



BUSINESS MEETING MINUTES

NOV. 20, 2020

ZOOM

Members Present

Lin Zhou, Bates
Gary Locke, Bellevue
Kim Perry, Bellingham
Sara Thompson Tweedy, Big Bend
Eric Murray, Cascadia
Bob Mohrbacher, Centralia
Karin Edwards, Clark
Joyce Loveday, Clover Park
Rebekah Woods, Columbia Basin
Amit Singh, Edmonds
Daria Willis, Everett
Ed Brewster, Grays Harbor
Suzanne Johnson, Green River
John Mosby, Highline
Amy Morrison, Lake Washington
Chris Bailey, Lower Columbia
Chemene Crawford, North Seattle
Marty Cavalluzzi, Olympic
Luke Robins, Peninsula
Michele Johnson, Pierce College
Julie White, Pierce Fort Steilacoom
Darrell Cain, Pierce Puyallup
Kevin McCarthy, Renton
Sheila Edwards Lange, Seattle Central
Shouan Pan, Seattle Colleges
Cheryl Roberts, Shoreline
Tom Keegan, Skagit Valley
Tim Stokes, South Puget Sound
Rosie Rimando-Chareunsap, South Seattle
Christine Johnson, CC of Spokane
Kevin Brockbank, Spokane
Kimberlee Messina, Spokane Falls

Ivan Harrell, Tacoma
Chad Hickox, Walla Walla
Jim Richardson, Wenatchee Valley
Kathi Hiyane-Brown, Whatcom
Linda Kaminski, Yakima Valley

Ex-Officio Members — SBCTC

Jan Yoshiwara, executive director
John Boesenberg, deputy executive director, BO
Grant Rodeheaver, deputy executive director, IT
Carli Schiffner, deputy executive director, ED

Guests and SBCTC Staff

David Schumacher, Office of Financial Management
Carol Landa-McVicker, SBCTC chair
Bob Ryan, ACT president
Doug Mah, ACT president-elect
Walter Hudsick, Bellingham
Cherie Berthon, SBCTC
Christy Campbell, SBCTC
Wayne Doty, SBCTC
Beth Gordon, SBCTC
Arlen Harris, SBCTC
Joe Holliday, SBCTC
Laura McDowell, SBCTC
Ha Nguyen, SBCTC
Janelle Runyon, SBCTC
Julie Walter, SBCTC

Call to Order and Welcome

Eric Murray, WACTC president, called the meeting to order at 9 a.m. and welcomed those present.

Approval of Minutes

MOTION: It was moved and seconded that WACTC approve the Oct. 9, 2020 minutes without corrections.

MOTION PASSED.

Treasurer's Report

Christine Johnson presented the treasurer's report with a current balance of \$46,013.56.

Executive Committee Report — Eric Murray, WACTC president

Updates were provided on:

- WACTC Task Forces
- Instruction Commission's letter regarding ctcLink

December meeting

Work Session #1: Modeling equity in the age of COVID

Work Session #2: Legislative update with Rep. Timm Ormsby and Sen. Christine Rolfes

Guest speaker

Jan Yoshiwara introduced David Schumacher, Office of Financial Management director, and thanked him for his role in directing the Governor's Emergency Education Relief (GEER) funding, which was included as part of the CARES Act, to the system. David provided an overview of the state budget situation in light of the public health crisis. He noted that while the November revenue forecast was better than the September forecast, the Legislature will still face a \$3.8 billion shortfall when it reconvenes in January. He also discussed how capital budget investments can stimulate the economy and create valuable, long-term assets for colleges and local communities alike.

Trustees Report — Bob Ryan, ACT president

ACT Fall Conference

The ACT Fall Conference was held virtually on Nov. 13 with 100 in attendance. Conference sessions included:

- Trustee Tactics: Getting New Trustees Up to Speed
- Trustee Leadership: Staying Strategic in the Age of COVID-19
- Trustee Wellness: Managing Chronic Stress in the Age of COVID-19

College highlights

- Columbia Basin College has now graduated all allied health students whose summer graduation plans were delayed by the pandemic.

- Big Bend Community College received a \$3 million grant from the Department of Education to benefit Hispanic students.

Capital Budget Committee Report — Darrell Cain, chair

Updates were provided on:

- 2021-23 capital budget request job creations
- design-build project reviews
- debt service and lease payment challenges

Critical Race Theory in Institutional Planning and Campus Design: A Case Study

The committee will host a work session on Jan. 22, 2021, 9 a.m.-10:30 a.m. titled Critical Race Theory in Institutional Planning and Campus Design: A Case Study, developed by Amara H. Perez, PhD.

Learning outcomes include:

- Define Critical Race Theory (CRT) as an approach to equity and inclusion in planning and design.
- Understand how traditional planning and design practices can act to reproduce racial and other social inequities in educational settings.
- Identify tangible methodologies for putting into practice the theoretical tenets of CRT to disrupt racial and other social inequities in higher education.
- Understand through students' experiences the value and significance of CRT as an approach to campus design, community engagement and student leadership.

Educational Services Committee Report — Rebekah Woods, chair

Updates were provide on:

- Promising Practices Exchange
- Counselor/Student Ratio Task Force

Equity Committee — Rosie Rimando-Chareunsap, chair

Chief Diversity and Equity Officers Commission

The Chief Diversity and Equity Officers Commission would like to remove “Chief” from its name. The name change would reflect the commitment of sensitivity to indigenous communities, and restrict its use to those who have received the title through Native American recognition or inheritance/lineage.

MOTION: It was moved and seconded that WACTC approve changing the Chief Diversity and Equity Officers Commission’s name to Diversity and Equity Officers Commission (DEOC).

MOTION PASSED.

The commission also plans to discuss the removal of “Chief” from other titles for consistency within the state and make recommendations to WACTC at a later date.

Critical Issues Committee Report — Amy Morrison, chair

The committee welcomed Marie Bruin as the new workforce director, received a Boeing update and discussed retraining displaced workers, and began developing the agenda for the January Work Session on the system's role in the state's economic recovery.

Legislative and Public Information Committee Report — Ivan Harrell, chair

Updates were provided on:

- legislative engagement
- federal legislation/priorities
- operating and capital budget one-pagers
- [Communities for Our Colleges](#)
- House Speaker Laurie Jenkins' request for office space at colleges during session

Operating Budget Committee Report — Bob Mohrbacher, chair

COVID 19-related enrollment impacts on the allocation model

Last spring, as colleges saw unprecedented drops in enrollment due to the COVID-19 pandemic, several college leaders expressed concern about the impact these enrollment anomalies might have on enrollment-based funding through the allocation model. Presidents raised possibilities such as freezing the allocation model, excluding all of the 2019-20 enrollments from the 3-year enrollment averages, and annualizing fall 2019 enrollments. At WACTC's request, the Business Affairs Commission (BAC) reviewed these and some additional options. In April, BAC came back to WACTC with the following recommendation:

- Do not freeze the allocation model.
- The system does not need to settle these questions immediately as 2019-20 enrollment does not factor into allocations until 2021-22.
- Allow BAC to review the final 2019-20 enrollment data in the fall of 2020 and return with recommendations at that time.

In October, BAC met to review and assess several options for adjusting 2019-20 enrollment data to minimize negative funding impacts due to COVID-19.

At this time, BAC recommends that WACTC make no changes to the allocation model or base enrollments. While certain colleges have experienced disproportionate enrollment impacts due to COVID-19, those will have no effect on the allocations in the coming 2021-22 fiscal year. This is due to the protective factor in the base enrollment formula whereby full-time equivalences (FTE) are only shifted to colleges exceeding their targets. No districts will exceed its target in the 2021-22 allocation model. Additionally, the committee explored several adjustment methodologies, but none of them resulted in a significant fiscal impact. Considering the likelihood of an allocation model review in the near future, BAC advises WACTC to maintain the status quo in 2021-22 allocations. COVID-19 impacts on enrollments could be a factor in a future review of the enrollment target formula.

WACTC accepted BAC's recommendation to make no changes to the allocation model or base enrollments.

Allocation model assessment

The committee disturbed the guiding principles and criteria by which to measure whether the allocation model is adhering to the guiding principles.

Guiding Principles	Criteria for Assessment
The allocation model should...	
1. Be stable and predictable	A. District percentage change in annual share of allocation model funding
2. Be understandable	B. Allocation model format and data are standardized and consistent
3. Treat all colleges consistently, impartially and equitably	C. Formulas are applied consistently to each district. Formula adjustments are made through system-wide processes
4. Do as little harm as possible to other colleges	A. District percentage change in annual share of allocation model funding
5. Allow for local flexibility	D. Percentage of funding restricted for specific programs or activities (provisos and earmarks)
6. Achieve an appropriate balance between access/enrollment and performance/student outcomes	E. Percentage of funding dedicated to performance funding or priority weighted enrollments
7. Continue to right-size enrollment targets	F. Percentage variation between target and actual enrollments
8. Track as closely as possible to 3-year average enrollments	F. Percentage variation between target and actual enrollments
9. Be consistent with State Board vision of leading with racial equity	TBD

WACTC accepted the guiding principles and the associated criteria as recommended by the committee.

Technology Committee Report – Kevin Brockbank, chair

Updates were provided on:

- college ctLink roles, departmental dependencies and alignment
- post go-live customer support
- [ctLink accessibility](#)
- sexual orientation and gender identity information in ctLink

State Board Report — Carol Landa-McVicker, SBCTC chair, and Jan Yoshiwara, executive director

Updates were provided on:

- Strategic Plan's work plan and metrics
- October State Board Meeting
 - Strategic Plan: Completions
 - Bachelor of Applied Science degree proposals
- Governor's announcement encouraging state workers to continue telecommuting through June 2021
- Workforce Education Investment Act Oversight Board
- Higher Education Diversity Meetings

Adjournment

There being no further business, the Nov. 20, 2020 Board of Presidents meeting adjourned at 11:45 a.m. The next meeting will be Dec. 10-11, 2020 via Zoom.

Minutes prepared by Julie Walter