DATA DICTIONARY

STUDENT RACE 1.1
Revisions

<table>
<thead>
<tr>
<th>Change reference</th>
<th>Date</th>
<th>Version</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original document</td>
<td>5/20/2020</td>
<td>1.0</td>
</tr>
<tr>
<td>Added HISP_LATINO field</td>
<td>1/11/2021</td>
<td>1.1</td>
</tr>
</tbody>
</table>

Contacts

Data Services

dataservices@sbctc.edu
# Table of Contents

Revisions........................................................................................................................... 2  
Contacts.............................................................................................................................. 2  
Table of Contents................................................................................................................. 3  
Table Description ................................................................................................................. 4  
Data Elements ....................................................................................................................... 4  
  EMPLID (PK)....................................................................................................................... 4  
  ETHNIC_GRP_CD (PK) ....................................................................................................... 4  
  ETHNIC_GROUP (PK) ......................................................................................................... 4  
  PRIMARY_INDICATOR (Use with Caution) .......................................................................... 5  
  STRM (PK).......................................................................................................................... 5  
  INSTITUTION (PK) ............................................................................................................ 5  
  LEGACY_CENSUS_RACE_CD ......................................................................................... 6  
  LEGACY_RACE_CODE ..................................................................................................... 6  
  YRQ..................................................................................................................................... 7  
  COLLEGE.......................................................................................................................... 7  
  HISP_LATINO...................................................................................................................... 7  
Appendix A: Data Classification Appendix ........................................................................... 8
Table Description
The STUDENT_RACE table contains the available race and ethnicity information from ctcLink Campus Solutions for each student enrolled during the term and included in the SBCTC Data Warehouse.

This table contains the ctcLink race/ethnicity values associated to the student as well as the crosswalk to the legacy race/ethnicity coding schema.

Data Elements

EMPLID (PK)
Data Type: Text
Size: 11
Definition: The PeopleSoft unique identifier assigned to each student and employee. The same EMPLID is used across all pillars and all institutions for each student/employee. The same EMPLID is used whether the student is an employee or student or both.
Data Classification: Category 3
PeopleSoft Source: CS.EMPLID

ETHNIC_GRP_CD (PK)
Data Type: Text
Size: 8
Definition: The student’s ethnicity.
Data Classification: Category 2
PeopleSoft Source: CS.DIVERS_ETHNIC
Lookup/Crosswalk: CS.ETHNIC_GRP_TBL

ETHNIC_GROUP (PK)
Data Type: Text
Size: 8
Definition: The student’s race grouping.
Data Classification: Category 2
PeopleSoft Source: CS.PS_ETHNIC_GRP_TBL / PS_DIVERS_ETHNIC
Lookup/Crosswalk: CS.PSXLATITEM

Valid Values:

<table>
<thead>
<tr>
<th>VALUE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>White</td>
</tr>
<tr>
<td>2</td>
<td>Black/African American</td>
</tr>
<tr>
<td>3</td>
<td>Hispanic/Latino</td>
</tr>
<tr>
<td>4</td>
<td>Asian</td>
</tr>
<tr>
<td>5</td>
<td>American Indian/Alaska Native</td>
</tr>
</tbody>
</table>
### PRIMARY_INDICATOR (Use with Caution)

**Data Type:** Text  
**Size:** 1

**Definition:** Indicates if the ethnic group has been selected as the student’s primary ethnicity. This field should be used with caution as it is not populated consistently for all students.

**Data Classification:** Category 2

**PeopleSoft Source:** CS.DIVERS_ETHNIC

### STRM (PK)

**Data Type:** Text  
**Size:** 4

**Definition:** A ctcLink variable that indicates the academic year and term. STRM stands for Session Term. The academic year begins with summer quarter and ends with spring quarter. The first character represents the millennium. The second and third characters represent the 2-digit calendar year and the last character represents the term (or quarter).

**Data Classification:** Category 2

**PeopleSoft Source:** CS.PS_STNDT_ENRL

**Lookup/Crosswalk:** LOOKUP.DW_REF_ENR.YRQ_CONVERT

**Example Valid Values:**

<table>
<thead>
<tr>
<th>Values</th>
<th>Value Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2197</td>
<td>Fall Quarter 2019</td>
</tr>
<tr>
<td>2201</td>
<td>Winter Quarter 2020</td>
</tr>
<tr>
<td>2213</td>
<td>Spring Quarter 2021</td>
</tr>
<tr>
<td>2225</td>
<td>Summer Quarter 2022</td>
</tr>
</tbody>
</table>

### INSTITUTION (PK)

**Data Type:** Text  
**Size:** 5

**Definition:** The five-digit code used in ctcLink to identify each community or technical college in the state of Washington.

**Data Classification:** Category 2

**PeopleSoft Source:** CS.PS_STNDT_ENRL

**Lookup/Crosswalk:** LOOKUP.DW_REF_ENR.COLLEGE_MASTER
**LEGACY_CENSUS_RACE_CD**

Data Type: Text  
Size: 3  
Definition: A three-character code collected from the student at time of Admission and/or registration.  
Source: Cross-walked to the legacy value based on the ctcLink Campus Solutions ETHNIC_GRP_CD value.  
Data Classification: Category 3  
Example Valid Values:

<table>
<thead>
<tr>
<th>Example Value</th>
<th>Value Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>605</td>
<td>Chinese/Tibetan</td>
</tr>
<tr>
<td>608</td>
<td>Filipino</td>
</tr>
<tr>
<td>611</td>
<td>Japanese</td>
</tr>
<tr>
<td>612</td>
<td>Korean</td>
</tr>
<tr>
<td>619</td>
<td>Vietnamese</td>
</tr>
<tr>
<td>872</td>
<td>African American</td>
</tr>
<tr>
<td>900</td>
<td>Black, Tahitian</td>
</tr>
<tr>
<td>935</td>
<td>Eskimo</td>
</tr>
<tr>
<td>941</td>
<td>Aleut</td>
</tr>
</tbody>
</table>

**LEGACY_RACE_CODE**

Data Type: Text  
Size: 1  
Definition: A one-character code representing the student’s race or ethnic origin  
Data Classification: Category 3  
Source: Cross-walked from the ctcLink Campus Solutions ETHNIC_GROUP.  
Valid Values:

<table>
<thead>
<tr>
<th>Race Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Asian</td>
</tr>
<tr>
<td>2</td>
<td>Black/African American</td>
</tr>
<tr>
<td>3</td>
<td>American Indian</td>
</tr>
<tr>
<td>4</td>
<td>Hispanic</td>
</tr>
<tr>
<td>5</td>
<td>Pacific Islander</td>
</tr>
<tr>
<td>6</td>
<td>White</td>
</tr>
<tr>
<td>7</td>
<td>Native Hawaiian or Other Pacific Islander</td>
</tr>
<tr>
<td>8</td>
<td>Alaska Native</td>
</tr>
<tr>
<td>9</td>
<td>Multi-Racial</td>
</tr>
<tr>
<td>0</td>
<td>Other Race</td>
</tr>
<tr>
<td>Null</td>
<td>Not Reported</td>
</tr>
</tbody>
</table>
YRQ
Data Type: Text
Size: 4
Definition: The concatenation of YEAR and QUARTER. The first three characters are the YEAR, and the last character is the QUARTER.
Data Classification: Category 2
Legacy Source: SMIS.MIS-STU-D.YRQ
PeopleSoft Source: CS.STRM converted to the legacy YRQ code.
Lookup/Crosswalk: LOOKUP.DW_REF_ENR.YRQ_CONVERT

COLLEGE
Data Type: Text
Size: 3
Definition: A three-digit code used to identify each community or technical college in the state of Washington. College codes begin with the two-digit district code.
History: Pierce District split into two colleges in 2001-02.
Data Classification: Category 2
Legacy Source: SMIS.COLLEGE
PeopleSoft Source: The last three characters of CS.INSTITUTION.
Lookup/Crosswalk: LOOKUP.DW_REF_ENR.COLLEGE_MASTER

HISP_LATINO
Data Type: Text
Size: 3
Definition: A 1 digit code indicating whether or not the Student has selected the Hispanic/Latino flag during admissions
History: Added C012
Data Classification: Category 2
Legacy Source: N/A
PeopleSoft Source: PS_ETHNICITY_DTL.
Lookup/Crosswalk: N/A
Appendix A: Data Classification Appendix

Each data element in the Data Warehouse is associated with a category classification that indicates the method of which to use and store the data.

For more information, see the Data Classification brief.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Category 1</strong></td>
<td><strong>Public Information</strong> SBCTC does not consider any Data Warehouse data to be category 1. SBCTC does not release data to the public unless specifically requested. The release of public information is reserved for the college’s discretion based upon their FERPA directory information policies.</td>
</tr>
<tr>
<td><strong>Category 2</strong></td>
<td><strong>Sensitive Information</strong> Student related information that is considered “directory information” under FERPA and is generally not considered harmful or to be an invasion of privacy if released. This information can be disclosed to outside organizations with the student’s prior consent. This is information that would be released during a public records request of Data Warehouse data.</td>
</tr>
<tr>
<td><strong>Category 3</strong></td>
<td><strong>Confidential Information</strong> Enrollment information protected under FERPA, personnel and financial data. Category 3 includes all data elements except those explicitly stated in categories 2 and 4. Category 3 data is not distributed unless governed by a contract or data sharing agreement.</td>
</tr>
<tr>
<td><strong>Category 4</strong></td>
<td><strong>Confidential Information requiring Special Handling</strong> Highly confidential data that is exempt from disclosure under applicable state and federal laws such as personally identifiable data protected under FERPA. Category 4 data is information whose unauthorized use, access, disclosure, acquisition, modification, loss, or deletion could result in severe damage to SBCTC or colleges, students, employees or customers. This information has limited use per specific state and federal laws.</td>
</tr>
</tbody>
</table>