



CTCLINK WORKING GROUP AGENDA

August 3, 2022, 10 a.m. – 12 p.m., online via Webex

Tara Keen, Co-Chair | Reuth Kim, Facilitator

ITEM#	DESCRIPTION	MINS	FACILITATOR
1	<ul style="list-style-type: none">• Roll Call & Welcome New Members:<ul style="list-style-type: none">○ Jill Hammitt○ Rachelle Russell○ Doug Hayman• Working Group Co-Chair Discussion• Discuss new voting structure	10	Tara Keen
2	Meeting Minutes – 7/13/2022	2	Reuth Kim
3	Working Group Process Retrospective	40	Tara Keen
4	Enhancement Requests – Review <i>Reminder: update your ER status in Working Group Log</i>	40	Tara Keen
5	Asset Fund Combo Edit Rule – Mandate /FYI	10	Teri Sexton, SBCTC Finance
6	ctcLink Customer Support Production Updates Agency Updates: <ul style="list-style-type: none">• Environments (<i>Important Upcoming Downtimes</i>)• Accessibility• Security	15	Dani Bundy Sandy Main Shelia Sloan
7	Action Item Review / New Business / Closing <ul style="list-style-type: none">• Future Meetings: First & Third Wednesdays, Aug. 3 & Aug.17, 2022• Discussion: New Meeting Time for August & September (Requested by Doug Hayman, Olympic College SME & Reuth Kim, SBCTC PMO)• Future Agenda Items:<ul style="list-style-type: none">○ WG Co-Chair Decision	10	Tara Keen & All

Meeting Participants

College Voting Members

- TBD, Co-Chair
- Beth Farley, Edmonds/CS, Security, PM
- Chantel Black, Spokane/CS
- Charlene Rios, Big Bend/FIN
- Doug Hayman, Olympic/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Krista Francis, Peninsula/HCM
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Choi Halladay, Business Operations
- Dani Bundy, ctclink Customer Support
- Ray Gartner, Application Services (Interim)
- Sandy Main, Application Services (Retiring)
- TBD, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Shelia Sloan, Security
- Reuth Kim, PMO CS & Facilitator
- Christyanna Dawson, PMO FIN
- Sanjiv Bhagat, PMO HCM
- Bhuvana Samraj, Technical PM
- Sherry Nelson, IT Comms