




## CTCLINK WORKING GROUP AGENDA

August 21, 2024, 10 a.m. – 12 p.m., online via Webex

Chantel Black & Tara Keen, Co-Chairs | Amy MacNeill, Facilitator

ITEM#	DESCRIPTION	START TIME (APPROX)	FACILITATOR
1	<b>Welcome &amp; Roll Call</b>	10:00 am	Tara Keen
2	<b>Meeting Minutes</b> – 08/07/2024 – need approval	10:05 am	Amy MacNeill
3	<b>Updates</b> <ul style="list-style-type: none"><li>• ctcLink Customer Support</li><li>• Environments and Activities</li><li>• Security</li><li>• Accessibility</li></ul>	10:10 am	Dani Bundy Saravanan Mylsamy Shelia Sloan Christopher Soran
4	<b>Enhancement Requests</b> - <a href="#">Pending ER Document</a> <b>Formal ERs</b> – <ul style="list-style-type: none"><li>•  <a href="#">ER 275 - Physical Inventory.docx</a> – need approval</li></ul> <b>FYI/Mandated ERs</b> (no voting required) <ul style="list-style-type: none"><li>• <a href="#">ER 294 - (FYI) Positive Pay File CEMLI Update to include escheated check as cancelled check</a></li></ul>	10:25 am	Jennifer McMillan, Bellevue College, Finance Manager Shon Dicks-Schlesinger, SBCTC, FIN
5	<b>PMO Update</b>	10:40 am	PMO Team
6	<b>Mindful Minute</b> things that might surface to WG .... <ul style="list-style-type: none"><li>• Rumors</li><li>• ERs you are hearing about</li><li>• Commissions &amp; Councils conversations</li></ul>	10:50 am	ALL
7	<b>Action Items Review/New Business/Closing</b> Action Items: Future Business Future Meetings: Sept. 4, 2024 and Sept. 18, 2024 (discuss)	10:55 am	Tara/ALL

## Meeting Participants

### College Voting Members

- Chantel Black, Co-Chair & Spokane Community College/CS
- Beth Farley, Edmonds/CS, Security, PM
- Charlene Rios, Seattle District/FIN
- Donald Denney, Skagit Valley/Accessibility
- Jill Hammitt, Highline/Data & Reporting, CS, SF
- Kathy Disney, Tacoma/CS
- Samantha Orth, Lower Columbia/HCM, Payroll
- Pat Daniels, Highline/IT, Security, PM
- Frank McNeilly, Olympic/CS, Financial Aid

### SBCTC Voting Members

- Tara Keen, Co-Chair
- Carmen McKenzie, Data Services
- Teri Sexton, Business Operations
- Dani Bundy, ctclink Customer Support
- Saravanan Mysamy, Application Services
- Will Durden, Education Services

### Ex-Officio/Advisory

- Kyrsten Catlin, CS Core
- Ana Ybarra, Financial Aid
- Brandon Reed, Student Financials
- Shon Dicks-Schlesinger, Finance
- Brian Lanier, HCM
- Roger Curry, Customer Support
- Shelia Sloan, Security
- Ivy Brent, Data & Reporting
- Tami Whitney, QA (Testing)
- Christopher Soran, App Services/Ops
- Amy MacNeill, PMO Coord. & WG Facilitator
- Bhuvana Samraj, Technical PM
- Carrie Powell, PMO
- Christyanna Dawson, PMO
- Kevin Bouwman, PMO
- Sherry Nelson, Comm