



# DATA DICTIONARY

*STUDENT PLANS 1.1*

## Revisions

Change reference	Date	Version
Original document	6/16/2020	1.0
Added subplans	1/8/2021	1.1

## Contacts

Data Services

[dataservices@sbctc.edu](mailto:dataservices@sbctc.edu)

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# Table Description

The STUDENT\_PLAN table contains the listing of all term activated plan codes for a student in ctcLink for a given term. The table also provides the cross walk of plan code to INTENT code. See the STUDENT table data dictionary for more information on INTENT codes.

## Data Elements

### EMPLID (PK)

**Data Type:** Text

**Size:** 11

**Definition:** The PeopleSoft unique identifier assigned to each student and employee. The same EMPLID is used across all pillars and all institutions for each student/employee. The same EMPLID is used whether the student is an employee or student or both.

**Data Classification:** [Category 3](#)

**PeopleSoft Source:** CS.EMPLID

### INSTITUTION (PK)

**Data Type:** Text

**Size:** 5

**Definition:** The five-digit code used in ctcLink to identify each community or technical college in the state of Washington.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_VW

**Lookup/Crosswalk:** LOOKUP.DW\_REF\_ENR.COLLEGE\_MASTER

### STRM (PK)

**Data Type:** Text

**Size:** 4

**Definition:** A ctcLink variable that indicates the academic year and term. STRM stands for Session Term. The academic year begins with summer quarter and ends with spring quarter. The first character represents the millennium. The second and third characters represent the 2-digit calendar year and the last character represents the term (or quarter).

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_VW

**Lookup/Crosswalk:** LOOKUP.DW\_REF\_ENR.YRQ\_CONVERT

**Example Valid Values:**

Values	Value Descriptions
2197	Fall Quarter 2019
2201	Winter Quarter 2020
2213	Spring Quarter 2021

Values	Value Descriptions
2225	Summer Quarter 2022

## ACAD\_CAREER (PK)

**Data Type:** Text

**Size:** 4

**Definition:** The student's academic career associated to this plan code.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_VW

## ACAD\_PROG

**Data Type:** Text

**Size:** 5

**Definition:** The student's academic program associated to this plan code.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_VW

**Valid Values:**

ACAD_PROG	ACAD_CAREER	Description
CNTED	CNED	Continuing Education
ACADM	UGRD	Academic
BCHLR	UGRD	Baccalaureate
NOAWS	UGRD	Non-Award Seeking
PRFTC	UGRD	Professional Technical
TRNST	UGRD	Transitional Studies

## ACAD\_PLAN (PK)

**Data Type:** Text

**Size:** 10

**Definition:** The student's term activated academic plan for the specified quarter. The coding schema for plan codes is as follows:

--- / -- / ---

CIP Acronym / Program Acronym / Degree Type

Each student must be term activated in a Plan Stack consisting of one or more Plan Codes. The plan codes are cross walked to student INTENT codes in the SBCTC Data Warehouse.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_VW

## CIP\_CODE

**Data Type:** Text

**Size:** 6

**Definition:** A six-digit code identifying the student's major. CIP codes (Classification of Instructional Programs) are created by the US Department of Education to describe the subject area of courses and major areas of study.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_TBL

**Examples of Use:** The CIP Code can be linked to the CIP Table to provide an English language translation or to aggregate student plans. CIP codes can be categorized in several ways.

**Lookup/Crosswalk:** LOOKUP.DW\_REF\_ENR.CIP or dataLink WAREHOUSE\_LOOKUP.CIP

## DESCR

**Data Type:** Text

**Size:** 30

**Definition:** The description of the plan code, typically the name of the program.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_TBL

## INTENT

**Data Type:** Text

**Size:** 2

**Definition:** A one-character code representing the student's intent for enrolling as coded by the colleges. Student Intent codes are an important aspect of the SBCTC Data Warehouse, allowing for the aggregation of students by their purpose for attending. Student Intent coding differentiates students who are award-seeking from students who are only taking a few courses, as well as differentiating transfer students from those seeking a professional/technical credential. These distinctions are important for establishing cohorts used in federal reporting and for funding purposes. The new software system, PeopleSoft, does not include a Student Intent data element; however, it has been determined that the SBCTC Data Warehouse will continue to populate this field because of its usefulness in grouping students into categories. PeopleSoft Plan Codes will be cross-walked to the appropriate Intent code.

**Data Classification:** [Category 3](#)

**PeopleSoft Source:** Derived from the student's PLAN\_CODE, CAREER (for Intent W) or CIP code of enrollments (for Intent D).

**Examples of Use:** Widely used data element. Student Achievement, DLOA and Perkins reporting.

Lookup/Crosswalk: LOOKUP.DW\_REF\_ENR.INTENT or  
dataLink WAREHOUSE\_LOOKUP.INTENT

**Valid Values:**

Code	Intent	Descriptions
A	Academic Non-Transfer Degree Program	Students enrolled in a degree program not designed to transfer to a four year university. These are students who are pursuing a general studies degree coded as Exit code 1 and CIP code 24.0101.
B	Academic Transfer Program	Students enrolled in the DTA/MRP or local agreement programs intended for transfer to a four year university.
D	Basic Education for Adults	Non-award seeking students enrolled in adult education including ESL, ABE, HSE, HSC. Students who are enrolled in a certificate or degree program and taking adult education to prepare for college level work should be coded with the INTENT code that best represents their purpose for attending.
F	Professional/Technical Program	Students who are enrolled in a professional/technical program. This includes Apprenticeship students who are award seeking. Professional/technical programs are also commonly referred to as vocational or workforce programs. For legacy, a valid professional/technical EPC is required.
G	Professional/Technical Program Applicant (preparatory coursework only)	Student has no interest in preparing for multiple degree pathways and does not intend to remain at the institution if they do not get accepted into the selective admissions program. At a time when the student is no longer in prerequisite status (acceptance into selective admissions for example), the intent code should adjust accordingly. For legacy, a valid professional/technical EPC is required.
H	Apprenticeship Program	Students enrolled in an apprenticeship program not seeking an award from the college but an L&I journeyman card. For legacy, a valid professional/technical EPC is required.
I	Applied Baccalaureate Program	Students matriculated in a baccalaureate program. For legacy, a valid professional/technical EPC is required.
J	Upgrading Job Skills Courses	Students enrolled for the purpose of upgrading their job skills by taking one or more courses. These students are not seeking a certificate or degree completion.
L	Non-Award Seeking Student	Students taking one or more classes but not seeking a certificate or degree. This category is also used for dual enrollment students such as non-award seeking Running Start and College in the High School.

Code	Intent	Descriptions
M	Multiple Programs	Student is enrolled in prerequisites for a selective admissions workforce program <u>and</u> intends to concurrently complete a transfer degree (to include a Nursing DTA) <u>or</u> intends to complete a transfer degree if not admitted to the selective admissions workforce program. At the time when the student is accepted, or not, into a program, the Intent code should adjust accordingly. The M Intent code should not be permanently placed on a MIS-STU-D.
W	Exclusive Continuing Education	Used for PeopleSoft Colleges Only. Students enrolled exclusively in non-credit bearing continuing education courses. This includes students who are exclusively enrolled in the PeopleSoft Continuing Education career with a Plan Code of "CED".
Y	None of the Above	Colleges should strive to assign the appropriate INTENT code. Null or Blank INTENT codes are set to "Y" in the SMIS extracts during MIS finals. SMS is not updated.

## Student Plan Code to Intent Code Mapping

Intent Code	PeopleSoft Criteria
D	DEGREE = HSC or ACAD_PLAN = HSD, HSE, ESL or ABE
G	ACAD_PLAN ends in PRQ
I	DEGREE = BAA, BAS, BAT
H	Member of SAPR Student Group
F	DEGREE = APT, AAS, C01, C20, C45, C90 or ACAD_PLAN = RENDTAA
B	DEGREE = AA, AS, DTA/MRP
A	DEGREE = AGS
J	ACAD_PLAN = NASJU
L	ACAD_PLAN = NASOT, TSP
W	ACAD_PLAN = CED only
Y	All others



## PRIORITY

**Data Type:** Text

**Size:**

**Definition:** Because students may only have one INTENT code per institution per term, if they are coded to more than one Plan Code, we must prioritize the INTENT codes.

**Data Classification:** [Category 2](#)

**Valid Values:**

Priority	Leg INTENT	Descriptions
1	D	High School Diploma/GED Certificate (pre-college courses)
2	I	Applied Baccalaureate Program
3	H	Apprenticeship
4	F	Workforce Program
5	G	Workforce Program Applicant
6	B	Academic Transfer
7	A	Academic Non-Transfer Degree
8	X	Undecided
9	J	Upgrading Job Skills
10	K	Vocational Home and Family Life (Educational Program Code required)
11	L	General Studies (Non-Degree/Certificate)
12	W	Exclusive Continuing Education

## DEGREE

**Data Type:** Text

**Size:** 16

**Definition:** The last three characters of the plan code indicating the degree or certificate level of the Plan Code. The DEGREE field is used to map to EXIT\_CD in the SBCTC Data Warehouse Completions table. This crosswalk of DEGREE to EXIT\_CD can be found in the Completions data dictionary.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_TBL

## TRNSCPT\_DESCR

**Data Type:** Text

**Size:** 100

**Definition:** The description of the Plan Code as shown on the student's transcript.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_TBL

## STDNT\_CAR\_NBR (PK)

**Data Type:** Text

**Size:** 38

**Definition:** Represents the term activated Plan Stack.

**Data Classification:** [Category 2](#)

**PeopleSoft Source:** CS.PS\_ACAD\_PLAN\_VW

## YRQ

**Data Type:** Text

**Size:** 4

**Definition:** The concatenation of YEAR and QUARTER. The first three characters are the YEAR, and the last character is the QUARTER.

**Data Classification:** [Category 2](#)

**Legacy Source:** SMIS.MIS-STU-D.YRQ

**PeopleSoft Source:** CS.STRM converted to the legacy YRQ code.

**Lookup/Crosswalk:** LOOKUP.DW\_REF\_ENR.YRQ\_CONVERT

## COLLEGE

**Data Type:** Text

**Size:** 3

**Definition:** A three-digit code used to identify each community or technical college in the state of Washington. College codes begin with the two-digit district code.

**History:** Pierce District split into two colleges in 2001-02.

**Data Classification:** [Category 2](#)

**Legacy Source:** SMIS.COLLEGE

**PeopleSoft Source:** The last three characters of CS.INSTITUTION.

**Lookup/Crosswalk:** LOOKUP.DW\_REF\_ENR.COLLEGE\_MASTER

## SUBPLAN

**Data Type:** Text

**Size:** 50

**Definition:** The subplan attached to a students active plan stack for a given quarter. Students can have more than one subplan active.

**History:** N/A

**Data Classification:** [Category 2](#)

**Legacy Source:** N/A

**PeopleSoft Source:** SYSADM\_CS.PS\_ACAD\_SUBPLAN, SYSADM\_CS.PS\_ACAD\_SUBPLN\_TBL.

**Lookup/Crosswalk:** N/A

## SUBPLAN\_DESCR

**Data Type:** Text

**Size:** 255

**Definition:** Description of active subplan

**History:** N/A

**Data Classification:** [Category 2](#)

**Legacy Source:** N/A

**PeopleSoft Source:** SYSADM\_CS.PS\_ACAD\_SUBPLN\_TBL.

**Lookup/Crosswalk:** N/A

## Appendix A: Data Classification Appendix

Each data element in the Data Warehouse is associated with a category classification that indicates the method of which to use and store the data.

For more information, see the [Data Classification](#) brief.

Category	Description
<b>Category 1</b>	<b>Public Information</b> SBCTC does not consider any Data Warehouse data to be category 1. SBCTC does not release data to the public unless specifically requested. The release of public information is reserved for the college's discretion based upon their FERPA directory information policies.
<b>Category 2</b>	<b>Sensitive Information</b> Student related information that is considered "directory information" under FERPA and is generally not considered harmful or to be an invasion of privacy if released. This information can be disclosed to outside organizations with the student's prior consent. This is information that would be released during a public records request of Data Warehouse data.
<b>Category 3</b>	<b>Confidential Information</b> Enrollment information protected under FERPA, personnel and financial data. Category 3 includes all data elements except those explicitly stated in categories 2 and 4. Category 3 data is not distributed unless governed by a contract or data sharing agreement.
<b>Category 4</b>	<b>Confidential Information requiring Special Handling</b> Highly confidential data that is exempt from disclosure under applicable state and federal laws such as personally identifiable data protected under FERPA. Category 4 data is information whose unauthorized use, access, disclosure, acquisition, modification, loss, or deletion could result in severe damage to SBCTC or colleges, students, employees or customers. This information has limited use per specific state and federal laws.



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Washington State Board for Community and Technical Colleges