In Attendance: Brian Culver, Chad Stiteler, Eva Smith, Grant Rodeheaver, Joe Duggan, Marc Lentini, Mark Jenkins, Sandy Main, Scott Zinn, Stephanie Delaney, Teresa Rich, Ward Naf, Wendy Hall

Not in Attendance: Kristi Wellington Baker, Marisa Ellis, Reagan Bellamy

Meeting Objective:
Discuss strategic goals and strategies. Focus on formalizing Communications, Process and Strategic Planning documentation and governance.

Introductions; Review & Approval of Minutes
● Moved, seconded, carried to approve December 18th meeting minutes

Update from CATO & EdTech
● CATO
  o Okta Evaluation
    ■ Having lots conversations with college – many things have been figured out
    ■ Not many staff available to test
    ■ Okta does have accessibility issues
      ● State Board is just using for authenticity in ctcLink
      ● Do not plan to deploy into ctcLink until everything is accessible
    ■ Colleges need to decide if they will be using outside of ctcLink
    ■ For future contracts – recommend that State Board modify language regarding accessibility deadlines and guidelines
    ■ Need to work on State Board procurement process and make it more solid
    ■ Grant indicated this will not be implemented until User Accessibility has been met for this phase

● EdTech
  o New Elearning Codes
    ■ Codes are with Data Governance
    ■ Data Governance didn’t get to weigh in before going to Adhoc groups
  o IMS Global
    ■ In the process of purchasing a system-wide membership at the contributor level of IMS Global Learning Consortium
    ■ Will give college staff access to resources, workgroups, and conference offered by IMS
  o Live Captioning
    ■ Small pool of respondents to the RFP
    ■ There will be two contracts made available to the system, which will be let by SBCTC, but colleges will pay for the captioning costs
    ■ Vendors have not been announced yet
○ Exam Surveillance
  ■ Proctoring software negotiations are complete, and contracts and price sheets are signed off and available to colleges
  ■ The contracts are let by SBCTC, but the colleges will pay for the licensing costs

○ EdTech Commons
  ■ Dev team refining designs for the late January launch of version 1
  ■ Vendor information cards are currently being populated
  ■ An ELC group is gathering documents about implementation practices
    ● Recommended syllabus language
    ● Common pitfall
    ● Equity considerations
  ■ Continuing to explore IMS standards for data privacy, security and accessibility to provide information to users about tools.
  ■ Proctoring software negotiations are complete, and contracts and price sheets are signed off and available to colleges
  ■ The contracts are let by SBCTC, but the colleges will pay for the licensing costs

ACTION: Mark Jenkins will prepare a couple of paragraphs regarding Solicitations and App Store to add under Current Projects on the STAC website.

Communications Sub-Group One Pager
● Sub-group met with Grant and Eva regarding one-pager and are now working on final

ctcLink Integrations (Sandy Main)
● Dealing with resource and time constraints
● TouchNet procurement – point of sale system at colleges
● Integrations with credentialing services such as Parchment and National Student Clearinghouse (NSC)
  ○ May not be strategic to implement more than one
● How do we proceed with these types of requests (there are a significant number of others regarding ctcLink)
● Makes sense to bring to STAC to help identify and prioritize

Sub-Group Break-Out Reports
● Process (Scott Zinn – lead, Brian Culver, Joe Duggan, Marc Lentini, Sandy Main)
  ○ Joe sending an assignment (due to him by January 31st):
    ■ Listing 5-10 bullet points regarding “What is involved in aligning purchases, projects, and policy recommendations with System Technology Strategy?”

● Strategic Planning (Eva Smith – lead, Chad Stiteler, Mark Jenkins, Teresa Rich, Wendy Hall)
  ○ Refining slide in presentation as part of the one-pager
  ○ One-pager is the foundation for STAC
  ○ Focusing on accessible technology (with links to State Board Technology)
  ○ Being more proactive and thinking about what problems are out there

Wrap-up – Actions for next meeting/agenda
Grant and Eva will share a STAC update at the WACTC-Tech meeting on January 20th.

February 19th STAC meeting – changing time to Noon-2:30 p.m. Donna will send an updated invite.

**ACTION:** STAC member representatives need to make sure to give updates and report out to their commission at their regular meetings.

**Adjourned – 1:45 pm**

**Upcoming Meetings**
February 19