A blue and black logo

Description automatically generated

**INVOICE FOR ANNUAL DUES**

**2025-2026**

College Name: **Click or tap here to enter text.** Amount due: **$150.00**

|  |  |  |
| --- | --- | --- |
| Voting Member\*\* Name | Email | Title |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Additional Member Names |  |  |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

*\*\*As per the bylaws: Voting members of the Council shall consist of the chief continuing education administrator, or designee,*

*from each community and technical college in the system.*

Continuing Education Council dues are $150 a year for each college, which includes one voting member and up to four non-voting members. The dues cover the program costs for the Council. If the Council has an in-person meeting, the fees will be used to cover food costs associated with the meeting.

There are two ways to pay for dues—a purchasing card or a check:

* Use this link for payment into ctcLink with a p-card: [Annual CEC Dues 2025-2026](https://www.campusce.net/seattlecentral/Course/Course.aspx?c=15398)
* Or send a check made payable to:

**Continuing Education Council**

**Attention: Rachael St. Clair, Director**

**Seattle Central College**

**1701 Broadway 2BE1140**

**Seattle, WA 98122**

The CEC Taxpayer ID number is: 91-1613501.

Please send this form back to me and let me know If you have any questions.

Thank you!

Rachael St. Clair, Treasurer, Continuing Education Council

[Rachael.stclair@seattlecolleges.edu](mailto:Rachael.stclair@seattlecolleges.edu)