COLLEGE CTCLINK ROLES, DEPARTMENTAL DEPENDENCIES & ALIGNMENT

Overview for ctcLink Executive Leadership Committee and WACTC

March 21-22, 2019

CtcLink will bring lasting change to the way colleges do business and structure themselves across departments. These changes are up to each college and will vary, just as college organizational structures vary today. To prepare, ctcLink Governance adopted the ctcLink Roles/Alignment document as a model for ctcLink transition and sustainability. It provides suggestions for staffing and the governance structure deemed necessary at each college before, during and after go live. This is a high-level overview of that document.

Required and Recommended College ctcLink Roles

ROLE/POSITION	REQUIRED	RECOMMENDED	COMMENTS
Functional/Business Analyst: Campus Solutions		✓	▫ Critical, permanent role ▫ Requires PeopleSoft expertise ▫ Build or hire skillset during implementation
Functional/Business Analyst: Finance		✓	▫ Critical, permanent role ▫ Requires PeopleSoft expertise ▫ Build or hire skillset during implementation
Functional/Business Analyst: HR & Payroll		✓	▫ Critical, permanent role ▫ Requires PeopleSoft expertise ▫ Build or hire skillset during implementation
Reporting Lead	✓		▫ Point-of-contact for project activities ▫ Ongoing coordination with SBCTC ctcLink permanent support organization ▫ New job role, shared role or new position
Security Lead	✓		▫ Point-of-contact for project activities ▫ Ongoing coordination with SBCTC ctcLink permanent support organization ▫ New job role, shared role or new position
Test Lead(s)	✓		▫ Point-of-contact for project activities ▫ Ongoing coordination with SBCTC ctcLink permanent support organization ▫ New job role, shared role or new position
Training Lead	✓		▫ Point-of-contact for project activities ▫ Ongoing coordination with permanent SBCTC ctcLink support organization ▫ New job role, shared role or new position

Aligning for the future

In ctcLink, many functions are connected and dependent on one another. As part of implementing ctcLink, each college has the opportunity to align people and departments with this new way of doing business.

Some new processes that rely heavily on cross-departmental coordination include Faculty Workload Management, Payroll, Managing Work Study and Financial Aid.

ctcLink-focused Governance Structure

Each college should have a local ctcLink governing body in place that provides a systematic approach to managing all changes to ctcLink at the local level. This group evaluates and prioritizes requests prior to opening tickets or requesting enhancements and determines execution plans for approved changes.