



**Financials and Supply Change
Management Image 39
Supplemental Accessibility
Information**

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Introduction

This document is intended to supplement the Image/Upgrade Overview Document and provide ctcLink users with a more detailed summary of the accessibility changes that will be made in the system as a result of the upcoming image or PeopleTools upgrade implementation. Oracle releases multiple updates every year that often include improvements to PeopleSoft's accessibility. Below is an overview of the accessibility enhancements that you can expect to see as part of this upgrade.

Accessibility

Create Travel Authorization

Corrected the tab order for the create travel and authorization page when in accessibility mode. The required Quick Start and Business Purpose drop down boxes are now the first two fields in the tab order, previously they were at the end of the tab order. Save for Later and Summary and Submit are now the last two items in the tab order.

Navigation

Navigator > Employee Self-Service > Travel and Expenses > Travel Authorizations > Create/Modify

Image (Before): Create Travel Authorization

Screen viewer Text (Before):

Description edit required blank

Description edit blank

Look up Default Location button

Date From edit required blank

Calendar Date From button

Date To edit required blank

Calendar Date To button

Reference edit blank

Look up Reference button

Attachments graphic clickable button

Projected Expenses grouping Help Projected Expenses button

Expand All link

Collapse All link

Quick-Fill link

*Date link

*Expense Type link

Description link

*Payment Type link

*Amount link

Currency link

Date edit required blank

Calendar Date button

Expense Type combo box collapsed required

Description edit multi line blank

Payment Type combo box collapsed required

*Amount edit selected 0.00

Insert Line graphic clickable button

Delete Line graphic clickable button

Expand All link

Collapse All link

Browser tabs tool bar

tab control

Create/Modify - Travel Authorization tab selected 1 of 1

Navigation tool bar

Back button subMenu 1 of 4

combo box collapsed

Page actions button

combo box collapsed

Search edit Search using Google blank

Library button View history, saved bookmarks, and more 1 of 4

Create/Modify - Travel Authorization document

link Expand All link Collapse All Totals (0 Lines)0.00 USD

Universal Navigation Header banner landmark Back to page Employee Self Service button

Home graphic clickable button

Notifications graphic clickable button

Actions graphic clickable menu button subMenu clickable

NavBar graphic clickable button

Main Content frame New Window link

Help link

Personalize Page link

main landmark Save for Later link

Summary and Submit link

Christopher Wood grouping Help Christopher Wood button

Quick Start combo box ...Populate From collapsed

GO button

Business Purpose combo box collapsed required

Image (After): Create Travel Authorization

Employee Self Service

Create Travel Authorization Save for Later Summary and Submit

Quick Start

Business Purpose

Description Default Location

Date From Date To Reference

Projected Expenses

Expand All Collapse All Add: Quick-Fill
Totals (0 Lines) 0.00 USD

Date*Expense TypeDescription*Payment Type*AmountCurrency
 0.00 USD

Expand All Collapse All
Totals (0 Lines) 0.00 USD

Screen Viewer Text (After):

Quick Start combo box ...Populate From collapsed

GO button

Business Purpose combo box collapsed required

Description edit required blank

Description edit blank

Look up Default Location button

Date From edit required blank

Calendar Date From button

Date To edit required blank

Calendar Date To button

Reference edit blank

Look up Reference button

Attachments graphic clickable button

Projected Expenses grouping Help Projected Expenses button

Expand All link

Collapse All link

Quick-Fill link

*Date link

*Expense Type link

Description link

*Payment Type link

*Amount link

Currency link

Date edit required blank

Calendar Date button

Expense Type combo box collapsed required

Description edit multi line blank

Payment Type combo box collapsed required

*Amount edit selected 0.00

Insert Line graphic clickable button

Delete Line graphic clickable button

Expand All link

Collapse All link

Browser tabs tool bar

tab control

Create/Modify - Travel Authorization tab selected 2 of 2

Navigation tool bar

Back button subMenu 1 of 4

combo box collapsed

Page actions button

combo box collapsed

Search edit Search using Google blank

Library button View history, saved bookmarks, and more 1 of 4

Create/Modify - Travel Authorization document

link Expand All link Collapse All Totals (0 Lines)0.00 USD

Universal Navigation Header banner landmark Back to page Employee Self Service button

Home graphic clickable button

Global Search graphic clickable button collapsed

Notifications graphic clickable button

Actions graphic clickable menu button subMenu clickable

NavBar graphic clickable button

Main Content frame New Window link

Help link

Personalize Page link

main landmark Save for Later link

Summary and Submit link

QRG

[9.2 Creating Travel Authorizations](#)



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Washington State Board for Community and Technical Colleges