**Monitoring Advisory Committees and Faculty Certification 2014-15**

**CTE Program Advisory Committees**

[**http://www.sbctc.ctc.edu/general/policymanual/\_a-policymanual-ch4Append.aspx#appendg**](http://www.sbctc.ctc.edu/general/policymanual/_a-policymanual-ch4Append.aspx#appendg)

Complete the Advisory Committee Self –Assessment form for **one-third** of college’s career and technical education program advisory committees each year. I will ask to see completed forms for the current year plus two years previous.

**Faculty Vocational Certification**

<http://apps.leg.wa.gov/WAC/>

Compliance with *WAC 131-16-092 through 131-16-094*, can be demonstrated by completing Section A of the Faculty Certification form and one of the following:

* Completing the Faculty Certification form Section B for each faculty member required to have vocational certification
* A status printout from the SBCTC Vocational Certification Tracking program
* A spreadsheet with the same information provided in either the Faculty Certification form Section B or the status update from the SBCTC Vocational Certification Tracking program.

**Questions?**

Contact Anna Nikolaeva at (360)704-4342 or [anikolaeva@sbctc.edu](mailto:anikolaeva@sbctc.edu)