

Campus Safety and Security: Improvements and Recommendations

2010

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Washington State Board for Community and
Technical Colleges



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INTRODUCTION

Creating a safe and secure community requires the involvement of all community members. This is true in neighborhoods, small towns, large cities, and also on college campuses. Working together to mitigate the consequences of crimes, natural disasters and other hazards; planning and preparing prompt and deliberate responses to these situations; and establishing means to help the community recover are all phases of campus safety and security management.

Beyond our natural inclination to work together as campus communities to maintain safety and security, institutions of higher education are legally required to mitigate the impact of threats to campus safety and security through effective all hazard emergency preparedness. As an example, under the federal Jeanne Clery Act¹ of 1998, institutions must issue timely warnings to the campus community to inform affected persons of crimes considered to be a threat to students and employees.

While the majority of our campuses will never see such a horrific crime, Virginia Tech's campus community suffered the loss of 32 lives on April 16, 2007. An investigation by the Department of Education (which is responsible for enforcing the Clery Act) reported the following finding on December 9, 2010: Virginia Tech failed to comply with the timely warning issuance and policy provisions of the Clery Act. Would prompt notification have lessened the loss of life? There are no definitive answers to the "what ifs." However, there are many lessons to be learned from the critiques, studies and research available to us and we - as a community and technical college system - have the opportunity to learn from each safety and security situation and work toward creating and maintaining safe and secure environments on our campuses.

FEDERAL AND STATE LEGISLATION

In 2008, the Clery Act was amended to require campus emergency response plans in addition to the previously required reporting of crimes, timely warnings, and other reporting and information dissemination. Other relevant legislation includes RCW 28B.10.569² and RCW 28B.10.5691³ which require institutions of higher education to update their campus safety and security plans on an annual basis. (See Attachment G for individual college reports for 2010.) In addition, the Washington State Board for Community and Technical Colleges is required to submit a consolidated report to the Governor and higher education committees of the House and Senate by December 31 of each even numbered year, beginning in 2010.

KEY COMPONENTS OF SAFER CAMPUS COMMUNITIES

It takes an entire community – including safety and security professionals and informed and prepared community members - to build and maintain a safe and secure environment, and the scope of our community and technical college campus communities is quite large. The 34 community and technical colleges operate in 18.5 million square feet of owned space and 824 thousand square feet of leased space across the state, including many branch and satellite sites. Working and learning at these sites are a total of 470,000 students and 18,000 employees (including 3,600 part-time faculty and 8,000 full-time faculty). Colleges also serve as cultural

¹ Jeanne Clery Act and other DOE information, retrieved from <http://www2.ed.gov/admins/lead/safety/campus.html>

² Available at: <http://apps.leg.wa.gov/rcw/default.aspx?cite=28B.10.569>

³ Available at: <http://apps.leg.wa.gov/rcw/default.aspx?cite=28B.10.5691>

centers for many communities, sponsoring or supporting activities and events that bring many visitors to the campuses.

In addition, many community and technical college campuses provide co-located higher education sites for the state's four-year universities and several private universities. Two-year colleges also serve a large number of Running Start students – local high school students who take dual-credit courses on the college campus. There are also community and technical college programs located within K-12 skills centers and technical education programs.

Campus Safety, Security and Emergency Management Professionals

Leading safety and security efforts for individual colleges are the college administrators and the campus safety, security and emergency management professionals. Two-year colleges do not have commissioned officers, nor do they have on-campus health centers or mental health clinics. Instead, two-year colleges have communities of trained safety, security and emergency management professionals and informed and prepared community members.

Campuses also rely heavily on local police, fire, and other emergency first response services, and therefore must have ongoing communication and practice in working with local responders. Campus safety professionals are trained in the implementation of the National Incident Management System (NIMS) and the Incident Command System (ICS) to facilitate collaborative efforts with local responders. The Pierce College Center of Excellence for Homeland Security has provided a wide array of on-campus trainings, videos, and other training resources.

On October 20, 2008, the 34 community and technical colleges established an ad-hoc working group on safety and security comprising campus safety, security and emergency management professionals (SSEMP) to work in coordination with the Center of Excellence for Homeland Security and the State Board staff. The group was formed to coordinate efforts and leverage knowledge of best practices. The group has a direct reporting relationship through the WACTC Presidents Capital Committee, via the State Board's capital budget director. Information from the SSEMP work group is posted on the Center of Excellence for Homeland Security website⁴.

Informed and Prepared Community Members

Working in collaboration with the SSEMPs are administrators, faculty, staff, and students. College presidents have identified a college safety coordinator at each campus (see Attachment A) and each college has a standing Safety Committee. To inform the campus community, each college determines the best methods for dissemination of information such as the Emergency Response Plans and Crime Statistic Reports. This may occur through newsletters, college websites, or during orientations. However, dissemination of information does not mean that the campus community is prepared to respond to hazards. Knowledge is good, but must be accompanied by skills acquired through training and practice.

Colleges vary in the type and level of training offered to their campus communities. Training is developed using an "all hazards" approach to emergency response. That is, colleges encourage campus community members to

⁴ Center of Excellence for Homeland Security website: <http://www.pierce.ctc.edu/dist/coe/campus-safety-committee.php>

think in broad terms about their personal safety and their levels of preparedness and response to emergencies in general. Some aspects of emergency response are the same, regardless of the specific type of hazard. For example, if there is a crime in progress, a fire, or a serious medical emergency, a general response action would be to dial 9-1-1.

Classroom training sessions and tabletop drills are helpful, but only for the few in attendance. Campus-wide drills provide good opportunities to put plans into action, prepare individuals for their roles in an emergency, and refine the plans. Additional opportunities for preparation occur during full-scale exercises involving local emergency first responders in a simulated emergency on the college campus.

Campus Safety Plans

All two-year colleges have campus safety plans and threat assessments developed locally and these plans are consistent with National Incident Management Standards (NIMS) and with the Incident Command System (ICS). Some colleges have executed memoranda of understanding and mutual aid agreements with local first responders to facilitate coordinated efforts during an on-campus incident.

Communications

Communication is critical during an emergency. Colleges have differences in their capabilities to communicate amongst campus Safety, Security and Emergency Management Professionals, with local first responders, and within the campus communities to provide timely warnings. New technology is allowing colleges to disseminate warnings via text messaging, email, voice messaging and other means.

Campus Mapping

Under RCW 36.28A.060, the Critical Incident Planning and Mapping System⁵ was created to provide public safety first responders the critical information they need to respond to incidents on our campuses. Our colleges worked with the Washington Association of Sheriffs and Police Chiefs (WASPC) to complete the mapping of all colleges. The physical mapping and photos, including locations of utilities shut offs, hazardous materials, and other information, is available online to campus staff, law enforcement and other public safety agencies. Training, including tabletop drills, was included in the mapping project and is scheduled to be completed by WASPC before June 30, 2011.

Crime Reporting

All two-year colleges collect crime statistics and report them to their local police as well as making the crime statistics available to the public upon request, in accordance with current law. Crime statistics as required by the Clery Act are included in the individual college reports (see Attachment G).

STEPS TAKEN AND WORK IN PROGRESS

While all of our colleges continue to improve campus safety and security, the specific type of improvements and what the colleges hope to improve in the future varies depending on their differences in building and site

⁵ Additional details can be found at:

<http://www.waspc.org/index.php?c=Critical%20Incident%20Planning%20and%20Mapping%20System>

infrastructure, communications equipment and unique characteristics of their campus communities. Highlights of the steps that have been taken and the work that is underway to improve campus safety and security are listed below. (For a more detailed list of improvements and efforts by each college, see the individual college reports in Attachment G.)

Campus Safety Program Improvements and Training:

- Established campus safety committees or task forces
- Reviewed and revised emergency response plans
- Developed business continuity plan
- Identified an emergency building coordinator for each facility to assist during emergencies
- Obtained federal grant funding
- Provided training for faculty/staff/students, including:
 - National Incident Management System (NIMS)
 - Incident Command System (ICS)
 - Taser training for campus safety personnel
 - Community Emergency Response Team (CERT)
 - Active Shooter training
 - Fire emergencies
 - Behavioral crises
 - Workplace Violence
 - Fire extinguisher training
 - Bomb recognition
 - Natural gas safety
 - High voltage lines safety
 - First Aid, CPR, and AED training
 - Tsunami
 - Self-defense training
- Partnered with municipality and the Red Cross to offer an Emergency Preparedness Academy on campus
- Provided information to faculty/staff/students, including:
 - Creation of safety and emergency language to be added to all course syllabi
 - Updated website to include Clery statistics, H1N1 and other emergency information
 - Created a lending library of videos and books related to safety and security
- Practiced through drills and exercises
 - Evacuation
 - Lockdown
- Established Behavioral Intervention Team
- Trained Administrative Justice students to provide campus surveillance
- Provided Safety Rides – free rides for students who live on or near campus
- Collaborated with local technical college and local university to develop an integrated emergency preparedness plan

Increased Participation with First Responders:

- Implemented the Prepared Response – Critical Incident Planning and Mapping Project
- Memoranda of understanding and mutual aid agreements
- Regional Public Health drill
- Active shooter exercise with local police department
- Coordinate with local SWAT and K-9 units to allow after hours training on campus
- Tabletop exercises with WASPC and local first responders
- Established an on campus satellite office for local police department
- Participated in statewide earthquake exercise

Communication System Improvements:

- Completion of emergency exit routes signage
- Posted emergency procedures
- Created and implemented mass text and email notification, computer pop-up messages, and phone tree
- Digital signage
- Websites updated with Emergency Response information and crime statistics
- Two-way radios and 800 MHz radios to communicate with local first responders
- Certified HAM radio operators and/or joined local HAM network
- Added new reporting software that makes it easier for staff to report potential problems in the classroom
- Integrated college's telephone tree with the county emergency management communication system; anyone can subscribe to receive alerts via phone, email or text

Physical Improvements:

- Added security surveillance cameras and upgrades
- Adding building access control with key card access
- Additional lighting in parking lots and perimeter of campus
- Siren system installed
- Generators to provide power to communication systems, servers, and kitchen freezers
- Implemented Crime Prevention Through Environmental Design (CPTED) principles (example: tree and shrub pruning for better visibility)
- Intrusion alarms

Enhanced Campus Safety Departments:

- Increased number of Automatic External Defibrillation (AED) units on campus
- Using crime data to inform scheduling, emphasis patrols
- Expanding or redeploying staff
- Attended training on Clery Act requirements

CHALLENGES

Each college has expressed different needs as listed in the individual college reports (see Attachment G); many of these needs continue from the past reports. The current economic state of the State of Washington has impacted progress due to reductions in budgets for equipment and staff. There was no request to the legislature for new funding in 2011-13 specifically for campus safety, although many projects address safety issues. Additionally, the ad-hoc Safety, Security and Emergency Management Professionals (SSEMP) work group has lost momentum, having not met for the past year.

NEXT STEPS

The SSEMP work group will resume meeting in 2011, with a renewed refocus on efforts to collaborate and coordinate training and other high impact practices. A collaborative effort and a collective voice will facilitate continued improvements in campus safety and security.

In addition, the following specific needs were noted:

Campus Safety Program Improvements and Training:

- Practice is needed (drills and exercises) in these areas:
 - Earthquake
 - Active shooter
- Collaborative training with other colleges
- Training budget
- Emergency response equipment and first aid supplies/equipment in each building

Increased Participation with First Responders:

- Develop memoranda of understanding with local first responders
- Emergency response exercises coordinated with community first responders

Communication System Improvements:

- Telephones in all classrooms/labs
- Indoor and outdoor emergency speaker system, integrated with two-way radios
- Mass notification system, texting, emailing and voice mailing

Physical Improvements:

- Replace or upgrade locks to electronic, proximity, key card entry
- Exterior lighting
- Additional cameras
- Seismic bracing and affix heavy equipment, machinery and furniture
- Gates at campus entrances

Enhanced Campus Safety Departments:

- Increase staffing

- Hire a Director of Safety and Security
- Upgrade security staff training to include Western Association of College Law Enforcement Administrators (WACLEA) certification, software training, and annual CPR training

CONCLUSION

Community and technical colleges have improved their emergency response plans, provided training and practice opportunities for staff and students, created innovative ways of communicating amongst the campus and with local first responders, and made physical improvements to the campuses. College safety and security staff continue to upgrade their skills, are using data to improve their practices, and are working collaboratively with other college staff and students to create an environment where each community member recognizes and prepares for their own role in emergency preparedness and response. Although the economy is pressing colleges to work under increasingly tighter budgets, it is imperative that resources be made available to continue to maintain current efforts and continue to improve campus safety and security.

Campus Safety, Security & Emergency Management Professionals
Contact List

Dist.	College	Name	Phone No.	Email
280	Bates	Vickie Lackman	253-680-7180	vlackman@bates.ctc.edu
080	Bellevue	Kathi Hutchins	425-564-2451	kathi.hutchins@bellevuecollege.edu
250	Bellingham	Debra Jones	360-752-8313	djones@btc.ctc.edu
180	Big Bend	Gail Hamburg	509-793-2002	gailh@bigbend.edu
300	Cascadia	Dee Sliney	425-352-8269	dsliney@cascadia.edu
120	Centralia	Gil Elder	360-736-9391 x434	gelder@centralia.edu
140	Clark	Jennifer Grove	360-992-2251	jgrove@clark.edu
290	Clover Park	Mike Anderson	253-589-5529	Mike.anderson@cptc.edu
190	Columbia Basin	Bill Saraceno	509-542-5546	bsaraceno@columbiabasin.edu
230	Edmonds	Phil Tutt	425-640-1058	ptutt@edcc.edu
050	Everett	Pat Sisneros	425-388-9026	psisneros@everettcc.edu
020	Grays Harbor	Tony Simone	360-538-4154	tsimone@ghc.edu
100	Green River	Fred Creek	253-288-3335	fcreek@greenriver.edu
090	Highline	Pelin Ulrich	206-878-3710 x3281	pulrich@highline.edu
260	Lake Washington	Patrick Sturgill	425-739-8135	Patrick.sturgill@lwtc.edu
130	Lower Columbia	Casey Tilton	360-442-2270	ctilton@lowercolumbia.edu
030	Olympic	Bill Wilkie	360-475-7835	bwilkie@oc.ctc.edu
010	Peninsula	Marty Martinez	360-460-0211	mmartinez@pencol.edu
111	Pierce-Ft Steilacoom	Chris MacKersie	253-912-3655	cmackersie@pierce.ctc.edu
112	Pierce-Puyallup	Chris MacKersie	253-912-3655	cmackersie@pierce.ctc.edu
270	Renton	Elman McClain	425-235-7836	emcclain@RTC.edu
062	Seattle Central	Robert Huss	206-587-5442	rhuss@sccd.ctc.edu
063	Seattle North	Jeff Caldwell	206-799-6072/cell 206-527-3646/office	jcaldwel@sccd.ctc.edu
064	Seattle South	James Lewis	206-763-5157	jlewis@sccd.ctc.edu
070	Shoreline	Robin Blacksmith	206-546-4503	rblacksmith@shoreline.edu
040	Skagit Valley	Bill Overby	360-416-7829	bill.overby@skagit.edu cc: maryalice.groben@skagit.edu
240	South Puget Sound	Lonnie Hatman	360-596-5299	lhatman@spscc.ctc.edu
171	Spokane	Charles Hollen	509-533-8624	CHollen@scc.spokane.edu
172	Spokane Falls	Dennis Hauenstein	509-533-3407	DennisH@spokanefalls.edu
220	Tacoma	Will Howard	253-566-5344	whoward@tacomacc.edu
200	Walla Walla	Jim Peterson	509-527-4686	james.peterson@wwcc.edu
150	Wenatchee Valley	Bruce Merighi	509-682-6659/office 509.679.2274/cell	bmerighi@wvc.edu
210	Whatcom	Brian Keeley	360-383-3375	bkeeley@whatcom.ctc.edu
160	Yakima Valley	Teresa Holland	509-574-4667	tholland@yvcc.edu

State Board for Community and Technical Colleges
Campus Security Checklist
Part 1 of 2

RCW 28B.10.569 Paragraph	Description of Action/Requirement	% of Colleges Where Applicable			Total Reporting
		Compliant	In Process	Still Needed	
(1)	Report crime statistics through appropriate law enforcement agencies	100%	0%	0%	100%
(2)	Update and report crime statistics annually, and to maintain and provide records for the past three year period	100%	0%	0%	100%
Make available upon request to students, faculty, staff, & other interested persons a campus safety plan that					
(3)a(i)A	Data regarding – Campus enrollment	88%	9%	3%	100%
(3)a(i)B	Data regarding – Non-student workforce profile	85%	12%	3%	100%
(3)a(i)C	Data regarding – Number of campus security personnel	91%	9%	0%	100%
(3)a(ii)A	Policies & Procedures – Preventing campus violence	79%	21%	0%	100%
(3)a(ii)B	Policies & Procedures – Weapons policy on campus	85%	15%	0%	100%
(3)a(ii)C	Policies & Procedures – Controlled substances	94%	6%	0%	100%
(3)a(ii)D	Policies & Procedures – Student privacy	94%	3%	3%	100%
(3)a(iii)A	Information about – Sexual assault, domestic violence, & stalking contact information	85%	15%	0%	100%
(3)a(iii)B	Information about – Sexual harassment contact information	94%	6%	0%	100%
(3)a(iv)A	Description of – Mutual assistance arrangements with first responders	55%	35%	10%	100%
(3)a(iv)B	Description of – Methods & options that persons with disabilities or special needs have to access services & programs	91%	9%	0%	100%
(3)a(iv)C	Description of – Escort and transportation services provided for individual security	85%	15%	0%	100%
(3)a(iv)D	Description of mental health & community services available	88%	12%	0%	100%
(3)a(iv)E	Procedures for communicating with students, faculty, staff, and the media during and following natural and non-natural emergencies	71%	26%	3%	100%
Safety Plan shall include for the most recent academic year:					
(3)b(i)	Description of programs & services offered on crime prevention	71%	24%	6%	100%
(3)b(ii)	For institutions with student housing information detailing security policies & programs	86%	14%	0%	100%
(3)c(i)	Campus safety information provided on a campus by campus basis if a college has branch campuses	84%	12%	4%	100%
(4)a	Enter into MOUs that set for the responsibilities of various local jurisdictions and campuses in case of emergencies	41%	50%	9%	100%
(4)b	Enter into Mutual Aid agreements with local jurisdictions regarding shared use of equipment & technology in the event of an emergency	39%	48%	12%	100%
(4)c	MOU's & Mutual Aid agreement updated and included in the campus safety plans	26%	59%	15%	100%
(5)a&b	Each institution shall establish a Task Force that examines campus safety plans at least annually and publishes & distributes the plan	76%	21%	3%	100%
(6)	The President shall designate a specific individual responsible for monitoring and coordinating institutional compliance	94%	3%	3%	100%

State Board for Community and Technical Colleges

Campus Security Checklist

Part 2 of 2

RCW 28B.10.5691 Paragraph	(1)a	(1)b	(2)	(2)(a)	(2)(b)
Description of Action/Requirement	By October 30, 2008 submit a self assessment study to the State Board for Community & Technical Colleges	By the 30 th of each even numbered year beginning in 2010, submit an update of the plan to SBCTC	The State Board for Community and Technical Colleges shall report Biennially beginning with December 21, 2010	Extent to which colleges have complied with RCW 28B.10.569	Recommendations on measures to assist colleges ensure and enhance campus safety
College					
Bates	Completed	Current	Current	83%	Current
Bellevue	Completed	Current	Current	82%	Current
Bellingham	Completed	Current	Current	18%	Current
Big Bend	Completed	Current	Current	100%	Current
Cascadia	Completed	Current	Current	68%	Current
Centralia	Completed	Current	Current	64%	Current
Clark	Completed	Current	Current	78%	Current
Clover Park	Completed	Current	Current	100%	Current
Columbia Basin	Completed	Current	Current	100%	Current
Edmonds	Completed	Current	Current	82%	Current
Everett	Completed	Current	Current	86%	Current
Grays Harbor	Completed	Current	Current	100%	Current
Green River	Completed	Current	Current	100%	Current
Highline	Completed	Current	Current	100%	Current
Lake Washington	Completed	Current	Current	83%	Current
Lower Columbia	Completed	Current	Current	59%	Current
North Seattle	Completed	Current	Current	95%	Current
Olympic	Completed	Current	Current	83%	Current
Peninsula	Completed	Current	Current	26%	Current
Pierce District	Completed	Current	Current	83%	Current
Renton	Completed	Current	Current	86%	Current
Seattle Central	Completed	Current	Current	65%	Current
Seattle Vocational Institute	Completed	Current	Current	70%	Current
Shoreline	Completed	Current	Current	71%	Current
Skagit	Completed	Current	Current	83%	Current
South Seattle	Completed	Current	Current	74%	Current
South Puget Sound	Completed	Current	Current	83%	Current
Spokane	Completed	Current	Current	91%	Current
Spokane Falls	Completed	Current	Current	91%	Current
Tacoma	Completed	Current	Current	91%	Current
Walla Walla	Completed	Current	Current	70%	Current
Wentachee	Completed	Current	Current	71%	Current
Whatcom	Completed	Current	Current	71%	Current
Yakima	Completed	Current	Current	79%	Current

RCW 28B.10.569

Crime statistics reporting — Campus safety plans — Memoranda of understanding and mutual aid agreements — Task forces — Contact information.

(1) Each institution of higher education with a commissioned police force shall report to the Washington association of sheriffs and police chiefs or its successor agency, on a monthly basis, crime statistics for the Washington state uniform crime report, in the format required by the Washington association of sheriffs and police chiefs, or its successor agency. Institutions of higher education which do not have commissioned police forces shall report crime statistics through appropriate local law enforcement agencies.

(2) Each institution of higher education shall publish and distribute a report which shall be updated annually and which shall include the crime statistics as reported under subsection (1) of this section for the most recent three-year period. Upon request, the institution shall provide the report to every person who submits an application for admission to either a main or branch campus, and to each new employee at the time of employment. In its acknowledgment of receipt of the formal application for admission, the institution shall notify the applicant of the availability of such information. The information also shall be provided on an annual basis to all students and employees. Institutions with more than one campus shall provide the required information on a campus-by-campus basis.

(3)(a) Within existing resources, each institution of higher education shall make available to all students, faculty, and staff, and upon request to other interested persons, a campus safety plan that includes, at a minimum, the following:

(i) Data regarding:

(A) Campus enrollments;

(B) Campus nonstudent workforce profile; and

(C) The number of campus security personnel;

(ii) Policies, procedures, and programs related to:

(A) Preventing and responding to violence and other campus emergencies;

(B) Setting the weapons policy on campus;

(C) Controlled substances as defined in RCW; and

(D) Governing student privacy;

(iii) Information about:

(A) Sexual assault, domestic violence, and stalking, including contact information for campus and community victim advocates, information on where to view or receive campus policies on complaints, and the name and contact information of the individual or office to whom students and employees may

direct complaints of sexual assault, stalking, or domestic violence; and

(B) Sexual harassment, including contact information for campus and community victim advocates, information on where to view or receive campus policies on complaints, and the name and contact information of the individual or office to whom students and employees may direct complaints of sexual harassment;

(iv) Descriptions of:

(A) Mutual assistance arrangements with state and local police;

(B) Methods and options that persons with disabilities or special needs have to access services and programs;

(C) Escort and transportation services that provide for individual security;

(D) Mental health and counseling services available to students, faculty, and staff;

(E) Procedures for communicating with students, faculty, staff, the public, and the media, during and following natural and nonnatural emergencies.

(b) The campus safety plan shall include, for the most recent academic year:

(i) A description of programs and services offered by the institution and student-sponsored organizations that provide for crime prevention and counseling. The description must include a listing of the available services, the service locations, and how the services may be contacted; and

(ii) For institutions maintaining student housing facilities, information detailing security policies and programs for those facilities.

(c)(i) Institutions with a main campus and one or more branch campuses shall provide the information on a campus-by-campus basis.

(ii) Community and technical colleges shall provide such information for the main campuses only, and shall provide reasonable alternative information for any off-campus centers and affiliated college sites enrolling fewer than one hundred students.

(4)(a) Each institution shall enter into memoranda of understanding that set forth responsibilities for the various local jurisdictions in the event of a campus emergency.

(b) Each institution shall enter into mutual aid agreements with local jurisdictions regarding the shared use of equipment and technology in the event of a campus emergency.

(c) Memoranda of understanding and mutual aid agreements shall be updated and included in campus safety plans.

(5)(a) Each institution shall establish a task force that examines campus security and safety issues at least annually. Each task force shall include representation from the institution's administration, faculty,

staff, recognized student organizations, and police or security organization.

(b) Each task force shall review the campus safety plan published and distributed under this section for its respective institution, in order to ensure its accuracy and effectiveness and to make any suggestions for improvement.

(6) The president of each institution shall designate a specific individual responsible for monitoring and coordinating the institution's compliance with this section and shall ensure that contact information for this individual is made available to all students, faculty, and staff.

[2008 c 168 § 1; 1990 c 288 § 7.]

RCW 28B.10.5691

Campus safety — Institutional assessments — Updates — Reports.

(1) Each institution of higher education shall take the following actions:

(a) By October 30, 2008, submit a self-study assessing its ability to facilitate the safety of students, faculty, staff, administration, and visitors on each campus, including an evaluation of the effectiveness of these measures, an assessment of the institution's ability to disseminate information in a timely and efficient manner to students, faculty, and staff, an evaluation of the institution's ability to provide an appropriate level of mental health services, and an action plan and timelines describing plans to maximize program effectiveness for the next two biennia. Four-year institutions shall submit their studies to the higher education coordinating board. Community and technical colleges shall submit their studies to the state board for community and technical colleges.

(b) By October 30th of each even-numbered year, beginning in 2010, each institution shall submit an update to its [campus safety] plan, including an assessment of the results of activities undertaken under any previous plan to address unmet safety issues, and additional activities, or modifications of current activities, to be undertaken to address remaining safety issues at the institution.

(2) The higher education coordinating board and the state board for community and technical colleges shall report biennially, beginning December 31, 2010, to the governor and the higher education committees of the house of representatives and the senate on:

(a) The efforts of each institution and the extent to which it has complied with RCW [28B.10.569](#) and subsection (1)(b) of this section; and

(b) Recommendations on measures to assist institutions to ensure and enhance campus safety.

[2008 c 168 § 2.]

Summary Of The Jeanne Clery Act



The **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of postsecondary education participating in federal student aid programs are subject to it. Violators can be "fined" up to \$27,500 by the U.S. Department of Education, the agency charged with enforcement of the Act and where complaints of alleged violations should be made, or face other enforcement action.

The Clery Act, originally enacted by the Congress and signed into law by President George Bush in 1990 as the **Crime Awareness and Campus Security Act of 1990**, was championed by Howard & Connie Clery after their daughter Jeanne (pictured right) was murdered at Lehigh University in 1986. They also founded the non-profit Security On Campus, Inc. in 1987. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery.

Annual Report-

Schools have to publish an annual report every year by October 1st that contains 3 years worth of campus crime statistics and certain security policy statements including sexual assault policies which assure basic victims' rights, the law enforcement authority of campus police and where students should go to report crimes. The report is to be made available automatically to all current students and employees while prospective students and employees are to be notified of its existence and afforded an

Clery Act Summary

Institutions must publish an annual report disclosing campus security policies and three years worth of selected crime statistics.

Institutions must make timely warnings to the campus community about crimes that pose an ongoing threat to students and employees.

Each institution with a police or security department must have a public crime log.

The U.S. Department of Education centrally collects and disseminates the crime statistics.

Campus community sexual assault victims are assured of certain basic rights.

Institutions that fail to comply may be fined or lose eligibility to participate in federal student aid programs.

opportunity to request a copy. Schools can comply using the Internet so long as the required recipients are notified and provided the exact Internet address where the report can be found and paper copies are available upon request. A copy of the statistics must also be provided to the U.S. Department of Education.

Crime Statistics-

Each school must disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus, and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other school officials who have "significant responsibility for student and campus activities" such as student judicial affairs directors. Professional mental health and religious counselors are exempt from reporting obligations, but may refer patients to a confidential reporting system which the school has to indicate whether or not it has.

Crimes are reported in the following 7 major categories, with several sub-categories: 1.) Criminal Homicide broken down by a.) Murder and Nonnegligent Manslaughter and b.) Negligent manslaughter; 2.) Sex Offenses broken down by a.) Forcible Sex Offenses (includes rape) and b.) Nonforcible Sex Offenses; 3.) Robbery; 4.) Aggravated Assault; 5.) Burglary; 6.) Motor Vehicle Theft; and 7.) Arson.

Schools are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral: 1.) Liquor Law Violations; 2.) Drug Law Violations; and 3.) Illegal Weapons Possession. If both an arrest and referral are made only the arrest is counted.

The statistics are also broken down geographically into "on campus," "residential facilities for students on campus," noncampus buildings, or "on public property" such as streets and sidewalks. Schools can use a map to denote these areas. The report must also indicate if any of the reported incidents, or any other crime involving bodily injury, was a "hate crime."

Access To Timely Information-

Schools are also required to provide "timely warnings" and a separate more extensive public crime log. It is these requirements which are most likely to affect the day to day lives of students. The timely warning

requirement is somewhat subjective and is only triggered when the school considers a crime to pose an ongoing "threat to students and employees" while the log records all incidents reported to the campus police or security department.

Timely warnings cover a broader source of reports (campus police or security, other campus officials, and off-campus law enforcement) than the crime log but are limited to those crime categories required in the annual report. The crime log includes only incidents reported to the campus police or security department, but covers all crimes not just those required in the annual report, meaning crimes like theft are included in the log. State crime definitions may be used.

Schools that maintain a police or security department are required to disclose in the public crime log "any crime that occurred on campus...or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department." The log is required to include the "nature, date, time, and general location of each crime" as well as its disposition if known. Incidents are to be included within two business days but certain limited information may be withheld to protect victim confidentiality, ensure the integrity of ongoing investigations, or to keep a suspect from fleeing. Only the most limited information necessary may be withheld and even then it must be released "once the adverse effect...is no longer likely to occur."

The log must be publicly available during normal business hours. This means that in addition to students and employees the general public such as parents or members of the local press may access it. Logs remain open for 60 days and subsequently must be available within 2 business days of a request.

Retrieved from <http://www.securityoncampus.org/>

20 U.S.C. § 1092 : US Code - Section 1092: Institutional and financial assistance information for students (f) Disclosure of campus security policy and campus crime statistics

(The federal law including campus security policy and campus crime statistics.)

(1) Each eligible institution participating in any program under this subchapter and part C of subchapter I of chapter 34 of title 42 shall on August 1, 1991, begin to collect the following information with respect to campus crime statistics and campus security policies of that institution, and beginning September 1, 1992, and each year thereafter, prepare, publish, and distribute, through appropriate publications or mailings, to all current students and employees, and to any applicant for enrollment or employment upon request, an annual security report containing at least the following information with respect to the campus security policies and campus crime statistics of that institution:

(A) A statement of current campus policies regarding procedures and facilities for students and others to report criminal actions or other emergencies occurring on campus and policies concerning the institution's response to such reports.

(B) A statement of current policies concerning security and access to campus facilities, including campus residences, and security considerations used in the maintenance of campus facilities.

(C) A statement of current policies concerning campus law enforcement, including -

(i) the enforcement authority of security personnel, including their working relationship with State and local police agencies; and

(ii) policies which encourage accurate and prompt reporting of all crimes to the campus police and the appropriate police agencies.

(D) A description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others.

(E) A description of programs designed to inform students and employees about the prevention of crimes.

(F) Statistics concerning the occurrence on campus, in or on noncampus buildings or property, and on public property during the most recent calendar year, and during the 2 preceding calendar years for which data are available -

(i) of the following criminal offenses reported to campus security authorities or local police agencies:

(I) murder;

(II) sex offenses, forcible or nonforcible;

(III) robbery;

(IV) aggravated assault;
(V) burglary;
(VI) motor vehicle theft;
(VII) manslaughter;
(VIII) arson; and
(IX) arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations, and weapons possession; and
(ii) of the crimes described in subclauses (I) through (VIII) of clause (i), and other crimes involving bodily injury to any person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim that are reported to campus security authorities or local police agencies, which data shall be collected and reported according to category of prejudice.

(G) A statement of policy concerning the monitoring and recording through local police agencies of criminal activity at off-campus student organizations which are recognized by the institution and that are engaged in by students attending the institution, including those student organizations with off-campus housing facilities.

(H) A statement of policy regarding the possession, use, and sale of alcoholic beverages and enforcement of State underage drinking laws and a statement of policy regarding the possession, use, and sale of illegal drugs and enforcement of Federal and State drug laws and a description of any drug or alcohol abuse education programs as required under section 1011i of this title.

(I) A statement advising the campus community where law enforcement agency information provided by a State under section 14071(j) of title 42, concerning registered sex offenders may be obtained, such as the law enforcement office of the institution, a local law enforcement agency with jurisdiction for the campus, or a computer network address.

(2) Nothing in this subsection shall be construed to authorize the Secretary to require particular policies, procedures, or practices by institutions of higher education with respect to campus crimes or campus security.

(3) Each institution participating in any program under this subchapter and part C of subchapter I of chapter 34 of title 42 shall make timely reports to the campus community on crimes considered to be a threat to other students and employees described in paragraph (1)(F) that are reported to campus security or local law police agencies. Such reports shall be provided to students and employees in a manner that is timely and that will aid in the prevention of similar occurrences.

(4)(A) Each institution participating in any program under this subchapter and part C of subchapter I of chapter 34 of title 42

that maintains a police or security department of any kind shall make, keep, and maintain a daily log, written in a form that can be easily understood, recording all crimes reported to such police or security department, including -

(i) the nature, date, time, and general location of each crime;

and

(ii) the disposition of the complaint, if known.

(B)(i) All entries that are required pursuant to this paragraph shall, except where disclosure of such information is prohibited by law or such disclosure would jeopardize the confidentiality of the victim, be open to public inspection within two business days of the initial report being made to the department or a campus security authority.

(ii) If new information about an entry into a log becomes available to a police or security department, then the new information shall be recorded in the log not later than two business days after the information becomes available to the police or security department.

(iii) If there is clear and convincing evidence that the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withheld until that damage is no longer likely to occur from the release of such information.

(5) On an annual basis, each institution participating in any program under this subchapter and part C of subchapter I of chapter 34 of title 42 shall submit to the Secretary a copy of the statistics required to be made available under paragraph (1)(F).

The Secretary shall -

(A) review such statistics and report to the Committee on Education and the Workforce of the House of Representatives and the Committee on Labor and Human Resources of the Senate on campus crime statistics by September 1, 2000;

(B) make copies of the statistics submitted to the Secretary available to the public; and

(C) in coordination with representatives of institutions of higher education, identify exemplary campus security policies, procedures, and practices and disseminate information concerning those policies, procedures, and practices that have proven effective in the reduction of campus crime.

(6)(A) In this subsection:

(i) The term "campus" means -

(I) any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and

(II) property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).

(ii) The term "noncampus building or property" means -

(I) any building or property owned or controlled by a student organization recognized by the institution; and

(II) any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

(iii) The term "public property" means all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

(B) In cases where branch campuses of an institution of higher education, schools within an institution of higher education, or administrative divisions within an institution are not within a reasonably contiguous geographic area, such entities shall be considered separate campuses for purposes of the reporting requirements of this section.

(7) The statistics described in paragraph (1)(F) shall be compiled in accordance with the definitions used in the uniform crime reporting system of the Department of Justice, Federal Bureau of Investigation, and the modifications in such definitions as implemented pursuant to the Hate Crime Statistics Act. Such statistics shall not identify victims of crimes or persons accused of crimes.

(8)(A) Each institution of higher education participating in any program under this subchapter and part C of subchapter I of chapter 34 of title 42 shall develop and distribute as part of the report described in paragraph (1) a statement of policy regarding -

(i) such institution's campus sexual assault programs, which shall be aimed at prevention of sex offenses; and

(ii) the procedures followed once a sex offense has occurred.

(B) The policy described in subparagraph (A) shall address the following areas:

(i) Education programs to promote the awareness of rape, acquaintance rape, and other sex offenses.

(ii) Possible sanctions to be imposed following the final determination of an on-campus disciplinary procedure regarding rape, acquaintance rape, or other sex offenses, forcible or

nonforcible.

(iii) Procedures students should follow if a sex offense occurs, including who should be contacted, the importance of preserving evidence as may be necessary to the proof of criminal sexual assault, and to whom the alleged offense should be reported.

(iv) Procedures for on-campus disciplinary action in cases of alleged sexual assault, which shall include a clear statement that -

(I) the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding; and

(II) both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault.

(v) Informing students of their options to notify proper law enforcement authorities, including on-campus and local police, and the option to be assisted by campus authorities in notifying such authorities, if the student so chooses.

(vi) Notification of students of existing counseling, mental health or student services for victims of sexual assault, both on campus and in the community.

(vii) Notification of students of options for, and available assistance in, changing academic and living situations after an alleged sexual assault incident, if so requested by the victim and if such changes are reasonably available.

(C) Nothing in this paragraph shall be construed to confer a private right of action upon any person to enforce the provisions of this paragraph.

(9) The Secretary shall provide technical assistance in complying with the provisions of this section to an institution of higher education who requests such assistance.

(10) Nothing in this section shall be construed to require the reporting or disclosure of privileged information.

(11) The Secretary shall report to the appropriate committees of Congress each institution of higher education that the Secretary determines is not in compliance with the reporting requirements of this subsection.

(12) For purposes of reporting the statistics with respect to crimes described in paragraph (1)(F), an institution of higher education shall distinguish, by means of separate categories, any criminal offenses that occur -

(A) on campus;

(B) in or on a noncampus building or property;

(C) on public property; and

(D) in dormitories or other residential facilities for students on campus.

(13) Upon a determination pursuant to section 1094(c)(3)(B) of

this title that an institution of higher education has substantially misrepresented the number, location, or nature of the crimes required to be reported under this subsection, the Secretary shall impose a civil penalty upon the institution in the same amount and pursuant to the same procedures as a civil penalty is imposed under section 1094(c)(3)(B) of this title.

(14)(A) Nothing in this subsection may be construed to -

(i) create a cause of action against any institution of higher education or any employee of such an institution for any civil liability; or

(ii) establish any standard of care.

(B) Notwithstanding any other provision of law, evidence regarding compliance or noncompliance with this subsection shall not be admissible as evidence in any proceeding of any court, agency, board, or other entity, except with respect to an action to enforce this subsection.

(15) This subsection may be cited as the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act".

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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010-11**

College: Bates Technical College

President: Lyle Quasim

Safety Coordinator: Vickie Lackman

Phone No: 253-680-7180

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Bates operates three major campuses. The third campus was purchased in 2000. This site (Communications Technology Campus) currently houses all of KBTC television operations and programming. The facility also houses half of the Communications Technology programs with future plans to locate the remainder of the programs here as well. Bates also owns and operates a transmitter site, and leases many satellite sites for the Home and Family Life department throughout Pierce County. The Downtown Campus occupies an area of about 6.7 acres of land and is in downtown Tacoma. The South Campus is in south Tacoma and occupies an area of 30.43 acres of land. The Mohler Campus occupies an area of about 5.5 acres of land on 19th street in Tacoma. The transmitter site occupies an area of about 5.3 acres of land.

The Downtown Campus is comprised of three buildings that form a U-shaped structure, identified as the Main building. The three buildings, referred to as wings, are the East Wing (74,256 square feet), the North Wing (63,180 square feet), and the West Wing (38,233 square feet). In addition, there are two rectangular-shaped annex buildings, the East Annex (101,620 square feet) and the West Annex (64,859 square feet). A sky bridge, completed during the East Wing building renovation in 2000, connects the Main building East Wing with the East Annex by crossing over 12th street. The total square footage of all the buildings for the Downtown Campus is 342,148 square feet.

The South Campus buildings are: Building 'A' (31,356 square feet), 'B' (72,940 square feet) 'C' (41,760 square feet), 'D' (47,040 square feet) and 'E' (44,130 square feet). The total square footage of all five buildings is 237,226 square feet. In 1997, four modular buildings were constructed at South Campus, to house the Home and Family Life program, which the College previously housed in a leased facility. In 1998, two additional modular buildings were added to help alleviate over crowdedness of program space at South Campus. In 2004 one additional modular building was added, from a grant acquired by instruction, for additional Fire Service Training classroom use. The total square footage of the seven modular buildings is 11,816 square feet. The gross building square footage at South campus totals 249,042 for all buildings.

The only building on the Communications Technology Campus is a two-story structure with a partial basement. This building, previously occupied by KSTW television, was immediately usable by KBTC television, the College's Public Broadcasting Station. Renovation to the structure modified previous studio space to allow the college to provide space allocations for instructional offerings. The total square footage of this building is 46,000 square feet.

Bates Technical College also owns and operates a transmitter and tower located in northwest Tacoma. The original building, housing \$1.2 million of transmitter equipment, being extremely old and deteriorated, was replaced with a newer 4,000 square foot building. Bates has more than 13,000 students registering for all programs and classes per year. The access and services provided to students can be quantified in terms of full time equivalent students (FTEs). During the 2010-2011 school year, the College will serve approximately 5,000 FTEs. The total number of permanent staff employed at Bates was 325; the total number of temporary staff employed was 400, bringing the total number of employees that worked in the college this past year to 725. College owned parking at each campus is as follows:

Downtown Campus - 396 spaces on college owned property.

South Campus - 537 spaces on college owned property.

Mohler Campus - 109 on college owned property.

(Number of locations served by the college including: satellite campuses, hours of operation)

Main Campus

Hours of operation are:

September through July:

Monday through Friday* 6:30AM to 11:00 PM
 Saturday* 8:00AM to 5:00PM
 Sunday Closed

*Except holidays

August:
 Monday through Friday 6:30AM to 5:00PM
 Saturday and Sunday Closed

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Five safety officers; eight employees serve on the Safety Committee that meets monthly. There is also a Campus Public Safety Council that meets quarterly and concentrates on accreditation and strategic plan issues as they relate to Campus Public Safety.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	4	6	0	3	0
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	1	0
Aggravated Assaults	0	0	1	0	0
Burglary	1	2	1	1	2
Auto Thefts	3	4	1	1	1
Arson	0	0	2	2	0
Other*	N/A	N/A	7	7	1

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Using crime statistics to dedicate personnel
- All campus safety personnel are ICS/NIMS trained
- 5 of 5 campus safety personnel trained in community emergency response (CERT)
- 5 of 5 campus safety personnel are taser trained
- Facilities staff trained and certified in ICS/NIMS 100, 200 and 700
- Added security surveillance cameras and upgrading DVR systems
- Adding building access control with key card access
- Improved communications between Campus Public Safety Department and college community
- Recent survey on expectations and performance of Campus Public Safety Department
- Training faculty in safety preparations and active shooter training
- Recently re-mapped campuses
- Trained 24 campus employees in community emergency response (C-CERT)
- Trained Supervisors in command structure and CERT

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
9/2000	Pierce County Superior Court	Continuity of Operations Plan - Alternate Facility
9/2010	Critical Incident Emergency Management System	Rapid Response Assistance
1/2009	Clover Park Technical College	Mutual aid and shared resources
?	Pierce County Red Cross	Alternate emergency food preparation site

Recommendations for Future Improvements (estimated cost)

- Earthquake and Active Shooter Drills

- Collaborative training with other Pierce County colleges
- Develop MOUs with First Responders
- Provide funds for special training and equipment
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-2010**

College: Bellevue College

President: Jean Floten

Safety Coordinator: Laurel LaFever (interim)

Phone No: 425-564-2491

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

of Acres: Main Campus: Approximately 96

Houses: Approximately 6

of Buildings: Main Campus: 14 Buildings

11 Houses

1 Parking Structure

North Campus: 1 Building

of Parking spaces: 4,033 (lots freshly painted & counted)

Total Square Feet of Buildings:

Main Campus: 906,893 (Includes new building referenced in last report and square footage not reported in the parking structure on the last report.)

Houses: 23,155

North Campus: 55,208 (on schedule to be vacated before 1/1/2011)

North Campus: est. 42,000 bldg. in negotiations for possible purchase.

Number of Students: 38,090 annually

19,585 total - Fall 2009

13,581 credit students - Fall 2009

Number of Faculty: Full-time: 167

Part-time: 578

Number of Staff: 437 (using unduplicated headcount & FTE)

(Number of locations served by the college including: satellite campuses, hours of operation)

Main Campus: Hours of operation: 6:30am - Midnight Mon-Thu

6:30am - 10:30pm on Fri

Various events & classes on Sat and Sun

North Campus: Hours of operation: 7:00am-10:00pm Mon-Fri,

7:30am-5:30pm Sat

Random classes on Sun

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Public Safety Personnel: Full-time: 9

Part-time: 5

Work Study: 1

Safety Committee: 11

Meeting frequency: Monthly

Risk Assessment Committee: 10

Meeting frequency: Quarterly and as needed (has been monthly)

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	10	7	10	17	10
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	1	0	0
Robberies	0	0	0	1	1

Aggravated Assaults	0	0	0	0	1
Burglary	0	0	2	11	2
Auto Thefts	8	7	5	5	6
Arson	1	0	0	0	0
Other*	1	0	2	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Scheduled completion of emergency exit routes posted in the buildings for summer 2010.
- Continue training faculty/staff/students on emergency procedures
- Posted emergency procedures in used spaces on campus
- New lighting in parking lots and perimeter of campus
- NIMS training for managers in Campus Operations
- Liaison with Bellevue Police Department
- Liaison with Bellevue Fire Department
- Member of Bellevue Emergency Operation Center
- New siren system installed
- Created and implemented mass text and email notification / message program
- Completed the creation of a Behavioral Intervention Team. It has been very helpful.
- Purchased 3 additional AEDs. Current total is 5.
- Providing personal safety classes
- Providing driver safety classes for official business drivers
- Sale of anti-theft devices for vehicles (the "Club"), through Bellevue Police anti-theft program
- Upgrade the optional e-mail system for notifying students to required system
- Connect fire alarms with Public Safety cellular telephone, so alarm activation will be immediately conveyed to the duty officer - \$8,000 (progress being made on implementing this recommendation from previous report.)

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
In progress	Bellevue City / Police Department	
2008	Eastside Prep School	Use of property in emergencies

Recommendations for Future Improvements (estimated cost)

- More manpower - up to \$45,000 annually per officer
-
- Require each student to have an college identification card - \$10,500 initial, \$5,500 annually
- Camera systems for major throughfares into the campus building areas
- Parking enforcement hand-held system -
- Continue update of emergency exit routes - \$5,000
- Behavioral Intervention Team assessment and program for tracking
- Telephones in all classrooms
- Panic buttons in the restrooms
- Exploring RAVE notification system for emergency messaging \$25K+ annually
- Classroom and office numbers on the inside and outside of each room
- Electronic (code) locks for outside doors - 52 Alarmlocks @ \$535 each - \$27,820
- Purchase additional AED units for high density areas of campus. \$1,200-1,500 ea.

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-2010**

College: Bellingham Technical College

President: Dr. Patricia McKeown, Interim

Safety Coordinator: Debra Jones

Phone No: 360-752-8313

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
33 acres, 20 bldgs., 5 parking lots w/total of 840 spaces, 285,000 square feet of bldgs., no On-Campus housing, Student Headcount of 3300, Student FTE of 2350, FTEF-FT = 71.5, Fulltime Faculty Headcount = 77, FTEF-PT = 28.8, Parttime Faculty Headcount = 122, Staff/Admin FTE = 118.1, Staff/Admin Headcount = 123.

(Number of locations served by the college including: satellite campuses, hours of operation)

4 locations - Main Campus, Marine Drive Annex Storage Building, Technology Development Center & Fisheries Technology Building - hours of operation 7:00 am to 9:00 pm M-F, Saturday 8:00am-6:00 pm, closed Sunday.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

No official safety & security personnel, grounds/maintenance/custodial staff of 18 serve as "light" security, Safety Committee is comprised of 13 staff, faculty & administrators. Student Behavioral Response Team comprised of 10 counselors, staff, faculty & administrators.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	3	1	2	2	0
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Burglary	3	1	2	2	0
Auto Thefts	0	0	0	0	0
Arson	0	0	0	0	0
Other*	0	0	0	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Interior and Exterior broadcast systems installed in summer 2008
- Monthly Safety committee meetings
- Active Shooter exercise/drill conducted annually
- Annual fire drills conducted
- Student Behavior Reporting Database implemented in 2008
- Student Behavioral Response team meets regularly
- Campus Mapping w/Prepared Response
- Security cameras installed in 40 exterior/interior locations
- Participating in Dept. of Ed. EMHE grant w/ WCC & WWU

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

-
-
-
-
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010-2011**

College: Big Bend Community College **President:** Bill Bonaudi

**Safety
Coordinator:** Gail Hamburg **Phone No:** 509-793-2002

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
24 buildings; 1000 parking slots; 400,000 GSF of building space; 200 beds in dorms; 54 full-time faculty; 120 part-time faculty; 131 full-time staff; 110 part-time staff.

(Number of locations served by the college including: satellite campuses, hours of operation)
one

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

1 full-time security guard, 4 part-time security guards, 1 part-time safety consultant, 10 Safety Committee members that meet once a month.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	2	0	0	0	1
Sex Offenses	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Robberies	0	0	0	0	0
Auto Thefts	2	0	0	0	1

Steps Taken and Actions Currently Underway to Improve Campus Safety

- more part-time security guards hired (2007)
- security guards hired for the dorms (2007)
- moved security office to the dorms to connect campus security and dorm security (2007)
- purchased new uniforms for guards to increase visibility on campus (2007)
- NIMS training; command staff established; completed 2 mock drill and more are planned
- Campus Alert System put in place for rapid notification of students and staff.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
1/17/95-current	American Red Cross	Use of Facilities
5/12/2008	Grant County Health District	Use of Facilities
7/19/2005	Moses Lake School District	Use of Facilities
3/23/2004 4/2/2010	Moses Lake Senior Living Community Grant County Fire District #5	Use of Facilities Fire Protection, Emergency Medical Services

Recommendations for Future Improvements (estimated cost)

- Parking lot cameras - \$40,000

- More outside lights - \$60,000
-
- 5 more full-time security guards - \$250,000
- Security vehicle - \$30,000
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 09**

College: Cascadia Community College

President: Dr. Eric Murray

**Dee Sliney, Director of Facilities
Services and Sustainability; Chair
of Safety Committee**

Safety Coordinator: Dee Sliney, Director of Facilities
Services and Sustainability; Chair
of Safety Committee

Phone No: 425 352-8269

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

This is a co-located campus serving two institutions, Cascadia Community College and University of Washington, Bothell. Full build-out of the campus is scheduled for 10,000 FTE combined, approximately 6,000 for UWB and 4,000 for CCC. The 1999 PUD capped the campus at 3,000 FTE pending construction of the SR522 off-ramp, providing direct access to campus without going through city streets. When the ramp construction was completed in Fall 2009, campus growth at both institutions resumed. Currently the full campus has 5 classroom/office buildings, 3 library/ office buildings, a physical plant, 2 historic homes, and 2 garages. The newest Cascadia building (CC3) was opened in January 2010 -- this is a 54,300 SF facility for 800 FTE. No additional parking was needed for the new building. Currently there are 1914 parking stalls on campus, including 2 garages, surface parking lots and street parking (metered, visitor and disabled parking)

(Number of locations served by the college including: satellite campuses, hours of operation)

CCC has one prime location but also periodically rents off-site locations and occasionally "borrows" on-site UWB classrooms. Normal hours of operation (building accessibility) are: M-Th 6AM-10:30PM, Fridays 7AM-7:30PM, Saturdays 8:30AM-4:30PM. During the summer we generally close on Fridays to conserve energy..

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

There are 7.5 FTE employees in the Security and Campus Safety Department. These are UWB employees who serve the entire campus. Each institution has it's own safety committee, but, as chair of CCC's Safety Committee, I invited the Director of Security and Campus Safety and the Director of UWB Facility Services to be permanent members of our committee, which they have been for the last 8 years. In addition, the Safety Committee has members representing a broad selection of employees, including classified and exempt staff and full-time faculty. Students are invited members of the committee whenever they are interested and available. The number varies between 8 and 12 people, and we meet monthly during the academic year. During the summer we meet via e-mail.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	2	1	1	2	2
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Burglary	0	0	0	2	0
Auto Thefts	0	1	1	0	2
Arson	2	0	0	0	0
Other*	0	0	0	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Please note -- the above statistics apply to the campus as a whole, we do not try to separate stats by institution.. The following steps/actions also apply to the entire campus unless otherwise specified.
- Installation of a mass notification system to notify all buildings and their occupants simultaneously.-- recently completed

- Lockdown buttons installed in CC3, attached to e-podiums for classroom lockdowns by instructor
- Sectional hallway lockdown button for faculty wing in CC3 -- controlled by Security and Campus Safety
- Development of a Pre-Incident Mapping System - completed for Phase 1/Phase II campus building; needs to be done for CC3 (opened in January 2010)
- CCC's Safety Committee has annually financed numerous safety improvements within the CC1-CC2 building, in the North Garage, and on the grounds, including the new CC3 area..
-

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

- Automated Lockdown System for Entire Campus \$650,000
- Video System for parking lots: \$250,000
- Exterior Public Address System: \$150,000
- Quotes solicited on converting manually locking exterior doors to the remotely controlled (by Security/Campus Safety) Simplex system
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010**

College: Centralia College

President: Dr. Jim Walton

Safety Coordinator: Gil Elder

Phone No: (360) 736-9391 ext. 218

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

29 Acres on main Centralia campus and .5 acre at Morton campus

23 buildings in Centralia with 333,093 total sq feet and one building in Morton with 5,500 sq. feet

Centralia campus has 10 parking lots with 581 spaces with unlimited parking around the campus on city streets

Morton has one parking lot with spaces for 30 cars with limited parking on city street.

Housing: Centralia campus:4 facilities 18 International students

Total #of Students is 4016 head count or 2203 FTE's

Faculty: 229 head count or 123 FTE's

Staff: 160 head count or 155.5 FTE's

(Number of locations served by the college including: satellite campuses, hours of operation)

Centralia campus hours: 7am to 10 pm Mon-Thurs and 7am to 5pm Friday with misc weekend scheduling

Morton campus hours: 7am to 10 pm Mon-Thurs and 7am to 5pm Friday with misc weekend scheduling

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

1 contracted security guard

Campus safety and facilities committee with 17 members meets the first Friday of each month

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	14	17	3	1	1
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	1	0	0	0
Aggravated Assaults	1	10	0	0	0
Burglary	3	4	2	1	2
Auto Thefts	3	1	0	0	1
Arson	0	0	0	0	0
Other*	7	1	1	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Increased the number surveillance camera locations and monitoring points
- Become active member of Lewis County Gang Task Force and hold monthly meetings.
- Held gang informational meetings on campus for all staff.
- Member of Lewis County Schoolnet Emergency Notification System (via wireless 2 way radios)
- Upper level management team has completed ICS-100 and IS-700
- Campus Safety Officer has completed ICS-100, 200, and 300 training
- Establish central Command Post in FOM facility with emergency supplies.
- Establish Code Red (reverse 911) for Admin team from Lewis County Dispatch Center
- Made available electronic notification for all staff and students using e2Campus notification system
- Completed all campus information for the Rapid Responder system and made it available to all first responders.
-
-

-
-

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
		NONE

Recommendations for Future Improvements (estimated cost)

-
-
- Revise the campus emergency response manual to reflect our new buildings and to bring into compliance with standard NIMMS format
- Meet with local first responders to establish the need for memorandum of understanding between our agencies.
- Campus wide training and follow-up drills to practice our plan.

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-2010**

College: Clark College

President: Bob Knight

Safety Coordinator: Ken Pacheco

Phone No: 360-992-2413

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
31 Buildings, 3000 Parking Spaces, 630,000 sq. ft. of Buildings on main campus, 26,000 sq ft. at Town Plaza Center, and 65,000 sq. ft. at Clark College at WSU-V, Total square footage is 721,000, No on-campus housing, 12,675 Students, 7,466 FTE credit students, 2200 total employees, 179 full-time faculty, 360 full-time staff, 391 part-time faculty, 1270 part-time staff and student workers

(Number of locations served by the college including: satellite campuses, hours of operation)

Main campus: 6:30am-10:30 pm Monday- Thursday and 6:30-6:30 Friday-Sunday

Clark College at WSU-V: 7am-10 pm M-Saturday

Town Plaza Center: 8am-7 pm Monday- Thursday, 8am-5 pm Friday

Columbia Tech Center: 7 am -10 pm Monday-Thurs 8 am-5 pm Friday and Saturday

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

10 Full-time Safety and Security Personnel (7 officers), 16 Part-time (8 officers)

22 Safety Committee Members, meet once a quarter

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007
Total Reportable Incidents	115	119	115
Criminal Homicide	0	0	0
Sex Offenses	1	0	0
Robberies	2	2	0
Aggravated Assaults	2	1	1
Burglary	4	2	4
Auto Thefts	6	7	14
Arson	3	0	0
Other*	97	107	96

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Since July 2007, added three full-time security officer positions.
- Local police department uses college facilities for SWAT and canine training.
- Agreement with adjacent high school to mutually notify of lockdowns.
- Additional AEDs purchased.
- Revised and updated response protocols for fire alarms across all shifts.
- Developed lockdown procedure.
- New satellite facility has fully integrated fire and building security system that includes room level PA systems, computer controlled security cameras and door locks.
- CCERT program developed in partnership with local fire department and college employees are participating. Twenty (+) employees trained
- CIPMS campus mapping project in place.
- College safety committee restructured to improve efficacy.
- Exterior lighting on main campus has been reevaluated for safety and security. Light fixtures have been replaced, repositioned, and updated, greatly increasing lighting on campus to enhance security. Locations include parking lots, pathways and exterior building lighting.
- Three staff members have become certified CERT trainers.

- Behavioral Intervention Team (multi-disciplinary) is operational.
- A multi-disciplinary Emergency Management Planning Committee was formed and continues to lead emergency management program development at the College.
- Developed protocols for placing alarm systems into test mode.
- Standardized emergency procedure language has been developed and included in college syllabi.
- Three phase door lock conversion is near completion.
- College was awarded Emergency Management for Higher Education grant by Department of Education, \$744,402 to become fully NIMS compliant, project will be active October 1, 2010 - September 30, 2012

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
May 2010	City of Vancouver	Will assist and support College's Emergency Operations Plan
May 2010	Clark County Public Health	Will advise and support College's Emergency Operations Plan, advise on Infectious Disease Outbreak Plan, support ICS training efforts
May 2010	Vancouver Police Department	Will advise and support College's Emergency Operations Plan, collaborate on training and drills
May 2010	Clark County Fire Department	Will advise and support College's Emergency Operations Plan, collaborate on training and drills

Recommendations for Future Improvements (estimated cost)

- College committed \$52,000 to fund Emergency Operations Center (EOC)/Incident Command Post (ICP) and will purchase equipment
- College committed 1.1 million to upgrade phone system with mass notification capabilities and will implement upgrade in 2010
- NIMS compliant plan funded by grant will address special needs groups, develop a Violence Prevention plan, update Infectious Disease Outbreak plan, provide for advanced behavioral intervention and threat assessment training for BIT, create an innovative interactive gaming feature to teach emergency response, purchase trailer to house EOC/ICP, support three tabletop exercises and college-wide drill.
- Develop a disaster recovery/business continuity plan (\$125,000), funded by grant
- Administrators and other critical staff need to complete NIMS compliance training.
- Maintain mapping system

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009**

College: Clover Park Technical College

President: Dr. John Walstrum

Safety Coordinator: Mike Anderson

Phone No: 253-589-5529

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
5,896 FTE, 132 part-time faculty and 92 full-time faculty and 223 staff employees , 41 buildings over 600,000 square feet and 270 total acres.

(Number of locations served by the college including: satellite campuses, hours of operation)

The College has 3 locations. Main campus 112acres, Ft. Lewis 25 acres, South Hill 10 acres, and Flett Wetland 123 acres. The College has over 600,000 square feet under roof. Main hours of operation are 7:00 a.m .to10.00 p.m.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

4 security personnel, 10 members on the safety committee which meets quarterly and 17 members on our All Hazards committee which meets as often as necessary for training or updates no less that once each quarter.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	5	10	5	0	0
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	0	0	1
Burglary	3	8	4	15	6
Auto Thefts	2	2	1	6	2
Arson	0	0	0	1	0
Other*	0	0	0	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Increased Video camera installations
- Working with Lakewood Police Dept on training and providing more campus presence
-
-
-

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
2010	Lakewood PD	MOU Mutual aid
2010	Lakewood FD	MOU Mutual aid
2010	Central Pierce FD	MOU Mutual aid
2010	City of Lakewood	MOU Sheltering

Recommendations for Future Improvements (estimated cost)

- Increase campus video systems \$120,000.00
-
- Provide emergency kits to each location \$50,000.00
- MOU with Shelter in place

- Additional Emergency Management Training with First Responders

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-10**

College: COLUMBIA BASIN COLLEGE **President:** RICH CUMMINS

Safety Coordinator: BILL SARACENO **Phone No:** 509-542-5546

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

The CBC Pasco campus is located on 148-acres, with 24 buildings, totaling 646,029 square feet with 427,276 square feet of assigned space. Currently, the College has two satellite operations:

- 1) the Richland facility is a 66,000 sq. ft. Health Science Center. on approximately 3.26 acres.
- 2) the Chase Center in Pasco, which operates the ESL, HUD and outreach programs, is approximately 15,500 square feet.

Columbia Basin College does not have campus housing.

For 2009, the CBC student population headcount was 8199; the total state full-time equivalent student count (including Running Start students) was 5273, as reported in the CBC Facts and Impacts for 2010. For fall quarter, 2009 the staff of CBC is comprised of:

Part-time Adjunct Faculty	167
Faculty (full-time)	128
Administrative/Exempt	80
Classified	134
Student Employees	160
Hourly employees (part-time)	46

(Number of locations served by the college including: satellite campuses, hours of operation)

CBC is comprised of the main Pasco campus, the Richland Health Science Center, and the Pasco Chase / SBDC. While general hours of operation can vary by location, specific buildings and quarter, the general rule is 7:30am - 4:30pm, Monday – Friday.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Safety and Security Personnel:

The CBC Campus Security Department is comprised of three full time security officers and two part-time employees, along with a group of trained student workers as needed.

CBC Health and Safety Committee:

The CBC Health and Safety Committee meets on a monthly basis to discuss campus safety and security issues. The committee is comprised of eleven members with representation from classified and exempt staff, faculty, administration and student ASB representation. Members of the committee come from many departments including Security, Facilities Operation, Administration, and Counseling.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	1	2	2	0	0
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	1	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Burglary	0	0	1	0	0
Auto Thefts	1	2	0	0	0
Arson	0	0	0	0	0
Other*					

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Over 90 CBC staff are working on, or have completed, the four NIMS components suggested for NIMS compliance - ICS100, ICS200, ICS700 and ICS800 or 800b
- Provided training to Building Representatives and Building Captains
- Required Building Captains to work within their own buildings and/or areas to create a written emergency plan for lockdowns and evacuations; required written documentation of exercise of plan. Safety Committee provided a template for both the plans and the emergency exercise.
- Conducted a tabletop exercise with Pasco Police Department and Franklin County Emergency Management with a shooter scenario.
- Conducted a campus-wide emergency drill to lock down the campus, as well as evacuate the campus. Recap session with Pasco Police Department and Franklin County Emergency Management.
- Campus mapping project completed in 2009 in partnership with WSP and Washington Sheriff's Association and Rapid Response
- Creation of Safety and Emergency posters for all hallways and classrooms
- Campus website updated with current information on "Clery" statistics and a new webpage was added on H1N1 issues.
- Campus inservice session on H1N1 issues
- Creation of safety and emergency language to be added to course syllabi, approved by campus curriculum committee.
- Creation of a lending library for security and safety materials including videos and books.
- Updated Campus Safety Manual to comply with SB6328 and federal legislation HR4137 for public safety information. This manual is openly available online.
- Safety, security and pandemic information spotlighted each month in the student "Bulletin" publication
- Effective use of the SBIT - Student Behavior Intervention Team
- Campus Emergency Plan updated with new information on preparedness, mitigation and recovery, as well as changes in EOC reporting during an event
- Campus Emergency Flipcharts were provided to all employees, as well as placed in all classrooms and labs
- Campus Emergency Operations procedures were updated with new contact information for all EO committee members
- Current information added to the Campus Safety webpage with information and links to all campus safety issues and resources. This page is openly available to all students, parents and CBC staff.
- Tested the campus emergency notification system ten times during the past year, and utilized the system twice for campus closure information.
- Campus inservice training presentations on domestic violence and its effect on the workplace
- Campus Safety Committee representatives attended all new student orientation "FYI" sessions to provide campus safety information to students and their parents.
- Acquired and scheduled showings of "Shots Fired" "Silent Storm" "Firestorm" and "Flashpoint" DVD's on campus for staff and students with a law enforcement officer in attendance for question/answer sessions after the video.
- B Building construction completed. This building has hallway readerboards, instant lockdown capabilities and enhanced security features.

- Effective Safety Committee meets monthly to discuss campus safety issues.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
5/08/10	Franklin County Emergency Management	Partnership Agreement - Emergency Response Adopting ICS, Preparedness, Resource Management Standards, and share in the purpose and programs of CBC.
5/8/10	City of Pasco / Police Department	Partnership Agreement - Emergency Response Adopting ICS, Preparedness, Resource Management Standards, and share in the purpose and programs of CBC
5/8/09	Richland Fire Department	Partnership Agreement - Emergency Response Adopting ICS, Preparedness, Resource Management Standards, and share in the purpose and programs of CBC
5/8/09	Tri County Hazmat Response Team	Partnership Agreement - Emergency Response Adopting ICS, Preparedness, Resource Management Standards, and share in the purpose and programs of CBC
5/8/10	City of Richland Police Department	Partnership Agreement - Emergency Response Adopting ICS, Preparedness, Resource Management Standards, and share in the purpose and programs of CBC
5/8/10	Benton County Emergency Management	Partnership Agreement - Emergency Response Adopting ICS, Preparedness, Resource Management Standards, and share in the purpose and programs of CBC

Recommendations for Future Improvements (estimated cost)

- Exterior Campus Speaker system : \$84,000 +-
- Door lock improvements : \$65,122 +-
- Campus Camera System: \$30,000+
- Fire alarm system adds and upgrades plus mass notification and lock down:
 - \$1,411,942 Pasco Campus
 - \$166,167 HSC
 -
 -
 -
 -
 -

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009**

College: Edmonds Community College

President: Jack Oharah

Safety Coordinator: Stan Linder

Phone No: 425-640-1420

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Main Campus consists of 52 Acres, 24 Buildings, 660,432 Sq. Ft., 4,620 Full-time Faculty 145 Full-time, Faculty 335 Part-time, Full-time Staff 264, Exempt Staff 142.

Student Count

Full-time headcount = 3,591

Part-time headcount = 5,266

Full-time state-funded FTES = 3,462

Part-time state-funded FTES = 2,231

(Number of locations served by the college including: satellite campuses, hours of operation)

Main campus 7 AM to 10 PM, Conference Center in Edmonds, WA 8am to 5pm and additional hours when scheduled nights and weekends. Employment Resource Center in Everett, WA. 5:30 am to 11:30 pm.

Washington Aero Space Research in Everett 7:00am-11:30pm

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Full time Safety and Security Department 13 (Supervisor, Admin Asst, Sgt, 6 Officers. Part-time 4 Officers.

Safety Committee consists of 9 members including staff faculty and student who meet Monthly.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	91	67	76	70	77
Criminal Homicide	0	0	0	0	0
Sex Offenses	1	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	0	0	3
Burglary	9	4	5	6	2
Auto Thefts	9	8	4	3	2
Arson	1	0	0	0	0
Other*	71	55	78	61	68

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Hiring of one additional full-time Security Officer.
- Review of emergency notification systems to aid in mass notification
- Revision of Emergency Procedure Manual
- Participation in campus mapping program
- Seminars and meetings being held concerning Workplace Violence to include active shooter situation
- Installation of four Automatic External Defibrillators on campus.
- Installation of Cameras in Meadowdale Hall.
- Installation of Cameras in Sea View Gym.
- Installation of Door Alarms on Sea View Gym exit doors.
- Monitoring of Sea View and Ed-pass check of individuals using Sea View Gym.
-

-

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

- Redundent Mass Notification systems, \$80,000
- Hiring of one additional part-time Security Officer 15,000
-
- Emergency Response Exercises coordinated with community emergency responders \$7,000
-
-
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010-2011**

College: Everett Community College

President: Dr. David Beyer

Safety Coordinator: Bob Wright

Phone No: 425-388-9913

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

EvCC's main campus is located in Everett, Washington on approximately 46 acres. There are 17 buildings. Additionally, the college leases buildings at three additional offsite locations: Cosmetology Center (Marysville), Aviation (Mukilteo/Everett/Paine Field), and Corporate & Continuing Education Center (South Everett). Classes and other functions are held at several offsite venues not owned or leased by the college; local emergency services would respond and investigate any incidents at these locations. The total square footage of the institution is approximately 750,000 square feet. There are approximately 1600 parking stalls.

Founded in 1941, Everett Community College (EvCC) provides higher educational opportunity to a very diverse student population. The total annual student unduplicated enrollment in 2009/2010 was 19,627. Forty-six percent of these students plan to complete their Associates Degree; thirty percent are enrolled in workforce training programs; and twenty-four percent are enrolled in Adult Basic Education, GED or Continuing Education programs. There is no on-campus housing.

Full-time faculty and staff working for the college is 406. Part-time faculty and staff working at the college is 215.

(Number of locations served by the college including: satellite campuses, hours of operation)

The main campus is open from 7 am to 11 pm, Monday through Friday; the weekend hours are 8 am to 5 pm. Satellite facilities are open on a "as needed" basis. Typically the hours are 8 am to 5 pm during the week.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

The college employs six full time and six part time safety and security personnel.

There are two major safety committees: Health and Safety and Emergency Management Planning. Each committee is composed of approximately 12 members of the college community. They meet on a quarterly basis.

The college also has a Behavior Intervention Team (BIT) composed of the Student Judicial Officer, Security Director, a counselor, a representative from disability services, and a representative of the faculty. This team meets weekly to assess college related incidents and determine the appropriate response to poor behavior.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	44	36	35	32	24
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	1	0	0	0
Aggravated Assaults	0	0	1	0	0
Burglary	4	3	2	2	0
Auto Thefts	13	13	4	8	8
Arson	0	0	0	0	0
Other*	0	0	0	22	19

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Behavior Intervention Team meets weekly to identify and mitigate potential student hazards
- Review and revision of Drug-free Campus and Weapons on Campus policies
- Training executive staff on NIMS
- Partnerships with Everett Police Department, Providence Hospital, and Snohomish County Emergency Management
- Increased security staffing level
- Enhanced communications: loudspeaker/phone, digital signage, text messaging
- Applied for and obtained federal grant to enhance emergency preparedness

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
5/2008	Snohomish County Red Cross	Shelter
future	Providence Hospital	Emergency Management
future	City of Everett	Emergency Management

Recommendations for Future Improvements (estimated cost)

- Expanded emergency communications network [estimated cost = \$50K]
- Enhance Security through camera technologies [estimated cost= \$111K]
- Expanded training budget [estimated cost = \$15K]
- First Aid Supplies [estimated cost = \$15K]
- Replace locks on campus doors = \$100K

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010/2011**

College: Grays Harbor College

President: Dr. Ed Brewster

Safety Coordinator: Tony Simone

Phone No: 360-538-4154

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

80 Acres

16 Buildings on the main campus and three off campus sites (one building per site)

1043 Parking Spaces - main campus

315,832 Total SF

No on-campus housing

Students -

Annualized FTE 2004

Annualized Headcount 3292

Faculty and Staff -

60 Full-time faculty

78 Part-time faculty

98 Full-time staff

84 Part-time staff

(Number of locations served by the college including: satellite campuses, hours of operation)

Main Campus - 7:00 am to 10:00 pm (Monday through Friday) with some weekend classes and labs
Whiteside Education Center - 8:00 am to 9:00 pm (Monday through Thursday) and 8:00 am to 4:00 pm on Fridays
Riverview Education Center - 7:30 am to 8:00 pm (Monday through Thursday) and 7:30 am to 4:00 pm on Fridays
Columbia Education Center - 8:00 am to 8:00 pm (Monday through Thursday) and 8:00 am to 4:00 pm on Fridays

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

1 full time employee assigned to safety and security

18 members serve on the safety committee and this committee meets monthly

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	5	0	4	7	1
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Burglary	5	0	3	6	0
Auto Thefts	0	0	0	0	1
Arson	0	0	0	0	0
Other*	0	0	1 -Drug Arrest	1 - Hate Crime	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- The college's emergency action plan was last updated on May 2009 and is available in hard copies and on the college's web site.
- Emergency procedures information and campus evacuation/assembly maps are reviewed and updated annually. This information along with campus maps are posted in all classrooms, bulletin boards and given to all staff and faculty.
- GHC Alert - Mass notification system allows all registered users (students, faculty and staff) to receive emergency alerts on their cell phones, other mobile devices and/or email during a campus emergency. In addition to GHC Alert, the college uses flashalert.net to get information to local media, as well as using employee telephone trees, posters and electronic message board.
- The college acquired eight NOAA public alert radios that are located throughout the campus and at the off campus sites. Two of the eight radios were obtained as a grant from Homeland Security.
- The college completed the Critical Incident Planning and Building Mapping System in January 2009 and is updated as needed.
- Safety and security information is available on the college's web site. Information includes crime prevention; assembly areas locations; earthquake information; procedures for evacuation for people with disabilities; fire safety; intruder/active shooters; tsunami information; how to report an incident; sex offenders information; sexual assault information and the campus safety report.
- Numerous safety classes have been offered to the college community during the past several years. Some of the classes included:
 - Fire Extinguisher Training
 - Bomb Recognition Training (Washington State Patrol - Bomb Technician)
 - Natural Gas Safety
 - High Voltage Lines Safety
 - First aid, CPR and AED training
- Campus Community Emergency Response Team (C-CERT) – 20 college employees have completed the 20 hour course. The class covered disaster preparation, first aid, light search and rescue, fire safety, terrorism, and disaster psychology. Students had to deal with a disaster simulation (earthquake) as the final part of their class. All employees that completed the course received a C-CERT backpack containing hard hat, vest, water/gas wrench, work gloves, goggles, triage tape, whistle, first aid kit, flashlight and space blanket.
- C-CERT members meet regularly and train throughout the year.
- In addition, training has been provided on active shooter, evacuation procedures, dealing with threatening individuals, emergency management, robbery awareness, tsunami (city and county plans) and personal safety.
- The college conducts regularly scheduled fire alarm drills, tsunami exercise with a local elementary school, and earthquake exercises.
- A representative from the college regularly meets with Grays Harbor Emergency Management and Local Emergency Management Planning Committee.
- The college participated in the state and county's emergency exercises.
- Additional courses on National Incident Management System have been provided to the college community.
- Self-defense training was made available to students and staff during spring quarter 2010.
- Set up two-way radio communication between the college and Grays Harbor Emergency Management Emergency Operations Center.
- The college purchased two generators to provide power to the college's communication systems, servers and kitchen freezers.
- Purchased a two-way communication repeater for the college's frequencies, with battery backup.
- The American Red Cross stores emergency supplies (blankets, cots, coolers, first aid supplies and paper products) at the college.
- The college set up a Behavior Intervention Team to track and monitor problematic behavior and to provide timely assessment, consultation, referral, intervention and support.
- Increased lighting in several parking lots.
- Provided specific employees with college credit cards to make emergency purchases.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
9/24/08	City of Aberdeen (Police, Fire and Medic)	MOU/Mutual Aid Agreement
9/2/08	Raymond Fire Department	MOU/Mutual Aid Agreement

10/10/08	Raymond Police Department	MOU/Mutual Aid Agreement
09/21/09	Grays Harbor County Public Health and Social Services Department	Interagency Agreement
07/13/10	American Red Cross	Statement of Agreement Concerning the Use of Facilities as a Mass Care Shelter

Recommendations for Future Improvements (estimated cost)

- Purchase interior and exterior public address systems - \$40,000.00
- Hire one full-time security officer to work in the evening - \$40,000.00
- Purchase and install additional exterior lighting in upper campus areas - \$20,000.00
- Purchase and install telephones in all classrooms/labs - \$20,000.00
- Purchase and install additional cameras to be located around campus - \$5,000.00
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2008-09**

College: Green River Community College

President: Eileen Ely

Safety Coordinator: Frederick Creek

Phone No: (253) 288-3335

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

194-acres including DNR and Foundation-owned property; 40 campus buildings plus 12 student housing buildings for a total of 52 campus buildings; approximately 2,400 parking spaces; 570,921 building square footage (not counting student housing); 343 student housing beds; 16,413 student headcount and 7,476 annual FTE; 846 total headcount employees or 684 employee FTE.

(Number of locations served by the college including: satellite campuses, hours of operation)

Kent Campus 7 a.m. - 10 p.m.; Enumclaw Campus 8 a.m. to 10 p.m.; Auburn Center 8 a.m. - 10 p.m.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

21- Safety Staff; Campus Safety Committee has 12 members and meets once a month.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	18	21	10	89	147
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	4	2
Aggravated Assaults	0	0	0	1	2
Burglary	9	16	7	2	14
Auto Thefts	9	5	3	7	6
Arson	0	0	0	0	0
Other*				79	123

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Safety Rides - free rides for students who live on or near campus
- 9-1-1 Safety Cards distributed to students
- e2Campus emergency alert notification for text and email emergency messages
- Continued NIMS training
- Updated Emergency Plan
- BIT Program
- Building CPT Program
- Student Email Notifications
- Upgraded card key and student ID system
-
-

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
8/08	Rapid Response Coordination with Police, Fire, and SWAT.	Agreements on tactical planning with police and fire with Auburn, Kent and Enumclaw departments

Recommendations for Future Improvements (estimated cost)

- Campus indoor and outdoor emergency speaker system (\$250,000)
- Outside emergency phones (\$100,000)
- Campus-wide surveillance system (\$275,000)
-
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010-2011**

College: Highline Community College

President: Jack Bermingham, PhD

Safety Coordinator: Pelin Ulrich

Phone No: (206) 878-3710, ext. 3281

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

The institution is on 80 acres, has 37 buildings, 2,297 parking stalls, and has 589,000 total SF of buildings. The unduplicated headcount for students is 16,882. The current 2010 profile of the HCC workforce is as follows:

- 141 Classified Staff
- 116 Exempt Staff
- 158 Faculty (FT Permanent and FT Temporary)
- 387 Part Time Faculty
- 193 Hourly (Does not include students)

(Number of locations served by the college including: satellite campuses, hours of operation)

1. Main Campus in Des Moines M-F 8:00 am -5:00 pm
2. MaST site on Redondo Beach

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

There are 13 safety/ security personnel. Six members of a Health and Safety committee meet twice a year. A campus safety Task Force comprised of 13 members also meets once a year per SB 6328.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	10	4	14	13	15
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	1	1
Robberies	1	3	0	1	3
Aggravated Assaults	1	1	5	1	0
Burglary	0	0	0	1	3
Auto Thefts	8	0	6	8	8
Arson	0	0	0	1	0
Other*	72	53	72	37	77

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Emphasis patrols have been added this year, particularly in areas where previous crime has been committed (such as the library and parking lots). Each officer goes through designated buildings multiple times a shift to keep a steady flow of surveillance.
- The Emergency Action Plan has been updated in 2010 and is fully NIMS compliant. A Campus Safety Report per Clery and SB 6328 has also been drafted. Annual campus safety plans are distributed to the campus.
- Additional AEDs have been acquired so that from any point on campus the maximum travel distance to a device is 2 minutes. The College now has a total of 8 AEDs.
- In August of 2008, the College had a lock down drill simulating an active shooter on campus. With South King County Fire and Rescue as well as the Des Moines PD involved, the drill was a valuable training exercise for our ERT members. In August of 2009 a drill and preparedness activity was conducted to focus on the pandemic flu. In August 2010, the Emergency Response Team had their annual drill coincide with an ICS 400 course to cover earthquake scenarios.

- More staff have attended NIMS training, including 14 staff members who have completed all NIMS courses including ICS400.
- The Campus Safety website is updated annually. It has been updated in June 2010 with easy access links highlighting the new Emergency Action Plan.
- The MOU established with the Des Moines PD in 1997 has been revisited. The Vice President for Administration, Larry T. Yok, has met with Chief Baker of the Des Moines Police Department to preserve and enhance the College's relationship with the PD. In the past year, with the leadership of Chief Baker and VP Yok, a committee was established to create a Strategic Action Plan. The Action Plan was devised for HCC and the DMPD to improve the safety environment of the College. The Action Plan is available for viewing on the Campus Safety webpage of the HCC website.
- New two-way motorola radio devices have been purchased for the ERT and Executive Staff members, replacing existing Nextel devices which were found to be inefficient (due to poor signal strength).
- In March 2008, an outside consultant, Dr. Eddie Aubrey of the Aubrey Marketing Group completed a Security Assessment for the College. The assessment provides accurate and comprehensive data and research to guide strategic, policy and budgetary decision-making on issues, policies and programs involving the Department of Safety and Security at Highline Community College.
- In 2009, the DMPD conducted a Crime Prevention Through Environmental Design (CPTED) survey of the College and HCC has responded to their recommendations by clearing landscaping, improving maintenance, and replacing and improving campus and parking lot lighting.
- In 2010, two additional Emergency Blue Light phones have been purchased for the East parking lot.
- By the end of Fall quarter, 2010, all classrooms will have telephones installed in them.
- Additional OCR/ ADA signs were purchased and installed
- HCC is in phase 3 of changing the locks of the buildings for a more controllable system.
- The East Parking lot was restriped in September 2010. The ADMIN parking lot was restriped in 2009.
- The staffing structure of the Campus Safety department has been modified to now include a Sergeant position.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
1997	Des Moines Police Department	Establishes property/ jurisdiction and establishes the Des Moines PD as responsible first responders

Recommendations for Future Improvements (estimated cost)

- Stockpile supplies for disasters including blankets, medical supplies, food rations and water
- Install security systems in all buildings (\$1,000,000)
- Install security cameras around the campus in parking lots, isolated walkways, and buildings (\$500,000)
- Improve campus lighting (\$1,000,000)
- Seismically brace campus buildings (\$8,000,000)
- Seismically brace site utilities (\$3,000,000)
- Have an engineer conduct a disaster-resistance assessment of our facilities and develop a plan to improve vulnerable structures (\$100,000)
- Install telephones in every classroom (\$96,000)
- Upgrade security staff training (WACLEA charges \$500 and 6 need to attend) This also includes software training, updates on communication, and yearly CPR training for every officer. (\$10,000)
- Obtain an alternate source of power for key equipment and facilities (\$200,000)
- Install automatic gas/ fuel shut-off valves and flexible connections between equipment, gas, and water lines (\$500,000)
- Reinforce window frames and apply safety film to large windows to keep walls from collapsing and shards of glass from flying if windows shatter (\$3,000,000)
- Fix heavy equipment and machinery to the floor, secure furniture, filing etc (\$200,000)
- Radio frequencies updated to match local and state police (\$128,000)
- Equip an emergency operations center with auxiliary power, additional computers and phones, television, and satellite phones (\$50,000)
- Replace key locks with electronic locks for all office, classroom, and external building doors (\$2,000,000).

- Move the Campus Safety department office from building 6 to building 8 for more access, visibility, and adequate office spacing. (\$500,000)
- Emergency broadcast system for outside sirens used over FM frequency and centrally managed (\$60,000).
- Emergency Broadcast message system over existing phone system, all phones taken over and speaker used as a broadcast system internally (\$45,000).
- Prowatch lockdown added to outside doors on identified buildings.

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2007-2008**

College: Lake Washington Technical College

President: Dr. Sharon McGavick

Safety Coordinator: Patrick E. Sturgill

Phone No: 425-739-8135

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Facilities: 58.4 Acres; 17 Buildings; 425,134 GSF; No student residential halls; 1489 Parking Spaces

Students: 3,301 FTES; 7,800 Headcount

Staff: 415 Headcount; 210 Full-time; 205 Part-time; 265 FTE

(Number of locations served by the college including: satellite campuses, hours of operation)

3 locations: Kirkland, Redmond, Duvall (Duvall opened in 2009); Hours of operation: 7:00AM to 10:00PM

Also, owned property in Duvall, currently not used

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

LWTC has one full-time Security Manager as of January 4, 2010; currently has one contracted security Officer from Puget Sound Security Patrol). Used off-duty City of Kirkland Police Officers until October 1, 2010; now only use KPD for special event duty.

The College's Safety Committee consists of 10 faculty and staff and meets monthly

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	1	1	0	3	2
Criminal Homicide					
Sex Offenses					
Robberies					
Aggravated Assaults					
Burglary				3	2
Auto Thefts	1	1			
Arson					
Other*					

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Implemented Text Message Warning Alert System
- Enhancing Digital Camera Security System
- Upgrade to Phone System to include Emergency Notification Capability (RFP In process)
- Updating Emergency Management Plan & Safety Manual
- Replace Exterior Lighting (\$72,000)

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

- Improve Building Access Security with Key Card Access and Identification System (\$100,000)
- Hire Director of Safety and Security to assess and maintain current plans, provide training, and manage safety and security programs (\$80,000)
- Upgrade Signage - Interior, Exterior, and improve directional signage
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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010**

College: Lower Columbia College **President:** Dr. Jim McLaughlin

Safety Coordinator: Casey Tilton **Phone No:** 360-442-2270

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
37 acres, 27 buildings (total sq ft 403,200), 9 parking lots, 69 full-time faculty, 149 part-time faculty, 56 full-time exempt, 9 part-time exempt, 95 full-time classified, 36 part-time classified

(Number of locations served by the college including: satellite campuses, hours of operation)
Lower Columbia College (main campus 7a.m. -- 10 p.m.)

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)
Security personnel (1 full-time--days, 1 full-time--evenings and 10 part-time --weekends/on-call)
Safety committee (10 employees) quarterly meetings

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	2	0	2	1	1
Sex Offenses	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Robberies	0	0	0	0	0
Auto Thefts	0	0	2	1	1

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Reorganizing our safety committee to a safety committee/task force
- Establishing an emergency building coordinator for each facility to assist during a campus-wide emergency
-
- Updating our Emergency Action Desk Reference (emergency plan)
-

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
N/A	N/A	N/A

Recommendations for Future Improvements (estimated cost)

- Add additional AED's. \$2,000 a piece.
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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2005-2006**

College: Olympic College **President:** David Mitchell

**Safety
Coordinator:** Bill Wilkie **Phone No:** 360.475.7835

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Bremerton Campus has 32.8 AC., 22 Bldgs, 8 Parking lots, 392,848 Total SF

Poulsbo Campus has 20 AC. 1 Bldg., 2 Parking lots, 39,461 Total SF

Shelton Campus has 23 AC., 4 Bldgs., 1 Parking lot, 20,738 Total SF

Total FTE for all campuses 5281, total head count 8534

Total Faculty 118 Full time, 450 Part time

Total Staff 161

Admin 77

(Number of locations served by the college including: satellite campuses, hours of operation)

8 All days of the week from 6 AM to 11:00 PM

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

1 Safety & Security Supervisor

6 Full Time Officers

7 Part Time Officers

9 member safety committee which meets monthly

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	1	0	1	1	1
Sex Offenses	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Robberies	0	0	0	0	0
Auto Thefts	1	0	0	0	2

Steps Taken and Actions Currently Underway to Improve Campus Safety

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- Standardization of locks and key control
- CCTV system operating
- Intrusion alarms
- Proximity cards and access control
- Radio system update
- Emergency preparedness task force
- Emergency preparedness information to Campus
- Campus Mapping with Prepared Response
- Evacuation exercises
- Table top planning

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
10-29-10	Bremerton Police Department	Under review
10-29-10	Shelton Police Department	Under review
10-29-10	Poulsbo Police Department	Under review
10-29-10	Bremerton Fire Department	Under review

Recommendations for Future Improvements (estimated cost)

- Continuation of CCTV program to all campuses to date \$80,000
- Access control upgrades to date \$150,000
- Emergency generators for the ICS and student holding area to date \$220,000
- More exercises training with local first responders \$no cost yet, County paid
-
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-2010**

College: Peninsula College **President:** Dr. Thomas Keegan

Safety

Coordinator: Marty Martinez **Phone No:** (360) 452-9277 Main Campus

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Ac: 75 acres

Bldgs: 23 instructional/administrative buildings. In addition: one challenge course storage shed, one soccer score booth, one unisex restroom at athletic complex, one chemical storage shed at automotive (210,000 SF).

Parking: 670 Parking spaces (262,080 SF).

Personnel: 60 full-time faculty, 160 part-time faculty, 259 staff members, unduplicated student headcount 8737

FTE: all FTE 3048, state funded FTE 1875.

(Number of locations served by the college including: satellite campuses, hours of operation)

Six, not including two prison sites, 8:00am - 9:30/10:00pm

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Campus Safety Personnel - four: two full-time and two part-time

College Council (safety committee) has 14 members: 12 active members (3 faculty, 3 exempt staff, 3 classified staff, and 3 students) and 2 ex-officio members which meets monthly during the academic year and as needed during summer quarter. College Council holds two additional meetings open to the campus community for walks around the campus: once in the fall (focusing on darkness and lighting issues) and once in the spring.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Robberies	0	0	0	0	0
Auto Thefts	0	0	0	0	0

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Year long rewrite of EOP, draft expected Dec 2010
- Added hand sanitizers and updated first aid kits throughout all buildings and extension sites
- Research into a Risk Intervention Team
- Updated CIMPS, summer 2010
- Conducted threat and risk assessments for all campus sites, summer 2010
- Full scale, functional drill for active shooter and IEDs held off-campus Oct 2009
- Participation in a regional public health drill in January 2011
- Purchased disaster kits for every College-owned or leased property.
- Purchase pending for an emergency mass notification system for all sites
- All Campus Safety personnel completed ICS training
- Installed five digital signs throughout the main campus for notification and information sharing
- Installation of external digital signage at the main campus pending

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
Since 2007, Updated 2008, reviewed annually	Clallam County Department of Emergency Management and Health and Human Services	Point of distribution (POD) for Strategic National Stockpile (SNS)
Fall 2010	First Responders in Clallam County	Emergency Services per SB 6328, Cleary Act & HEOA
Fall 2010	First Responders in Jefferson County	Emergency Services per SB 6328, Cleary Act & HEOA
Fall 2010 Fall 2010	Clallam Transit Jefferson Transit	Emergency evacuation services Emergency evacuation services

Recommendations for Future Improvements (estimated cost)

- Centralized content management system to link all digital signs, from \$5,000-\$20,000
- Digital signage at extension sites, @\$5,000 ea
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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-2010**

College: Pierce College Fort Steilacoom

President: Denise Yochum

Safety Coordinator: Chris MacKersie

Phone No: 253-912-9655

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Acreage: Fort Steilacoom Campus 146 acres

Total of current Fort Steilacoom Buildings = 10

- Cascade
- Olympic South
- Olympic North
- Sunrise
- Health Education Center
- Milgard Child Development Center
- International House
- Maintenance Shop
- Barn
- Rainier

Fort Steilacoom Parking Spaces = 1,677

Fort Steilacoom Campus Building Square Footage = 480,389

Fort Steilacoom Student Count Fall 2010 Total = 4,356

EMPLOYEES - Fort Steilacoom, Military Programs, DOC and DSHS

Classified =	166
Exempt =	58
Faculty =	83
Hourly =	121
Part Time Faculty =	276
Student/Work Study =	92
TOTAL	796

(Number of locations served by the college including: satellite campuses, hours of operation)

Locations of Pierce College = 3

Fort Steilacoom Campus Hours: Mon – Friday 7:00 am – 10:30 pm, Saturday 8:00 am – 5:00 pm

Pierce College at Fort Lewis Stone Education Center Hours: Mon – Friday 8:00 am – 10:30 pm, Saturday 8:00 am – 5:00 pm

Pierce College at McChord Air Force Base Communications Center Hours: Mon – Friday 8:00am – 10:30pm, Saturday 8:00am – 5:00pm

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Safety & Security Personnel:

- 1 Full-time Campus Security Sergeant
- 1 Full-time Campus Security Officers
- 1 Full-time Security
- 8 Part-time Security Officers
- 1 Full-time Program Assistant

1 District Director of Safety & Security/Assistant Director of Facilities (Fort Steilacoom & Puyallup)

Safety & Task Force Committees:

Fort Steilacoom Safety Committee members total = 10
 Monthly meetings

District Safety Task Force Committee members total = 10
 Annual review

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	6	2	8	0	0
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	4	0	0
Burglary	0	2	2	0	0
Auto Thefts	6	0	2	2	4
Arson	0	0	0	0	0
Other*	0	0	0	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Mapping of campus facilities through WASPC - Prepared Response (in progress)
- Secure 800 MHz Radio to communicate with local and county first responders and dispatch (in progress)
- Implementation of enhanced digital radio system with campus-to-campus connectivity (in progress)
- Update of all hazardous District Emergency Management Plan to include new facilities and renovation work (in progress)
- Implementation of mass notification system (in progress)
- Developed armed intruder individual response guidance and provided active shooter training video to employees and students
- Implementation of enhanced evacuation plan using trained Evacuation Directors that have identifiable vests, radios, flash lights and first aid kits
- Development of threat assessment team, policy and procedure

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
In Progress	Lakewood Police Department	Agency roles and responsibilities in emergency management
In Progress	Lakewood Fire/EMS Department	Agency roles and responsibilities in emergency management
In Progress	City of Lakewood	Sheltering Agreement

Recommendations for Future Improvements (estimated cost)

- Implement external public address speakers that interface with digital two-way radios (\$25,000)
- Implement internal public address speakers that interface with digital two-way radios (\$150,000)
- Implement intruder door hardware for all non-card access doors to facilitate a comprehensive lockdown incident action plan (\$50,000)

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-2010**

College: Pierce College-Puyallup

President: Dr. Patrick Schmitt

Safety Coordinator: Chris MacKersie

Phone No: 253-912-9655

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Acreage: Puyallup Campus 123 acres

Total of current Puyallup Campus Bldgs = 7

- Mark Gaspard
- Frank Brouillet
- College Center
- Garnero Child Development Center
- Health Education Center
- Maintenance Shop
- Arts & Allied Health

Puyallup Parking spaces = 1,331

Puyallup Campus Building Square Footage = 243,356

Puyallup Student Count Fall 2009 Total = 3,026

EMPLOYEES - Puyallup

Classified =	62
Exempt =	17
Faculty =	47
Hourly =	41
Part Time Faculty =	83
Student/Work Study =	68
TOTAL	318

(Number of locations served by the college including: satellite campuses, hours of operation) 2

Pierce College Puyallup Hours: Monday – Friday 7:00 am – 10:30 pm, Saturday 8:00 am – 5:00 pm

Pierce College at South Hill Park (Off-site location) Hours: Mon – Friday 8:00 am – 10:00pm, Saturday 8:00 am – 5:00 pm

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Safety & Security Personnel:

- 1 Full-time Campus Security Sergeant
- 1 Full-time Campus Security Officer
- 1 Full-time Security Guard
- 7 Part-time Security Officers
- 1 District Program Coordinator
- 1 District Director of Safety & Security/Assistant Director of Facilities (Fort Steilacoom & Puyallup)

Safety & Task Force Committees:

Puyallup Safety Committee members total = 10
 Monthly meetings

District Safety Task Force Committee members total = 10
 Annual review

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	1	1	6	0	0
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	3	0	0
Burglary	0	0	0	1	4
Auto Thefts	1	1	2	0	2
Arson	0	0	0	1	0
Other*	0	0	1	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Mapping of campus facilities through WASPC - Prepared Response (in progress)
- Secure 800 MHz Radio to communicate with local and county first responders and dispatch (in progress)
- Implementation of enhanced digital radio system with campus-to-campus connectivity (in progress)
- Update of all hazardous District Emergency Management Plan to include new facilities and renovation work (in progress)
- Implementation of mass notification system (in progress)
- Developed armed intruder individual response guidance and provided active shooter training video to employees and students
- Implementation of enhanced evacuation plan using trained Evacuation Directors that have identifiable vests, radios, flash lights and first aid kits
- Development of threat assessment team, policy and procedure

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
In Progress	Puyallup Police Department	Agency roles and responsibilities in emergency management
In Progress	Central Pierce Fire & Rescue	Agency roles and responsibilities in emergency management
In Progress	City of Puyallup	Sheltering Agreement

Recommendations for Future Improvements (estimated cost)

- Implement external public address speakers that interface with digital two-way radios (\$20,000)
- Implement internal public address speakers that interface with digital two-way radios (\$125,000)
- Implement intruder door hardware for all non-card access doors to facilitate a comprehensive lockdown incident action plan (\$30,000)

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010-2011**

College: Renton Technical College

President: Steve Hanson

Safety Coordinator: M. Elman Mc Claim

Phone No: 425.235.7836

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Size of Institution:

Acres: 30 (main campus)
 Building(s): 17 buildings (main campus)
 Parking Lot(s): 12 parking lots (main campus)
 Square Footage of Building(s): 450,000 (total sq ft main campus)

Enrollment Profile:

	Fall 2007	Fall2008	Fall2009
Total Number of Students	7,132	7,611	6,210
Equivalent Full-time Students	3,367	3,763	3,552

Work Force Profile:

Faculty:

Full-time:	86	85	79
Part-time:	154	157	109

Staff:

Full-time:	142	143	127
Part-time:	35	37	31

Total: 417 422 346

Fulltime Equivalent: 308.02 296.94 310.31

(Number of locations served by the college including: satellite campuses, hours of operation)

The main campus is located at 3000 NE 4th Street Renton Washington. The Campus hours of operations are: Monday through Thursday 6:00 am to 11:00 pm and Friday 6:00 am to 5:00 pm. The college has classes and events scheduled on most Saturdays, the campus is closed on Sunday.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

The College's Public Safety Department consist of a Director, three (3) fulltime and one (1) part-time campus security officer.

Ten assigned (10) college community members (faculty,s taff, students and exempt staff) on the Health and Saftey Committee which meets quarterly and has workgroups and sub committees working on various tasks throughout the year.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	31	28	37	21	43
Criminal Homicide					
Sex Offenses					1
Robberies					
Aggravated Assaults			1		
Burglary					
Auto Thefts	6	6	10	4	3
Arson					
Other*	25	22	26	17	39

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Installed E2Campus Mass Texting system for notifying employees during times of emergency. When future funding becomes available would like to add students.
- Continue to hire and training qualified and competent public safety staff, training current staff on FEMA (NIMS) and other safety and security best practices
- Continue to train the employees and students on how to react to situations that might occur on campus or in the workplace. Will deliver information on violence and behavioral assessment and who to report such incidents
- Partnership with the City of Renton and The Red Cross in an emergency preparedness academy, Renton Emergency Preparedness Academy (REPA) some classes taught on campus for the college community attend.
- Continue to work on Memorandum of Understanding and Mutual Aid Agreements with local emergency service providers.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

- Indoor voice and audible mas notification system (\$100,000)
- Mass Notification System, texting, emailing and voice mailing (\$ 15,000annually)
- Localized Emergency Communications Beacons ALERTUS (\$500,000)
- Campus signage for emergency responders and the campus community(\$50,000)
- Upgrading to campus lighting (\$75,000)

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010-11**

College: Seattle Central Community College **President:** Dr. Paul Killpatrick

Safety Coordinator: Robert Huss **Phone No:** 206-587-5442

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

SCCC MAIN CAMPUS , LOCATED ON CAPITOL HILL ON BROADWAY

Broadway Edison	SF	442,984
Distant Learning (North Plaza)	SF	19,470
Science And Math Building (SAM)	SF	84,300
Mitchell Athletic Center (MAC)	SF	85,000
Barnes & Noble Book Store / Student Leadership	SF	6,400
International Student Center	SF	3,760
South Annex	SF	14,800
Fine Arts (Masonic Temple)	SF	64,820
Erickson (Little) Theatre	SF	11,500
Siegel Center (District Office)	SF	47,668
Broadway Performance Hall (BPH)	SF	29,400
Parking Garage	SF	151,800
Plant and Science Building	SF	1,827
TOTAL CITY BLOCKS		<u>6</u>

WOOD CONSTRUCTION (GOMPERS) Located at 2310 S Lane St, Seattle, WA 98144

Gompers Core Building	SF	6,700
Gompers Main Building	SF	35,000
TOTAL CITY BLOCKS		<u>1.5</u>

SEATTLE VOCATIONAL INSTITUTE Located at 2120 S Jackson St, Seattle, WA 98144

Seattle Vocational Institute	SF	114,000
TOTAL CITY BLOCKS		<u>1.5</u>

SEATTLE MARITIME Located at 4555 Shilshole Ave NW, Seattle, WA 98107

Maritime Marine Tech	SF	7,560
Maritime Portable B	SF	1,169
Maritime Storage (MEC)	SF	273
Maritime Portable A	SF	1,920
Maritime Vessel, Alaska Sea	Vessel Length	110ft
Maritime Vessel, Assertive	Vessel Length	220ft
Maritime Vessel, E.L. Bartlett	Vessel Length	177ft
Maritime Vessel, John Cobb	Vessel Length	110ft
Maritime Vessel, T/V Maritime Instructor	Vessel Length	82ft
Maritime Vessel Maintenance Barge	Vessel Length	50ft
Maritime Vessel, Pioneer	Vessel Length	65ft
Maritime Vessel, Rodof	Vessel Length	50ft
Maritime Vessel Vulcan Barge	Vessel Length	220ft

TOTAL CITY BLOCKS 3

GRAND TOTAL OF SEATTLE CITY BLOCKS 12

TOTAL NUMBER OF BUILDINGS 20

TOTAL SQUARE FOOTAGE FOR ALL BUILDINGS COMBINED 1,130,351

TOTAL LENGTH FOR ALL MARITIME VESSELS _____ 1,084ft

TOTAL NUMBER OF PARKING SPACES AT EACH LOCATION

MAIN CAMPUS (CAPITOL HILL) _____	632
WOOD CONSTRUCTION _____	33
SEATTLE VOCATIONAL INSTITUTE _____	67
SEATTLE MARITIME LAND BASED _____	53
SEATTLE MARITIME VESSEL E.L. BARTLETT _____	29
TOTAL NUMBER OF PARKING SPACES _____	814

1. STUDENT HOUSING:

Currently Seattle Central Community College does not offer student housing.

2. TOTAL NUMBER OF STUDENTS ATTENDING SEATTLE CENTRAL COMMUNITY COLLEGE OR ONE OF ITS SATELLITE CAMPUSES: 10,244 students are currently enrolled at Seattle Central Community College, of that number 4,999 are full time students.

3. NUMBER OF FACULTY AND STAFF EXPRESSED AS FULL TIME, WORKING AT SEATTLE CENTRAL COMMUNITY COLLEGE OR ONE OF ITS CAMPUSES: Seattle Central Community College employs approximately 455 full time faculty and staff members.

4. NUMBER OF FACULTY AND STAFF EXPRESSED AS PART TIME, WORKING AT SEATTLE CENTRAL COMMUNITY COLLEGE OR ONE OF ITS CAMPUSES: Seattle Central Community College employs approximately 576 part time faculty and hourly workers.

5. Seattle Central Community College also employs approximately 117 exempt employees.

(Number of locations served by the college including: satellite campuses, hours of operation)

SEATTLE CENTRAL COMMUNITY COLLEGE CURRENTLY SERVES THREE SATELLITE CAMPUSES AWAY FROM THE MAIN CAMPUS:

- a. Seattle Central Community College.
- b. Seattle Vocational Institute.
- c. Seattle Central Community College Maritime Academy.
- d. Seattle Central Community College Wood Construction (Gompers).

THE FOLLOWING HOURS OF OPERATION ARE IN PLACE FOR EACH LOCATION:

- a. Seattle Central Community College
 - Monday 6:00am to 10:00pm
 - Tuesday 6:00am to 10:00pm
 - Wednesday 6:00am to 10:00pm
 - Thursday 6:00am to 10:00pm
 - Friday 6:00am to 6:00pm
 - Saturday 8:00am to 6:00pm
- b. Seattle Vocational Institute.
 - Monday 8:00am to 4:30pm
 - Tuesday 8:00am to 4:30pm
 - Wednesday 8:00am to 4:30pm
 - Thursday 8:00am to 4:30pm
 - Friday 8:00 am to 4:30pm
- c. Seattle Central Community College Maritime Academy.
 - Monday 8:00am to 4:30pm
 - Tuesday 8:00am to 4:30pm
 - Wednesday 8:00am to 4:30pm
 - Thursday 8:00am to 4:30pm
 - Friday 8:00am to 4:30pm
- d. Seattle Central Community College Wood Construction.

Monday	7:00am to 9:00pm
Tuesday	7:00am to 9:00pm
Wednesday	7:00am to 9:00pm
Thursday	7:00am to 3:30pm

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

1. Seattle central Community College currently employs seven full time campus safety and security officers, Seattle Central Community College also has three part time security monitors.
2. Seattle Central Community College currently has approximately ten safety committee members, this number can vary from month to month.
3. Seattle Central Community College safety committee meetings are scheduled for once a month.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	14	4	6		
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	7	0	4	0	2
Burglary	3	0	1	2	2
Auto Thefts	3	4	1	3	0
Arson	1	0	0	0	0
Other*	0	0	0	44	55

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- We are in the process of updating Seattle Central Community Colleges emergency preparedness plans, we will be providing appropriate and necessary training for all those who wish to receive it.
- Seattle Central Community College is in the process of launching an information and knowledge awareness campaign, aimed at creating a sense of protection and obligation from our community, to our community.
- Seattle Central Community College is reaffirming its commitment to establishing a strong safety committee by actively recruiting and retaining members, we will also make sure that each member of the committee has all of the proper tools to perform their part in keeping our community safe.
- Seattle Central Community College has also started a HAM radio network from within our college district, this will be key in case conventional methods of communication fail.
- Seattle Central Community college campus safety and security officers will continue to be provided all necessary training, with a greater focus on NIMS as well as disaster preparedness training that affects our region of the United States.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
June 12, 2009	Seattle Police Dept	No MOU in place at this time, SCCC is in the process of drafting a MOU for Seattle Police.
NA	Seattle Fire Dept	No MOU in place at this time, SCCC is in the process of drafting a MOU for Seattle Fire.
NA	Sweedish Hospital	No MOU in place at this time, Sweedish Hospital is the nearest emergency facility to SCCC. We are looking at the possibility of drafting an MOU with Sweedish.
June 2006	City of Seattle	Letter of intent on file with the City of Seattle to use SCCC as a command center in case of

		emergencies or disasters.
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Recommendations for Future Improvements (estimated cost)

- To provide overnight Security, Seattle Central Community College has allotted \$60,000.00 thousand dollars, this would cover all four campuses.
- Add three full time officers to the SCCC security staff, approximate cost \$180,000.00
- Add video surveillance throughout the college campus, \$23,865.00
- Refurbish emergency call boxes located in the main parking garage of Seattle Central Community College Campus, approximate cost \$12,000.00
- Provide safety lighting through out the campus using environmental design, vendor unavailable for assessment at this time, as soon as the numbers become available it will be relayed to Tom Henderson.

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2008-09**

College: North Seattle Community College **President:** Mark Mitsui

Safety Coordinator: Jeff G. Caldwell **Phone No:** 206-527-3646, 206-799-6072 (cell)

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

NSCC has 65 acres on its campus. We have following buildings and Gross Sq. Ft, including mechanical and basement parking areas. No on campus student housing.

1. Arts & Sciences 80,200
 2. Chiller Building 1,826
 3. College Center 154,604
 4. Child Care Center 7,557
 5. High Tech Learning Center (now called Ed Building) 42,117
 6. Instruction Building 134,070
 7. Library Building 80,192
 8. Physical Ed Building (now called Wellness Center) 38,198
 9. Technology Building 79,470 (currently under expansion and renovation)
- Total 653,940 sq ft

Note this does not include plazas or external circulation passages.

NSCC has 250 parking spaces in an underground garage and 1,262 exterior spaces for a total of 1,512.

According to the PIO, NSCC has 467 state funded employees (113 classified, 89 FT faculty, 205 PT faculty, 4 non-teaching faculty, 56 admin/profession.

According to the PIO, NSCC has 6,809 students (state funded) plus 235 running start, 601 international, 1,324 self support (Continuing Ed). for a total of 8,969

(Number of locations served by the college including: satellite campuses, hours of operation)

2 campuses. Main campus 9600 College Way North, Seattle Wa. 98103 (security on duty from 5 am - 11 pm M-F and 7 am - 11 pm weekends and holiday, (classes in session 7 am - 10 pm)

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

NSCC employes three full time security officers and 8 PT security officers and one FT Director. The NSCC Safety Committee has 11 members comprised of faculty, classified staff, administrators and a student representative. The safety committee meets the third Tuesday of each month.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	1	11	17	2	3
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	1	0	0	0	0
Aggravated Assaults	0	0	1	0	0
Burglary	0	10	16	1	3
Auto Thefts	0	1	0	1	0
Arson	0	0	0	0	0
Other*	Involving hate 0	Involving hate 0	Involving hate 0	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Upgraded existing and additional external lighting. Upgrade and addition of egress lighting and exit lights.
- Updating of fire alarm system, including public address system capability
- Re-keying campus 33% completed.
- Campus text/email alert message system in place and fully functional
- Computer monitor "pop up" message system in place and functional
- Speaker phone alert system in place and functional
- Evacuation drills (quarterly on the 11th day)
- Routine tests of the campus alert systems
- Safety workshops with "When Lightning Strikes" video and personal safety awareness
- 25 evacuation wardens with security radios
- Ham radio station (portable and a base station on campus)
- 2 - 800 MHz radios direct connect to Seattle EOC, King Co. EOC and SPD patrol and dispatch
- Two new 2000 watt emergency generators
- Background checks on all FT employees and all employees with access to sensitive data and keys

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
June 06	City of Seattle	MOU
October 08	City of Seattle (police)	MOU
October 08	Blanchet High School	MAA

Recommendations for Future Improvements (estimated cost)

- Additional Security officer for swing shift coverage \$46,000 per year
- 24/7 security officer coverage, graveyard staffing by custodians - \$90,000 per year (one FTE plus PT hourly for weekend and evening coverage.
- Three new exterior emergency phones and three replacement phones with area wide PA broadcast capability \$90,000
- CERT Emergency kits for evacuation wardens, 25 @ \$50 per kit
-
- Expand current key system to include key cards
-
-
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 08/09**

College: South Seattle CC

President: Gary Oertli

Safety Coordinator: James Lewis

Phone No: 206 763-5157

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

West Seattle Campus (26) buildings 486,742 square feet 1158 parking spaces ,Georgetown campus (5) buildings 153,714 square feet, 195 parking spaces and New Holly campus 8,908 square feet. Students 4500 FTE / 8,500 headcount per quarter, 76 full-time faculty, 246 part-time faculty, and 182 staff.

(Number of locations served by the college including: satellite campuses, hours of operation)

(3) West Campus, Georgetown Campus, and New Holly Monday through Friday 0500 until 10:30pm Saturday and Sunday 0630until 10:00pm .

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Five full-time security personel, one manager, and two part-time hourly, safety committee has (11) members and meets monthly.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents					5
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0		0
Robberies	0	1	1		0
Aggravated Assaults	0	1	0		0
Burglary	7	5	1		0
Auto Thefts	1	1	1		3
Arson	0	0	0		2
Other*	0	0	0		0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Hired new full-time and new part-time security officers in 08/09
- Obtained 800 MZhz radio for emergency communications
- Certified three licensed HAM radio operators for emergency communications
- Critical incident notification phone tree system instituted
- Instituted critical incident computer pop-up system and campus alert system/cell phone text messaging alert system
- Performed quarterly evacuation drills
- Conducted tabletop exercises
- Simplified emergency action plan / NIMS compliant
- Increased communication with staff/students about taking personal responsibility for safety/preparedness

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

- outside PA system - \$75,000
- generators for critical facilities - \$80,000
- more training exercises - minimal
-
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009**

College: Shoreline Community College

President: Lee Lambert

Safety Coordinator: Robin Blacksmith (formerly Heslop)

Phone No: 206-546-4503

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Size of Institution: 83 acres; 26 buildings; 456,300 square feet of bldgs.

Students: 5,895 FTEs; 10,111 Unduplicated Head Count.

Classified staff: 167; Admin./Exempt 51; Fulltime faculty 137; Part-time Faculty - 235

(Number of locations served by the college including: satellite campuses, hours of operation)

Main campus: 16101 Greenwood Ave. N., Shoreline, WA; Hours: 6AM to 10PM

Satellite: Center for Business & Continuing Education: 17171 Bothell Way NE, Suite A220, Lake Forest Park, WA. Building lease under transition; No regular hours; 1 evening class meeting at this location as part of the Continuing Education Program.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Safety & Security Personnel: 1 Director, 1 Sergeant; (currently being hired for); 4 Officers (1vacancy); 4 P/T Officers, 1 Program Coordinator; 1 P/T Office Staff; 2 P/T Parking Enforcement/Ticket Writers; 1 Bus Driver; 3 P/T Van Drivers; Total: 18

Safety Committee meets monthly - 8 members

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents					
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	0	0	0
Robberies	0	0	0	1	0
Aggravated Assaults	0	0	0	0	2
Burglary	0	0	1	3	0
Auto Thefts	0	0	0	0	0
Arson	0	0	7	1	0
Other*	0	0	0	0	1

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Completed a new Evacuation Plan and Evacuation Map ; a primary component of the College's Emergency Response Plan
- Installing large, directional exterior Evacuation Maps at strategic locations to direct students and staff to evacuations sites
- Creating a new Emergency Procedures Reference Handbook for staff and faculty with detailed emergency prevention, preparation and procedures
- Implemented Text and Computer Emergency Messaging System
- Installed an additional emergency phone on campus
- Implementing a new camera system in the Music Building to aid in theft prevention
- Annual fire safety system testing; Annual inspection of fire extinguishers; testing of all hood systems
- Additional alarm sirens, sensors, and upgrades to burglar alarm systems
- CPR/First Aid certifications
- Staff and faculty training on Diffusing Aggression and Workplace Violence

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
07/18/2008	City of Shoreline	Mutual Aid Agreement

Recommendations for Future Improvements (estimated cost)

- Considering additional mass communication systems
- Possibilities around putting emergency messages out on electronic signage on campus
- Pricing the cost of gates at the campus entrances
-
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-10**

College: Skagit Valley College

President: Dr. Gary Tollefson

Safety Coordinator: Dave Scott

Phone No: 360-416-7751

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Skagit Valley College covers 120 acres and has 52 buildings within our district. We have an additional 7 buildings that are owned by the College Foundation that houses students with 144 beds. During the 2009-10 year we had 12,200 students (4,920 annualized). We had 23,000 duplicated headcount. We had 188 classified staff, 68 exempt personnel, 124 full time faculty, 202 part time faculty, 274 hourly employees and 72 student employees.

(Number of locations served by the college including: satellite campuses, hours of operation)

Skagit Valley College covers 3 counties and has a main campus at Mount Vernon, another campus in Oak Harbor and a building at Friday Harbor called the San Juan Center. We also have a site at South Whidbey. Normal hours of operations depends on the site. Almost all areas are open from 7:30am to 10:00 pm and most have limited classes on the weekends.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

The college has two full time security staff and numerous part time security. The Director of Physical Plant is the Safety officer for the college. The Safety Committee, made up of 8 staff including administrators, faculty, staff and students, meets once per month on a regular basis and more often if needed. The safety committee includes security.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	38	16	22	42	18
Criminal Homicide	0	0	0	0	0
Sex Offenses	1	0	0	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	1	2	0	2	0
Burglary	3	0	0	9	2
Auto Thefts	3	2	1	1	4
Arson	0	0	0	0	0
Other*	0	0	0	0	0

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Implemented Emergency Preparedness Plan
- Trained Staff/Scheduled Drills
- Developed Locking Systems
- Purchased Text Message System
- Purchased Communication System

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

- Continue and expand training
- Continue drills
- Improve Locking systems with building replacements
- Improved campus lighting
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009/2010**

College: South Puget Sound Community College

President: Dr. Gerald Pumphrey

Safety Coordinator: Lonnie Hatman, Director of Security

Phone No: 360-596-5299

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
102 acres, 21 buildings, 1403 parking spaces, 469,868 Square Feet of building space,
Fall 2009 Enrollment:

All student headcount 6,920
State funded student headcount 5,557
All student FTE 4,633
State funded student FTE 3,933

2007-08 Faculty and Staff (unduplicated)

Full-time faculty 90
Part-time faculty 152
Staff 143
Total 385

(Number of locations served by the college including: satellite campuses, hours of operation)
Olympia, Tumwater, Lacey, MFr 7:30 a.m. - 6 p.m. Classes may be held from 7:00 a.m. to 10:00 p.m.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Six full time, twelve part time, security officers,. 21 members of Safety committee that meets monthly.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	4	0	1	9	23
Sex Offenses	0	0	0	0	0
Aggravated Assaults	0	0	0	0	1
Robberies	0	0	1	0	1
Auto Thefts	4	0	0	0	1

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Proximity Card Building Access was added to Building 16 and Building 23 and is included in the construction plans for the renovation of Building 22.
- Group telephone paging was upgraded with a telephone upgrade to enable the same level of paging with fewer paging groups. Email, text messaging, computer pop up emergency messaging software was purchased, tested and promulgated to campus community
- Digital signage was added with the construction of Building 23

- Annual update of the College EOP and annexes
- Ongoing ICS training for key personnel
- Behavioral Intervention team created and reporting software purchased.
- Participated in functional communications exercise in conjunction with an active shooter exercise with Olympia Police Police Department.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
4-13-08	Olympia Fire, Police	Amended draft submitted for review
7-3-08	Lacey Police	Amended draft submitted for review
5-16-08	Tumwater Police	Amended draft submitted for review
2001	Red Cross	Shelter Agreement

Recommendations for Future Improvements (estimated cost)

- Continued expansion of proximity card use utilizing wireless technology to retrofit existing buildings(cost is dependent on speed of conversion and availabilityof funds for remodeling current buildings).
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- Improved public address systems (\$175,000).
- Participation in functional tabletop, full scale and regional emergency exercises (\$5,000).
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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2007-08**

College: Spokane Falls Community College & IEL **President:** Dr. Mark Palek

Safety Coordinator: Dennis Hauenstein **Phone No:** (509) 533-3407

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
132 acres; 22 buildings; 2853 paved; 981 unpaved; 63 ADA

(Number of locations served by the college including: satellite campuses, hours of operation)
SFCC and IEL; hours of operation vary--generally 8am until 9pm

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)
3 full-time SFCC limited commissioned officers; Dennis on safety committee; meets at least twice per quarter not including summer.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	16	16	8	6	10
Sex Offenses	2	0	0	0	0
Aggravated Assaults	0	0	1	0	1
Robberies	0	0	0	0	0
Auto Thefts	6	5	2	5	4

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Task Force formed at the district level to address campus safety and security systematically and uniformly.
- District Consultant (Roger Bragdon--former Spokane Chief of Police) hired to lead CCS efforts.
- Emergency Management Plan has been reviewed and refined with recommendations on streamlining and uniformly implementing across all CCS sites.
- Emergency Code Blue Phones installed in four locations on campus.
- Instant messaging system installed.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
since before 2003	Spokane Police & Fire Dept.'s	partner to local First Responder system
annual, past 2 yrs.	Spokane Police Dept.	CCS officers commissioned on a limited basis

Recommendations for Future Improvements (estimated cost)

- Building Public Annoucement (PA) system being explored
- video surveillance systems under consideration
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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009 - 2010**

College: Spokane Community College

President: Joseph Dunlap

Safety Coordinator: Charles Hollen

Phone No: 509-533-7287

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
Acres 140.95, Buildings 22, Parking spaces 3,368, Total SF of Bldgs 1,076,261

Academic Year 2007-08	Unduplicated HC	FTE
Students	13685	7452
Full-time Faculty	208	272
Part-time Faculty	248	87
Staff	231	243

(Number of locations served by the college including: satellite campuses, hours of operation)
3 locations; hours of operation 6 am to 10 pm Monday - Friday

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)
3 Full Time Employees in The Office of Campus Safety

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	15	3	15	5	13
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	1	1	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	0	0	1	0
Burglary	5	0	1	1	6
Auto Thefts	5	3	13	3	7
Arson	0	0	0	0	0
Other*	61	37	87	67	63

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Emergency phone system installed
- Security office reorganized as the Office of Campus Safety
- Evacuation plans reviewed and updated
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Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
3/19/04	Red Cross	Mass Care Shelters & Operations Facilities
4/7/05	Spokane Regional Health District	Distribution Centers
4/27/05	Spokane Public Schools	Sheltering

Recommendations for Future Improvements (estimated cost)

- CCTV for campus \$100,000
- Electronic locks for exterior doors \$250,000
- Change out dated lock system \$65,000
- Interior locks \$100,000
- Interior electronic locks \$ 1.5 million
- Public Address system \$200,000

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2008 and 2009**

College: Tacoma Community College **President:** Dr. Pamela Transue

Safety Coordinator: Will Howard **Phone No:** (253) 566-5344

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE) These total include all campus sites: Number of buildings-28, Number of parking stalls-2240 , (we had an addition of 100 stalls)Total SF Bldgs-486,214, Number of students-8824, Student FTE-6209 , faculty full time-137, faculty part time-355, classified staff-145 , Exempt staff-113.

(Number of locations served by the college including: satellite campuses, hours of operation) Two locations are being served. The Main campus 7 AM-10 PM, Gig Harbor Campus 7 AM-10 PM. The Tacoma Mall location is no longer leased by Tacoma Community College.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?) The Safety and Security Personnel of the Campus Public Safety Department consists of 7 full-time security officers (inclusive of a Sergeant), 3 part-time security officers, one full-time program assistant, and one part-time program assistant). The Safety Committee/task force meets every quarter totalling to 4 times a year. The Safety Committee/task force consists of 20 safety committee members and 48 Building Safety Officers.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	37	21	15	19	7
Sex Offenses	3	1	1	0	0
Aggravated Assaults	4	4	1	1	1
Robberies	0	0	0	0	0
Auto Thefts	15	7	12	9	3

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Purchase and replacement of analog radios for safety officers to the digital for internal communication
- Begin a term of giving classes in RAD (Rape Aggression Defense) once a quarter to students and staff.
- Improve on record keeping with the Clery Act. Attend training on new rules of the Jeanne Clery policies.
- Work with the Washington Association of Sheriffs and police chiefs on college emergency mapping system.
- Communicating more with students through email and publications through Student life
- Started a Behavior Intervention Team for the campus. Also added a new reporting software that makes it easier for staff to report potential problems in the classroom.
- Give orientations for new students at the beginning of quarters.
- Change the patrol philosophy to areas that are less vulnerable
- Security uniforms was changed for better security. Less visible to criminals but identifiable by the campus community.
- Enforce the E2campus emergency notification texting system for a quick campus response for incidents.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
in process	in process	in process

Recommendations for Future Improvements (estimated cost)

- Two part time security positions to create better coverage of all sites. \$30,000
- Add one vehicle to patrol both on and off campus sites. \$20,000
- Add one ATV to patrol the wooded areas of the campus. \$15,000
- Wireless outdoor/indoor speakers for notification of emergencies via siren & PA system. \$30,000
- Blue Light phones, estimated \$300,000
- Emergency generators, estimated \$400,000
- Electronic surveillance camera system, \$500,000
- Gated Parking Lot Security, \$300,000
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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009-2010**

College: Walla Walla Community College **President:** Steve VanAusdle

Safety

Coordinator: Jim Peterson / Jack Brennan **Phone No:** (509) 527-4686

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
Walla Walla Community College operates from two campuses: the main campus in Walla Walla and a campus in Clarkston Washington. 27 buildings are located on these two campuses. The Walla Walla campus consists of 120 acres and the Clarkston campus consists of 13.5 acres. In addition the college leases four off campus buildings. Total gross square footage operated and maintained by the College is 621,984. There are 1,500 parking places on the Walla Walla campus and 400 on the Clarkston campus. Walla Walla Community College also operates instructional programs in three correctional institutions which are operated and controlled by the Department of Corrections.

In 2009-2010 Walla Walla Community College enrolled 5,486 Full Time Equivalent Students. Unduplicated headcount enrollment was 12,043 for the year. An average of 6,797 different students took classes each quarter (unduplicated headcount). Staff include: 135 full time faculty and 323 part time faculty (240 FTEF total faculty), 119 classified employees (111 FTE), 21 administrative (20 FTE) and 79 professional/technical (exempt) employees (69 FTE). Total in all categories was 679 unduplicated headcount and 450 FTE. In addition to these employees there were part time hourly employees and student employees.

(Number of locations served by the college including: satellite campuses, hours of operation)

Walla Walla Community College operates at the two campuses described above. Hours of operation are generally 7:00 a.m. to 9:00 p.m. Monday through Thursday and 7:00 to 5:00 on Fridays. Facilities are often used on weekends for classes and special events. In addition to the two campuses WWCC offers classes at community sites throughout the district. These sites include secondary schools, churches, and businesses.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

Walla Walla Community College employees a person who coordinates safety and security measures. Facility Services employees secure all facilities and are alert to breaches of security observed during the normal course of their duties. The College depends on the local police force and emergency services departments of the municipalities for emergency response. A student monitors the campus during evening hours and provides evening escort service.

Walla Walla Community College has a Safety Committee which has a membership of 17 members. Membership consists of eight faculty representatives, 2 classified employees, and seven administrative/exempt employees. The committee meets once a month. The committee reviews accident reports, establishes priorities for safety and security, recommends expenditure of the safety and security budget, and provides oversight of safety and security.

Walla Walla Community College also has a College Response Team which includes representation in each building. These people have been trained to provide communication and response to emergencies.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	11	13	19	13	26
Sex Offenses	0	0	0	0	0
Aggravated Assaults	0	0	0	0	0
Robberies	11	9	19	9	25

Auto Thefts	0	1	0	0	1
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Steps Taken and Actions Currently Underway to Improve Campus Safety

- Student Services staff and faculty have taken increased awareness to stress and symptoms of mental illness demonstrated by students. Video training, "Flash Point" made available from The Center for Excellence is available on WWCC's web site.
- A "First Response Team" and exclusive first response telephone number have been established. All staff are taught to phone the first response number to seek assistance or alert others when potentially dangerous behavior is observed or assistance with upset students or staff are observed.
- The College is implementing the Prepared Response - Critical Incident Planning and Mapping project. Both campuses have been inventoried and assessed.
- The Security Coordinator has met with the Walla Walla County Emergency Management Director to integrate the College's telephone tree communication system into an emergency communication system that the county operates. An email and text messaging emergency notification system has been implemented. Students, faculty, staff, parents, or any interested person can self subscribe.
- Purchased and installed five emergency defibrillators.
- Purchased 10 emergency communication radios for College Response Team Members.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description

Recommendations for Future Improvements (estimated cost)

- Complete building addressing and signage improvements to simplify and enhance emergency response by local authorities.(\$10,000)
- Purchase seven additional radios for College Response Team members. (\$1,500)
- Complete table top emergency exercises and emergency response drills.(\$2,500)
- Strengthen the College Response Team through education and training (\$5,000)
- Investigate the need for campus intercom and/or voice messaging on both campuses. (\$200,000)

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2009**

College: Wenatchee Valley College

President: Jim Richardson

Safety Coordinator: Bruce Merighi

Phone No: 509-682-6659

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)

Wenatchee campus: 60 acres, 15 buildings, 8 parking lots. Buildings total 299,401 square feet.

Omak campus: 1.5 acres, 3 buildings, 1 parking lot. Buildings total 29,246 square feet.

Total student headcount for 2010-11 was 3,611 in Wenatchee, and 542 in Omak.

The district employs 74 full time and 178 part time faculty, and 136 classified and administrative personnel.

(Number of locations served by the college including: satellite campuses, hours of operation)

Two campus, operating between 7:00 am and 10:00 pm Monday through Friday, with additional activity on weekends.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)

1 part time safety officer, and 1 contracted uniformed security officer is on campus in Wenatchee 24/7, with additional officers during evening hours. The safety committee is a standing governance committee and it has 13 members and meets year -round, each month.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	12	15	10	10	13
Criminal Homicide					
Sex Offenses	2	1	1		
Robberies					5
Aggravated Assaults		1			
Burglary	9	13	9		
Auto Thefts	1				
Arson					
Other*				10	8

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- A more robust business continuity plan is under development as part of expanding the Recovery section of the WVC Emergency Plan.
- Quick Reference Guides, for emergency response, have been distributed to all staff on both campuses. This document is a brief, two page statement, about Incident Management Teams and Contacts, Earthquake, Medical Emergencies, Lockdown, Shelter in Place, Fire and Evacuation procedures.
- Executive staff and response personnel continue to train and participate with community partners on emergency exercises.
- Rapid Responder "School Mapping Project" completed.
- We are currently testing a new emergency alert system, that uses our existing phone system on campus. It allows emergency messages to activate and/or interrupt phones to inform the staff of important situations.
- We are continuing to improve our control over all lock systems and key control
- Security cameras planned and on order
- Emergency Text notification system is continuing to gain support among students and staff.

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
	Central Washington Hospital	Agreement is under discussion

Recommendations for Future Improvements (estimated cost)

- Hazard Mitigation / Flood Prevention near Batjer Hall \$50,000.
- Emergency response equipment in each building, \$9,000
- Additional security cameras (14 x \$2300) \$33,200
- Additional time for training, \$6,000 in 2010-11
- Provide state of the art lockdown capabilities with new locks on all older doors. \$ 1.2 million.
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**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010-11**

College: Whatcom Community College **President:** Kathi Hiyane-Brown

Safety Coordinator: Brian Keeley, Dir. of Facilities
(Safety Committee Chair) **Phone No:** 360 383-3375

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
The 70 acre campus consists of ten buildings totaling 304,558 SF and 1881 total parking spaces.

Whatcom currently serves 4,201.5 full-time students and employs 72 classified staff, 70 exempt staff, 72 full-time faculty and 188 part-time faculty.

(Number of locations served by the college including: satellite campuses, hours of operation)
WCC is currently located on one consolidated campus. The hours of operation are 7:00a.m. to 9:00 p.m., Monday through Friday.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)
The College contracts with a local security agency for one part-time security officer. Facilities and Administrative Services personnel also respond to safety and security issues.

The Safety Committee consists of nine members and meets bi-monthly to discuss safety issues, suggested improvements and provide a communication conduit for all departments on campus. In addition, WCC has a Crisis Management Team which meets regularly to discuss planning and response for higher level safety/security concerns.

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	0	0	3	1	NA
Sex Offenses	0	0	0	0	NA
Aggravated Assaults	0	0	1	0	NA
Robberies	0	0	2	0	NA
Auto Thefts	0	0	0	1	NA

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Coordinate with local SWAT and K-9 law enforcement units allowing them to train on campus after-hours and during academic break
- New Phone system (Campus wide PA capabilities)
- Improved outdoor lighting
- Tree and shrub pruning for better ground level visibility
- Participation in tabletop exercises with WASPC and Local First Responders using Rapid Responder
- Emergency Management Team - Emergency Response Kits, Emergency Communication Plan
- Participation in State-wide Earthquake exercise
- Safety Committee - Identification, evaluation and resolution of campus safety concerns
- CERT training for staff, faculty and students
- Annual First Aid and CPR training for staff and faculty
- Campus monitoring program - Administrative Justice students trained to provide campus surveillance
- Established MOU with the Whatcom County Health Department

- Established an on campus satellite office for the Bellingham Police Department
- Collaborative, grant funded project with BTC and WWU to develop a comprehensive and integrated emergency preparedness plan

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
November, 2009	Whatcom County Health Dept.	Mutual Aid Agreement pertaining to mass injury or pandemic event

Recommendations for Future Improvements (estimated cost)

- Expand electronic access control system to provide better security of buildings (\$100,000)
- Establish MOUs and Mutual Aid Agreements with local First Responders, businesses, and community organizations
- Hire a Safety and Security Coordinator to help refine policies/procedures and establish campus training programs/exercises
- Campus way-finding and parking lot signage (\$40,000)
-

**State Board for Community and Technical Colleges
Campus Safety & Security Report
Academic Year 2010**

College: Yakima Valley Community College

President: Dr. Kaminiski

Safety Coordinator: Teresa Holland

Phone No: (509) 574-4667

Demographics

(Size of institution [#Ac., #Bldg, #Parking, Total SF of Bldgs, If on-campus housing - #Beds], number of students, faculty expressed as part-time and full-time, and staff using unduplicated headcount & FTE)
50 Acres, 26 buildings, 613, 584 sq. ft. 236 beds (housing), 3,679 FTE / headcount 5,586, 123 FT Faculty, 350 PT Faculty, 151 Classified staff, 26 Admin, 35 Exempt

(Number of locations served by the college including: satellite campuses, hours of operation)
6 locations, Hours of Operation on Main campus 6am-11pm M-F, 8am-4pm Sat., 10am-5pm Sun.

(How many safety & security personnel, how many people on the safety committee/task force, how often does it meet?)
8 Security Personnel, 35 members of Safety Committee which meets monthly

Key Statistics (Summary of Clery Act Reporting)

	2005	2006	2007	2008	2009
Total Reportable Incidents	4	2	9	5	12
Criminal Homicide	0	0	0	0	0
Sex Offenses	0	0	2	0	0
Robberies	0	0	0	0	0
Aggravated Assaults	0	1	3	1	0
Burglary	0	1	3	2	6
Auto Thefts	4	0	0	2	6
Arson	0	0	1	0	0
Other*					

*Larceny-theft, simple assault, vandalism, intimidation

Steps Taken and Actions Currently Underway to Improve Campus Safety

- Worked with local emergency responders on updating emergency preparedness plan (Ongoing process).
- Worked with WASPC on Campus mapping plan /Update - Completed as of September 2010
- Worked with local emergency responders on improving communication efforts (ongoing process)
- Working with local fire and police on building familiarization (interior) (Ongoing process)
- Contact names and phone numbers (contact names and numbers current)

Formal Agreements with First Responders (Memorandum of Understanding & Mutual Aid Agreements)

Date	Agency	Description
current	Red Cross	Emergency Aid (disaster)

Recommendations for Future Improvements (estimated cost)

- Mass Notification System, Update - September 2010 (still in progress)
- Big voice PA system connected to Clock Tower Speakers. Update (still in progress)
- Video surveillance cameras (some have been implemented, others still be investigated)
- Providing first responders with 24/7 Web access to facility information needed to react quickly, decisively and safely to an emergency incident.

- Mapping of all buildings. This mapping is composed of digital imagery of interior of all buildings, location of all the buildings and their access points, all utility locations, and any potential hazardous materials.
- Annual meetings of all agencies to discuss any changes or updates in training.