Articulation and Transfer Council
Fall Meeting Agenda
November 7-8, 2024
Host: Lower Columbia College
In person meeting, no Zoom option

In attendance:

- Aaron Coby/Grays Harbor
- Alison Pugh/South Seattle
- Amy Kinsel/Bellevue College
- Andrea Reid/Spokane CC
- Brian PalmerNorth Seattle
- Carey Schroyer/Edmonds CC
- Chris Mahoney/Clover Park
- Christopher Willet/Tacoma CC
- Eddie Perry/Pierce CP
- Darrell Haynes/Bates Technical

- Erin Smith/Spokane CC
- Gretchen Robertson/Skagit Valley CC
- Heather Mayer/Everett CC
- Heidi Summers/Clark
- Holly Smith/Pierce College FS
- Jamie Fitgerald/Green River
- Kristen Finnel/Lower Columbia
- Kristina Young/Cascadia College
- Liz Word/Highline

- Marc Coomer/Yakima Valley College
- Patrick Blaine/Whatcom CC
- Rod Taylor/Columbia Basin College
- Sally Heilstedt/Lake WA Institute of Tech
- Sara Wakefield/Renton Technical
- Sarah Bauer/Big Bend CC
- Stefanie Gilberti/Lower Columbia College
- Steven Danver/Peninsula College
- Valerie Sundby/SBCTC

To Dos from Fall 2024 Meeting

Jamie Fitgerald
- Create an ad hoc committee to create best practices for equity requirements. Potential members: Melissa Meade, Heather Mayer, Liz Word, Kristina Young, Jamie Fitzgerald *see Lake Washington's stuff
- Update website materials

Val Sundby
- Provide copy of CS DTA so that folks can get it into catalog.

Transitions and Transfer Workgroup
- Send out survey after Winter ATC meeting

Degree Maintenance Workgroup
- Amy Kinsel and Val Sundby are going to get a draft out to ATC of DTA revisions proposal by December 2nd. ATC has until January 2nd to respond with feedback.

Common Course Numbering Workgroup
- Sally Heilstedt: Send spreadsheet with updated titles (removing abbreviations), clarified notes, and proposed CIPs
- Email to ATC members – form and attached BAS Gen Ed Distribution Requirements

Professional Development Workgroup
- Set up speakers/resources for online EAP focused PD for Winter
- Schedule out PD focal points for Spring and Fall 2025

Votes from Fall 2024 Meeting
- Voted YES to approve Spring ATC Minutes
- Voted YES to eliminate the Computer Science track from the AS-T Track 2

Meeting Pre-work
- Review 2023-2024 ATC Work Plan
- Review Equity Requirement Survey

Thursday, 11/7/24

New Member Orientation
8:30 - 9:30 am   ATC Exec Board with Joyce Hammer and Val Sundby
- Introductions and Overview of ATC
- Provided resources for new members like acronym list (all housed in ATC Orientation document)
- Val discussed importance of shared governance and described shared governance structure (communication up, down, and across)
- ATC members serve the role of doing state-wide work (degrees etc.), communicate to individual campuses, gather input from individual campuses, and then represent campuses at ATC
- ICRC are the keepers of the transfer handbook
- Discussed common course numbering and how reciprocity is between WA community colleges, not BIs, but there could potentially be some work done here

Welcome & Introductions
10 - 10:15 am   Welcome from Vice President of Instruction, Kristin Finnel
- Kristin Finnel is our new IC liaison

10:15 - 10:45   Introductions & Check In
- Name, institution, time on ATC, moments of joy

Work Plans
10:45 - 11:15 am   Work Plan Presentation & Discussion
- Reviewed guiding principles
- 2024-2025 Workgroups: Degree Maintenance, Transitions and Transfer Group, Professional Development *Common Course Number Review added during this discussion
- Decided to change Common Course Number Review to a fourth workgroup
- Val S. stated the importance of checking in with BLC regarding 300 level gen eds

SBCTC Data Dashboards
11:30am - 12:30 pm   Data Dashboard Presentation and Discussion
*see slides

- Noah Overby provided overview of challenges folks face when trying to access dashboards and provided solutions, presented useful dashboards, provided hands-on practice, and answered questions
- Questions/concerns that came up:
  - Highline shared concerns about collapsing transfer data for multiple campuses of same institution
  - Bellevue: Does the transfer dashboard capture transfer even for students who don't earn associate or certificate?—answer is yes
  - Cascadia: Can we follow a student from basic skills to bachelor attainment? —no dashboard currently exists
  - Pierce: Are we having conversations about student group data mining at SBCTC?—no
  - Shoreline: Do dashboards include reverse transfer?—yes, but you cannot disaggregate by reverse transfer

Workgroup Share Outs

3:45- 4:45 pm   Share Out
Transitions and Transfer
- Planning to do some surveys—survey will go out after winter meeting
- Asking ATC to ask your IR leads for permission to share date regarding co-reqs before Winter meeting
- Looking at potential of centralizing transfer through Universal Credit Transfer Explorer
- Data to send out by May

Degree Maintenance
- Responding to ICRC memo that 1) asked how DTA is working for students after pathways work 2) challenged the equity effect of local requirements of DTA 3) requested commonality in diversity requirement throughout system
- Discussed ceiling of DTA requirements and whether or not additional requirements are equitable; establish the range of appropriate deviation from DTA
- Discussed making recommendations to make DTA more flexible to make room for major-ready courses
- This change would benefit running start students as well because it would make it easier for them to meet high school graduation requirements as well as DTA requirements
- Workgroup shared conceptual draft: Communications 10 credits, Quantitative/Symbolic Reasoning Skills (5 credits), Humanities (10 credits), Social Sciences (10 Credits), Natural Sciences (10 Credits), Pathway Specific/Major Ready Distribution Courses (15 credits)
- Amy and Val are going to get a draft out to ATC of DTA revisions proposal by December 2nd. ATC has until January 2nd to respond with feedback.

Professional Development
- Discussed possibility of Dean's Academy for non-workforce

- Winter focus will be on resources available including EAP and holistic wellness (staff and faculty)
- Spring will focus on aspirational wellness
- Thinking more specifically about planning and how to bridge into fall
- 2026 Accessibility mandates (possibly PD in Fall 2025)

Common Course Numbering
Emergent Issue:
- No more form for declaring that you are offering a course
- Idea: Query of all class schedule at the state level to see who has offered CCNs in the prior academic year – dashboard on CCN page

Common CIP Proposal:
- Sally: Send spreadsheet with updated titles (removing abbreviations), clarified notes, and proposed CIPs
- All: Share with colleagues who work with CIPs – what issues do you foresee if we propose common CIPs? e.g., funding implications

300- and 400-Level CCNs:
- Process: ATC leads the work and Chris takes to BLC as our liaison
- How do we start? Email to ATC members – form and attached BAS Gen Ed Distribution Requirements:
- Form: Prefix, Number, Title, Credits, Requisites, Description, and Outcomes (if easy for you to get)

Group Discussion
- Renton prompted discussion about cost of 300 level gen eds and question of who is requiring them, and who is letting students take 100 level gen eds for bachelor's

Friday, 11/8/24

In Attendance:

Aaron Coby/Grays Harbor	Erin Smith/Spokane CC	Patrick Blaine/Whatcom CC
Alison Pugh/South Seattle	Gretchen Robertson/Skagit Valley CC	Rod Taylor/Columbia Basin College
Amy Kinsel/Bellevue College	Heather Mayer/Everett CC	Sally Heilstedt/Lake WA Institute of Tech
Andrea Reid/Spokane CC	Heidi Summers/Clark	Sara Wakefield/Renton Technical
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Exec Reports

8:30-9:00 am   Exec reports
Chair's report (Jamie Fitzgerald, Green River)
- Melissa Meade will attend IC as non-voting member for ATC, Equity degree requirement survey, going to clean up website
- Secretary Minutes (Gretchen Robertson, Skagit Valley) Will update membership list on website
- Treasurer report (Brian Palmer, North Seattle) balance of $8,000+ in our funds, you will receive invoice for dues soon, you can pay dues with P card by phone if you want
- **Vote to Approve Spring ATC Minutes: Sally motioned to approve Sarah seconded, abstentions: Aaron Coby and Mark Coomer, all others voted yes**
- Vice Chair's report (Kristina Young, Cascadia)
  - Winter ATC Meeting: January 24th one day on Zoom
  - Spring ATC Meeting: Columbia Basin, May 1st and 2nd

Business Meeting

9:00 - 9:45 am   Liaison/State Board Reports
- SBCTC (Val Sundby)
- IC (Kristin Finnel)

SBCTC
*see slides
IC
- Working on faculty credentialing—questions coming up a lot about CiHS faculty, looking at WAC that talks about professional expertise (looking at interpreting definition of professional expertise more broadly)
- VPs continue to wrestle with AI
- Working on getting solid workgroups and liaisons
- New prof tech skill standards were approved
JTC
- Discussions of evaluating DTA to create space for major-ready electives
ICRC
- Breakout sessions—hot topic: fraudulent students, institutions putting a lot of resources to trying to solve issue
- Four years brought up how ctcLink is interfering with how prior learning and credit by exam are transcript
  - Val mentioned SBCTC is working with ctcLink to provide guidance on how to fix this
BLC
- Noah came to talk about dashboards
- Two dashboards dedicated to bachelorette degrees
LLC

- Title II and implications for third party vendors

WEC
- RTC shared concerns about value of ATC rep there. Val shared that maybe there is not a need for there to be a liaison to every council except for where it makes sense
- Amy K volunteered to potentially go to next WEC
- Sara W is no longer going to be liaison

CBS
- In winter CBS will be voting on removing $25 tuition fee
- CBS has excellent resources regarding undocumented students' rights

E-Learning Council
- Patrick B volunteered to be liaison

*Reports from all councils will be available in IC notes

Equity Requirement Discussion

9:45 - 10:45 am   Discussions
Equity requirement survey results and next steps?
- Colleges discussed different models
- Some college integrated legislation requirement into First Quarter Experience course
- IC would like to see an equity requirement in the DTA. Val suggests that ATC creates a best practice artifact for DTA
- Highline encouraged us to work with 4 years to align requirements with their requirements. Also suggested that ATC put together a report to share at ICRC.
- ATC is going to put an ad hoc committee together to create best practice maybe led by Melissa M., Heather M., Liz W., Kristina Y., Jamie F. *see Lake Washington's stuff

10:45 - 11:30 am   Voting items and Summary of Notes and Action Items
To eliminate the Computer Science track from the AS-T Track 2
- Amy Kinsel moved to eliminate the Computer Science track from the AS-T Track 2
  - Sara Wakefield seconded
  - Discussion
    - Val shared history that all four years have signed on including WA State Vancouver, yes colleges will have to adopt CS DTA, there will be time transition. This is what four years are expecting. Val is happy to have conversations with faculty if needed.
- Val S. will provide copy of CS DTA so that folks can get it into catalog.
- Kristina requested timeline. Val said she could provide timeline.
- Earliest you could adopt is 25/26, and you still have 3-4 years to teach out existing degrees

- **Vote to eliminate the Computer Science track from the AS-T Track 2: opposed Heidi, all others voted yes**