

# Workforce Education Council **Invoice for 2025-26**

Today's Date: \_\_\_\_\_

**Save a copy of this form and send as an attachment to:**

**Rickitia Reid [rreid@highline.edu](mailto:rreid@highline.edu)**

## **INSTITUTION**

Address \_\_\_\_\_

City, Zip \_\_\_\_\_

## **VOTING MEMBER -- one per college per year**

**Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Phone(s)** \_\_\_\_\_

## **ASSOCIATE MEMBER**

**Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Phone(s)** \_\_\_\_\_

### **PAYMENT FOR VOTING MEMBER ONLY (1 member)**

Annual \$195

### **PAYMENT FOR VOTING AND ASSOCIATE MEMBERS (2 members)**

Annual \$315

## **GUEST**

**Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Phone(s)** \_\_\_\_\_

### **PAYMENT FOR GUEST**

Fall \$80

Winter \$0 (online)

Spring \$80

Annual \$160

## **PRE-APPROVED GUEST <sup>2</sup>**

**Date approval received from WEC Chair: \_**

(Keri Lobdell, Chair [klobdell@columbiabasin.edu](mailto:klobdell@columbiabasin.edu))

Please remit check payment to Highline College c/o WEC Treasurer, Rickitia Reid, Director of Workforce Education, PO Box 98000 Des Moines, WA 98198. We accept credit card payment through our Business Office, 206-592-3126 [cashier@highline.edu](mailto:cashier@highline.edu).

**Please mention that your payment is in reference to WEC fee code.**

<sup>1</sup> At each WEC meeting, two breakfasts and one lunch are provided as well as coffee breaks, afternoon snacks and other facilities-related costs where applicable. Dinners are NOT included.

<sup>2</sup> Participation at each meeting is limited to two WEC members per college, not including other approved participant categories. Permission to send additional participants is at the discretion of the WEC Chair, and may vary depending upon the space constraints of each meeting venue.