## Thursday, May 8, 10 a.m. to 5 p.m.

## West Building, Board Room, W305

| Time | Topic | Facilitator |
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| **10 a.m.** | Check-in and remote site sign-on   * Remote attendees: Include your college in your online name | All |
| **10 a.m.** | * Welcome and call to order * Land acknowledgement * Welcome from Lake Washington Institute of Technology * Introductions   + What’s one thing working well, and what’s one thing that’s been a challenge? | Jenn Adrien,  Clover Park Technical College  PIC president  Robert Britten,  Lake Washington Institute of Technology |
| **10:30 a.m.** | 2025 session wrap-up | Arlen Harris and Sam Herriot,  State Board |
| **11 a.m.** | Budgets roundtable: messaging local, state, federal | All |
| **12 p.m.** | Lunch: Your best social   * Remote sites provide own lunch | All |
| **1 p.m.** | Campus tour | All |
| **2 p.m.** | Campus Sonar Social Listening | Monica Wilson and Amunoo Tembo,  State Board  Liz Gross,  Campus Sonar |
| **3 p.m.** | Crafting Strong Prompts for Generative AI | Kristin Copeland, Geoff Cain, Ronald Lethcoe, James Shumate,  Clover Park Technical College |
| **3:50 p.m.** | Break | All |
| **4 p.m.** | CRM tutorial | Shawn Devine,  Olympic College  Amanda Gainer,  Peninsula College |
| 5 p.m. | Adjourn | All |
| 5:30 p.m. | Networking and dinner  Cafe Veloce  12514 120th Ave. NE  Kirkland, WA   * Social media continued: planning and practice | All |

## Friday, May 9, 8:30 a.m. to 12 p.m.

## West Building, Board Room, W305

| Time | Topic | Facilitator |
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| **8 a.m.** | Check-in, breakfast available, and remote site sign-on   * Remote attendees: Include your college in your online name | All |
| **8:30 a.m.** | Welcome and call to order | Jenn Adrien,  Clover Park Technical College  PIC president |
| **8:35 a.m.** | PIC business meeting   * 2024-25 treasurer’s report * 2024-25 PIC budget * 2024-25 officer nominations & election * 2024-25 liaison nominations & election * 2024-25 meeting planning | PIC Executive Committee |
| **9 a.m.** | Break |  |
| **9:10 a.m.** | Check in: DOJ accessibility requirements | All |
| **10 a.m.** | Website redesign revisit | Tony Johnson,  Highline College  Phil Denman,  Green River College  Katherine Hansen & Evyson Beasley  Renton Technical College |
| **11 a.m.** | PIO survey review and discussion | All |
| 12 p.m. | Adjourn   * Lunch provided * PIC Executive Committee meeting (if necessary) | All |