[](https://portal.sbctc.edu/sites/itd/ctcLink/ctcLink%20Image%20Library/blue-highrez_JPG.jpg)

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| --- | --- | --- | --- |
| **Meeting Title** | ctcLink Working Group | | |
| **Date:** | September 29, 2021 & 10am-12pm | | |
| **Chair:** | Christy Campbell | **Facilitator:** | Tara Keen |

| **Agenda Items** | **Description** | **Duration** | **Facilitator** |
| --- | --- | --- | --- |
|  | Welcome | 2  Minutes | Tara |
|  | Quick Approval of Meeting Minutes & Action Items – 9/1/2021 | 2  Minutes | Reuth |
|  | New Enhancement Requests (ERs)  [WG Log #123 Implementing an MOU and Data Usage and Privacy Statement](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=123&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634)  New ER – Expenses Processing Role (Global Create Access)  **Reminder to update your ER status in the** [**Working Group Log**](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/AllItems.aspx) | 30  Minutes | Carmen  Tara |
|  | Okta | 10 Minutes | Johnathan Rider |
|  | [ctcLink Customer Support Production Updates](https://www.sbctc.edu/colleges-staff/it-support/erp-support/production-updates.aspx)   * Overall Live College Support   Agency Updates   * Environments * Important Upcoming Downtimes * Security * Accessibility | 20 Minutes | Dani  Sandy |
|  | Load Testing Results | 10 Minutes | Tara |
|  | SC Relevant Updates   * DG5 – A Readiness | 15  Minutes | Christy  Reuth |
|  | Action Item Review / New Business / Closing  **Next Meeting 10/13/2021** | 1 Minute | Tara |

**Participants:**

### Voting Members

Kathy Disney, Tacoma

Pat Daniels, Highline

Krista Francis, Peninsula

Beth Farley, Edmonds

Sabra Sand, Clark

Chantel Black, Spokane

Christyanna Dawson, SBCTC

Ana Ybarra, SBCTC

John Henry Whatley, SBCTC

Shon Dicks-Schlesinger, SBCTC

Brian Lanier, SBCTC

Sanjiv Bhagat, SBCTC

Sandy Main, SBCTC

Venkat Gangula, SBCTC

Carmen McKenzie, SBCTC

### Non-Voting Members

Christy Campbell, SBCTC

Tara Keen, SBCTC

Cheryl Fritz, Wenatchee

Charlene Rios, Big Bend

Dani Bundy, SBCTC

Roger Curry, SBCTC

Janelle Runyon, SBCTC

Reuth Kim, SBCTC

Kelly Barton or Alexa

Mercado-Curtis, SBCTC