

Presidents' Assistants for Community and Technical Colleges **PACTC MEETING**

October 4-5, 2018
 Cascadia College
 18345 Campus Way NE, Bothell, WA 98011

Wednesday, October 3, 2018

6:00 p.m.	Dinner with PACTC attendees who arrive on Wednesday (very close to your hotel/college)	Individual self-Pay 20% gratuity added for groups requesting separate checks.
	Beardslee Pub 19116 Beardslee Blvd. Bothell, WA 98011 Phone: 425.286.1001 http://www.beardsleeph.com/	

Thursday, October 4, 2018

8:00 a.m.	Full Breakfast Buffet (included in your hotel rate)	Country Inn & Suites
9:00	Welcome and Introductions (15 minutes) <ul style="list-style-type: none"> • Dr. Eric Murray, President & Vicki Newton - EA 	North Creek Events Center
9:15	Walking Tour & Group Photo (45 minutes) <ul style="list-style-type: none"> • Tour: Kira Luchau, Program Coordinator, College Relations • Photo: Jessica Spowart, Design Manager, College Relations 	Cascadia Campus
10:30	Breathing/Relaxation (1 hour) <ul style="list-style-type: none"> • Samantha Brown, Manager of Professional Development 	North Creek Events Center
11:20	Break for lunch - travel to McMenamins <i>Note: We have two college vans/drivers to shuttle us to McMenamins for lunch and bring us back to the college at 1:45.</i>	
11:45 a.m. - 1:45 p.m.	Lunch and Networking (2 hours) McMenamins Anderson School (WACTC location) <i>Note: We will go through the lunch buffet with the President's and then our group will relocate to the Patty Murray room.</i>	Hayes' Hall 18607 Bothell Way NE Bothell, WA 98011
	1:00-1:45 Conversation with Kim Tanaka, ACT Trustees Association Director: Working with Trustees	Patty Murray Room

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2:00	Networking and Panel discussion (1.5 hours)	North Creek Events Center
3:30	Break (15 minutes)	
3:45	Committee meetings (45 minutes)	North Creek Events Center
4:30	Adjourn	
5:30	No-host Social (30 minutes)	McMenamins Anderson School – Hayes' Hall
6:00	WACTC Dinner Meeting w PACTC	McMenamins Anderson School - Hayes' Hall

Friday, October 5, 2018

8:00 a.m.	Full Breakfast Buffet (included in your hotel rate)	Country Inn & Suites
9:00	Business Meeting (1 hour) <ul style="list-style-type: none"> • Approval of Minutes • Election of Vice President • Committee Reports • Treasurer's Report 	North Creek Events Center
10:00 -10:30	Trustee & President Travel (30 minutes) <ul style="list-style-type: none"> • Venus Pettersen, Fiscal Analyst 1 • Question & Answer Session 	North Creek Events Center
10:30 -11:00	A Resource for College Wide Events Planning – Bellevue College (30 minutes) <ul style="list-style-type: none"> • Peyton Mizell, Program Manager, Effectiveness & Strategic Planning • Donna Sullivan, Executive Assistant to the President 	North Creek Events Center
11:00	Closing/wrap-up/discussion of next meeting (1 hour)	North Creek Events Center
12:00 Noon	Executive Committee Meeting (if needed)	North Creek Events Center