

DSSC SPRING 2020 BUSINESS MEETING

- Date: Thursday, May 7th, 2020 11:00AM-12:30PM
- Location: Zoom
- 22 attendees

Welcome

11:05AM: Marisa Hackett welcomes everyone, and Board members give introductions.

11:12AM: Update from State Board/Joe Holliday

- Explains role of the DSSC liaison and that Joe is currently serving in this capacity.
- The spring newsletter was sent out, which includes:
 - Two new Policy Associates were hired into the Student Services division at the state board.
- Scott Copeland is serving as the liaison for Veteran Services.
- 2020 Legislative Summary includes:
 - HB 1355 – Led to Mental Health Counselor Taskforce, which held two meetings.
 - The Taskforce will complete its work by November 2020 and will make recommendations to the legislature.
 - Minimum standards
 - Best Practices for the field
 - Ideal ration of student to Counselor case load
- System is seeing an increase in student basic needs.
- Colleges participated in the Hope Center Survey, and this data supports the needs administrators are seeing amongst students.
- Financial Aid Services: Working on “Train the Trainer” materials with WASAC support.
- CIO gave report on ctclink accessibility updates: refer to the report emailed by Joe Holliday.
- Discussion between Joe Holliday and attendees regarding User Acceptance Testing. There seems to be an inaccurate message that Clark College is leading UAT efforts, and this is not true.
- The IT Accessibility Policy Associate position at the state board is put on hold (not hiring for it.)

11:32AM Treasurer Report

- Refer to document shared by Bryan F.
- Bryan discovered a previous minor discrepancy in the previous Treasure Report and explained the mistake to attendees.
- New end balance is: \$7,445.71
- Discussion among attendees about best ways to spend down the balance.
 - John R. and Karen F. are not in favor of using funds for PD and note that PD should take place at WAPED.
 - Karen F. and Marisa H. are in favor of building up the accessibility line item in our budget and keeping this at a healthy balance for meeting accommodation costs.
 - Marisa H. verified with the state board and Deb Casey that there are no written rules against using funds for PD activities, and that other Councils also engage in PD activities.
 - Tami J. does not want schools to be given refunds from the Council simply because this is an administrative nightmare for the school’s finance offices.

- Karen F. wants to make sure that enough (ample) time continues to be on DSSC meeting agendas to allow for important conversations and strategizing as a group when decisions need to be made, or we need to advocate on issues.

11:55AM Review of Winter Meeting Minutes

- Marisa H. shared the meeting minutes from the winter 2020 meeting. No corrections were identified by attendees.
- 12:00PM Vote Re: Budget Balance
 - Proposal that attendees are given opportunity to complete a Doodle Pool about how to spend down our balance.
 - John R. motioned to approve. Julie K. seconded to approve.
 - Motion is approved and Doodle Poll will be sent summarizing the options discussed.
 - 12:02PM Megan J. shared 3 board vacancies and their nominations: President Elect, Secretary, and Tech Advisor.
 - President Elect: Monica Olsson, TCC
 - Secretary: Jake Swanke, Renton
 - Tech Advisor: Josef Mogharreban, North Seattle
 - Marisa H. mentioned that the board job descriptions have been updated and emailed to membership.
 - Eric T. motions to approve board nominations
 - Susanne W. seconds motion.
 - Board nominations are approved.

12:10PM ctcLink Response

- Mary G. asks to push and put some pressure on the state board regarding the Policy Associate position.
- Deb C. thought that WSSC was very clear that in addition to the Policy Associate position, they have also asked/advocated for a specific role in IT regarding accessibility and WCAG compliance.
- Marisa H. and Mary G. that the letter should be re-edited and there needs to be continued conversation with membership. Letter will be sent through the appropriate chain of communication.
- Letter draft will be saved in Google Doc.
 - Susanne W. and Karen F. agreed to review and edit.
- CATO has a meeting on 5/18/20.

END OF MEETING MINUTES. NO NOTES ON MEETING ADJOURNING.

Submitted respectfully to the board by Monica Olsson