



BUSINESS MEETING MINUTES

DEC. 2, 2022

ZOOM

Members Present

Lin Zhou, Bates
Gary Locke, Bellevue
Kim Perry, Bellingham
Sara Thompson Tweedy, Big Bend
Eric Murray, Cascadia
Bob Mohrbacher, Centralia
Karin Edwards, Clark
Joyce Loveday, Clover Park
Rebekah Woods, Columbia Basin
Darrell Cain, Everett
Ed Brewster, Grays Harbor
Suzanne Johnson, Green River
John Mosby, Highline
Amy Morrison, Lake Washington
Chris Bailey, Lower Columbia
Chemene Crawford, North Seattle
Suzanne Ames, Peninsula
Michele Johnson, Pierce College
Julie White, Pierce Fort Steilacoom
Matthew Campbell, Pierce Puyallup
Bradley Lane, Seattle Central
Jack Kahn, Shoreline
Chris Villa, Skagit Valley
Jean Hernandez, South Seattle
Tim Stokes, South Puget Sound
Christine Johnson, CC of Spokane
Kevin Brockbank, Spokane
Kimberlee Messina, Spokane Falls

Ivan Harrell, Tacoma
Chad Hickox, Walla Walla
Jim Richardson, Wenatchee Valley
Linda Kaminski, Yakima Valley

Members Absent

Amit Singh, Edmonds
Marty Cavalluzzi, Olympic
Yoshiko Harden, Renton
Rosie Rimando-Chareunsap, Seattle Colleges
Kathi Hiyane-Brown, Whatcom

Ex-Officio Members — SBCTC

Paul Francis, executive director
Choi Halladay, deputy executive director, BO
Grant Rodeheaver, deputy executive director, IT
Carli Schiffner, deputy executive director, ED

Guests and SBCTC Staff

Pat Shuman, ACT president
Sophia Agtarap, SBCTC
Cherie Berthon, SBCTC
Arlen Harris, SBCTC
Julie Huss, SBCTC
Darrell Jennings, SBCTC
Laura McDowell, SBCTC
Jonathan Moore, SBCTC
Sherry Nelson, SBCTC
Kim Tanaka, SBTCT
Julie Walter, SBCTC

Call to Order and Welcome

Chris Bailey, WACTC President, called the meeting to order at 8 a.m. and welcomed those present. He thanked SBCTC staff who set up the Presidents' Academy the day prior. He recognized Kim Perry, Michele Johnson, Christine Johnson, and Jim Richardson who will be leaving their positions. He also welcomed new SBCTC members Darrell Jennings, Capital Budget Director; Sophia Agtarap, Diversity and Equity Officer; and Jonathan Moore, WACTC Coordinator. He further welcomed the return of Jean Hernandez who will be serving as the Interim President at South Seattle College.

Approval of Minutes

MOTION: It was moved and seconded that WACTC approve the Nov. 4, 2022 minutes without corrections.

MOTION PASSED.

Executive Committee Report — Chris Bailey, WACTC president

- Chris Bailey reminded WACTC members that most of the upcoming meetings will be happening in Olympia due to the legislative session.

Technology Committee Report — Kimberlee Messina, chair

- The Multifactor Authentication project is ongoing at the community colleges.
- There are some upcoming changes to Financial Aid, including changes to Satisfactory Academic Progress.
- There are four to six different changes to requirements happening with ctcLink that will have an impact on all of the community colleges.
- There are upcoming trainings for payroll staff relating to changes coming down the pipeline.
- There is also work going on with Guided Pathways and ctcLink.

Capital Budget Committee Report — Chad Hickox

- IC and WISC are working on orientation and mentoring programs and projects with the incoming vice presidents.
- One of the more significant topics on the agenda is the governor's budget and reappropriating Minor Works. There was discussion at looking at a swap. Darrell Jennings will take the lead.
- Building fee cash flow is an issue, holding off on certain requests involving Hazmat and Emergency Management. There is a \$4 million gap that needs to be closed.
- Certain campus buildings will be subject to [new compliance standards](#), starting with those over 220,000 square feet. Questions remain whether there will be a pause in putting new capital projects on the list as a result of the clean building performance standards. Chris Bailey asked how many campuses were impacted by the new performance standards. Darrell Jennings said there are four, and he is providing assistance to the campuses impacted.

- Chad Hickox said the plan is to put together a compendium resolution for the January meeting.
- Consideration is being given to putting a pause on adding projects to the capital projects list.

Operating Budget Committee Report — Kevin Brockbank, chair

- OBC's workplan this year involves planning for an allocation model review to begin next year (2023-24). OBC is working on preparations for the review. Kevin Brockbank is asking for feedback on the current plans. He said the process needs to be led by current presidents who have a long-term stake in the colleges. He wants to make sure there is knowledge-building and that the work that has been done before is the starting point of what happens in July.
- The task force timeline is being revised. Bob Mohrbacher said that the timeline for the knowledge-building aspect needs to happen as soon as possible. Chris Bailey wants to ensure that everyone involved has the knowledge-building necessary and suggests it be at an upcoming Presidents' Academy or at the Summer Retreat.
- Suzy Ames shared that she is hoping the allocation model can be more accessible to newer members. Kevin Brockbank said that is part of the plan. There was a discussion about how the model can be viewed from an equity lens as well as the fact that enrollment changes will impact individual colleges.
- Joyce Loveday asked about how FTE is going to factor in. Kevin Brockbank said changes in the allocation will need to look at a variety of factors.
- Michele Johnson asked members not to lose sight of the larger political context in which the system needs to be funded.
- Kevin Brockbank explained the importance of the State Board and the need for SBCTC members to be informed about the process as it continues.

Legislative and Public Information Committee Report — Amy Morrison, chair

- Amy Morrison thanked Arlen Harris and Rebekah Woods for spending time at the State Capitol.
- She welcomed back Jean Hernandez to the legislative committee and offered a farewell to Michele Johnson.
- There was discussion about the governor's budget and how to best tackle the legislative goals this upcoming session.
- She thanked all presidents for making the trek to Olympia for the upcoming WACTC meetings and talked about the need to re-examine in-person meeting protocols in light of the pandemic.
- She discussed the Doodle poll for presidents to sign up for legislative advocating. She wants to ensure that eastern Washington presidents can have the WACTC meeting days to meet with their legislators.
- She thanked Laura McDowell and Arlen Harris for the messages that were put together for presidents to share with legislators and asked presidents to customize those messages.
- There was discussion about inviting multiple legislative leaders to come and visit WACTC during dinners.

- It was shared that Friday afternoon legislative check-ins will hopefully continue this year. There may be a quick check-in after the governor's budget is released.
- A request was made that hotels and schedules need to be prioritized as soon as possible, so hopefully the state board can work on that.
- Arlen Harris talked about the supports available to new presidents for holding discussions with legislators, including Friday meetings. He debriefed everyone on the activities in the legislature the day prior. He asked presidents to watch the meeting with the House on TVW: <https://tvw.org/video/house-college-workforce-development-committee-2022121064/>
- Rebekah Woods discussed the fact that the legislators want more detailed information in committee testimony.

Educational Services Committee —Sara Thompson Tweedy, chair

- It was shared that the committee is working on the Dual Credit program in the winter. This should build nicely upon the discussions from the Presidents' Academy the day prior.
- There will be an Innovative Curriculum Practices focus in the spring.
- Commissions are working on mentorship programs for new leaders joining their committees.
- Priorities include: Enrollment/Dual Credit, ctcLink, and the needs of those who work in Instruction.
- The Workforce Education Council has been working on updating the skills standards, now with an equity lens, and that should be coming forward in the spring.
- Information Technology is focusing on Cyber Security and closing gaps in the system.
- Research and Planning says WSIPP is evaluating guided pathways. Responses to questions they are sending out will be due in February. This is a separate reporting requirement from other guided pathways reporting requirements and is due in February. They are expressing concerns about capacity. They also identified another issue concerning accreditation as far as comparing requirements to other states.
- Student Services is in the second year of a two-year workplan. There is an overwhelming burden on the financial aid offices, and this is impacting staff morale. WISC met in October and heard report outs from mental health pilot schools and raised concerns about how those efforts are going.
- Paul Francis is on the WEIAOB and shared that the state Workforce Board was not aware of the WSIPP study and efforts need to be made to improve communication.
- Chris Bailey asked for further questions. There were none.

Equity Committee — Julie White, chair

- Julie White asked WACTC members to be on the lookout for the Equity Survey coming to their inboxes soon.
- There is hope that there will be time to discuss the equity lens of the education model at the upcoming retreat.
- There is an affidavit for residency for the Washington College Grant which asks students if they

plan to become citizens within the next year. This is posing problems to students and is a barrier. WSAC will be publishing a report that will address this issue.

- A request was made that the aforementioned Equity Survey be pushed back due to the end of the quarter. Julie White said the survey will be short, but needs to happen as soon as possible so there will be time to review the answers.

Trustees Report – Pat Shuman

- The ACT Fall Conference occurred Nov. 17-18, 2022 at SeaTac. It was well received with over 100 members in attendance.
- Pat Shuman congratulated the retiring members of WACTC and wished them the best.
- The Transforming Lives Awards Dinner will be January 23, 2023, and the students who will be receiving awards have been selected.
- The New Trustees Orientation will be January 23-24.
- Trustee Tuesday is happening December 13.
- The Spring Conference will be May 15-16 in Walla Walla.

State Board Report – Paul Francis, executive director

- Paul Francis shared that the State Board will be meeting at Bates Technical College on December 7 and 8, discussing Guided Pathways, Dual Credit partnerships, and other topics. Any WACTC member who wants to get agenda materials can request them from the SBCTC.
- The governor's budget is expected to arrive on December 12.
- Updates were provided on the leadership in the legislature.
- All SBCTC staff will be testifying in person, but remote testimony will be good options for college faculty and students.
- Three legislative interns have been hired from across the state including from CBC, Everett, and Clover Park.
- Paul Francis discussed an upcoming meeting with Superintendent Chris Reykdal and discussed staffing changes at the SBCTC.
- Paul Francis talked about the need for changes to Workforce and DEI requests.
- There was a meeting with the Nursing Commission to discuss the issue of simulation ratio. This issue was also reflected in the meeting with the governor.
- Changes to COVID policy were also discussed.
- There are two upcoming meetings with the Gates Foundation regarding the spending plan for \$75 million dollars.
- Updates were shared regarding the Mental Health Counseling pilot program.
- Carli Schiffner discussed the various components of upcoming discussions involving the Instruction Commission.

Adjournment

Chris Bailey, WACTC President, and other members of WACTC and the SBCTC celebrated retiring members and thanked them for the time and hard work they have put into their positions over the years. Those retiring were also able to share words of wisdom and memories with the WACTC.

There being no further business, the Dec. 2, 2022 Board of Presidents meeting adjourned at 10:30 a.m. The next meeting will be Jan. 24-25 at the State Board office.

Minutes prepared by Jonathan Moore