college and SBCTC staff with clear direction for college operations, fiscal decision-making, compliance, and supporting student access and inclusion initiatives. To standardize financial aid business processes and create efficiencies across the community and technical colleges, SBCTC has developed a standardized Financial Aid Policy and Procedure Manual supported by ctcLink configuration and designed to promote policy and procedural alignment across the system. The manual is intended to help ensure colleges remain in compliance with all applicable state and federal requirements. The Financial Aid Policy and Procedure Manual documents will be regularly updated as state and federal laws, regulations, and policies change. Communications will be distributed to the system to ensure updates are properly disseminated and available for college use. This update adds sections to Chapter 3 of the Policy Manual, as detailed in the attached materials.

Recommendation/preferred result

Adoption of the updated Policy Manual as proposed.

Policy Manual Change Yes ☒ No ☐

Prepared by: Dani Rider

360-704-1028, drider@sbctc.edu

STATE OF WASHINGTON STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES RESOLUTION 26-08-31

A resolution relating to the revision and adoption of the State Board Policy Manual

WHEREAS, it is important for the State Board to provide the colleges with policy guidance for operation of the colleges,

WHEREAS, SBCTC has created a Standardized Financial Aid Policy and Procedure Manual that has resulted in new and different ways of conducting business,

WHEREAS, a number of policy changes have occurred to the community and technical college system that have resulted in new compliance requirements,

WHEREAS, it was a priority to review these changes with college system groups prior to taking action,

WHEREAS, it was a priority that policies be provided in an accessible e-format, including links to pertinent information,

WHEREAS, it is important that the State Board's Policy Manual reflect the changes and communicate policies clearly to the college system and external audiences,

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges and attached Policy Manual on August 19, 2026.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on (08/19/2026)

[Attest](#)

Nate Humphrey, secretary

Martin Valadez, chair

Policy Manual – Chapter 3.40.30

3.40.30 Financial Aid and Student Employment

SBCTC Financial Aid Policies & Procedures Manual

The SBCTC Financial Aid Policies & Procedures Manual establishes a centralized, systemwide framework to support consistent, compliant, and student-centered administration of financial aid across Washington's 34 community and technical colleges.

This manual applies to all Washington State community and technical colleges administering federal, state, and institutional financial aid programs. It outlines shared governance, operational expectations, and administrative standards necessary to ensure consistency, compliance, and equitable student service delivery across the system.

The initial SBCTC Financial Aid Policies & Procedures Manual will be implemented beginning with the 2026–27 award year. Colleges are expected to align institutional practices with systemwide policies and standards as outlined within the manual.

The manual will be reviewed and updated on a regular cycle to reflect federal regulatory changes, state regulatory and policy updates, and evolving systemwide practices. Updates will be communicated to colleges and incorporated into the manual to support ongoing compliance and alignment across the system.

The full [SBCTC Standardized Financial Aid Policies & Procedures Manual](#) documents are available here.

CONSENT ITEM (RESOLUTION 26-08-32)

August 19, 2026

Tab 1

Policy Manual Additions

Brief Description

Recent policy decisions issued by SBCTC regarding the development of a Limited Directory Information Policy, intended to support the colleges' compliance with WaTech Data Classification Policies, have necessitated an update to the State Board's Policy Manual.

How does this item link to the State Board's Strategic Plan?

In June 2020, the State Board adopted its strategic plan, which focuses on three goals: achieve educational equity for students who are historically underrepresented in higher education; improve completion rates; and increase access and retention among populations who can benefit the most from college access. The three goals are supported by five strategies (and associated actions) to help the system achieve those goals. Updates to the State Board's Policy Manual supports the strategic plan by providing policy guidance to the college system as they conduct their college decision-making efforts.

Background information and analysis

An accurate and up-to-date Policy Manual provides college and SBCTC staff with clear direction for college operations, fiscal decision-making, compliance, and supporting student access and inclusion initiatives. Recent policy decisions related to the development of a Limited Directory Information Policy, designed to align with WaTech Data Classification requirements, necessitate updates to Chapter 3 of the State Board Policy Manual. The proposed changes designate student identification numbers (EMPLIDs) and student email addresses as limited directory information and establish standards for their use, disclosure, and protection. To ensure ongoing compliance with federal and state privacy requirements, the policy also requires colleges to include the designation of limited directory information in their annual FERPA notifications to students, including descriptions of the data elements covered, the purposes for which they may be used, and the circumstances under which they may be disclosed. Communications will be distributed to the system to ensure updates are properly disseminated and available for college use. This update adds sections to Chapter 3 of the Policy Manual, as detailed in the attached materials.

Recommendation/preferred result

Adoption of the updated Policy Manual as proposed.

Policy Manual Change Yes ☒ No ☐

Prepared by: Dani Rider

360-704-1028, drider@sbctc.edu

STATE OF WASHINGTON STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES RESOLUTION 26-08-32

A resolution relating to the revision and adoption of the State Board Policy Manual

WHEREAS, it is important for the State Board to provide the colleges with policy guidance for operation of the colleges,

WHEREAS, SBCTC has created a Limited Directory Information Policy that has resulted in new and different ways of conducting business,

WHEREAS, a number of policy changes have occurred to the community and technical college system that have resulted in new compliance requirements,

WHEREAS, it was a priority to review these changes with college system groups prior to taking action,

WHEREAS, it was a priority that policies be provided in an accessible e-format, including links to pertinent information,

WHEREAS, it is important that the State Board's Policy Manual reflect the changes and communicate policies clearly to the college system and external audiences,

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges and attached Policy Manual on August, 19 2026.

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on (08/19/2026)

[Attest](#)

Nate Humphrey, Executive Director

Martin Valadez, chair

Policy Manual – Chapter 3.30.20

3.30.20 Limited Directory Information

SBCTC Limited Directory Information

SBCTC designates student identification number (EMPLID) and student email address, including both the college-assigned email address and the student's personal email address, **as limited directory information**. Access to and disclosure of this information is restricted to Washington State Community and Technical College employees and authorized agents who require it to perform official institutional duties, including communications necessary to support student services, instruction, operations, and other legitimate educational interests.

Limited directory information is **not public directory information** and must not be released to the general public, external parties, or any individual without a documented institutional need to know, unless otherwise permitted by law or authorized by the student in writing.

Disclosure of limited directory information is permitted only when:

- The recipient is a student, college or SBCTC employee, contractor, or authorized agent acting within the scope of assigned responsibilities;
- The information is needed to carry out an official institutional function; and
- The disclosure is consistent with FERPA and institutional privacy and security requirements.

SBCTC and its colleges will not treat EMPLID or student email address as publicly releasable information and must apply appropriate administrative, technical, and physical safeguards to protect this information from unauthorized access, use, or disclosure.

In accordance with FERPA annual notification requirements, SBCTC and its colleges must identify this category of limited directory information in the annual notice of student rights and institutional privacy practices provided to students. The notice must clearly describe:

- The data elements designated as limited directory information;
- The purposes for which they may be used;
- The parties to whom they may be disclosed; and
- Any applicable student rights related to disclosure and privacy protections.

A student's request to restrict disclosure of directory information (FERPA block) does not prohibit internal institutional use or disclosure of EMPLID when such use is necessary to carry out official college or SBCTC functions and is otherwise permitted under FERPA, including disclosures to school officials with legitimate educational interests.

REGULAR ITEM (RESOLUTION 26-08-33)

August 19, 2026

Tab 2

Consideration of the 2027-29 biennial operating budget request

Brief Description

SBCTC staff, in collaboration with community and technical college presidents and system budget leaders, have begun developing the 2027-29 operating budget request. Staff are requesting State Board approval of the proposed 2027-29 operating budget priorities and authority for the Executive Director to make any final technical or administrative adjustments necessary before submission to the Office of Financial Management by September 14, 2026.

The proposed operating budget priorities are:

- Full state funding for all legislatively approved employee compensation increases, employer benefit cost changes, and central service rate increases.
- Utility rate adjustments to address continued increases in electricity, natural gas, water, sewer, stormwater, and garbage costs at Washington's community and technical colleges.

SBCTC staff are actively working on collecting data and calculating the final funding amounts for each request. Final request amounts will be included in the budget submission to the Office of Financial Management.

How does this item link to the State Board's Strategic Plan?

The State Board is responsible for developing and submitting the community and technical college system's biennial operating budget request to the Governor and Legislature.

These priorities support the State Board's Strategic Plan by strengthening institutional financial health and helping colleges remain financially sustainable while continuing to invest in equitable student success and career-relevant education. Fully funding state-directed compensation costs and unavoidable operating expenses allows colleges to preserve local resources for instruction, advising, workforce training, and student support instead of redirecting those funds to cover costs established through state policy.

Background information and analysis

Washington's community and technical colleges continue to face significant operating cost pressures while serving more than 300,000 students each year. Approximately 80 percent of college operating budgets support personnel costs, leaving limited flexibility to absorb rising statewide costs without affecting educational programs and student services.

The community and technical college system's operating budget request includes both maintenance-level and policy-level requests. Maintenance-level requests provide funding needed to continue

current services and implement policies previously enacted by the Legislature. These requests typically include items such as Initiative 732 faculty cost-of-living adjustments, maintenance and operations for newly completed capital projects, utility rate adjustments, and the College Affordability Program tuition backfill, as well as continued funding for ongoing programs and inflationary adjustments. Policy-level requests seek new investments that improve the quality or quantity of educational services provided to students and communities.

The proposed 2027–29 operating budget request focuses on two priorities that address the most significant ongoing cost pressures facing community and technical colleges.

Full State Funding for Compensation, Benefits, and Central Services

In recent biennia, the enacted operating budget has continued the higher education "fund split," under which the state only partially funds legislatively approved compensation increases and certain central service costs. Colleges are required to cover the remaining costs using tuition operating fee revenue and other local resources.

As a result, colleges must use local operating funds to pay for statewide decisions including:

- legislatively approved collective bargaining agreements;
- Initiative 732 faculty cost-of-living adjustments;
- salary increases for exempt and non-represented employees;
- employer benefit cost increases; and
- statewide central service assessments.

Using local funds to cover these state-directed costs reduces resources available for instruction, advising, student support, workforce education, and other services that directly contribute to student success.

Utility Rate Adjustments

Utility costs represent unavoidable operating expenses necessary to maintain safe, functional learning environments. These costs include electricity, natural gas, water, sewer, stormwater, wastewater management, and garbage collection.

Utility expenditures have increased substantially in recent years because of higher rates charged by utility providers and local jurisdictions. Between fiscal years 2022 and 2026, utility costs across the community and technical college system increased approximately 37 percent, representing an increase of almost \$13 million annually (\$9.6 million paid with state and tuition dollars).

Without additional maintenance level funding, colleges will continue to absorb these increases within existing operating budgets, further reducing resources available for instruction, student services, and workforce education.

Together, these two requests would help preserve local tuition operating fee revenue for investments that directly benefit students and support the colleges' ability to deliver high-quality education and workforce training.

Recommendation/preferred result

Staff recommend adoption of resolution 26-08-33

The final funding amounts will be calculated after updated statewide compensation, benefit, and utility data from fiscal year 2026 is available and will be incorporated into the budget request submitted to the Office of Financial Management.

Policy Manual Change Yes ☐ No ☒

Prepared by: Stephanie Winner, operating budget director

360-704-1023, swinner@sbctc.edu

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 26-08-33

A resolution relating to the 2027-29 biennial operating budget request.

WHEREAS, under RCW 28B.50.090 the State Board submits a single budget request to the governor and Legislature on behalf of Washington's 34 community and technical colleges; and

WHEREAS, SBCTC staff, in collaboration with community and technical college presidents and system budget leaders, developed the proposed 2027–29 operating budget request priorities through a collaborative process; and

WHEREAS, the proposed 2027–29 operating budget priorities address significant statewide cost pressures affecting community and technical colleges by requesting:

- Full state funding for all legislatively approved employee compensation increases, employer benefit cost changes, and central service rate increases; and
- Utility rate adjustments to address continued increases in electricity, natural gas, water, sewer, stormwater, wastewater management, and garbage collection costs at Washington's community and technical colleges; and

WHEREAS, these priorities support the financial sustainability of colleges and help preserve resources for instruction, workforce education, and student services;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges approves the proposed 2027–29 biennial operating budget request priorities as presented; and

BE IT FURTHER RESOLVED, that the State Board for Community and Technical Colleges authorizes the Executive Director to make adjustments to this action, including any necessary changes to the State Board's Policy Manual, as necessary, for actions taken by the Governor, Legislature, data corrections, externally imposed restrictions or guidelines, uniform accounting and reporting requirements, and unanticipated changes in state or federal law.

APPROVED AND ADOPTED on August 19, 2026

Attest

Nate Humphrey, secretary

Martin Valadez, chair

State Board for Community and Technical Colleges
College Presidents Status Report
August 2026

College	President	Appointment
Bates Technical College	Lin Zhou	January 2018
Bellevue College	David May	July 2023
Bellingham Technical College	James Lemerond	January 2023
Big Bend Community College	Sara Thompson Tweedy	January 2020
Cascadia College	Eric Murray	July 2010
Centralia College	Bob Mohrbacher	July 2016
Clark College	Karin Edwards	June 2020
Clover Park Technical College	Joyce Loveday	January 2018
Columbia Basin College	Rebekah Woods	November 2017
Edmonds College	Amit Singh	June 2018
Everett Community College	Chemene Crawford	July 2023
Grays Harbor College	Carli Schiffner	July 2023
Green River College	George Frasier (INTERIM)	February 2026
Highline College	Jamilyn Penn (INTERIM)	November 2025
Lake Washington Institute of Technology	Amy Morrison	July 2013
Lower Columbia College	Kristen Finnel (INTERIM)	January 2026
North Seattle College	Rachel Solemsaas	July 2024
Olympic College	Chantae Recasner	May 2026
Peninsula College	Suzy Ames	July 2022
Pierce College	Julie White	January 2023
Pierce College Fort Steilacoom	Matthew Campbell	May 2023
Pierce College Puyallup	Chio Flores	June 2023
Renton Technical College	Yoshiko Harden	July 2022
Seattle Central College	Brent Jones (INTERIM)	April 2026
Seattle Colleges	Rosie Rimando-Chareunsap	August 2023
Shoreline Community College	Jack Kahn	July 2022
Skagit Valley College	Thomas Keegan (INTERIM)	February 2026
South Puget Sound Community College	Tim Stokes	February 2013
South Seattle College	Monica Brown	August 2024
Spokane Colleges	Kevin Brockbank	May 2023
Spokane Community College	Jenni Martin	May 2024
Spokane Falls Community College	Patrick McEachern (INTERIM)	July 2025
Tacoma Community College	Ivan Harrell	May 2018
Walla Walla Community College	Chad Hickox	March 2020
Wenatchee Valley College	Faimous Harrison	January 2023
Whatcom Community College	Justin Guillory	May 2025
Yakima Valley College	Teresa Rich	January 2026



State Board for the Community and Technical Colleges
Executive Director Approved Local Capital Expenditure Authorities
Under Delegation of Authority Policy 1.40.20.E.ii
 Tuesday, August 11, 2026

In accordance with RCW 28B.50 and State Board Policy 6.20, the State Board must approve all expenditures of capital funds, local funds used for capital purposes, and any capital improvement projects that affect educational facilities. Under Policy 1.40.20, the Board has delegated authority to the Executive Director to approve local capital expenditures of up to one million dollars (\$1,000,000).

At each Board meeting, the Executive Director shall provide a summary of projects approved under this delegated authority since the previous meeting. The list below identifies the projects authorized during the period from May 27, 2026 to August 11, 2026.

Date	College	Project Description	Amount	
7/28/2026	Peninsula College	DOC Keegan Hall (UFI A08810) Improvements	\$ 393,594	
7/24/2026	Renton Technical College	Increase EVCS (Total project \$60,925)	\$ 20,925	
7/16/2026	Centralia College	DOC Photo Voltaic (PV) Solar Array Installation	\$ 347,200	
7/2/2026	Renton Technical College	Building L Office Suite Renovation	\$ 350,000	
7/2/2026	Bellevue College	Bridge Maintenance Increase (Total project \$700,000)	\$ 200,000	
Approved and reported for FY2 of 2025-27 biennium			\$ 1,311,719	
6/29/2026	Centralia College	DOE-AQVWLVL2 Grant Electric Vehicle Charging Installation	\$ 40,000	
6/29/2026	Renton Technical College	Building L Subdivision Increase (Total project \$178,652)	\$ 82,152	
6/29/2026	Spokane Community College	Building 15 (UFI A08828) Business Office Relocation	\$ 500,000	
6/4/2026	Tacoma Community College	Building 5 (UFI A04496) Gaudrone locker area improvements.	\$ 49,000	
6/4/2026	Tacoma Community College	Building 11 (UFI A07930) Bookstore finishes and fixtures improve	\$ 71,000	
5/28/2026	Pierce College District 11	DOC-WAEVCP Grant Electric Vehicle (EV) Site Design	\$ 25,000	
5/15/2026	Spokane Community College	Stannard Technical Education (UFI# A10892) Compressed Air re	\$ 50,000	Previously reported
5/14/2026	Edmonds College	Hazel Miller 104 (UFI# A26593) Curtain Partition Installation	\$ 27,500	Previously reported
5/11/2026	Bellevue College	House 3 Demolition (UFI# A05783)	\$ 120,000	Previously reported
4/2/2026	Olympic College	Health Science Expansion Phase 2 Feasibility Study	\$ 100,000	Previously reported
4/2/2026	Tacoma Community College	Building 12 (UFI# A08709) Executive Support Improvements	\$ 200,000	Previously reported
3/23/2026	Grays Harbor College	Building 3000 Improvements	\$ 407,000	Previously reported
3/20/2026	Skagit Valley College	Whidbey Campus Totem Pole Installation Increase (total project	\$ 77,000	Previously reported
3/17/2026	Edmonds College	Olympic Hall (UFI# A10597) Renovation	\$ 250,000	Previously reported
3/3/2026	Renton Technical College	Building A Renovation Study Increase (total project \$71,726)	\$ 43,800	Previously reported
3/2/2026	Bellevue College	Early Learning Center Playground Canopies Increase	\$ 233,823	Previously reported
2/25/2026	Everett Community College	Pride Center Scoping Study	\$ 5,363	Previously reported
2/20/2026	Everett Community College	Advanced Manufacturing Training and Education Center (AMTEC	\$ 45,000	Previously reported
2/19/2026	South Seattle College	Automotive Building (UFI# A02065) HVAC Replacement	\$ 336,000	Previously reported
2/18/2026	Lake Washington Institute of Tec	Parking Lot Improvements	\$ 500,000	Previously reported
2/12/2026	Edmonds College	Center for Families (UFI# A05918) Dishwasher Repl.	\$ 58,818	Previously reported
2/5/2026	Grays Harbor College	Building 2000 Room 2315 Remodel	\$ 36,864	Previously reported
2/5/2026	Bellevue College	Electric Vehicle (EV) Charging Install-Parking Lot 6 (total project :	\$ 403,000	Previously reported
2/5/2026	Bellevue College	Electric Vehicle (EV) Charging Install-Parking Lot 6 (total project :	\$ 297,000	Previously reported
2/5/2026	Everett Community College	Solar Array on Shuksan Hall (UFI #A10553)	\$ 503,134	Previously reported
1/28/2026	Green River College	Cedar Hall (UFI #A08273) Phlebotomy Program Install	\$ 198,573	Previously reported
1/21/2026	Lake Washington Institute of Tec	Building E (UFI# A02059) Lighting & Cabinet Removal	\$ 110,000	Previously reported
1/20/2026	Renton Technical College	Building C Renovation Increase (total project \$226,000)	\$ 106,000	Previously reported
1/12/2026	Tacoma Community College	Building 7 (UFI# A01540) Elevator and Access Improvements	\$ 228,000	Previously reported
1/8/2026	Tacoma Community College	Pearl Wanamaker Library (UFI# A01540) Improvements	\$ 300,000	Previously reported
12/17/2025	Lake Washington Institute of Tec	Exterior Painting & Signage	\$ 416,000	Previously reported
12/17/2025	Lake Washington Institute of Tec	HV Unit Replacements	\$ 312,000	Previously reported
12/17/2025	Lake Washington Institute of Tec	Walking Path & Outdoor Classroom	\$ 262,000	Previously reported
12/17/2025	Everett Community College	Olympus Hall (UFI# A10814) Improvements	\$ 80,553	Previously reported
12/2/2025	Renton Technical College	Building C Renovation Increase (total project \$120,000)	\$ 30,000	Previously reported
11/25/2025	Renton Technical College	Dept. of Commerce Grant for Clean Buildings Compliance	\$ 223,348	Previously reported
11/25/2025	Renton Technical College	Building A Renovation Study Increase (total project \$27,926)	\$ 17,926	Previously reported
11/20/2025	Columbia Basin College	D Building Renovation (UFI: A06457)	\$ 750,000	Previously reported
11/20/2025	Columbia Basin College	RA, RB, and RC Buildings (UFIs: A04630, A03055, & A01470)	\$ 1,000,000	Previously reported
10/28/2025	Renton Technical College	Building C Renovation	\$ 90,000	Previously reported
10/28/2025	Renton Technical College	Building L Subdivision	\$ 96,500	Previously reported
10/27/2025	Renton Technical College	Sound Dampening Study Increase (total project \$31,000)	\$ 26,000	Previously reported
10/24/2025	Columbia Basin College	Community STEM Center Renovation	\$ 800,000	Previously reported
10/10/2025	Tacoma Community College	Building 18 and surrounding site improvements	\$ 154,000	Previously reported
10/10/2025	Tacoma Community College	Parking Lot Lights Increase (total project \$235,000)	\$ 64,000	Previously reported
10/6/2025	Bellingham Technical College	Overhead bridge crane for diesel program	\$ 90,800	Previously reported
9/17/2025	Renton Technical College	Building A Renovation Study	\$ 10,000	Previously reported
9/9/2025	Bellevue College	Radio Station Relocation	\$ 258,264	Previously reported
9/9/2025	Bellevue College	Carlson and Stop Gap Theater lighting upgrades increase (total p	\$ 84,629	Previously reported
9/9/2025	Bellevue College	Upgrade D building elevator increase (total project \$725,008)	\$ 125,008	Previously reported
9/9/2025	Bellevue College	Upgrade exterior lighting and controls campus wide for safety an	\$ 134,765	Previously reported
9/9/2025	Bellevue College	Install working platforms around air handler units Bldgs E and G i	\$ 300,000	Previously reported
8/7/2025	Bellevue College	Bridge Maintenance	\$ 500,000	Previously reported
8/6/2025	Bellevue College	Campus Medium Voltage Testing	\$ 400,000	Previously reported
7/30/2025	Skagit Valley College	Mount Vernon Campus Parking Lot Improvements	\$ 500,000	Previously reported
7/30/2025	Skagit Valley College	Whidbey Campus Parking Lot Improvements	\$ 120,000	Previously reported
7/30/2025	Skagit Valley College	Whidbey Campus Totem Pole Installation	\$ 25,000	Previously reported
Approved and reported for FY1 of 2025-27 biennium			\$ 12,274,820	

REGULAR ITEM (RESOLUTION 26-08-34)

August 19, 2026

Tab 4

Approval of the System Efficiency, Access, and District Structure Work Group Work Plan and Timeline

Brief Description

In the 2026 supplemental operating budget, the Legislature directed the State Board for Community and Technical Colleges to submit a report to the governor and appropriate committees of the Legislature by December 1, 2026. The report must include recommendations that may reduce redundancy and expenses that do not directly correlate to student success; consider regional access, multi-campus districts, and other regional factors where reduction and proximity may not substantially affect access to postsecondary education; and review the current district structure and its impact on campus operations and student success.

At its April 2026 meeting, the State Board adopted Resolution 26-04-19, chartering the System Efficiency, Access, and District Structure (SEADS) Work Group to support completion of the legislative assignment. The resolution established the Work Group as an advisory body to the State Board, with any final report and recommendations subject to State Board review and approval.

The proposed SEADS Work Group Work Plan and Timeline, included as Attachment A, establishes the framework for the Work Group. It identifies the study frame and guiding questions, areas of inquiry, structure for staff and stakeholder support, and a sequence of Work Group meetings and project milestones leading to State Board consideration of a proposed final report in November.

Approval of the work plan will establish the Board-approved framework within which the Work Group will continue its advisory work. The Work Group may identify and recommend modifications or additional areas of inquiry for State Board consideration but does not exercise decision-making authority on behalf of the State Board.

How does this item link to the State Board's Strategic Plan?

The SEADS study directly supports the State Board's 2020–2030 Strategic Plan, particularly the focus area of Institutional Financial Health.

Goal 4 of the Strategic Plan calls for the system to secure resources and develop systemwide strategies that support colleges' financial sustainability and resiliency. Within that goal, the Strategic Plan specifically calls for forward-looking collaborative strategies that lead to better funding, efficiencies, and savings across the community and technical college system, as well as process improvements within SBCTC and the colleges.

The work plan also reflects the Strategic Plan's commitment to equitable student access and success. The study framework considers efficiency alongside the potential effects of recommendations on geographic and programmatic access, institutional sustainability, historically underserved students, workforce needs, and student success.

Background Information

The Work Group began its work in June. The proposed work plan organizes the study into a series of phases that move from a common understanding of the legislative charge and baseline system information to analysis of efficiency and redundancy, access and regional considerations, district structure and governance, and development of proposed recommendations.

The work plan establishes five guiding questions:

- Where are there potential redundancies or costs that do not clearly contribute to student success, and what additional terms or concepts require clarification as the analysis proceeds?
- Where does the current district structure support or inhibit campus operations and student success?
- Where would reductions, consolidation, collaboration, or shared services create efficiencies without materially reducing access?
- What regional factors must be considered before any recommendation is made?
- What recommendations are actionable for the Legislature, State Board, colleges, or other state or federal actors?

The study is intended to be a structured policy and operational review rather than an examination that begins with predetermined conclusions regarding individual colleges, campuses, districts, programs, or services. The work plan defines efficiency in relation to effective use of public resources, student success, access, institutional sustainability, and administrative burden. It similarly recognizes that access extends beyond geographic proximity to include factors such as transportation, broadband, program availability, course modality, student supports, workforce needs, and the needs of rural, Tribal, low-income, working adult, and other historically underserved students.

The proposed structure distinguishes among the respective roles of the State Board, Work Group, and SBCTC staff. The State Board establishes the framework and retains decision-making authority. The Work Group reviews information, considers findings and tradeoffs, and develops advisory findings and proposed recommendations for State Board consideration. SBCTC staff coordinate research, data analysis, report development, and targeted technical and stakeholder input.

The schedule anticipates completion of recommendation development during October, final Work Group review in November, and State Board consideration of a proposed final report before submission to the governor and Legislature. Any final findings, recommendations, or report submitted in fulfillment of the legislative assignment remain subject to State Board review and approval.

Recommendation/preferred result

Staff recommend adoption of Resolution 26-08-34 approving the System Efficiency, Access, and District Structure Work Group Work Plan and Timeline, included as Attachment A.

Approval establishes the study framework, guiding questions, general areas of inquiry, stakeholder

categories, and timeline for the Work Group's advisory work. Administrative adjustments to Work Group meeting dates, staff assignments, data collection, and project sequencing may be made as necessary to complete the work within the Board-approved scope and legislative deadline.

Policy Manual Change Yes ☐ No ☒

Prepared by: Nate Humphrey, executive director

STATE OF WASHINGTON

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

RESOLUTION 26-04-34

A resolution approving the work plan and timeline for the System Efficiency, Access, and District Structure Work Group.

WHEREAS, the State Board for Community and Technical Colleges carries out its responsibilities and duties imposed upon it within the confines of the authority, power, and discretion granted to it by law (see [RCW 28B.50](#)); and

WHEREAS, the 2026 supplemental operating budget, Engrossed Substitute Senate Bill 5998 (ESSB 5998), Chapter 268, Laws of 2026, § 602(44), directs the State Board for Community and Technical Colleges to submit a report by December 1, 2026, pursuant to [RCW 43.01.036](#), to the governor and appropriate committees of the Legislature that includes recommendations that may reduce redundancy and expenses that do not directly correlate to student success, considers regional access and multi-campus districts, and reviews the current district structure and its impact on campus operations and student success; and

WHEREAS, on April 9, 2026, the State Board adopted Resolution 26-04-19 chartering the System Efficiency, Access, and District Structure Work Group to support completion of the legislative assignment; and

WHEREAS, Resolution 26-04-19 established the Work Group as an advisory body to the State Board and provided that any final recommendations or report submitted in fulfillment of the legislative assignment are subject to review and approval by the State Board; and

WHEREAS, the Work Group and SBCTC staff have developed a proposed work plan and timeline that establishes a structured process for examining system efficiency, access, regional considerations, district structure, campus operations, and student success; and

WHEREAS, the proposed work plan identifies the study framework, guiding questions, general areas of inquiry, stakeholder categories, project structure, and timeline for completing the legislative assignment; and

WHEREAS, the State Board intends for the Work Group to continue operating in an advisory capacity within the framework approved by the State Board, with decision-making authority remaining with the State Board;

THEREFORE BE IT RESOLVED, that the State Board for Community and Technical Colleges approves the System Efficiency, Access, and District Structure Work Group Work Plan and Timeline, attached to this resolution as Attachment A; and

BE IT FURTHER RESOLVED, that the Work Group shall conduct its advisory work within the Board-approved framework and may identify and recommend modifications or additional areas of inquiry for consideration by the State Board; and

BE IT FURTHER RESOLVED, that the Work Group does not exercise decision-making authority on behalf of the State Board, and that any findings, recommendations, or proposed report developed through the Work Group process are advisory unless and until acted upon by the State Board; and

BE IT FURTHER RESOLVED, that the Executive Director may make administrative adjustments to Work Group meeting dates, staff assignments, data collection, and project sequencing as necessary to complete the work within the scope approved by the State Board and the legislative reporting deadline; and

BE IT FURTHER RESOLVED, that any proposed final report and recommendations developed through this process shall be presented to the State Board for review and consideration prior to submission to the governor and appropriate committees of the Legislature pursuant to RCW 43.01.036.

APPROVED AND ADOPTED on August 20, 2026

Attest

Nate Humphrey, secretary

Martin Valadez, chair



WORK GROUP WORK PLAN AND TIMELINE

System Efficiency, Access, and District Structure (SEADS) Work Group Overview

The 2026 supplemental operating budget, Engrossed Substitute Senate Bill 5998 (ESSB 5998), enacted as Chapter 268, Laws of 2026, § 602(44), directs the State Board to submit a report to the governor and Legislature by December 1, 2026, with recommendations that may (1) reduce redundancy and expenses not directly tied to student success. The report must also consider (2) regional access, multi-campus districts, and the (3) current district structure's impact on campus operations and student success.

At its April 2026 meeting, the State Board adopted Resolution 26-04-19, chartering an advisory body to examine the items outlined in the legislative proviso and to submit advisory recommendations for the State Board's consideration. By approving this work plan, the State Board establishes the study framework, guiding questions, general areas of inquiry, stakeholder categories, and the timeline for the legislative assignment. The SEADS Work Group serves in an advisory capacity within this Board-approved framework and may recommend modifications or additional areas of inquiry for the State Board's consideration. The Work Group does not exercise decision-making authority on behalf of the State Board. The Executive Director may make administrative adjustments to meeting dates, staff assignments, data collection, and sequencing as necessary to complete the work within the approved scope and legislative deadline.

This work plan and timeline with tentative dates outline a structured process for completing that work. The goal is not to begin with predetermined conclusions about colleges, campuses, districts, or services. Rather, the Work Group will develop recommendations to the State Board by examining where the system can improve efficiency, reduce unnecessary cost or administrative burden, protect access, and strengthen student success.

The process moves from shared framing and baseline facts to analysis of efficiency, access, regional considerations, district structure, and governance, culminating in recommendations for the State Board to consider.

Engrossed Substitute Senate Bill 5998 (ESSB 5998), Chapter 268, Laws of 2026, § 602(44)

By December 1, 2026, the state board for community and technical colleges must submit a report, pursuant to RCW 43.01.036, to the governor and appropriate committees of the legislature. The report shall include recommendations that may reduce redundancy and expenses that do not directly correlate to student success. The state board shall also consider locations of current colleges by regions, districts that have more than one campus and other regional considerations where reduction and proximity may not substantially impact access to postsecondary education institutions. The state board shall include a review of the district structure and how it impacts campus operations and student success.

- The report shall include recommendations that may reduce redundancy and expenses that do not directly correlate to student success.
- The state board shall also consider locations of current colleges by regions, districts that have more than one campus and other regional considerations where reduction and proximity may not substantially impact access to postsecondary education institutions.
- The state board shall include a review of the district structure and how it impacts campus operations and student success.

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Proposed Study Frame

This study is a structured policy and operational review. The Work Group will examine the relationship between efficiency, access, district structure, campus operations, and student success.

For this report, *efficiency* should mean the effective use of public resources to advance student success, preserve access, support institutional sustainability, and reduce unnecessary administrative burden. *Access* should mean more than physical proximity; it should also include transportation, broadband, program availability, modality, student supports, workforce needs, and the needs of rural, Tribal, low-income, working adult, and other historically underserved students.

The final report should distinguish among recommendations that can be acted on by the State Board, colleges, the Legislature, or other state and federal actors, and should identify implementation needs, risks, and tradeoffs.

Guiding Questions

1. **Where are there potential redundancies or costs that do not clearly contribute to student success, and what additional terms or concepts require clarification as the analysis proceeds?**

This should include administrative structures, duplicative services, low-enrollment program offerings, facilities utilization, technology systems, compliance processes, procurement, and systemwide/shared service opportunities.

2. **Where does the current district structure support or inhibit campus operations and student success?**

This should look at multi-campus districts, single-college districts, district-level governance, local board authority, administrative capacity, and the relationship between district structure and student outcomes.

3. **Where would reductions, consolidation, collaboration, or shared services create efficiencies without materially reducing access?**

This is the most sensitive question. The study should distinguish between geographic proximity on a map and actual access for rural, low-income, working adult, Tribal, immigrant, disabled, and transportation-limited students.

4. **What regional factors must be considered before any recommendation is made?**

This should include population trends, labor market needs, commuting patterns, broadband access, public transit, K-12 pipelines, Tribal lands and relationships, correctional education, employer demand, and proximity to public four-year institutions.

5. **What recommendations are actionable for the Legislature, State Board, colleges, or other state/federal actors?**

The report should separate recommendations by who has the authority to act.

Structure for the Work

To manage the work within the timeline, the project uses a multi-part structure: the chartered Work Group, an internal SBCTC study team, staff-convened technical and stakeholder input, and third-party facilitation support.

The Work Group will review and discuss information developed through the study, identify tradeoffs and considerations, and develop advisory findings and proposed recommendations for State Board consideration. The internal study team will coordinate data, prepare materials, synthesize analysis, support engagement, and draft the report. Technical review groups will be used selectively to provide subject matter expertise and validate assumptions on specific issues.

This structure keeps the Work Group focused on review, deliberation, and development of advisory recommendations while ensuring the project has the staff and stakeholder support needed to meet the December 1 deadline.

Work Group

15 members to examine study questions, review findings and tradeoffs, and develop advisory recommendations for State Board consideration.

Internal Study Team

SBCTC Agency Staff

- Division Staff
 - Executive Division (Human Resources, Tribal Affairs, EDI)
 - Business Operations (Operating, Capital, Accounting)
 - Education Division
 - Information Technology Services
- Research & Performance Management
- External Affairs (Communications, Government Relations, ACT, WACTC)

Staff-Convened Technical and Stakeholder Input

SBCTC staff may convene targeted subject-matter consultations and stakeholder discussions to obtain technical expertise, test factual assumptions, identify implementation considerations, and support preparation of materials for the Work Group and State Board. These consultations are staff-led information-gathering activities and do not exercise authority or make decisions on behalf of the Work Group or State Board. Groups that may be consulted could include, but are not limited to:

- **Presidents & Chancellors; System Advisory Groups**
 - Washington Association of Community and Technical Colleges (WACTC)
 - WACTC Commissions and Councils
 - WA Community and Technical Colleges American Indian Advisory Board
- **Local College Trustees**
 - WA Association of College Trustees (ACT)
- **Students**
 - Council of Unions and Student Programs (CUSP)
- **Labor/Business and Industry Partners**

- Labor: Washington State Labor Council (WSLC), American Federation of Teachers Washington (AFT Washington), Washington Educators Association (WEA), Washington Federation of State Employees (WFSE), Washington Public Employees Association (WPEA)
- Business and Industry: Association of Washington Business (AWB) and Washington Roundtable (WRT)

Third-Party Facilitation Support

SBCTC has engaged The Athena Group, pursuant to the Executive Director's authority under Resolution 26-04-19, to provide necessary contracted support for the Work Group.

Project Plan Logic

Work Plan Logic

- **June:** Full Work Group launch and charge.
- **July – Part 1:** Establish group norms and baseline facts.
- **July – Part 2:** Identify efficiency opportunities.
- **August:** Test access and regional implications.
- **September:** Examine governance and district structure.
- **October:** Develop recommendations.
- **November:** Finalize recommendations; State Board consideration.

Timeline at a Glance

Date	Meeting / Milestone	Primary Focus
Thursday, June 25	Work Group Meeting 1	Launch: Introduction & Charge
Friday, July 17	Work Group Meeting 2	Guiding Principles & Baseline System Profile
Thursday, July 30	Work Group Meeting 3	Efficiency and Redundancy
Ongoing	Staff-Convened Technical and Stakeholder Input	e.g., Annual WACTC Retreat (Vancouver, WA)
Friday, August 14	Work Group Meeting 4	Access, Geography, and Regional Impact
Friday, September 25	Work Group Meeting 5	District Structure and Governance
Tuesday, October 13	Work Group Meeting 6	Recommendation Development
Ongoing	Staff-Convened Technical and Stakeholder Input (e.g., WACTC, ACT, CUSP, Labor)	e.g., Staff checking for factual accuracy, feasibility, and implementation risks
Friday, November 13	Work Group Meeting 7	Draft Report Finalization
November 18	Proposed Special State Board Meeting	Report consideration and possible adoption
November 30	Submission	Submit to the Governor and the Legislature

Work Group Timeline

Meeting Sequence and Objectives

Overview. This timeline reflects a June launch of the 15 member Work Group to meet the December 1, 2026, legislative reporting deadline. The work moves quickly from scope to baseline facts to efficiency and access analysis to governance review to recommendations to final Board adoption and submission.

Study Sequence. Scope → baseline → efficiency → access → governance → recommendations → final report → State Board adoption → legislative submission.

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June 25, 2026 — Full Work Group Meeting 1: Launch: Introduction, Charge, and Scope

Participants: Full 15 member Work Group and supporting SBCTC staff.

Purpose: Formally launch Work Group and align on scope and charge.

Key focus areas:

- Introduce members.
- Review the legislative charge and State Board resolution.
- Review roles and expectations.
- Review the work plan, study questions, and timeline.
- Identify any missing areas of inquiry.

Tentative Deliverables:

- Draft work plan and timeline for State Board consideration.
- Proposed research and guiding questions.
- Identification of potential additional areas of inquiry for State Board consideration.
- Proposed meeting schedule through November.

July 17, 2026 — Work Group Meeting 2: Guiding Principles and Baseline System Profile

Participants: Full Work Group and SBCTC staff leads for research, budget, facilities, education, and IT.

Purpose: Establish guiding principles and a shared factual foundation.

Key focus areas:

- Establish Work Group operating/guiding principles.
- Review the current 34-college / 30-district structure.
- Review multi-campus and single-college districts.
- Review enrollment trends, student demographics, student success outcomes, program mix, fiscal profile, facilities and campus footprint, existing statewide/shared services, and regional/labor market context.

Tentative Deliverables:

- Work Group operating/guiding principles.
- Baseline system profile.
- Initial summary data.
- List of confirmed data gaps.

July 30, 2026 — Work Group Meeting 3: Efficiency and Redundancy

Participants: Full Work Group with targeted participation from fiscal, IT, education, and policy staff.

Purpose: Examine potential areas of redundancy, administrative burden, and expense not clearly connected to student success.

Key focus areas:

- Review administrative structures, shared service opportunities, low-enrollment or duplicative program patterns, facilities utilization, technology systems and reporting burden, procurement and business processes, state and federal administrative burden, compliance processes, and process improvement opportunities.

Tentative Deliverables:

- Efficiency and redundancy findings.
- Preliminary list of possible efficiency opportunities.
- Initial options matrix/inventory.

August 14, 2026 — Work Group Meeting 4: Access, Geography, and Regional Impact

Participants: Full Work Group with targeted participation from fiscal, operations, facilities, IT, education, and policy research staff to include a focus on access, geography, student services, workforce, and regional data support.

Purpose: Examine geographic access and regional considerations before any structural recommendations are developed.

Key focus areas:

- Review campus and center locations, drive-time and transit-time considerations, rural access, Tribal communities and government-to-government considerations, broadband and digital access, public transportation, regional population trends, high school graduate projections, workforce and employer demand, program access by region, proximity to other public postsecondary options, and online/hybrid/HyFlex access.

Tentative Deliverables:

- Regional access, proximity analysis, and access information
- Updated options matrix/inventory
- Draft Evaluation Rubric

September 25, 2026 — Work Group Meeting 5: District Structure and Governance

Participants: Full Work Group with policy, legal, accreditation, labor, and governance support as appropriate. Targeted support from existing multi-college districts.

Purpose: Review how the current district structure affects campus operations and student success.

Key focus areas:

- Review the current 30-district structure, multi-campus and single district operations and capacity, local trustee governance, State Board and local authority, district boundaries,

accreditation considerations, collective bargaining considerations, administrative capacity, cross-district collaboration barriers, and statutory constraints.

Tentative Deliverables:

- District structure and governance information.
- Options for structural, operational, policy, or legislative recommendations.
- Updated options matrix/inventory.

October 13, 2026 — Work Group Meeting 6: Recommendation Development

Participants: Full Work Group with internal study team and principal drafter.

Purpose: Move from findings to draft recommendations.

Key focus areas:

- Review summary findings, draft recommendations, fiscal/operational/access/equity/student success implications, implementation authority, legislative versus State Board versus college-level actions, and recommendations that should be immediate, phased, or reserved for further study.

Tentative Deliverables:

- Draft findings and recommendations.
- Draft implementation considerations.
- Draft report outline populated with key content.

November 13, 2026 — Work Group Meeting 7: Draft Report Finalization

Participants: Full Work Group and internal study team.

Purpose: Final Work Group review and development of findings and recommendations before the proposed report is sent to the State Board for consideration and action.

Key focus areas:

- Review the final draft report, proposed recommendations, stakeholder feedback, unresolved concerns, minority or cautionary notes if needed, State Board adoption process, and legislative submission package.

Tentative Deliverables:

- Proposed final report and recommendations for State Board consideration.
- Work Group-recommended findings and recommendations.

November 18, 2026 — Tentative Special State Board Meeting: Report Adoption

Participants: State Board, Executive Director, Work Group representatives, and supporting staff.

Purpose: State Board reviews and considers approval of the final report before submission.

Key focus areas:

- Review executive summary, final report, Work Group roster, process and stakeholder engagement summary, findings and recommendations, implementation considerations, draft transmittal letter, and proposed resolution approving report submission.

Tentative Deliverables:

- Board approval of the final report.
- Authorization to submit to the governor and appropriate legislative committees pursuant to RCW 43.01.036.

November 30, 2026 — Submit Report to Governor and Legislature

Participants: SBCTC Executive Director and designated staff.

Purpose: Submit ahead of the December 1 deadline.

Key focus areas:

- Submit final report, transmittal letter, executive summary, appendices, and required RCW 43.01.036 distribution documentation.

Tentative Deliverables:

- Final submission to the governor and appropriate committees of the Legislature.