[**DAY 1**](https://docs.google.com/document/d/1_FVBTPcJmuCnYSQkaxEw4trSWIVhjSZNloQv3Ij4jXE/edit?usp=sharing)

# Welcome from RPC President (Kelley Sadler)

RPC held breakout sessions with members to chat.

# Black History Month [Presentation](https://docs.google.com/presentation/d/14AyLrRimj3B7Fz3-jI77GQTA8Qt1S9Op/edit?usp=sharing&ouid=107360119861666690538&rtpof=true&sd=true) (Stephanie Dykes)

* Presentation dealt with allyship regarding the Black/African American Community, and what RPC can do as white space (to that effort).
* Discussed relevant African American individuals and locations in Washington State History
* Important to respect African American community without trying to speak for them

# EDI Presentation

* EDI Presentation slide deck available here: [EDI presentation](https://docs.google.com/presentation/d/12bqdIuoi6mOrjitVGLxMWN-V1tJ0Ymje/edit#slide=id.p1)
* Difficult to create a system wide land acknowledgement due to the varied tribal nations that need to be represented
* Also challenging to devise/plan an acknowledgement due to lack of experience (few of us are subject matter experts on native community history
* Group activity where folks picked two words about what a land acknowledgement mean to them
* EDI team created a norms document available here:
  + [Norms: RPC Sample Norms](https://docs.google.com/document/d/1C02DDS71Ld3bGpLg6PpFQd04QFidOrRooMkI7QFIOME/edit?usp=sharing)
  + Survey Monkey: https://www.surveymonkey.com/r/Land-Acknowledgement
* EDI committee met with Lynn Palmanteer-Holder (SBCTC Tribal Relations Director). Open pathway to building and connecting relationships with local tribes.
* EDI pivoted away from trying to write one to trying to figure out a process for devising one.

## Lynn Palmanteer-Holder [Part of EDI Presentation]

* Lynn’s slide deck: [deck](https://docs.google.com/presentation/d/12bqdIuoi6mOrjitVGLxMWN-V1tJ0Ymje/edit#slide=id.p1)
* Tribal Relations provides research and analysis services to WACTC
* Collaborates with SBCTC to provide availability and quality of data and to support college accountability and performance efforts
* Support system professional development regarding indigenous issues
* History of Washington and Tribal Nations building relationships that were formalized in 2012
  + RCW 43.376 Government-to-Government with Indian Tribes
  + All divisions in the state gov’t have tribal liaisons.
* SBCTC wants to reduce AI/AN education disparities, particular around deficit minded discourse
  + Raise awareness of historical burdon
  + Tackle contemporary challenges
* Diversity is an access issue
* Slide 21 contains a list of important questions to ask relative to the land acknowledgement
* Importance of conducting Tribal Participatory Research whenever possible

Small group discussion about the norms document (see above)

Next Steps:

* Members wanted to work through the norms document
  + Thinking about language in the norms
* Add more definitions and specificity
* Disagreement regarding whether to add or subtract norms
* Discussion about Oppression Olympics and Intersectionality

# Carmen McKenzie and Paula McDaniel: Datalink

[Slide Deck](https://docs.google.com/presentation/d/1lqS_ai9vMS_buWziI_GtJtZcGFrIUK-jNxbQUAj-S58/edit?usp=sharing)

* Data Services website contains a lot of resource for searching for queries:
  + https://www.sbctc.edu/colleges-staff/data-services/ctclink-peoplesoft-reporting.aspx
* PS Query search process (getting the metadata)
* How do end users request reports
  + Every College does this slightly differently, some have ticketing systems, others don’t.
* Data Services is coercing PeopleSoft data to look like legacy data (backwards compatible).
* Data coming through ctcLinkODS instead of FTP access tables
* Data warehouse data flow: PeopleSoft replicates to Datalink, and at the end of the quarter it hits the data warehouse
* The data warehouse does not update post snapshot (i.e. if an active program changes retroactively, it never hits the warehouse
* Data Services is planning to release Data Warehouse 3.0 , and they’d like RPC’s feedback in terms of the new structure
* Balancing backward compatibility is going to be a substantive challenge with Data Warehouse 3.0

# Guided Pathways - [Alumni Data](https://drive.google.com/file/d/1_EueiLZASTScqeN15lnQtcIHZvtMxd45/view) with Luke Brunaugh from [EMSI](https://www.economicmodeling.com/)

* SBCTC went into contract EMSI to provide graduate alumni outcomes via EMSI
* EMSI handles LMI (labor market outcomes) and graduate outcomes (professional profiles via networking sites like LinkedIn).
* EMSI scraps profile data, and runs a match to extract post-graduate outcomes
* Provided demonstration of the match rate output.
* There are issues with match quality, but that is disaggregated
* Trades people, Early childhood graduates are less likely to create profiles
* Primary use case is programmatic review.
* Can also be used to compare alumni reported skills in their jobs compared to program curriculum
* Tool includes a slicer file (which quickly summarizes data), and the full data fill (sem-structured source data)

[**DAY 2**](https://docs.google.com/document/d/15W7Lmf0QloKqMSQesjsoN64FhJC9uZIfvFuiTCf8ybg/edit)

RPC Business Meeting

● Roll call

| **College (x = here/present)** | **Winter RPC** |
| --- | --- |
| Bates Technical College | x |
| Bellevue College | x |
| Bellingham Technical College | x |
| Big Bend Community College | x |
| Cascadia Community College | x |
| Centralia College |  |
| Clark College |  |
| Clover Park Technical College | x |
| Columbia Basin College | x |
| Edmonds Community College |  |
| Everett Community College | x |
| Grays Harbor College |  |
| Green River Community College | x |
| Highline College | x |
| Lake Washington Institute of Technology | x |
| Lower Columbia College | x |
| Olympic College |  |
| Peninsula College | x |
| Pierce (District Office) | x |
| Pierce College | x |
| Renton Technical College | x |
| North Seattle College | x |
| Seattle Central College | x |
| Seattle Colleges (District Office) | x |
| South Seattle College | x |
| Shoreline Community College | x |
| Skagit Valley College | x |
| South Puget Sound Community College | x |
| Spokane (District Office) | x |
| Spokane Community College |  |
| Spokane Falls Community College |  |
| Tacoma Community College | x |
| Walla Walla Community College | x |
| Wenatchee Valley College |  |
| Whatcom Community College | x |
| Yakima Valley Community College | x |

Quorum established per roll call

Fall Minutes approved after no objections raised

**Call For Hosting Colleges**

Spring meeting will be via zoom per poll. We will need to plan for next year at least 3 months in advance should we want to move back to physical meetings.

# Treasurer's Report

No reported expenses between Fall and Winter meetings. Balance remains $20,708.75

# RPC President’s Report

* Two upcoming webinars: Student Mental Health (2/17), Student Basic Needs (4/21)
* Joe Holiday gave an update on the status of a Mental Health Services pilot program. SBCTC is supporting a bill that would expand this pilot statewide.
* RPC added to WACTC equity committee
* Diversity and Equity officers committee working on senate bill implementation.
* Instruction commission gave feedback on the Guided Pathways Questionnaire

# WACTC Committee Report Out and Feedback

# WACTC Technology Committee

* First reading of CTCLINK infrastructure MOU. This will allow ctclink colleges to see other colleges data without violating FERPA.
* ITC is working on a survey to explore that the technologies schools are using for Guided Pathways
  + ITC wants to collaborate with student success center
* STAC committee wants to improve governance process/vaccine verification within CTClink
* CTClink Steering committee reports their on budget, but staffing is become a challenge (both at SBCTC and at local institutions)
* DG6A is going live in early March, DG6B going live at end of Spring

# WACTC Equity Committee

* Link provided to the [DRAFT Financial Aid Equity Audit](https://docs.google.com/document/d/1kqF4OBwlmC-5Imv10mAo2_U4oqexPt0c/edit#heading=h.gjdgxs) report, also in the RPC agenda:
* Recommendations from the report were read out. The major focus is how the allocation model impacts equity outcomes for students
* Committee will be making recommendations in terms of sending equity specific data to financial aid profiles
* Exploring Ctclink deployment negative impacts on BIPOC students. Committee concerned that colleges have not learned much about ctclink deployments.
* Committee wants to explore lack of gender/racial diversity in financial aid offices (mostly female, mostly white)
* Committee will continue ongoing review of allocation model

# Guided Pathways Advisory Council

* Guided Pathways Questionnaire received feedback from Instruction and Student Service commissions
* SBCTC has decided to make adjustments to reduce the administrative burden.

# Data Governance Committee

* MOU and data privacy agreement resolves the FERPA violation issue with data sharing. MOU is complete, will be on SBCTC ctclink support page. Pop-up box user acceptance should be ready around June. Non-acceptance does not affect security role or access to system, but box will be there for every sign-in until accepted.

# Strategic Technology Advisory Committee

* Primary priorities are equity and accessibility.
* Most colleges are going in different directions to achieve these goals, in addition many technologies campus have adopted/are considering adopting aren’t vetted using a robust accessibility standard
* STAC most recent agenda available here: [ED SERVICES](https://docs.google.com/document/d/1QahqNSI9GzEI87pwga2iQpH_in_DC4mO/edit?usp=sharing&ouid=107360119861666690538&rtpof=true&sd=true)

**ctcLink Steering Committee**

[**Google Drive Link**](https://drive.google.com/drive/folders/1rkE2lEFFHTFsbaT8EuKiH7mZNjb85Jf2?usp=sharing)

* Project is on schedule and on budget.
* 75% milestone reached with 25 colleges.
* Deployment group 6 dry run started, full deployment will occur in Spring.
* OAAP is fully implemented with the old solution retired.
* Carly stepping down

**Information Technology Commission (ITC)**

* Ongoing work to resolve ctclink bugs
* Supporting technology/registration challenges related to hybrid classes
* Production governance of ctclink instance
* Helping Deployment Group 6 with their datalink replication

**Query Governance Committee/ctcLink Reporting Leads**

* Metalink enhancements anticipated. Plan is to improve some metadata, and improve search functionality with metalink
* Many PS Queries are built/being requested using hard coding (fixed values as opposed to flexibility parameters). SBCTC is looking into an approval process for writing hard coded queries since this goes against query design principles (i.e. make things as flexible as possible

**Baccalaureate Leadership Council**

* The committee is requesting RPC feedback regarding next steps on research topics

**Data Governance Demographic Subcommittee (DemoCom)**

* Democon sending out a formal request for feedback on proposal to implement new taxonomy for race/ethnicity within PeopleSoft
* New taxonomy would be based on representation from the American Community Survey, and would set cut thresholds for inclusion based on share of statewide population (1%).
* Based on previous work done by OSPI
* Once approved plan is to implement within both HCM and the CS Pillars

**RPC Committee Report Outs and Feedback**

**ctcLink**

* HS code crosswalk between ctc and legacy draft is ready.
* FinAid data that is not populating in ctcLink, could use some help with that if anyone wants to weigh in.
* DataWarehouse 3.0 is the next project.
* Created a shared document for all of RPC around reporting in ctcLink.

**Accreditation**

[**Google Drive Lin**](https://drive.google.com/drive/folders/1oDeThsYDI04Ypm9z3R43e-7c0rnK9GM0?usp=sharing)**k:**

* Shared resources in RPC listserv from the 2021 conference.
* Planning another panel to share-out colleges’ experiences with visits/reports under new standards.
* Need to identify those who have info to share on that panel.

**Equity Diversity Inclusion Committee**

* EDI built a google drive folder with materials for membership. Link to the folder available [here](https://drive.google.com/drive/folders/1IH5GnL4vi3dy2j1Q4m6pSM6dd04hLaYc?usp=sharing):
* Link with resources about how to start working on senate bill campus climate surveys. - EDI folder will also have info about focus groups. Be aware that the survey must measure a diverse group of students/staff, not just the ASB students who usually fill out your current surveys.
* Continuing to develop Land Acknowledgment and Workplace Norms.
* Here is a link to the report-out with relevant links included. This report-out is also in the EDI folder: [Report-out](https://docs.google.com/presentation/d/1DIxhT-vkA115cauAr0pdm1M_X0Qg87qD/edit#slide=id.p4):

**Research Ethics**

* Status of the committee is in flux without more members with bandwidth.
* [RPC Shared drive:](https://drive.google.com/drive/u/0/folders/0BxCiRGOnSR6HcU1KT2VBZUtncmM?resourcekey=0-2Sd3zxwAlxuwrOlwT8osBQ)
* [REC folder:](https://drive.google.com/drive/folders/0BxCiRGOnSR6HcGFaMW9wU0JFTTQ?resourcekey=0-lYRb6A9pSeWG_7KuxbR5ig)

**Unfinished Business**

* Funding for travel should be at the state per diem rate for any official RPC representation at WACTC or SBCTC groups per approval of exec.
* Funding for travel to RPC meetings should be at the state per diem rate for any RPC member to attend and RPC meetings, with the number of people allowed per meeting will be approved by exec.
* The Commission decided to leave this up to exec rather than voting on it.

**Elections Committee**

Soliciting candidates for Treasurer. Need one more and then election info will go out.

**New Business**

Next meeting May 12 - 13 via Zoom

**Meeting Adjourned**