



# CTCLINK WORKING GROUP AGENDA

April 19, 2023, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	<b>Welcome &amp; Roll Call</b>	10:00 am	Tara Keen
2	<b>Meeting Minutes</b> - 4/5/2023 need approval	10:05 am	Amy MacNeill
3	<b>Updates</b> <ul style="list-style-type: none"> <li>ctcLink Customer Support Production</li> <li>Environments (upcoming downtimes)</li> <li>Accessibility</li> <li>Security</li> </ul>	10:10 am	Dani Bundy Ray Gartner Christopher Soran Shelia Sloan
4	<b>Enhancement Requests- <a href="#">Pending ER Document</a></b> <b>Formal ER's</b> <ul style="list-style-type: none"> <li><a href="#">ER-9 HR Core Add Additional Fields to Self Service Compensation History</a> -need approval</li> <li><a href="#">ER-150 ctcLink Transmission File to DRS Inaccurately Reports Retro Pay Increases</a> -need approval</li> <li><a href="#">ER-181 Preferred Name Implementation</a> -need approval</li> <li><a href="#">ER-190 Customization of ACH Payment Advice-Revised</a> - need approval</li> <li><a href="#">ER-200 PO Auto Sourcing – Business Unit Required Default</a>-need approval</li> <li><a href="#">ER-111 Student Facing Class Search</a> - need approval</li> </ul> <b>FYI Items</b> <b>Accounting and Business Services:</b> <ul style="list-style-type: none"> <li><a href="#">ER-198 Finance Activate New Accounts</a></li> <li><a href="#">ER-201 Asset Profile Updates</a></li> </ul> <b>FA-SAP:</b> <ul style="list-style-type: none"> <li><a href="#">ER-194C (3 of 19) SAP MAXT with Developmental Credits over 45</a></li> <li><a href="#">ER-1940 (15 Of 19) SAP Repeat Query for Variable Credits</a></li> <li><a href="#">ER- 194P (16 of 19) SAP Query after Graduation</a></li> </ul> <b>FA-Mass Packaging:</b> <ul style="list-style-type: none"> <li><a href="#">ER- 195A (1 of 5) Prorate WCG Award Based on FA Load-Mass Packaging</a></li> </ul>	10:30 am	Melody Matthews, Comm. Colleges of Spokane Brian Lanier, SBCTC HCM on behalf of Centralia Brian Lanier Shon Dicks-Schlesinger, SBCTC Finance Rebecca Clayton & Kyrsten Catlin, SBCTC Campus Solutions Teri Sexton, SBCTC Accounting and Business Services Ana Ybarra, SBCTC, Financial Aid Stephanie Casino, SBCTC, Financial Aid

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
5	<b>RTM- Slated for De-Scope:</b> <a href="#">Working Group De-Scope Meeting Schedule</a> <ul style="list-style-type: none"> <li>• <a href="#">TF29 - Trust Funds (General) - need approval</a></li> <li>• <a href="#">TF32 - Trust Funds (General) - need approval</a></li> <li>• <a href="#">TF35 - Trust Funds (General) - need approval</a></li> <li>• <a href="#">TF36 - Trust Funds (General) - need approval</a></li> <li>• <a href="#">TF41 - Trust Funds (General) - need approval</a></li> <li>• <a href="#">TF42 - Trust Funds (General) - need approval</a></li> <li>• <a href="#">TF47 - Trust Funds (General) - need approval</a></li> </ul>	11:20 am	Tara Keen
6	<b>Mindful Minute</b> things that might surface to WG .... <ul style="list-style-type: none"> <li>• Rumors</li> <li>• ERs you are hearing about</li> <li>• Commissions &amp; Councils conversations</li> </ul>	11:30 am	ALL
7	<b>Action Items Review/New Business/Closing</b> Action Items: Future Business: Future Meetings: May 3, May 17	11:45 am	Tara Keen/Amy MacNeill/ALL

Meeting Participants

**College Voting Members**

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/ CS, Financial Aid

**SBCTC Voting Members**

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

**Ex-Officio/Advisory**

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Svcs/Ops
- Amy MacNeill, PMO Coord. & Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Reuth Kim, PMO CS
- Sanjiv Bhagat, PMO HCM
- Sherry Nelson, IT Comms

