



# Human Capital Management Image 52 Accessibility Overview

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# Introduction

The Image/Upgrade Overview Document is intended to provide ctcLink users with a summary of the changes that will be made in the system as a result of the upcoming image or PeopleTools upgrade implementation. Oracle releases multiple PeopleSoft updates, called images, for each pillar every year. Each Image contains bug fixes and features that are important for PeopleSoft to work well. PeopleTools upgrades update the underlying framework of the system. There are minimal changes that are noticeable to the end users. Below is an overview of the changes that you can expect to see as part of this upgrade.

## Accessibility

### Fixed: “Return to Select Employee” Link in Managed Self Service Time Summary

Prior to image 52, the “Return to Select Employee” link did not work. Tabbing on the link did not perform any action in Screen Reader Mode. The focus remained on the page.

In image 52, the “Return to Select Employee” Link takes to a screen to select an employee.

### Navigation

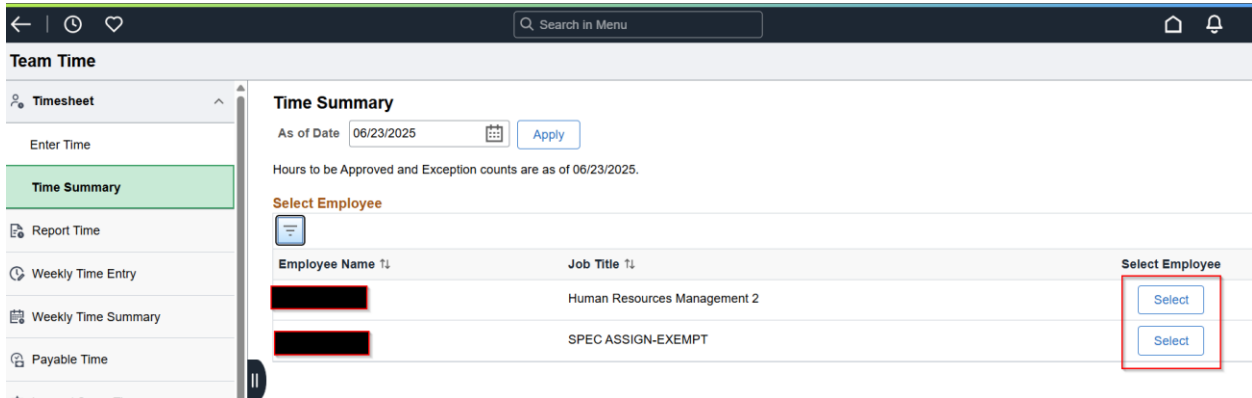
Manager Self Service > Team Time > Time Summary

### Image: Accessing “Return to Select Employee” Link Prior to Image 52 Keeps Focus on The Same Page

The screenshot shows the 'Team Time' interface. On the left is a navigation menu with 'Time Summary' highlighted. The main content area is titled 'Time Summary 16 June - 30 June 2025'. It displays employee information: Name (redacted), Person ID (redacted), Job Title 'Human Resources Management', Department 'Human Resources', Empl Rcd '0', Supervisor Name (redacted), and Hourly Rate (redacted). A red box highlights the 'Return to Select Employee' link. Below this, a date range of 'June 16, 2025 - June 30, 2025' is shown, with 'Scheduled 88.00' and 'Reported 0.00 Hours'. A 'Reported Time' section is visible, containing a table with the following data:

Date	Scheduled	Scheduled Unit	Remarks
06/16/2025	8.0	Hours	No Data Exist for this Day
06/17/2025	8.0	Hours	No Data Exist for this Day

## Image: Accessing “Return to Select Employee” Link in Image 52 takes to a Screen to Select an Employee

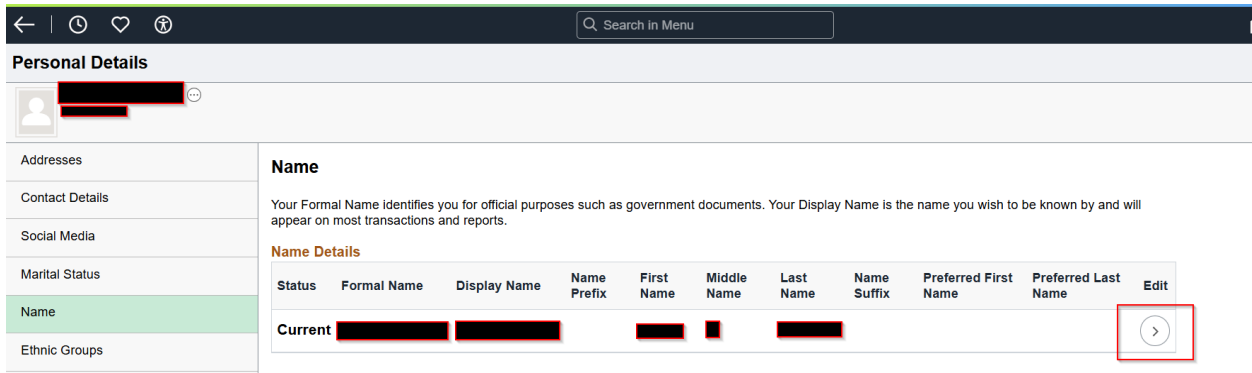


## Fixed: Personal Details Link Not Descriptive for Screen Reader Users

Prior to image 52 “Edit” button in the Names Grid did not have a descriptive information about the row that was getting edited. In image 52 “Edit” button describes the row that is getting edited.

### Navigation

Employee Self Service > Personal Details > Names



### NVDA OUTPUT Prior to Image 52

Name table with 2 rows and 11 columns row 2 Edit column 11 Edit Current button

### NVDA OUTPUT in Image 52

Name table with 2 rows and 11 columns row 2 Edit column 11 Edit Current <First Name> <Last Name> button

## Fixed: Partial Days Field Not Visible When Modifying Cancelled Absence

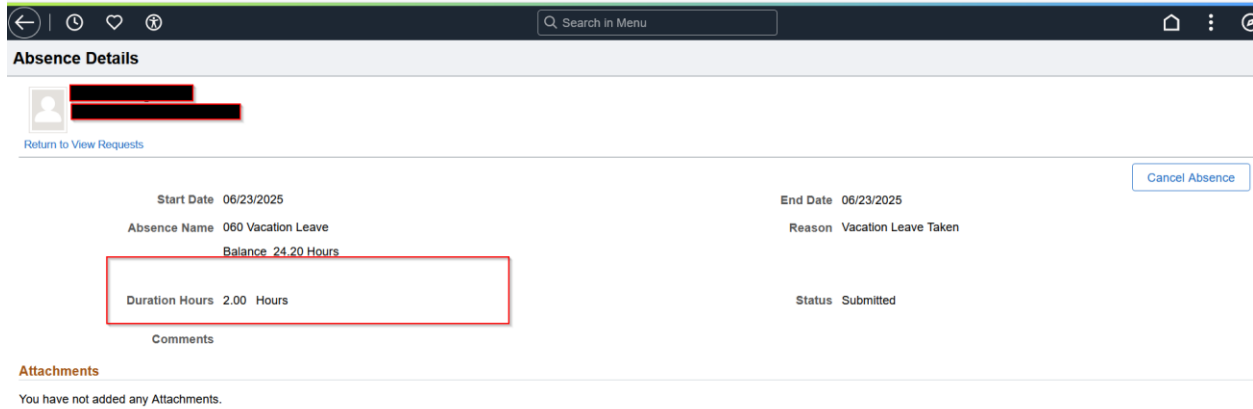
Prior to image 52 Partial days field was not available in screen reader mode when editing an Absence Request.

Partial days field is made available in screen reader mode in image 52 when editing an Absence Request without having to click the apply absence button.

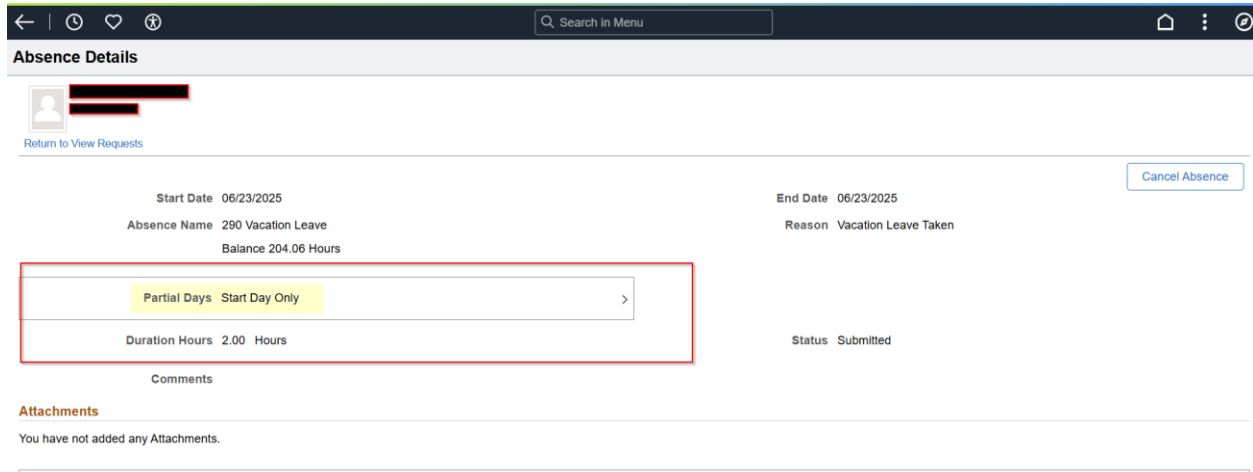
## Navigation

Employee Self-service > Time > View Requests. Select a canceled absence to see the partial days field.

### Image: Partial Days field was not available above Duration while canceling absence in screen reader mode Prior to Image 52



### Image: Partial Days field is available above Duration while canceling absence in screen reader mode in Image 52



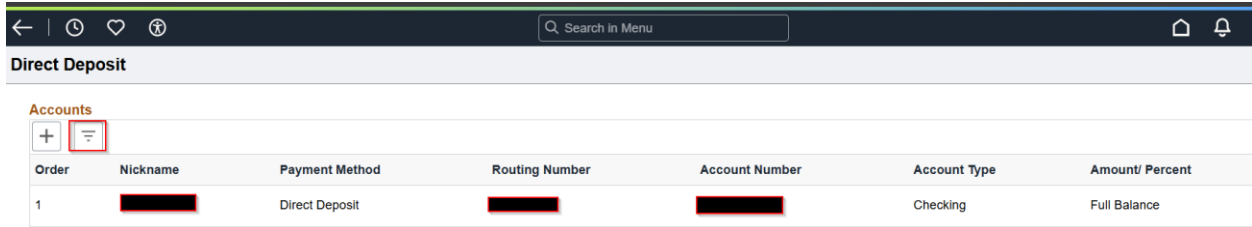
## Fixed: Filter Button in Direct Deposit Does Not Specify Purpose of The Button

Prior to image 52 the Filter Button did not indicate a modal pop up will open when user selects the filter in a screen reader mode. In image 52 Filter button clearly indicates that it opens a dialog.

## Navigation

Employee Self Service > Payroll > Direct Deposit

## Image: Direct Deposit Page – Filter Button



NVDA OUTPUT Prior to Image 52

Add Account graphic button

Filter graphic toggle button

**NVDA OUTPUT in Image 52**

Add Account graphic button

Filter graphic button opens dialog

## Fixed: 2024 Form W-2 PDF Is Not Accessible

Prior to image 52, 2024 W-2 Form did not have accessibility tags, making W-2 Form inaccessible for screen reader users. Accessibility tags are made available in 2024 W-2 PDF in image 52.

## Navigation

Employee Self Service > Payroll Tile > W-2 W-2c Forms Tile

## Image: W-2 PDF Did Not Have Accessibility Tags Prior to Image 52

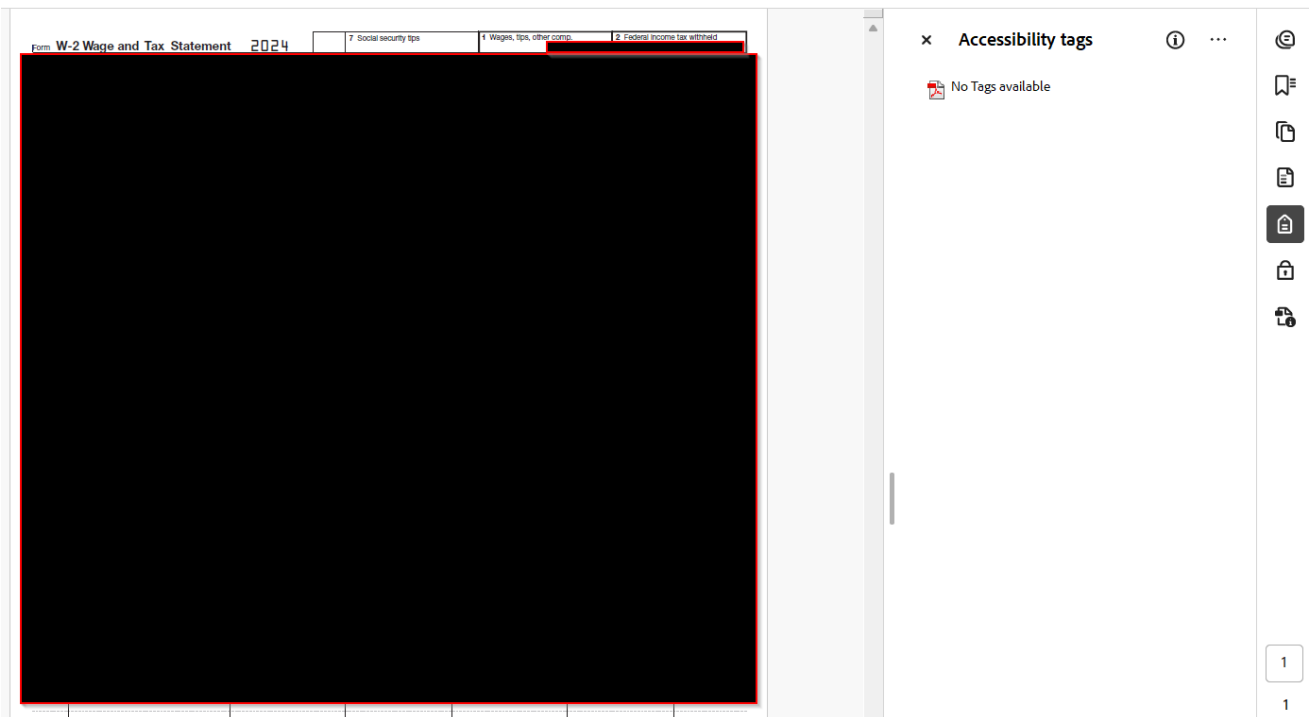
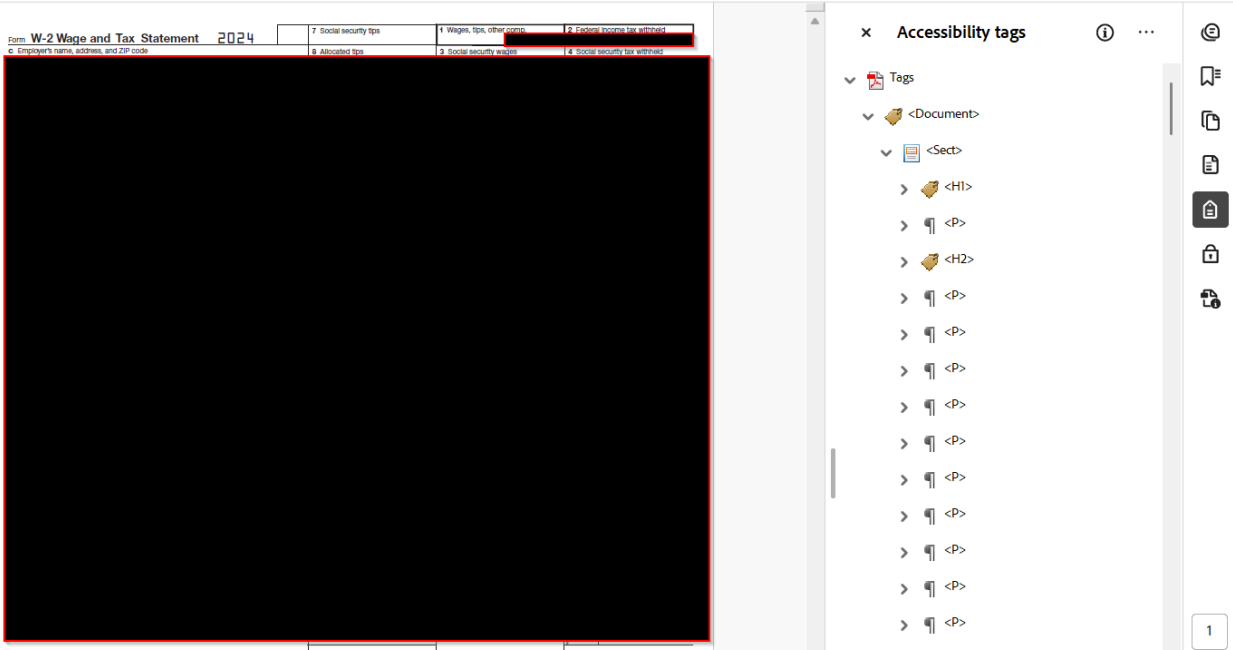


Image: W-2 PDF Accessibility tags in Image 52



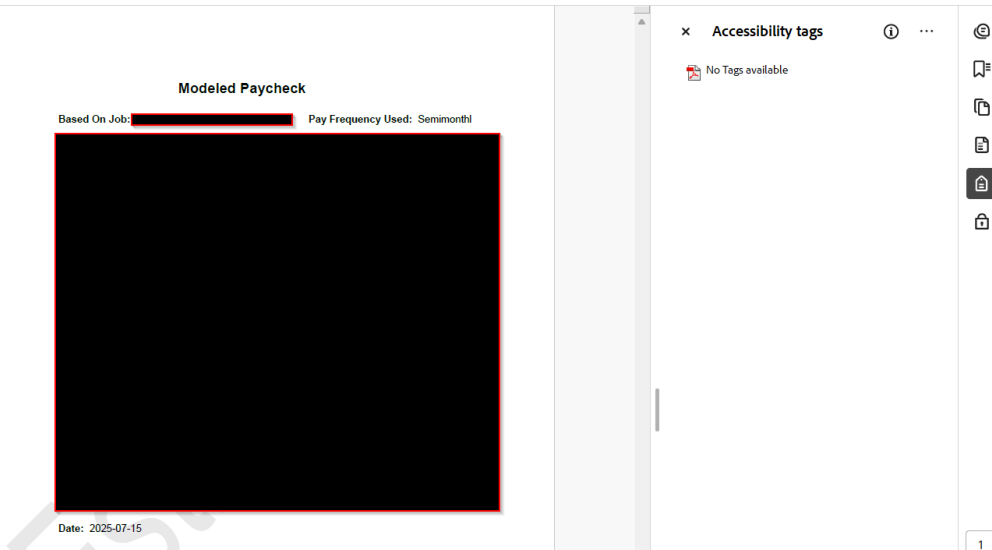
### Fixed: Paycheck Modeler PDF Is Not Accessible

Prior to image 52, Paycheck Modeler PDF did not have accessibility tags, making Paycheck Modeler PDF inaccessible for screen reader users. Accessibility Tags are added to Paycheck Modeler PDF in image 52.

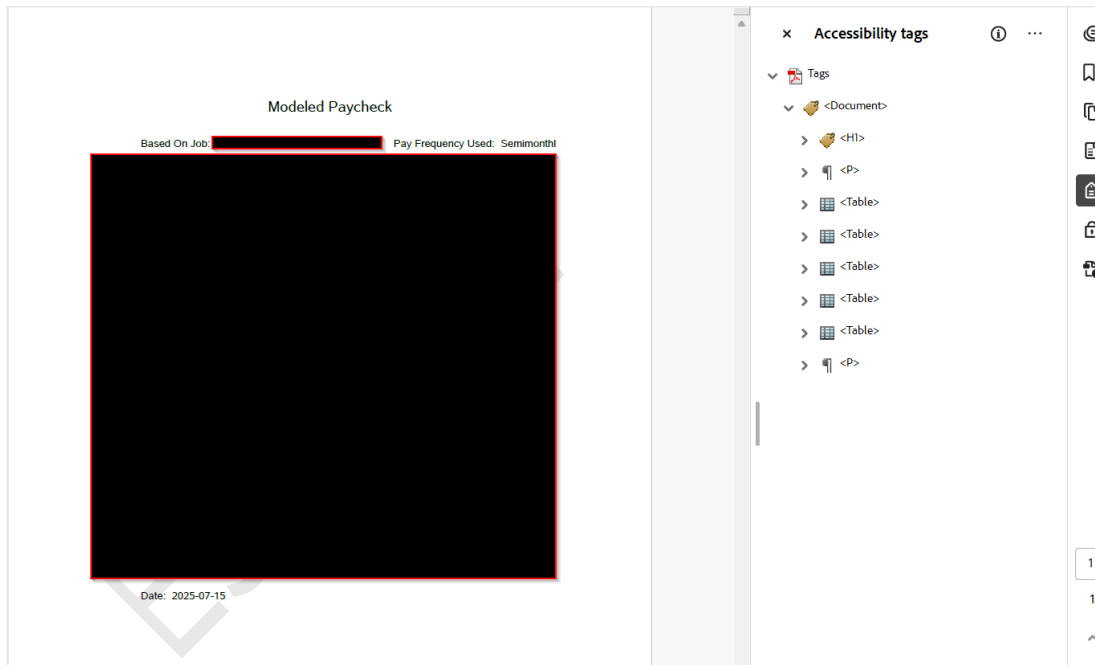
### Navigation

Employee Self Service > Payroll Tile > Paycheck Modeler Tile

Image: Modeled Paycheck PDF Did Not Have Accessibility Tags Prior to Image 52



## Image: Modeled Paycheck PDF Has Accessibility tags in Image 52





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Washington State Board for Community and Technical Colleges