



CTCLINK WORKING GROUP AGENDA

May 17, 2023, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	Welcome & Roll Call	10:00 am	Tara Keen
2	Meeting Minutes – 5/3 - need approval	10:05 am	Amy MacNeill
3	Updates <ul style="list-style-type: none"> • ctcLink Customer Support (Production) • Environments and Activities • Security • Accessibility 	10:10 am	Dani Bundy Ray Gartner Shelia Sloan Christopher Soran
4	Enhancement Requests- Pending ER Document Formal ER's <ul style="list-style-type: none"> • ER 197 New Hire Onboarding Improvement - need approval FYI/Mandated ER's <ul style="list-style-type: none"> • ER 209 Change HCM Personal Data Page Level Default Sex Value 	10:30 am	Brian Lanier, HCM Customer Support Brian Lanier, HCM and Carmen McKenzie, Data Services
5	Requirement Traceability Matrix (RTM) - CCG Approach to Identifying Highest Priority Scope Transfers that Require Clarification	10:40 am	Beth Farley and Pat Daniels– College Collaboration Group (CCG) Co-Chairs
6	Mindful Minute things that might surface to WG <ul style="list-style-type: none"> • Rumors • ERs you are hearing about • Commissions & Councils conversations 	11:00 am	ALL
7	Action Items Review/New Business/Closing Action Items: Future Business: Future Meetings: June 7, June 21	11:10 am	Tara Keen/Amy MacNeill/ALL

Meeting Participants

College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Big Bend/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Rachelle Russell, Skagit Valley/CS, Financial Aid

SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctcLink Customer Support
- Ray Gartner, Application Services
- Will Durden, Education Services

Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Srvcs/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Christyanna Dawson, PMO FIN
- Reuth Kim, PMO CS
- Sanjiv Bhagat, PMO HCM
- Sherry Nelson, IT Comms