

# Disability Support Services Council

Fall Meeting

Wednesday, October 18, 2017

Spokane Community College – Sasquatch Room 06-214C

Spokane, Washington

## 8:00 – DSSC BOARD MEETING

- Board members met and organized agenda and any last minute changes.
- Set up of handouts and food logistics organized.

## 9:00 – Informal gathering

- Registered members arrived with name badges and handouts provided.
- Registered members asked to review member voting list and sign in.

## 9:35 – Welcome, Introductions, and Logistics

- Aimee introduced the board members, new members were asked to introduce themselves.
- Reminder to use the mikes when commenting for remote attendees
- Logistics – locations of bathrooms, electric outlets, etc.

## 9:50 – WSSSC Report (Deb Casey – Remote)

- Topic One: accessibility fee statement.
  - Discussed history of the statement and how DSSC has advocated for an accessibility fee to be a part of each SBCTC council meeting/event.
  - Jess T. stated that she had sent a survey out to the other councils but she has not observed forward movement on implementing the fee.
  - Karen F. and Jamie H. discussed the language for a statement that councils can use was drafted by DSSC and can be forwarded to Deb Casey.
  - Tami J. indicated that she attended a commission meeting recently and the accessibility fee was being discussed. She reported that the commission was advocating for this process to extend to all levels of the State Board.
  - Aimee E. indicated that she will reach out to colleagues on other councils for insight on how other councils are reacting to the accessibility fee.
  - Ruben Flores recommended including a directive to include the access fee into the manual for councils operate.
    - Discussion of how accommodations process worked for the Spring 2017 WSSSC meeting.
      - Hope S. reported that the council was very supportive and cooperative

- Limitation to how accommodations went was that the council took a reactive approach rather than a proactive approach to accessibility.
  - Karen F. supported the idea that the WSSSC board could do better planning around accessibility
  - DSSC Recommends Deb Casey advocate for a DSSC member to be a part of the WSSSC meeting planning committee.
- Topic Two: ctclink
  - Aimee E. is a current ctclink user at Spokane CC. She stated that it is not accessibility and she is experiencing problems with the software. The 1<sup>st</sup> Wave timeline for implementation has been pushed out a year.
  - Megan J. asked Deb who DSSC can continue to contact to continue to advocate for fixes to the problems being observed. Megan indicated that she knows of no accessibility testing for ctclink.
    - Aimee E. and Monica agreed that there are multiple issues across all areas of the colleges using it – not just accessibility issues.
    - Some colleges use it only minimally and continue to keep separate record-keeping strategies.
    - Angela M. stated that she has students at her college that currently can't access her college due to accessibility issues and she fears an OCR complaint.
    - Megan J. asked the membership at large to remember that ctclink does not allow for confidentiality of student's disability records despite appearing to be set up for confidential information. All staff with access to ctclink could access disability records if that module is used (under current set up of the software)
  - Ruben Flores commented on what he has observed from the State Board. He reported that it appears that the State Board is prioritizing working on establishing/fixing basic functioning issues with ctclink. He indicated that he believes accessibility issues will be addressed after the priority issues are addressed.
    - Ruben recommended the DSSC Board send a follow up request to the State Board with a reminder of the legal implications; he commented that he expects he and Joe H. would support the DSSC request.
  - Membership acknowledged that there are two separate issues of concern with ctclink: the inaccessibility of users (students and staff) and also the functionality of the program in the DSS office.
    - Accessibility of users is DSSC's first priority
    - Functionality in DSS office is second priority
  - Jamie H. discussed the WSSSC reception of her addressing concerns with ctclink in the July report out.
    - Jamie shared that ctclink issues were a priority for the WSSSC board. She said that the DSSC letter of concern was on the forefront for them.
    - She indicated that WSSSC said they want to wait until ctclink is at 80% functionality before moving forward with the letter of concern – they reported that ctclink is at 60% -- Ruben stated that they predict Oct. 2018 is when it will be at 80%.

- Topic Three: October is Disability Awareness Month
  - Monica O. shared events happening at her institution.
- Topic Four: Emotional Support Animal comment from Bruce Marvin.
  - Mike H. connected with Jane Jarrow to discuss her insights and advice.
  - ESAs can be approved as an accommodation. “Can” does not mean “have to” approve as an accommodation. The interactive accommodation process and stipulations (under owners control, etc.) are appropriate and expected.
  - Bruce is the AAG.

## 10:45 – Break

## 10:55 – Belated Welcome from Dr. Kevin Brockbank

- President of SCC

## 11:00 – SBCTC Report – Ruben Flores

- Ruben discussed overview of SBCTC report.
  - Discussed SBCTC increasing College in the Classroom. DSSC membership asked about accommodations for students on IEP in College in the Classroom – who is responsible for accommodations? The college or the high school?
    - Membership agreed that it should fall under the college for determining appropriate accommodations because the course awards college credit through the sponsoring college. IDEA would not be applicable. High school accommodations can include alteration of the assignments.
    - DSSC will draft an email voicing these concerns to send to Ruben to share with the SBCTC.
  - Discussed SB2037.
    - SB6466 was reauthorized as SB2037 --- Disability Transfer Student Workgroup.
    - Hope S. and Tami G. discussed the taskforce and asked the membership to complete a survey before they leave today. Mike H. will send an electronic version to remote attendees and attendees with print disabilities.

## 11:20 – Committee Updates

- Jess Thompson on SBCTC work on captioning services
  - Caption Hub is a captioning provider where faculty can request captions – It allows the State Board share the cost with the college. Please advocate to your eLearning office to get Caption Hub if your college does not already have it.
  - If the caption is something that the State Board will cost share, the college pays for it upfront, but the State Board will bill back to the college at the end of the year.

- The first month is free to the college for using this service – incentive to get colleges to use the service.
- Criteria for the free or discounted captions:
  - Video is under 15 minutes
  - The video is reused
  - The video is openly licensed
  - The video is used in a WA 45 course
- Karen Fusco provided an update on CATO
  - This is the committee on accessible technology and oversight
  - There will be structural changes to the committee
  - Discussed Accessible Technology Compliance Tracker
    - A way to track software that has been tested and deemed to be accessible – a way to share the information between colleges
      - It will be a list of technology that is being used
      - It will include a list of VPATS
      - Looking to develop a system for testing the technology – creating possibly a network of testers
    - Karen expects that this large project will take time to be fully developed.
- Zack Lattin discussed issues with the SBCTC’s system-wide online application that is required off all students in the application process.
  - This web-based application has significant issues that make it entirely impossible for a student using screen reader software to complete the application independently
  - Jess Thompson reported that she knows of an accessible version that is being tested within the SBCTC at present and should be replacing the inaccessible version “soon”.
  - Jess recommends that DSSC put the frustrations into a letter of concern to the SBCTC; ask for road map to fixing the accessibility issues; test the new “accessible” version once it is available
- Mary G. and Mark B. update regarding the HS transition taskforce
  - Review the history of the taskforce:
    - 58180 was a bill sponsored by Senator Shin creating a group to help improved the transition from the K-12 system to post-secondary.
    - This taskforce was put on hold while SB6466 is being addressed – focus has been on transfer between post-secondary educational institutions rather than transition from K-12.
    - Mark stated that 5180 has been recommended to continue but not until 8/1/2018.

## 12:55 – Lunch/Business Meeting

- Review of Spring 2017 Meeting Minutes
  - Angela moved to approve minutes
    - Minutes approved at 1:00
- Board updated membership on Treasurer Position
  - Cebrina Chavez has agreed to be treasurer effective November 2017

- Treasurer's report for Fall 2017 meeting – incomplete (i.e. didn't itemize accessibility fee in registration) as registration for Fall 2017 was completed with no official treasurer – Julie K. completed registration duties – Cebrina will work with Rolando Garcia to finalize transfer of funds from Columbia Basin College to Seattle Central College to allow for full reconciliation of the account in future meetings.
- Overview of WorkPlan
  - WorkPlan was displayed on screen for membership to see as it was discussed, updated, and edited.
- Planning for Winter 2018 Meeting
  - Host Site: SPSCC Lacey Campus
  - Dates: Jan 25<sup>th</sup> and 26<sup>th</sup> (if available) or Feb. 1<sup>st</sup> and 2<sup>nd</sup>

## 1:20 – 1:30 Break

## 1:30 – WATAP Presentation

- Kamran Rasul in person and Alan Knue over GoToMeeting.
- Discussed services available to individuals and ways to access services.

## 2:25 – 2:45 – Break

## 2:45 – DSB Presentation

- Discussed services available to individuals and interconnectedness with other agencies.
- Helpful apps: KNFB Reader is an app that take a picture, enlarge and read; Seeing Ai is a free app.
- iPads and iPhones are recommended b/c of accessibility features and app options.
- 30 minute video on etiquette and the day in the independent life of a person with blindness.

## 4:20 – Hot Topics

- Topics covered:
  - Math Waivers – when/how/what considerations
    - Consider math substitution versus math waiver
    - Consider transfer institutions
    - SFCC does substitutions for non-transferable degrees/programs
  - SBCTC online application for all community colleges
    - What is the SBCTC system for tracking these issues?
    - DSSC should do a letter of concern to keep it on our radar

- In letter address concerns and also ask for the “point person” at SBCTC for tracking the issue (and related)
- Students complaints when they don’t access their approved accommodations
  - Using accommodations is a student’s personal choice
  - It can sometimes be related to identity development
  - Consider: all inventions – that is ALL inventions – are a kind of accommodation.
  - Talk about the it before it becomes an issue
  - Role models
  - Consider what other barriers might be at play

5:10 – Adjourn

5:30 – Networking dinner

**Meeting minutes respectively submitted to members on 1/25/2018 by DSSC Board Secretary**