

Welcome!

FY27 Aerospace High Demand 1000 FTES Redistribution Webinar

- **The webinar will begin at 11:00 a.m.**
- This webinar is being recorded and posted at:
 - <https://www.sbctc.edu/colleges-staff/grants/aerospace-1000-ftes-redistribution>
- Please submit questions in the chat box, so we can minimize interruptions and maximize our time together.
- Auto-captions are available. Enable or disable them with the CC Live Transcript icon at the bottom of the Zoom window.

AEROSPACE HIGH DEMAND 1000 FTES

Redistribution Webinar

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- **Karin Gitchel** Program Administrator, Workforce Education
- **Kari Kauffman** Program Coordinator, Business Operations

September 3, 2026

Objectives for Today's Webinar

1

Context

Understand Aerospace High Demand needs and the funding available through this redistribution.

2

Program Guidelines & Applications

Review the timeline, eligibility, evaluation criteria, attachments, and how to apply in OGMS.

3

Questions & Answers

Ask questions live or submit them in chat.

Aerospace High Demand

- In 2013, EHB 2088 appropriated funding to grow high demand aerospace enrollments by an additional 1,000 full-time equivalent students (FTES).
- Funding supports new or expanded enrollments within eligible aerospace focused programs in the Washington community and technical college system.
- **Legislative intent: funding is ongoing as long as there is a demonstrated need.**

\$8M

General Fund-State
appropriated to add
1,000 FTES in eligible
aerospace programs

Eligible Programs

Programs must fall within these categories, per the Pipeline Advisory Committee's recommendations.

- Aircraft Mechanics and Service Technicians

- Electrical Assemblers

- Information Security Analysts

- Maintenance Mechanic/Industrial Technicians

- Pilot Training

- Sheet Metal/Welding

- Tooling

- Avionics

- Electronics/Automation

- Machining

- Manufacturing Engineering and Planning

- Robotics/Pneumatics

- Supervisors of Transportation and Material Moving Workers

- Unmanned Aerial Systems

Redistribution Funding Available

Funding results from the redistribution policy, part of the commitment to the Legislature and the aerospace industry.

\$240,000

available for redistribution

30

FTES available

\$8,000

per FTES

Who May Apply

- A community or technical college may apply for funding for credit-bearing programs that are aerospace or aerospace related.
- Colleges may submit a maximum of two proposals per institution: one program per proposal.
- Colleges that received initial 1,000 FTES awards and later had funds taken back for not meeting required growth targets are not eligible to apply.
- Colleges that received initial funding and want to expand programs that met their growth targets are eligible to apply for redistributed funds. Additional growth must be supported in the proposal.

Program Requirements

The program must:

- A Program approval.** Have existing program approval on file with SBCTC.
- B Registered Apprenticeship.** Be currently listed in the professional-technical inventory, with an active plan code in ctcLink.
- C Applied bachelor's degrees.** Bachelor of Applied Science degrees within the eligible categories are eligible.
- D State Board registration.** Be registered with the State Board office (applies only to programs of fewer than 20 credits).

Evaluation Criteria

2.2

New Capacity

Expands capacity through program development and sustainability.

2.3

Relevance

Addresses a local or statewide need for unmet aerospace training.

2.4

Link to Industry

Shows an active partnership that informs and evaluates the program.

2.5

Innovation

Employs innovation and supports underserved populations.

2.6

Return on Investment

Connects to long-term career pathways and wage progression.

2.7

Quality of Instruction

Addresses instructional capacity and quality of outcomes.

Scored 0 – 4 (0 = lowest, 4 = highest). A review panel appointed by SBCTC may recommend partial funding.

Attachment A Program Description

Purpose: A cover page completed and uploaded to OGMS as part of the proposal. Use it to attach information beyond what the OGMS fields allow, such as curriculum or flyers. It does not replace the OGMS fields.

The cover page captures:

- Project title and college
- Business/Fiscal Office contact
- Program contact
- CIP code(s)
- Dean/VPI contact
- Grant Office contact
- Plan code(s), used to monitor the program
- Dollar amount requested and submission date

Budget

- The FY27 initial allocation funds the full annual award, distributed December 2026 or January 2027.
- **Prepare to spend the full amount within a six-month period.
Funding does not roll over.**
- Funds load in July and must be fully spent by June 30 each year. FY28 onward is a full 12 months.
- Submit a revised budget whenever the funded program changes.

Remember

Funding does not roll over. Spend the full FY27 award within about six months of distribution.

Allowable Expenses

- Resources support improved alignment of training programs and build capacity in high demand aerospace occupations where unmet employer demand exists.
- This ensures students have access to training, simulations, and equipment that advance high-quality programs.
- Funding supports the costs of starting up or improving high demand programs.
- **This funding supports net growth in FTES, not existing FTES. Programs must be credit-bearing and generate FTES.**

FUNDS MAY BE USED FOR

- System resources
- Curriculum development and delivery
- Facility preparation
- Equipment
- Industry-defined skill standards, credentials, or certifications

Attachment B 5-Year Budget Plan

Purpose: An Excel workbook with a 5-year budget summary (FY27 through FY31) and a budget-narrative tab for each year. Upload it in Excel format, not PDF.

Directions:

- 1 Fill in your college name.
- 2 Complete budget numbers in whole dollars. Each year's total must match the FY27 total.
- 3 Complete the budget narrative on each tab.
- 4 Enter the FY27 budget and narrative into OGMS, matching the FY27 tab.

Good to know

FY27 funds the full annual award but is spent in a six-month period.

FY30 and FY31 should demonstrate sustainability beyond the funded period.

Attachment C **Assurances**

Purpose: Signed and uploaded in OGMS as part of the proposal. A signed copy is kept on file at the college, signed by the College President or designee.

It is assured and understood that:

- Aerospace High Demand FTES will not replace other state funds expended to carry out aerospace education and training.
- Funding is provided solely for increasing high demand aerospace enrollments by 1,000 FTES within the Washington system.
- SBCTC approval is required before incurring any infrastructure or capital improvement costs.
- Materials developed with these funds are property of the state of Washington and available to other institutions at no cost.

Reporting

- A program and fiscal evaluation is due twice a year, in July and January or February.
- Reporting continues each year until the program meets or exceeds its Aerospace High Demand 1000 FTES target.
- Reports must show funds were used within allowable expenses and consistent with legislative intent.
- **Report any intent or action to end a funded program as early as possible.**

REPORTS TWICE A YEAR

- **JULY**
- **JANUARY / FEBRUARY**

Monitoring: Targets & Probation

Baseline. The lesser of the two-year program FTE average or the most recent academic year. Set at award, fixed for the monitoring period.

Program target. The probation allocation plus the baseline. Measured by the plan code(s).

Path to an ongoing base allocation:

1

Meet 100% by year 2

FTES becomes an ongoing base allocation. No longer subject to redistribution.

2

Fall short

Enter probation. Funded at the same amount for a third probationary year.

3

Meet 100% in probation

Funds move into an ongoing base allocation.

Redistribution Policy

- If a college falls short of 100% of its target during the probation year, it is subject to a reduction in FTES.
- **The reduction equals the program target minus the annualized actual FTES, capped at the probation allocation.**
- Colleges may opt out at any time and return any or all awarded FTES for redistribution.
- Recaptured funding and FTES are offered to the system for a new round of competitive proposals.

This cycle's timing

Redistribution takes place in July and August of 2029, impacting the FY30 allocation.

Deadlines & Milestones

Dates are subject to change.

Application Milestones

- Applications available in OGMS **August 20, 2026**
- Application Webinar **September 3, 2026**
- Applications due in OGMS **September 24, 2026**
- Applicants notified of status **December 2026**
- Allocations distributed **January 2027**

Reporting Milestones

- FY27 Year End Report **July 2027**
- FY28 Mid-Year Report **February 2028**
- FY28 Year End Report **July 2028**
- FY29 Mid-Year Report **February 2029**
- FY29 Year End Report **July 2029**

Application Process & Due Date

- Submit proposals through the Online Grant Management System (OGMS).
- SBCTC staff are available for assistance until 4:00 p.m. on September 24, 2026.
- **Submit completed applications in OGMS no later than September 24, 2026, at 11:55 p.m.**
- Need access? Contact your organization's OGMS Security Contact, who can also grant your FY27 permissions.
- The webinar is recorded for those unable to attend live.

Applications due

Sept 24, 2026

by 11:55 p.m.

Online Grant Management System (OGMS)

- Contact your OGMS Security Contact for access to the grant, and for your FY27 permissions.
- **The application is titled “2026-27 Aerospace High Demand 1000 FTES Redistribution.”**
- The OGMS User Manual is available under the “How To” tab in OGMS.
- If your Security Contact cannot resolve your question, contact Kari Kauffman at 360-704-1021.

Apply at

ogms.sbctc.edu

Program Terms & Information

-  **General**
State funds for these awards are provided to SBCTC from the Washington State Legislature.
-  **Allowable Costs**
All expenditures must be necessary and reasonable for proper, efficient administration. The State Administrative and Accounting Manual (SAAM) must be followed.
-  **Monitoring**
SBCTC may schedule visits during and after the award period to evaluate fiscal progress and performance, provide technical assistance, and ensure compliance.
-  **Records Retention**
Keep accurate records with source documentation. Records are subject to audit for at least six years after funds are dispersed, the award ends, or related audits resolve, whichever is latest.

Program Terms: Termination & Savings

Termination

- SBCTC may terminate the award with at least 30 days' written notice. Reimbursement is based on work performed before the termination date, as mutually agreed.

Termination for Cause

- If a recipient violates the terms, SBCTC gives notice and 30 days to correct. If it is not corrected, the award may be terminated immediately by written notice.

Savings

- If funding is withdrawn, reduced, or limited after the effective date, SBCTC may terminate without the 30-day notice, subject to renegotiation at SBCTC's discretion.

Time for Your Questions!

- Type your questions into the chat box.
- When you are called on, unmute and ask your question.



Contact Information

Program policy questions



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Proposal process & program questions



Karin Gitchel

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OGMS questions



Kari Kauffman

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Thank you for joining us today.