

CODING BRIEF

May 11, 2018

I-BEST COURSE/CLASS CODING SIMPLIFICATION

Background

I-BEST pairs two instructors in the classroom – one to teach professional/technical or academic content and the other to teach basic and developmental skills in reading, math, writing or English language – so students can move through school and into jobs faster. As students progress through the program, they learn basic skills in real-world scenarios offered by the job-training part of the curriculum.

Over the last few years, the coding of I-BEST courses and classes has grown in both the number of codes as well as in complexity. The growth was primarily due to the pilot implementation of academic and developmental varieties of I-BEST delivery. The SBCTC Data Services and BEdA departments collaborated on a simplified coding structure in January 2018. During these discussions it was determined that the following categories of I-BEST delivery options needed to be differentiated: Basic Skills or Developmental; Academic or Vocational; Enhanced or Non-enhanced. This document describes the new coding requirements.

New I-BEST Coding

Legacy Coding

I-BEST Program and Student Type	Course Fee Pay Status	Course Institutional Intent	Included in WABERS?
I-BEST with Basic Skills Students	42 – Team Taught (generates enhanced FTE) OR 46 – Team Taught Contract (does not generate enhanced FTE)	21 Prof/Tech OR 14 Academic	Yes
I-BEST with Dev Ed Students	42 – Team Taught (generates enhanced FTE) OR 46 – Team Taught Contract (does not generate enhanced FTE)	24 Prof/Tech OR 15 Academic	No

Contract funded I-BEST courses, such as those offered by the Department of Corrections, should use FPS “46” because it does not enhance the FTE and a Fund Source of “4” (Contract).

PeopleSoft Coding

Students will be identified as I-BEST students with a Student Group of “SBST”. The student group will be set automatically each night based on the course coding below.

Courses should be coded to one of the following COURSE ATTRIBUTE “SBST” values:

Course Attribute Value	Description	Generates Enhanced FTES	Included in WABERS?
BASICSKILL	Team Taught with Basic Skills Students	Yes	Yes
DEVELOPMTL	Team Taught with Dev Ed Students	Yes	No
CONTRACTED	Team Taught Contracted	No	Yes

Contract funded I-BEST courses, such as those offered by the Department of Corrections, should use the Course Attribute Value of “CONTRACTED” because it does not enhance the FTE.

Identifying whether the I-BEST class is prof/tech or academic will be done through the use of the Course Intent Class Attribute values.

Implementation and Timelines

This new coding will be implemented summer quarter 2018. **Coding should not be changed until summer quarter, as the current coding is still being used for enrollment and reporting.**



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