

**PACTC Meeting Minutes  
May 25-26, 2017  
Big Bend Community College**

**DAY ONE: THURSDAY, May 25, 8:00 am to 4:00 pm**

**Attendees:**

Cheryl Batschi (Pierce – Fort Steilacoom)	Rafeeka Kloke (Whatcom)
Kelly Berger (Everett)	Patty Michajla (Edmonds)
Chris Boiter (Pierce – Puyallup)	Vicki Newton (Cascadia)
Di Beers (Renton)	Janet Reaume (Centralia)
Melinda Dourte (Big Bend)	Cherie Steele (Clover Park)
Melissa Geraghty (Everett)	Becky Welch (Bates)
Marie Harris (Pierce College District)	Sandy Zelasko (Grays Harbor)
Megan Jensen (Yakima)	

**Board Chair Training:**

Melinda Dourte and Melissa Geraghty welcomed PACTC members to Big Bend Community College. The group began the day by joining the Association of Community College Trustees (ACT) at a Board Chair Training. Speakers were Dr. Cindra Smith, Board of Developmental & Facilitation, and Dr. Walt Packard.

**Welcome and Introductions**

Each member introduced themselves and shared which college they represented.

**Group Picture / Walking Tour**

Before lunch the committee gathered for a group photo and enjoyed a walking tour of beautiful Big Bend Community College. During the walk the group was introduced to Dr. Terry Leas, President of Big Bend Community College.

**Lunch and Networking**

**Business and Committee Meetings**

- Quorum discussion
- Approval of Minutes: The following past meeting minutes were approved with a few slight modifications:
  - \* May, 2015
  - \* October, 2015
  - \* May, 2016
  - \* October, 2016
- Committee Reports: A discussion was held about the roles and responsibilities of each Committee. Once the membership lists were updated, each group met to brainstorm ideas. A representative from each group shared the following:
  - \* Program and Planning Committee: Ideas for future meeting topics:
    - Basic communication with presidents

- The role we play when hiring a president
- Board packets
- WACTC
- Budgets
- Shared Governance
- Emergency Initiatives
- New Jargon
- \* Mentoring and Recognition Committee
  - Gift cards for \$50 will be given to retirees. Coordinate with Beth and turn receipts in to Rafeeka.
- \* Professional Development and Budget Committee
  - Melissa will provide update.
  
- Treasurers Report: Rafeeka provided a copy of the 2016-17 cash flow statement for PACTC reflecting an ending balance of \$17,091.38. Rafeeka requested the allocation percentages be changed to 20% for the Mentoring Committee and 40% for Program Planning. The group approved this change and will reassess in May, 2018.
  
- Vote term of Secretary Position:
  - Megan Jensen was voted into the Secretary position, relieving Chris Boiter after serving three years.
- President:
  - Due to the recent departure of Lisa Corcoran, the Vice President, Melissa Geraghty, will step into the role of PACTC President, leaving the Vice President position vacant.
- Vice President
  - Marie Harris volunteered and was voted in for a two-year term as Vice President.

#### **Faculty/Author Matthew Sullivan Book Reading**

PACTC members were privileged to hear faculty member and author Matthew Sullivan read an excerpt from his novel, *"Midnight in the Bright Ideas Book Store."*

#### **Adjournment**

The meeting was adjourned at 4:00 pm

**No Host Social (with ACT)**

**Dinner (with ACT)**

**DAY TWO: FRIDAY, May 26, 9:00 am to 11:00 am**

**System Address with Marty Brown SBCTC Executive Director**

The PACTC group joined ACCT to watch and listen to SBCTC Executive Director Marty Brown.

**Breakfast and Roundtable**

**Closing and wrap-up and discussion of next meeting**

A recommendation was made for the next meeting to be held in October, along with WACTC, at Wenatchee Valley College. Confirmation with Janet has been made for PACTC to be held at WVC on October 5 and 6, 2017.

**Adjourn (No Executive Committee Meeting held)**

The meeting was adjourned at 11:00 am.

Respectfully submitted,

Chris Boiter  
PACTC Secretary 2014-2017