Washington Association of Community and Technical Colleges

Board of Presidents

BUSINESS MEETING MINUTES

Friday, November 22, 2024

8:30 a.m. – 12 p.m.
Zoom

## Members Present

Lin Zhou, Bates

Jim Lemerond, Bellingham

Sara Thompson Tweedy, Big Bend

Eric Murray, Cascadia

Bob Mohrbacher, Centralia

Karin Edwards, Clark

Joyce Loveday, Clover Park

Rebekah Woods, Columbia Basin

Amit Singh, Edmonds

Chemene Crawford, Everett

Carli Schiffner, Grays Harbor

Suzanne Johnson, Green River

Jamilyn Penn, Highline

Amy Morrison, Lake Washington

Matt Seimears, Lower Columbia

Rachel Solemsaas, North Seattle

Marty Cavalluzzi, Olympic

Suzanne Ames, Peninsula

Julie White, Pierce District

Matthew Campbell, Pierce Ft. Steilacoom

Chio Flores, Pierce Puyallup

Yoshiko Harden, Renton

Rosie Rimando-Chareunsap, Seattle District

Jack Kahn, Shoreline

Chris Villa, Skagit

Tim Stokes, South Puget Sound

Monica Brown, South Seattle

Kevin Brockbank, Spokane District

Jenni Martin, Spokane

Kimberly Messina, Spokane Falls

Ivan Harrell, Tacoma Community College

Chad Hickox, Walla Walla

Faimous Harrison, Wenatchee Valley

Teresa Rich, Yakima Valley

## Substitutes

Chantae Recasner, Seattle Central

Nate Langstraat, Whatcom

## Ex-Officio Members — SBCTC

Choi Halladay, acting executive director and business operations

Grant Rodeheaver, information technology

Joyce Hammer, education

## Guests and SBCTC Staff

Martin Valadez, State Board

Arlen Harris, SBCTC

Bertha Ortega, ACT

Dani Bundy, SBCTC

Darrell Jennings, SBCTC

Glenda Breiler, SBCTC

Katie Rose, SBCTC

Jamie Traugott, SBCTC

Jason Hetterle, Wenatchee Valley College

Julie Huss, SBCTC

Laura McDowell, SBCTC

MarcusAntonio Gunn, SBCTC

Marie Bruin, SBCTC

Monica Wilson, SBCTC

Nanette Angel, SBCTC

Sam Herriot, SBCTC

Sherry Nelson, SBCTC

Stephanie Winner, SBCTC

Valerie Sundby, SBCTC

Wendy Bohlke, ACT

Will Durden, SBCTC

## Call to Order and Welcome

Amy Morrison, Washington Association of Community and Technical Colleges (WACTC) president, called the meeting to order at 8:30 a.m. She extended her gratitude to SBCTC staff during the executive director transition.

## Approval of Minutes

Before approving the October minutes, it was clarified that the WACTC contribution to FSOCC and SOCC would be $12,500 each, for a total of $25,000.

**MOTION:** It was moved and seconded to approve the Oct. 4, 2024, minutes as presented without amendments.

**MOTION PASSED.**

## Treasurer’s Report — Joyce Loveday, WACTC president- elect

Joyce Loveday presented the latest financial summary, included in the WACTC packet, which shows a carry-forward balance of $89,876.81. She noted that this balance does not yet account for the unpaid contribution in support of FSOCC and SOCC.

## Executive Committee Report — Amy Morrison, WACTC president

Calendar updates: WACTC Wednesdays

* Dec. 4, 2024: Meeting will begin at 8:15 a.m. Chris Bailey will join. Discussion guest: Aileen Miller, ATG office.
* Jan. 10, 2024: legislative meetings will begin. WACTC Wednesdays will be paused unless needed for emerging discussion topics.

Jan. 29, 2024: the WACTC meeting will be held in person in Olympia, coinciding with the Hill Climb. The meeting schedule will be adjusted as follows:

* Committee meetings: virtual, Jan. 13-24, 2024
* January 29, 2024, schedule:
	+ Executive meeting: 11 a.m.-Noon
	+ Business meeting: Noon-4 p.m.
	+ Dinner: time and location TBD

Future meetings:

* March 27-28, 2024: WACTC meeting will be held in person in Olympia due to the legislative session.
* April 24-25, 2024: WACTC host South Puget Sound Community College, in conjunction with the All-Washington Academic Scholarship Ceremony.
* May 29-30, 2024: WACTC host Wenatchee Valley College

## State Board Report — Choi Halladay

Personnel Updates:

* Steve Lewandowski and Cheryl Bivins are both retiring from their capital budget roles at the end of December.
* Brian Myhre will retire Jan. 13.

Athletics Waiver: Updates have been sent regarding the process. A more detailed, unified process update will be shared with presidents soon.

Office of Financial Management (OFM):

* Transition to Workday/OneWA:
	+ Implementation was delayed from July 1, 2025 to possibly January 2027 (no date confirmed).
	+ Reconciliation and data clean-up are still required by Dec. 31, 2024, with ongoing negotiations for flexibility.
	+ Support meetings are planned to address college concerns and strategies.
	+ Business Affairs Commission (BAC) aiding campus leaders to ensure alignment and reduce stress.
	+ SBCTC must sign an affidavit by Dec. 31, 2024, confirming reconciliation completion. A backup plan is in progress for potential deadline challenges.

Legislative Interns:

* Two new legislative interns from SPSCC have joined SBCTC: Isabella Flores and Khanh (Kevin) Pham.

## State Board Chair Report — Martin Valdez:

* Martin thanked Choi for stepping into the acting executive director role at SBCTC.
* Interim executive director begins Dec. 2, 2024.
* There will be a one-day State Board meeting Dec. 5, 2024, which will be the final board meeting for the calendar year. The one-day meeting will include a discussion on the upcoming search for a permanent executive director, aiming to have the position filled by June 2025. Presidents’ feedback on the process is highly valued and can be shared via email at valadez\_torres@yahoo.com.

## Equity Committee — Faimous Harrison

Key Updates and Initiatives:

* Unified system message collaboration:
	+ The committee is working on a unified system message to address challenges, concerns, and areas where support is needed from government and agencies. The goal is to build trust and foster authentic conversations to effectively advocate for systemwide initiatives.
* Hill Climb for refugees/undocumented students:
	+ A specific date for this event will be shared once it is confirmed.

Guidance for Dec. 4 WACTC Wednesday:

* The meeting will be adjusted to begin at 8:15 a.m. and will be extended to 90 minutes to allow for discussion of potential topics, including:
	+ Updates and guidance on DACA-related issues.
	+ Title IV financial aid eligibility and compliance.
	+ Navigating executive orders.
	+ Strategies for connecting students and employees with available resources.

Presidents are encouraged to send any anticipated questions for the WACTC Wednesday session to Laura McDowell in advance. This will ensure the questions can be forwarded ahead of time, allowing for thorough preparation.

## Operating Budget Committee — Carli Schiffner

Action item: tuition rate proposal on Dec. 5 State Board agenda for approval.

**MOTION** Moved to recommend that the resident and non-resident tuition operating fee for the community and technical colleges shall increase by no more than 3.3% in the 2025-26 academic year.

**MOTION PASSED.**

## Legislative & Public Information Committee Report — Chemene Crawford

New legislative letter templates have been prepared and are expected to be distributed soon.

Committee assignments, Arlen Harris shared the [Senate Democrats Leadership and Membership Announcement](https://senatedemocrats.wa.gov/blog/2024/11/21/senate-democrats-set-leadership-committee-membership-ahead-of-2025-session/) for details on committee assignments.

Upcoming Legislative Engagements:

* A sign-up template for trips to the Hill will be available soon.
* Encourage initiating meetings with legislators between now and Jan. 13, 2025.

Key Event — Regents & Trustees Day has been confirmed for Jan. 30, 2025. This coincides with the WEA/AFT/Student Engagement Hill Climb Day.

National Legislative Summit (NLS) in February in Washington, DC. Participation is strongly encouraged.

## Capital Budget Committee — Eric Murray, vice chair

The PRR workgroup convened to discuss capital allocation for intermediate programs. The intent is to present the findings and recommendations at the January WACTC meeting, with approximately 45 minutes allocated for the presentation and questions. The workgroup gathered a wide range of perspectives, compiled pros and cons, and evaluated feedback to inform their recommendations.

Next Steps: The proposal will need to go to the State Board in spring 2025 (March/April).

## Educational Services Committee — Rosie Rimando Chareunsap

* Workplan Progress: Steady progress is being made on workplan items.
* Guided Pathways Advisory Committee (GPAC) Meeting Schedule: The GPAC meeting schedule has been released.
* Student success software RFP: The RFP process for the student success software is moving forward. Direct any questions to Sara Thompson-Tweedy or Matt Campbell.
* Promising Practices Exchange: Topics for the winter and spring exchanges are under review.
* Student Services Commission Workplans: Workplans have been gathered, with artificial intelligence emerging as a key topic.

## Technology Committee — Kevin Brockbank

Cybersecurity Recap:

* Positive feedback and enthusiasm for making the cybersecurity initiative an annual event.
* Potential plan for the next session to be hosted at Wenatchee Valley College.

Process Alignment Workgroup, Jason Hetterle, PAW Team lead, Wenatchee Valley College:

* Survey responses have been received; a summary and analysis have been distributed.
* Key priorities include:
	+ Alignment with institutional goals.
	+ Emphasis on continuous improvement.
* Tracking tools are in development:
	+ Nominees have been identified, with plans to select seven members initially.
	+ Additional participation opportunities will remain open for others.
* A taskforce liaison model has been created to address barriers and facilitate progress.
* Next Steps:
	+ A basic plan and schedule will launch Jan. 1, 2025:
		- Taskforce training and kickoff are next on the agenda.
	+ Foster clear communication and shared best practices between SBCTC and colleges and improve engagement.
	+ A request was made to integrate the workplan into the report. Jason Hetterle will review and add it accordingly.

**MOTION** A motion was introduced to contract a third-party vendor to align processes, create manuals, and develop training modules for financial aid operations.

Discussion: Concerns were raised regarding:

* Cost and funding source: Clarity needed on the financial implications and funding mechanisms.
* Timeline and vendor expertise: Questions arose about the proposed timeline and the vendor's qualifications.

The motion was tabled to allow for further exploration and to address the concerns raised. The parliamentarian confirmed that the decision to table complied with procedural requirements.

Next Steps:

* Additional details regarding costs, funding sources, and vendor timelines will be prepared for review.
* A follow-up discussion is planned for early December or the next scheduled meeting.

## Trustees Report — Bertha Ortega

Highlights from the ACCT Congress in Seattle:

* Washington State representation:
	+ 162 participants from Washington.
	+ 17 sessions led by Washington CTC representatives.
* Pacific Region awardees:
	+ Dr. Tyler Wallace (Faculty Award) from Big Bend Community College.
	+ Pierce College District (Equity Award).
* Keynote speaker: Melissa Littleton, a Tacoma Community College alumna and current Gov. Inslee staff member, shared her inspiring life transformation through her CTC experience.
* Leadership announcement: Rich Fukutaki, Bellevue College trustee, named ACCT board chair.
* Acknowledgment: Gratitude extended to chancellors and presidents for their active participation showcasing Washington's impact.

Upcoming ACCT National Legislative Summit (NLS):

* Event Dates: February 9-12, 2025, in Washington, D.C.
* Early Bird Registration Deadline: Dec. 18, 2024.
* Colleges that are planning to include students can seek guidance from Edmonds, Pierce, or Tacoma colleges.

## Adjournment

With no further business, the Nov. 22, 2024, Board of Presidents’ regular meeting adjourned at 10:47 a.m. The next business meeting will be held Jan. 29, 2024, in Olympia.

Minutes prepared by Nanette Angel