**Perkins Monitoring 2017-18**

**The Perkins monitoring form is due April 1, 2018. Please email to** [**kgoebel@sbctc.edu**](mailto:kgoebel@sbctc.edu)

This year’s Perkins monitoring will focus on the college’s accomplishments and challenges in achieving each of the Perkins required elements and performance indicators. We will look at the most recent activities as described in the college’s 2017-18 annual Perkins plan.

The monitoring form is developed from the Perkins Report of Accomplishments (ROA) for 2017-18. Participating in the monitoring process will give you a head start on completing the Perkins ROA for this year. It is understood that the answers the college provides during monitoring may not be complete for this year’s activities due to the timing of monitoring. The Perkins ROA the college submits July 31, 2017 in the Online Grant Management System (OGMS) will be complete for this year’s activities.

**Monitoring Advisory Committees and Faculty Certification 2017-18**

**CTE Program Advisory Committees (SBCTC Policy Manual Chapter 4, Appendix E)**

[**https://www.sbctc.edu/colleges-staff/policies-rules/policy-manual/chapter-4.aspx**](https://www.sbctc.edu/colleges-staff/policies-rules/policy-manual/chapter-4.aspx)

Complete the Advisory Committee Self –Assessment Form. For 2017-18 monitoring, I will ask to see completed forms for the current year plus two previous years. **Please include a copy of your program advisory committee review schedule.**

**Faculty Certification**

http://apps.leg.wa.gov/WAC/

Compliance with *WAC 131-16-092 through 131-16-094*, can be demonstrated by completing Section A of the Faculty Certification form and one of the following:

* Completing the Faculty Certification form Section B for each faculty member required to have certification
* A status printout from the SBCTC Certification Tracking program
* A spreadsheet with the same information provided in either the Faculty Certification form Section B or the status update from the SBCTC Faculty Certification Tracking program.

**Questions?**

Contact Kathy Goebel at 360-704-4359 or kgoebel@sbctc.edu