

WACTC Tech Task Force
STRATEGIC TECHNOLOGY ADVISORY COMMITTEE
Minutes
November 6, 2020
10:00 a.m. – 2:00 p.m.
WebEx

In Attendance: Brian Culver, Chad Stiteler, Eva Smith, Grant Rodeheaver, Joe Duggan, Kristi Wellington Baker, Marc Lentini, Marisa Ellis, Mark Jenkins, Sandy Main, Scott Zinn, Teresa Rich, Ward Naf, Wendy Hall

Not in Attendance: Reagan Bellamy, Stephanie Delaney

Meeting Objective:

Discuss strategic goals and strategies post COVID-19, within the context of what we've learned in the past few months.

Introductions; Review & Approval of Minutes

- Reviewed and approved September 18th meeting minutes

Update from CATO & EdTech

- CATO
 - Okta Evaluation & its Sustainability
 - Evaluated VPAT of Okta
 - Some major issues where users can't move forward to use the product
 - OHS Trusted Tester Certification: Process
 - The federal Trusted Tester program has some great tools that make testing software very effective. Doug Hayman (Olympic CC0 has gone through the program.
 - There is a cost for 3rd party testing
 - Realtime Captioning RFP Update
 - RFP is moving forward
- EdTech
 - New eLearning Codes
 - Moving faster through council and commissions
 - Moved through Instruction Commission
 - IC asked for some modifications
 - Modifications were made and the proposal is back with IC
 - Need instructions for codes to be used in ctcLink
 - New categories for coding will be on the Data Governance agenda
 - Current Solicitations (RFP/RFQQ)
 - Exam Surveillance (Proctoring software)
 - Almost complete – have 3 successful vendors
 - Haven't negotiated agreements yet
 - Trying to manage these centrally
 - Live Captioning
 - Produced business requirements
 - RFP should be out mid to late December
 - Looking at major companies and individuals

- App Store
 - Development work continues
 - Working on writing web copy
 - Hope to launch mid to late January

ACTION: Mark Jenkins will prepare a couple of paragraphs regarding Solicitations and App Store to add under Current Projects on the STAC website.

Sub-Group Break-Out Reports

- Communications (Kristi Wellington Baker – co-lead, Marisa Ellis – co-lead, Grant Rodeheaver, Stephanie Delaney, Ward Naf)
 - Focus on what needs to be communicated and in what way
 - Top priority is one-pager which can be shared with WACTC, committees and commissions
 - Front page – overview of committee
 - Back page – how others interact with STAC
 - Leveraging graphics from past documents and improving them
- Processes (Scott Zinn – lead, Brian Culver, Joe Duggan, Marc Lentini, Sandy Main)
 - Developing process for STAC that will identify and manage requests that come through
 - Goal – common understanding of what process exist
 - Requests – common and ctcLink governance
 - Proposal process – input, throughput and output
- Strategic Planning (Eva Smith – lead, Chad Stiteler, Mark Jenkins, Teresa Rich, Wendy Hall)
 - Terminology – pulled from WACTC Tech presentation Goals and Strategies page
 - Scope & Purpose – why (Charter)
 - Planning Horizon – when
 - Core Technology – how (the old way; the new way; rubric)
 - What is the strategic plan? (planning support for colleges; guiding principles)

ACTION: Leads will schedule time with their sub-group to polish their documents to present at the December STAC meeting.

Wrap-up – Actions for next meeting/agenda

Continued discussion: WACTC-Tech meeting / presentation, expectations, opportunities, continuation of process development, Guided Pathways needs & action items.

- WACTC Tech approved the Strategic Technology Advisory Committee charter document on October 8, 2020. They requested changing “challenges” to “appeals”, which has been completed.
- Plan to present the Strategic Technology Advisory Committee progress to WACTC Tech early 20201

ACTION: STAC member representatives need to make sure to give updates and report out to their commission at their regular meetings.

ACTION: Donna will get the official STAC charter document, updated membership list, and September meeting agenda and approved minutes posted to the STAC website.

ACTION: Donna will send out invite for February meeting.

Adjourned – 1:05 pm

Upcoming Meetings

December 18

January 15

February 19