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| --- | --- |
| **Meeting Title**  | ctcLink Working Group |
| **Date:**  | April 28, 2021 |
| **Time:**  | 10:00 AM – 11:30 AM  |
| **Location:**  | WebEx |
| **Chair:** | Christy Campbell  | **Facilitator:** | Tara Keen |

**Agenda:**

| **Item** | **Description** | **Duration** | **Facilitator** |
| --- | --- | --- | --- |
|  | Welcome  | 2Minutes | Tara |
|  | Quick Approval of Meeting Minutes & Action Items – 4/14/21 | 2Minutes | Reuth |
|  | No New Enhancement Requests (ERs) **Reminder to update your ER status in the** [**Working Group Log**](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/AllItems.aspx) | 0Minutes  |  |
|  | Email Types * FTDDs needed for change
* Okta impacts
 | 15 Minutes | Tara |
|  | SOGI – preferred pronouns  | 15 Minutes | Ana  |
|  | [ctcLink Customer Support Production Updates](https://www.sbctc.edu/colleges-staff/it-support/erp-support/production-updates.aspx) * DG4 A & B Post Go Live Support

Agency Updates* Environments
* Security
* Keybank Cybersource Integration
* OAAP Deployment (Phase 2)
* Accessibility
* Okta
 | 20 Minutes  | Dani Sandy |
|  | SC Relevant Updates* DG4 Lessons Learned
 | 15Minutes  | Christy & Reuth  |
|  | Action Item Review / New Business / Closing **Next Meeting: 5/12/2021****Meeting Agenda Items:**  | 1 Minute  | Reuth |

**Participants:**

### Voting Members

[ ] Kathy Disney, Tacoma

[ ]  Pat Daniels, Highline

[ ]  Krista Francis, Peninsula

[ ]  Beth Farley, Edmonds

[ ]  Sabra Sand, Clark, Absent starting in early November. (Char has

vote for this meeting).

[ ]  Chantel Black, Spokane

[ ]  Christyanna Dawson, SBCTC

[ ]  Ana Ybarra, SBCTC

[ ]  John Henry Whatley, SBCTC

[ ]  Shon Dicks-Schlesinger, SBCTC

[ ]  Brian Lanier, SBCTC

[ ]  Sanjiv Bhagat, SBCTC

[ ]  Sandy Main, SBCTC

[ ]  Venkat Gangula, SBCTC

[ ]  Carmen McKenzie, SBCTC

### Non-Voting Members

[ ] Christy Campbell, SBCTC

[ ] Tara Keen, SBCTC

[ ] Cheryl Fritz, Wenatchee

[ ] Charlene Rios, Big Bend

[ ] Dani Bundy, SBCTC

[ ] Roger Curry, SBCTC

[ ]  Janelle Runyon, SBCTC

[ ] Reuth Kim, SBCTC

[ ] Kelly Barton or Alexa

Mercado-Curtis, SBCTC

**Follow-Up Items:**

| **Item** | **Description** | **Person** | **Date Open** | **Status** |
| --- | --- | --- | --- | --- |
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**Agenda Items for Next Meeting:**

| **Item** | **Description** | **Person** | **Date Open** | **Status** |
| --- | --- | --- | --- | --- |
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