



OctcLink

Human Capital Management Image 52 Accessibility Overview

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Introduction

The Image/Upgrade Overview Document is intended to provide ctcLink users with a summary of the changes that will be made in the system as a result of the upcoming image or PeopleTools upgrade implementation. Oracle releases multiple PeopleSoft updates, called images, for each pillar every year. Each Image contains bug fixes and features that are important for PeopleSoft to work well. PeopleTools upgrades update the underlying framework of the system. There are minimal changes that are noticeable to the end users. Below is an overview of the changes that you can expect to see as part of this upgrade.

Accessibility

Fixed: "Return to Select Employee" Link in Managed Self Service Time Summary

Prior to image 52, the "Return to Select Employee" link did not work. Tabbing on the link did not perform any action in Screen Reader Mode. The focus remained on the page.

In image 52, the "Return to Select Employee" Link takes to a screen to select an employee.

Navigation

Manager Self Service > Team Time > Time Summary

Image: Accessing "Return to Select Employee" Link Prior to Image 52 Keeps Focus on The Same Page

\leftarrow \odot \bigcirc			h in Menu		
Team Time					
\sim_{Θ} Timesheet	Time Summary 16	June - 30 June 202	5		
Enter Time	Name Person ID Job Title	Human Resources Manage	Empl Rcd (ment Supervisor)	
Time Summary	Department	2 Human Resources	Name Hourly Rate		
P Report Time	Return to Select Employee		16 2025 - June 30	2025	
() Weekly Time Entry	Scheduled 88.00	Reported 0.00 Hours	, ,,		
🗑 Weekly Time Summary			R	eported Time Payable Time	
Payable Time	Reported Time Summ	ary			
脅 Leave / Comp Time	Date î↓	Scheduled 1↓ Sched	luled Unit î↓	Remarks ↑↓	
A	06/16/2025	8.0 Hours		No Data Exist for this Day	
	06/17/2025	8.0 Hours		No Data Exist for this Day	
🛱 Cancel Absences					

Image: Accessing "Return to Select Employee" Link in Image 52 takes to a Screen to Select an Employee

← © ♡		Q Search in Menu	ΟĴ
Team Time			
⊱ _e Timesheet ∧	Time Summary		
Enter Time	As of Date 06/23/2025	Apply Apply	
Time Summary	Hours to be Approved and Except Select Employee	tion counts are as of 06/23/2025.	
Report Time	Ŧ		
🚱 Weekly Time Entry	Employee Name ↑↓	Job Title ↑↓	Select Employee
🛱 Weekly Time Summary		Human Resources Management 2	Select
Payable Time		SPEC ASSIGN-EXEMPT	Select
	D		

Fixed: Personal Details Link Not Descriptive for Screen Reader Users

Prior to image 52 "Edit" button in the Names Grid did not have a descriptive information about the row that was getting edited. In image 52 "Edit" button describes the row that is getting edited.

Navigation

Employee Self Service > Personal Details > Names

$\leftarrow \mid \odot \heartsuit \circledast$		Q Search in Menu	
Personal Details			
⊇ ── 			
Addresses	Name		
Contact Details	Your Formal Name identifies you for official purposes	such as government documents. Your Display	y Name is the name you wish to be known by and will
Social Media	Name Details		
Marital Status	Status Formal Name Display Name F	vame First Middle Last Prefix Name Name Name	Name Preferred First Preferred Last Suffix Name Name Edit
Name	Current		
Ethnic Groups			

NVDA OUTPUT Prior to Image 52

Name table with 2 rows and 11 columns row 2 Edit column 11 Edit Current button

NVDA OUTPUT in Image 52

Name table with 2 rows and 11 columns row 2 Edit column 11 Edit Current <First Name> <Last Name> button

Fixed: Partial Days Field Not Visible When Modifying Cancelled Absence

Prior to image 52 Partial days field was not available in screen reader mode when editing an Absence Request.

Partial days field is made available in screen reader mode in image 52 when editing an Absence

Request without having to click the apply absence button.

Navigation

Employee Self-service > Time > View Requests. Select a canceled absence to see the partial days field.

Image: Partial Days field was not available above Duration while canceling absence in screen reader mode Prior to Image 52

	Q Search in Menu	C ÷ @
Absence Details		
Return to View Requests		
		Cancel Absence
Start Date 06/23/2025	End I	Date 06/23/2025
Absence Name 060 Vacation Leave	Rea	ason Vacation Leave Taken
Balance 24.20 Hours		
Duration Hours 2.00 Hours	St	tatus Submitted
Comments		
Attachments		
You have not added any Attachments.		

Image: Partial Days field is available above Duration while canceling absence in screen reader mode in Image 52

← © ♡ ®		Q Search in Menu				:	Ø
Absence Details							
Return to View Requests							
					Cancel A	bsence	
Start Date	06/23/2025		End Date	06/23/2025			_
Absence Name	290 Vacation Leave		Reason	Vacation Leave Taken			
	Balance 204.06 Hours						
Partial Days	Start Day Only	>					
Duration Hours	2.00 Hours		Status	; Submitted			
Comments							
Attachments							
You have not added any Attachments	ş.						

Fixed: Filter Button in Direct Deposit Does Not Specify Purpose of The Button

Prior to image 52 the Filter Button did not indicate a modal pop up will open when user selects the filter in a screen reader mode. In image 52 Filter button clearly indicates that it opens a dialog.

Navigation

Employee Self Service > Payroll > Direct Deposit

Image: Direct Deposit Page – Filter Button

← ⊙ ♡	3		Q Search in Menu			ΟĢ
Direct Deposit						
Accounts						
+ =						
Order N	lickname	Payment Method	Routing Number	Account Number	Account Type	Amount/ Percent
1		Direct Deposit			Checking	Full Balance

NVDA OUTPUT Prior to Image 52 Add Account graphic button

Filter graphic toggle button

NVDA OUTPUT in Image 52

Add Account graphic button

Filter graphic button opens dialog

Fixed: 2024 Form W-2 PDF Is Not Accessible

Prior to image 52, 2024 W-2 Form did not have accessibility tags, making W-2 Form inaccessible for screen reader users. Accessibility tags are made available in 2024 W-2 PDF in image 52.

Navigation

Employee Self Service > Payroll Tile > W-2 W-2c Forms Tile

Image: W-2 PDF Did Not Have Accessibility Tags Prior to Image 52





Image: W-2 PDF Accessibility tags in Image 52

Fixed: Paycheck Modeler PDF Is Not Accessible

Prior to image 52, Paycheck Modeler PDF did not have accessibility tags, making Paycheck Modeler PDF inaccessible for screen reader users. Accessibility Tags are added to Paycheck Modeler PDF in image 52.

Navigation

Employee Self Service > Payroll Tile > Paycheck Modeler Tile

Image: Modeled Paycheck PDF Did Not Have Accessibility Tags Prior to Image 52





Image: Modeled Paycheck PDF Has Accessibility tags in Image 52





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Washington State Board for Community and Technical Colleges