

## SM5115X2 - Duplicate Student Comparison Extract File from Student Enrollment

Use the following instructions to create a DataExpress extract file to use with job SM5115J (Duplicate Student Comparison). This procedure extracts records for students enrolled for a selected year/quarter.

1. From the SMS menu in the Process ID field, type **DATAx**
2. From the DataExpress menu, type **2** (Run an Existing Procedure).
3. At the Run Procedure Name prompt, type **SM5115X2** (Duplicate Student Comparison Extract File from Student Enrollment)
4. At the Catalog Directory prompt, type **../..//PLIB//INFORM**
5. At the Output File Format Options menu, type **15** (ASCII fixed format).

**Note:** To review the extracted data on the screen before saving it, type **1** (Report Listing). If the data appears to be correct, then rerun the procedure, selecting option **15** (ASCII fixed format) at this point.

6. At the Password prompt, type your SM database password.
7. You can enter selection values for any of the following data elements:

YRQ  
SID  
QTR-CR-REG  
STU-NAME  
BIRTH-DATE  
SEX  
ETH-ORIG

If you do not want to enter selection values for any one of these data elements, press the Return key to move to the next one. You may select on any combination of data elements and values.

8. At the DOWNLOAD/SAVE/APPEND (D/s/a) prompt, type **S** (Save File).
9. At the Name for Generated File prompt, type **../RUN//SM5115Sn** (where *n* is 1 through 9 or A through Z).

**Note:** when you run SM5115J, you will enter SM5115Sn (the file name you saved) for the SM5115S-FILE parameter.

10. At the Purge Existing File prompt, type **Y** (yes) (if file with same name exists).
11. At the Reuse Extract File prompt, type **N** (no).
12. At the Repeat Procedure Run prompt, type **N** (no).
13. At the DataExpress menu, exit or choose another procedure to run.