

Data Governance Committee (DGC)

Meeting Notes

Date 10/17/2019

Phone; 11:00am to 12:00pm

Attended	Commission	Name	College
X	Co-chairs	Carmen McKenzie	SBCTC
X	Co-chairs	Susan Maxwell	Clark College
	Business Affairs Commission (BAC)	Davina Fogg	Walla Walla
	Business Affairs Commission (BAC)	Linda Schoonmaker	Big Bend Community College
X	Human Resources & Management Commission (HRMC)	Holly Gorski	Pierce College
	Human Resources & Management Commission (HRMC)	Kirk Walker	Clover Park Technical College
	Information Technology Commission (ITC)	Brandon Ray	Lower Columbia College
X	Information Technology Commission (ITC)	Eva Smith	Edmonds Community College
	Instruction Commission (IC)	John Martens	Centralia College
	Instruction Commission (IC)	Tod Treat	Tacoma
X	Public Information Commission (PIC)	Katie Rose	SBCTC
X	Public Information Commission (PIC)	Janelle Runyon	SBCTC
X	Research and Planning Commission (RPC)	Darby Kaikkonen	SBCTC
X	Research and Planning Commission (RPC)	Greg Schmidt	Bellevue
X	Student Services Commission (WSSSC)	Scott Latiolais	Clover Park
X	Student Services Commission (WSSSC)	Ruby Hayden	Lake Washington Institute of Technology

Next Meeting:

Thursday November 7, 2019 10:30 to noon

This meeting will be WebX. As you sign in it may help others if you put your commission in parentheses so everyone knows which commission we represent. Once you enter your name and email you can enter your phone number and then you receive a phone call (instead of you having to dial in). If you are not at a computer there is a number to call in.

Meeting Notes:

Agenda:

Thursday, Oct 17th DGC Agenda

- Limited English Indicator – Darby
- Update on FERPA Proposal – Ruby and Carmen
 - Next Steps
- Update on LGBTQ+ work group
- Vote on DirectLine Building and Equipment status code standardization – Carmen and Susan

Notes:

- Limited English Indicator – Darby
 - Limited English Indicator – 2 methods,
 - legacy = taking course
 - PS = set of courses ESL courses with a cip code. This may not be comprehensive enough. Do we want additional indicators on students? Should we use a course attribute so we could code more than just the cip code on a course?
 - To identify students who may have language barriers, we can provide assistance.
- Update on FERPA Proposal – Ruby and Carmen
 - Unanimously endorsed
 - Pleased that ARC was supportive
 - Next Steps – send to system and vote in our December meeting 19th
- Update on LGBTQ+ work group
 - Meeting
 - Gender id
 - Bio sex
 - Sex orient
 - Name prefix
 - Gender neutral ethnicity
 - Pronouns
 - State systems being updated
 - Birth cert and DOL – allowing X as option. Changing databases and documentation

- OFM modifying pay1 system to add gender identity
 - PEBB
- Susan asked that we make this a priority and send out some system communications about this work being in data governance after the October 18th meeting.
- Vote on DirectLine Building and Equipment status code standardization – Carmen and Susan
 - Susan was supposed to send this out for a vote.

Data Governors to do:

Susan – send out Directline for a vote

Carmen / Janelle / Katie – communication about LGBTQ+ working group