SBCTC considers answers in the forthcoming Questions and Answers (Q&A) document to be the only official source for answers related to this funding source.

This Q&A will be updated as questions are answered through April 1, 2021 (one week prior to the application deadline).

The newest questions and answers are added to the first page so that when you can easily see what’s new.

Q13) The HEET signature page requests college, employer, and labor signature. Can we secure the signatures of employer partners for through their Letters of Support, and then write, “See letter(s) of support” on the employer signature line?

A13) No. The guidelines and evaluation criteria explain that signatures cannot be substituted with letters of support. See page 6, #s 1 and 5 under application components. “5. Letter(s) of support from labor and/or industry partners (this does not take the place of the required partner signatures). Upload letters as attachments in OGMS.”

That said, colleges were provided flexibility about partner signatures due to COVID-19. If COVID19 impacts your partners’ abilities to sign in ink or deliver scanned documents:

Signature Page:
• Signed but can’t scan – take photo & upload w/ grant application
• Can’t get ink signatures – use e-signatures using verify widget of your choice

Q11) I heard that three years is the maximum allowance for a continuation grant. Is that true?

A11) No. There isn’t a specific limit on the number of “rounds” or continuations with HEET funding. That being said, the goal of HEET is for projects to become self-sustaining or to take care of an emergent need that may, by its nature, be limited in duration. HEET is not intended to be ongoing funding.

Continuation projects must directly support student enrollments, and demonstrate an evolution of the project and a clear need for continued HEET funding. These requirements are specifically scored in sections 5 and 7 of the application, but reviewers will look for evidence across the entire application.

Q10) Can my college apply for two HEET grants: one being a continuation of a consortium project, and the second being an application for a new project?

A10) No. Per page 6 of the HEET guidelines, colleges may submit one proposal.

Q6) Considering that this is a competitive grant, which type of HEET proposal is more advantageous: A new project or a continuation project?

A6) The best way for you to determine which type of HEET proposal is best, from a competitive perspective, is to use the guidelines and evaluation rubric to assess the relative strength of the options you’re considering. Assuming that requests for funding exceeds available
funding, the review committee will use Part 2 “Priority Elements” of the Evaluation Rubric to prioritize proposals.

You will see in Part 2 “Priority Elements” that, all else being equal, continuation projects that meet or exceed evaluation criteria associated with sections 5 and 7 of the application will receive priority points. That said, the Priority Elements section of the evaluation rubric also assigns points for a number of other elements, like leveraged resources, private investment, student enrollments, etc. This could mean that new project could a higher score than a continuation project if the new project gets points from other prioritized elements.

Q5) Can indirect costs be included in HEET grant budgets?
A5) No. HEET is state funded, and state funds do not allow indirect.

Q4) Can the HEET grant be used for Pharmacy Technician programs?
A4) The answer depends on the occupations being trained for the hospital employer. For example, if a hospital needed to upskill a group of incumbent workers to fill pharmacy tech positions, this would be an appropriate match for a HEET grant, assuming all other grant requirements are met.

As a reminder, HEET grants are for partnerships between community and technical colleges, hospitals (including hospital outpatient departments/clinics) and a labor management partner. Please review the sections “Who May Apply” and “Required Partners” in the Application Guidelines for complete information.

Q3) Are there any historic resources available related to HEET grants?
A3) Yes, a few:

1. June 2018 Report: The HEET is on! Reflections on 10 years of learning – Hospital Employee Education and Training

This report recapping the first 10 years of HEET. Please to the very end of the HEET webpage to find a link to this report: https://www.sbctc.edu/colleges-staff/grants/hospital-employee-education-training.aspx

2. HEET grant bi-annual reports to SBCTC from past grantees are available by request. Please contact Carolyn McKinnon: cmckinnon@sbctc.edu.

3. December 2010 Report to the Legislature: https://app.leg.wa.gov/ReportsToTheLegislature/Home/GetPDF?fileName=HEET%20Rep%20to%20Leg%20Dec%20%202010_fee0caef-2074-41ec-a09d-7cc9e059a4cf.pdf

Q2) Which colleges currently have HEET grants?
A2) A list of current projects for 2020-21 are online at: https://www.sbctc.edu/colleges-staff/grants/hospital-employee-education-training.aspx. Scroll to the bottom of the page to “Grant Resources and Guidelines” to find the link to the list of current projects. If you scroll
even further, you'll also find a list of currently-funded HEET Special Projects under the information about Special Projects.

Q1) I need to upload an updated version of a document to my grant application in OGMS. How can I delete the old, no longer relevant version of my attachment?

A1) You cannot delete attachments from OGMS. Simply upload your updated document and indicate that the file is new by including “updated” or “revised” in the filename.