WACTC Tech Task Force
STRATEGIC TECHNOLOGY ADVISORY COMMITTEE
Minutes
December 18, 2020
10:00 a.m. – 2:00 p.m.
WebEx / Zoom

In Attendance: Brian Culver, Chad Stiteler, Eva Smith, Grant Rodeheaver, Kristi Wellington Baker, Marc Lentini, Marisa Ellis, Mark Jenkins, Sandy Main, Stephanie Delaney, Teresa Rich, Ward Naf, Wendy Hall

Not in Attendance: Joe Duggan, Reagan Bellamy, Scott Zinn

Meeting Objective:
Discuss strategic goals and strategies. Focus on formalizing Communications, Process and Strategic Planning documentation and governance.

Introductions; Review & Approval of Minutes
● Moved, seconded, carried to approve November 6th meeting minutes

Update from CATO & EdTech
● CATO
  ○ Okta Evaluation
    ■ Still working with Okta
    ■ Have document for tracking accessibility issues
    ■ Set up special test environments
  ○ Caption Hub Status
    ■ Due to budget cuts the SBCTC will no longer be able to subsidize captions at this time.
  ○ Live Captioning RFP Update
    ■ RFP is open, sent interested vendors to SBCTC.
  ○ ctcLink Update
    ■ Work is still being done to improve accessibility on ctcLink.

● EdTech
  ○ EdTech Commons (formerly App Store)
    ■ Change name of App Store to EdTech Commons
    ■ Will be centrally managed
    ■ The Dev Team will continue to refine designs in preparation for version 1 launch in January
    ■ Exploring the use of IMS standards for data privacy and security, as well as accessibility
  ○ Current Solicitations (RFP/RFQQ)
    ■ Exam Surveillance (Proctoring software)
      ● Currently negotiating with successful vendors
      ● Should have two in place by mid-month, and a third by end of month
      ● Contract will be let by SBCTC, but colleges will pay for licensing costs
Live Captioning
- Responses currently being scored
- Contract will be let by SBCTC, but colleges will pay for captioning costs

New Elearning Codes
- Codes for new modes and descriptions went to IC – they requested some changes
- Changes were approved and Carmen McKenzie will be taking codes and descriptions back to Data Governance for final approval

SBCTC Operating Request
- The 2021-23 Operating Budget Requests includes a request for “virtual simulation technologies” as part of the $46mil “Advance Equitable Economic Recovery” proposal
- Looking at extension for intranet access for all students
- IMS standards – might want to consider for STAC as well for ways to evaluate for solutions

ACTION: Mark Jenkins will prepare a couple of paragraphs regarding Solicitations and App Store to add under Current Projects on the STAC website.

Communications Sub-Group One Pager
Communications sub-group shared their progress on the one pager.
- Communications (Kristi Wellington Baker – co-lead, Marisa Ellis – co-lead, Grant Rodeheaver, Stephanie Delaney, Ward Naf)
  - Items on the STAC one-pager
    - Template for reporting out to others
    - History
    - Deadlines/Timelines
    - Next steps
    - Guiding Principles – systemically regarding equity – students and colleges
    - Links to CATO & ETAG
    - Some FAQs
  - Front page – overview
  - Back page – how STAC works and how do others bring something to STAC
  - One-pager is on Google docs – everyone can review and add updates/comments

Sub-Group Break-Out Reports
- Communications (Kristi Wellington Baker – co-lead, Marisa Ellis – co-lead, Grant Rodeheaver, Stephanie Delaney, Ward Naf)
  - Worked more on one-pager

ACTION: Donna will schedule a 30 minute meeting with Communications sub-group and Grant and Eva for the first week of January.

- Process (Scott Zinn – lead, Brian Culver, Joe Duggan, Marc Lentini, Sandy Main)
  - Clarifying how processes are going to integrate with Data Governance
  - What is our role and how do we align with the Strategic Plan
  - Need to create 3 processes
    - What should STAC be dealing with
    - What resources are out there that can help with requests from colleges
Does it impact/integrate with ctcLink system STAC plan

- **Strategic Planning** (Eva Smith – lead, Chad Stiteler, Mark Jenkins, Teresa Rich, Wendy Hall)
  - Alignment with strategic goals of the State Board
  - What are the aspects and implications of technology related to these goals
  - How do we influence system thinking – how do we have the conversations?
  - Many decision made at colleges impact the State Board
  - Resources at the State Board that need to support systems
  - Need to run by bigger group at some point
  - Planning timelines with WACTC-Tech

**Wrap-up – Actions for next meeting/agenda**
We will continue using the break-out sessions for the sub-groups, and then coming back together to debrief.

Sub-groups ready to share their progress and documents with the whole group will be scheduled before the break-out sessions.

**ACTION:** STAC member representatives need to make sure to give updates and report out to their commission at their regular meetings.

**ACTION:** Donna will get new documents added to the STAC website.

**Adjourned – 1:20 pm**

**Upcoming Meetings**
January 15
February 19