

DSSC WINTER 2019 MEETING – AGENDA

FOCUS ON CTC OFFICE PROCESSES

Thursday, January 31, 2019

South Puget Sound Community College – Lacey Campus

- 9:00AM – Informal Gathering/Get settled
- 9:15AM – Committee Reports
- 10:15AM-10:30AM – BREAK
- 10:30AM-11:30AM – Updates with Ruben Flores and Deb Casey
- 11:30AM-1:00PM – Lunch and Business Meeting
- 1:00PM-2:30PM – Office Processes Breakouts (Choose One)
 - Accommodation determination- using student self-report: accommodation requests, guiding questions for student interview
 - Accommodation determination- modifications based on faculty input, denial of accommodations, accommodation changes and additions mid-quarter and communicating changes/denials/additions to students and faculty
 - Utilizing technology and tools in the intake & accommodation process- How do we use social media, AIM, email, text messaging systems, Canvas, and other tools to communicate and interact with students from orientation and intake through graduation?
- 2:30PM-2:45PM – BREAK
- 2:45PM –4:00PM – Large Group Report Out and Q&A
- 4:00PM-5:00PM – Share and Support

Friday, February 1, 2019

- 9:00AM – 11:00 – Office Processes Breakouts continued (Choose One)
 - AIM – Questions, sharing, and support for those offices using AIM
 - Accommodations Determination and Management – Tools and Technology – For offices who are not using AIM.
- 11:00-Noon – Report Outs and Q&A