

Data Governance Committee (DGC)

Meeting Notes

Date 02/27/2020

Phone; 10:30am to 12:00pm

Attended	Commission	Name	College
X	Co-chairs	Carmen McKenzie	SBCTC
X	Co-chairs	Susan Maxwell	Clark College
NA	Business Affairs Commission (BAC)	Ed Jaramillo	Skagit Valley College
X	Business Affairs Commission (BAC)	Linda Schoonmaker	Big Bend Community College
	Human Resources & Management Commission (HRMC)	Holly Gorski	Pierce College
	Human Resources & Management Commission (HRMC)	Kirk Walker	Clover Park Technical College
X	Information Technology Commission (ITC)	Brandon Ray	Lower Columbia College
NA	Information Technology Commission (ITC)	Eva Smith	Edmonds Community College
	Instruction Commission (IC)	John Martens	Centralia College
	Instruction Commission (IC)	Tod Treat	Tacoma
X	Public Information Commission (PIC)	Katie Rose	SBCTC
	Public Information Commission (PIC)	Janelle Runyon	SBCTC
X	Research and Planning Commission (RPC)	Darby Kaikkonen	SBCTC
X	Research and Planning Commission (RPC)	Greg Schmidt	Bellevue
	Student Services Commission (WSSSC)	Scott Latiolais	Clover Park
NA	Student Services Commission (WSSSC)	Ruby Hayden	Lake Washington Institute of Technology

Next Meeting:

Thursday March 19, 2020 10:30 to noon

This meeting will be WebX. As you sign in it may help others if you put your commission in parentheses so everyone knows which commission we represent. Once you enter your name and email you can enter your phone number and then you receive a phone call (instead of you having to dial in). If you are not at a computer there is a number to call in.

Meeting Notes:

Agenda

- Status update of FERPA proposal
- Status update on Gender Identity and Sexual Orientation committee and proposal
- Forming the standing DGC Bio-Demo subcommittee

Notes:

- Status update of FERPA proposal
 - Going before the presidents 2/27 and 28
 - Once presidents determine how to implement then Carmen will take to ctcLink Working Group.
 - Carmen will update group.
- Status update on Gender Identity and Sexual Orientation committee and proposal
 - Now known as SOGI (Sexual Orientation and Gender Identity)
 - Carmen was looking at 2 data points and how to collect
 - Phase 1 – sex/gender , identity, sexual orientation
 - Phase 2 – preferred names and pronouns, annual review of data categories
 - Students – no reporting requirements, all driven by student interest
 - Label – we have historically labeled sex as gender. Sub-group determined the will not use “biological sex” or “birth sex” as a label. “Legal sex” is more acceptable (WA allows an X). However, HCA asks for birth sex. So, the sub-group decided to just call it SEX.
 - M = male
 - F = female
 - U = unknown, only a default if nothing chosen
 - X = Not exclusively male or female (based on WAC for gender X)
 - Carmen has worked with ERP staff to see how this will look. Label change will need to go through the governance process as this is a coding change, not just configuration.
 - Category 3 data (same as other bio demo data)
 - OFM and Healthcare authority both collect sex and gender identity
 - PSQ review to remove sex data element where not really needed.
 - Gender Identity and sexual orientation – now available in 9.2. A page to collect the data in CS. A table for data. NOT currently configured.
 - GI – some values, SO not very many – so what values do we want? These are part of the proposal.

- Carmen provided a list of agreed upon codes. Have already gotten feedback from college members.
- Will collect SO in HCM.
- Nightly the sex field updates to the sex in HCM. Will not integrate GI, SO – so can have 2 different.
- Non-binary name prefix already implemented; ethnicity still in process
- We need to make sure that when this proposal goes out that we discuss the expertise of the group and feedback they used. We are recommending this be approved as is. IS there any serious issues with this? We are not looking for tweaks – that’s already happened.
- Forming the standing DGC Bio-Demo subcommittee
 - Carmen will be moving forward on forming a standing sub-committee
 - Would like to find a Data Governor, or two, to be the chair.

Data Governors to do:

Nothing this month, except encourage all members to attend future meetings.