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| **Meeting Title**  | ctcLink Working Group |
| **Date:**  | September 29, 2021 & 10am-12pm |
| **Chair:** | Christy Campbell  | **Facilitator:** | Tara Keen |

| **Agenda Items** | **Description** | **Duration** | **Facilitator** |
| --- | --- | --- | --- |
|  | Welcome  | 2Minutes | Tara |
|  | Quick Approval of Meeting Minutes & Action Items – 9/1/2021  | 2Minutes |  Reuth |
|  | New Enhancement Requests (ERs) [WG Log #123 Implementing an MOU and Data Usage and Privacy Statement](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/DispForm.aspx?ID=123&Source=https%3A%2F%2Fctclink%2Esharepoint%2Ecom%2Fsites%2Fpwa%2FPMO%2FLists%2FWorking%2520Group%2520Log%2FAllItems%2Easpx&ContentTypeId=0x0100B38BC5EF2329EA429297A5D6E3A89634)New ER – Expenses Processing Role (Global Create Access)**Reminder to update your ER status in the** [**Working Group Log**](https://ctclink.sharepoint.com/sites/pwa/PMO/Lists/Working%20Group%20Log/AllItems.aspx) | 30Minutes  | CarmenTara |
|  | Okta | 10 Minutes | Johnathan Rider |
|  | [ctcLink Customer Support Production Updates](https://www.sbctc.edu/colleges-staff/it-support/erp-support/production-updates.aspx) * Overall Live College Support

Agency Updates* Environments
* Important Upcoming Downtimes
* Security
* Accessibility
 | 20 Minutes  | DaniSandy |
|  | Load Testing Results | 10 Minutes | Tara  |
|  | SC Relevant Updates * DG5 – A Readiness
 | 15Minutes  | Christy Reuth |
|  | Action Item Review / New Business / Closing **Next Meeting 10/13/2021** | 1 Minute  | Tara |

**Participants:**

### Voting Members

[ ] Kathy Disney, Tacoma

[ ] Pat Daniels, Highline

[ ] Krista Francis, Peninsula

[ ] Beth Farley, Edmonds

[ ] Sabra Sand, Clark

[ ] Chantel Black, Spokane

[ ] Christyanna Dawson, SBCTC

[ ] Ana Ybarra, SBCTC

[ ] John Henry Whatley, SBCTC

[ ] Shon Dicks-Schlesinger, SBCTC

[ ] Brian Lanier, SBCTC

[ ] Sanjiv Bhagat, SBCTC

[ ] Sandy Main, SBCTC

[ ] Venkat Gangula, SBCTC

[ ] Carmen McKenzie, SBCTC

### Non-Voting Members

[ ] Christy Campbell, SBCTC

[ ] Tara Keen, SBCTC

[ ] Cheryl Fritz, Wenatchee

[ ] Charlene Rios, Big Bend

[ ] Dani Bundy, SBCTC

[ ] Roger Curry, SBCTC

[ ] Janelle Runyon, SBCTC

[ ] Reuth Kim, SBCTC

[ ] Kelly Barton or Alexa

Mercado-Curtis, SBCTC