



**MEETING MINUTES**

**Date:** 8-9 May 2025

**Council:** Advising and Counseling Council (ACC) Spring Convening

**Location:** [Renton Technical College, Rm. C-111](#)

May 8 Zoom Link: <https://rtcedu.zoom.us/j/81836649309>

May 9 Zoom Link: <https://rtcedu.zoom.us/j/84158334016>

Day 1

**1:15 p.m., Thursday, May 8, 2025**

- Meeting Called to Order

**Welcome and Introductions**

- ACC President welcomed attendees
- RTC Dean of Student Success introduced RTC President
- RTC President Welcomed attendees to campus and ACC Spring Convening
- Attendees shared out name, position, campus affiliation

**RTC Land Acknowledgement**

<https://rtc.edu/about-rtc/dei/land-acknowledgment.php>

We acknowledge that RTC sits uninvited on the ancestral land of the Puget Salish people, including the [Duwamish](#), [Suquamish](#), [Snoqualmie](#), [Tulalip](#), and [Muckleshoot](#) Nations. We are grateful to the original inhabitants of this land, upon which we gather and dialogue. We also acknowledge our increasingly virtual world, in which RTC’s work is done across multiple indigenous lands, in some cases, away from Puget Salish territories. We thank the original caretakers of our local lands and waters, who are still here.

**Assessing Advising, Counseling, & Career/Transfer Services**

- Professional development session presented
- Power point slides attached
- Facilitated by Dr. Ed Harri from NWCCU

**Break**



### **Assessment Discussion and Debrief**

- Online participants and in-person participants separately engaged in dialogue.
- Round 1: ACC Leadership served as facilitators, asking these questions:
  - What role do you have towards assessment at your college?
  - What is your biggest takeaway from the NWCCU presentation?
  - What questions or ideas did the presentation stimulate for you?
  - How do you approach advising and/or counseling assessment at your college?
  - How does your approach to assessment connect to other assessment activities in your division or at your college?
  - What strengths and areas of growth are you currently seeing for advising and/or counseling assessment at your college?
- Round 2: ACC Leadership served as facilitators, asking these questions:
  - Reflect on what you have learned or thought more about today. What action steps or adjustments in practice are you considering related to assessment?
  - What, if any, questions or concepts are you still wrestling with?
  - Do you have any ideas, guidance, or resources that might help your peer(s)?
  - Overall, what tools, strategies, or resources have you found especially helpful in relation to assessment?
  - What additional training or connection opportunities should ACC coordinate in 2025-26 to support you in your assessment efforts?
- The two groups came together to share highlights from their discussion.

### **Networking Scavenger Hunt**

- Facilitated activity (see attached)

**4:30 p.m., Thursday, May 8, 2025**

- **Meeting Adjourned**

Optional Social Gathering off campus @ [Ocha Thai Kitchen and Bar](#)



Day 2

**Networking and Connections**

- Breakfast provided

**9:00 a.m., Friday, May 9, 2025**

- **Meeting Called to Order**

**Navigating DEI and Supporting Student Belonging during Uncertain Times Roundtable**

- Online participants and in-person participants separately engaged in dialogue.
- ACC Leadership served as facilitators, asking these questions:
  - What are your inclusive advising, counseling, and career/transfer strategies that foster student belonging?
  - How are you navigating fostering belonging in these uncertain times?
- The two groups came together to share highlights from their discussion.

**Break**

**Holistic Student Advising, Counseling, and Career/Transfer Supports**

- Professional development session presented
- Power point slides attached
- Facilitated by Dr. James Lett, Pierce District

**SBCTC: Grant Opportunity: Early Adopters Student Advising and Success**

- Goal of the grant to support campuses in transforming advising practices
- Power point slides attached
- Presented by Amunoo Temboo

**Break**

**ACC Business Meeting (lunch provided in-person)**

- *Winter 2025 Meeting Minutes*
  - ACC Secretary shared draft minutes.
  - Membership reviewed and approved minutes.
- *ACC President Elect*
  - ACC President called for nominations and self-nominations for President Elect.
  - Members were reminded to submit through nomination form.
  - ACC President will check with Past President, James Lett, of nominations to date.



### **ACC Business Meeting (con't)**

- *Treasurer's Report*
  - ACC Treasurer provided updates on account transfer, balance, and dues collection.
  - See attached slides
  - Membership held a discussion about dues, possible travel support given the healthy balance, membership cost, and possible suspension or reduction of dues.
  - Membership concluded, dues collection will continue in hopes to bring back speakers and/or other professional development opportunities.
- *Updates from State Board*
  - Policy Associate, Christine McMullin's shared policy updates.
  - Power point slides attached.
- *Student Success Platform*
  - Reiterated some information about the grant opportunity shared earlier.
  - See slides and notes above.
- *ctcLink Workgroup Updates*
  - ACC President provided update on the workgroup discussions, themes, and observation that many enhancement requests seem pending.
  - Membership agreed it would help to find themes related to enhancements and push for action on moving enhancement request forward.
- *Workplan Discussion and Feedback*
  - ACC President reviewed the call for advising, counseling, career/transfer models via survey.
  - Asked membership thoughts on addressing one goal per year; membership collectively agreed one per year is a good approach.
  - Motion made to focus this upcoming year on assessment with DEI embedded; motion passed, and membership approved.
  - Group discussed putting together an ACC survey around models and other information useful to campuses; will be sent out annually or
- *Planning 2025-2026 Convenings*
  - Fall: Hybrid – Friday, October 24, 2025
  - Winter: Zoom – Friday, February 13, 2026
  - Spring: Hybrid – Thursday, April 30 (full day) and Friday, May 1 (half day)
  - In-person options TBD for Fall & Spring – membership to check with campuses on options to host; aiming for an East & West option or Central locations.

**1:25 p.m., Friday, May 9, 2025**

- **Meeting Adjourned**



### Networking Scavenger Hunt

<b>B</b>	<b>I</b>	<b>N</b>	<b>G</b>	<b>O</b>
Talk to someone who has worked at a community college for <b>10+ years</b>	Find someone who started as a <b>student at a community college</b> before working in administration	Meet someone who has launched a successful <b>student support program</b>	Connect with someone from a <b>different department than yours</b>	Discuss a <b>recent policy change</b> that impacted students
Find someone with similar <b>identities</b> as your own	Find an admin who works <b>closely with faculty</b>	Swap <b>leadership advice</b> with a colleague	Find someone who has recently conducted <b>assessment</b> of advising, counseling, or career services	Discuss a <b>recent change you made</b> through guided pathways
Find someone who has presented at a <b>higher-ed conference</b>	Talk with an admin involved in <b>DEI (Diversity, Equity, and Inclusion)</b> efforts	<b>FREE SPACE:</b> Share your biggest professional win	Find a colleague who <b>mentors new administrators</b>	Exchange ideas on how to boost <b>student retention</b>
Learn about an <b>innovative career services program</b>	Ask someone about their <b>biggest administrative challenge</b>	Meet an administrator who collaborates with <b>local businesses</b>	Find someone who has worked in <b>multiple colleges</b>	Discuss the <b>impact of new technology</b> on students
Connect with someone involved in <b>dual enrollment programs</b>	Get tips on <b>faculty engagement</b> from a colleague	Find a staff member implementing <b>preventative counseling programming</b>	Share one <b>lesson learned</b> in your career	Learn about a <b>successful alumni initiative</b>