



Human Capital Management  
24-D Tax Update Accessibility  
Supplemental

# CONTENTS

- Introduction.....3
- Employee Self Service .....3
- Paychecks .....3

# Introduction

The Image/Upgrade Overview Document is intended to provide ctcLink users with a summary of the changes that will be made in the system as a result of the upcoming image or PeopleTools upgrade implementation. Oracle releases multiple PeopleSoft updates, called images, for each pillar every year. Each Image contains bug fixes and features that are important for PeopleSoft to work well. PeopleTools upgrades update the underlying framework of the system. There are minimal changes that are noticeable to the end users. Below is an overview of the changes that you can expect to see as part of this upgrade.

## Employee Self Service

### Paychecks

Prior to the 24-D tax update –

- To filter the paychecks, users had to access multiple pop-ups. This was not user friendly.
- The Paychecks page had a Filter push button which when accessed in screen reader mode would be set to “pressed” state and when the user tabbed to the filter button, assistive technology would announce it as “Filter toggle button pressed. To toggle the state press bar.” This was confusing to screen reader users.

After the 24-D tax update –

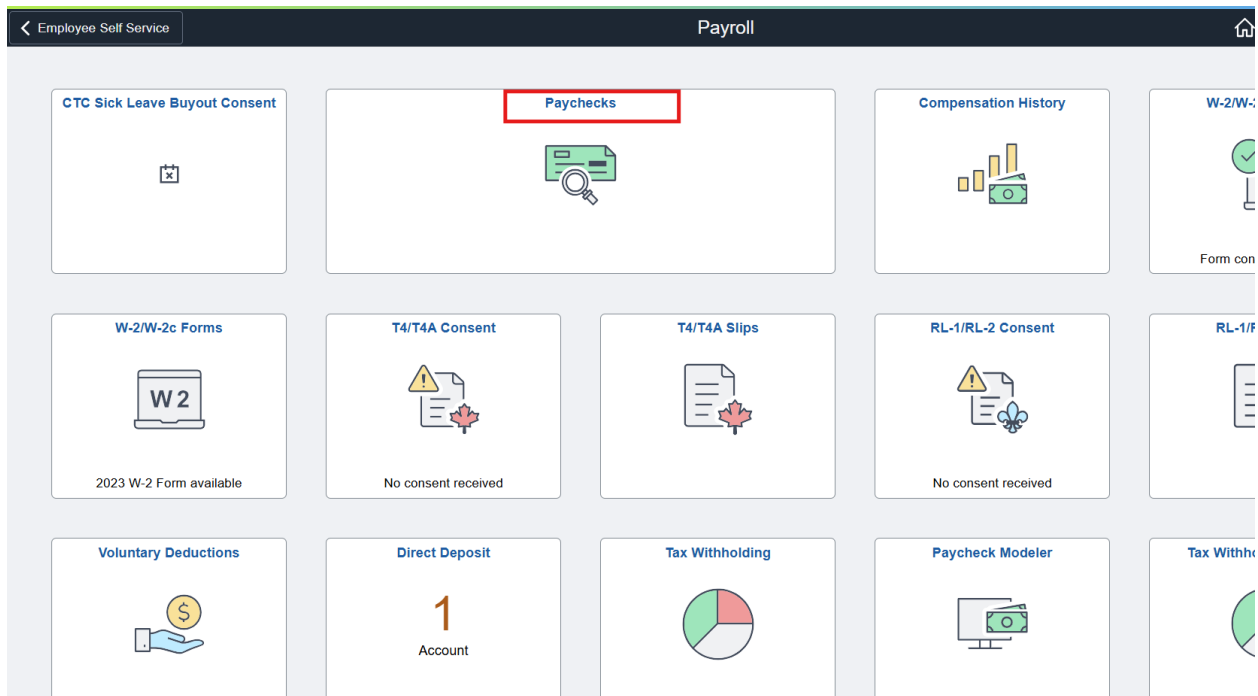
- Page level instructions are directly added on Paychecks page to orient the screen reader users on why there are pre-applied filters and how to change them.
- The filter push button paradigm has been replaced with the “from date”, “to date” and an “apply” button directly on the page.

### Navigation

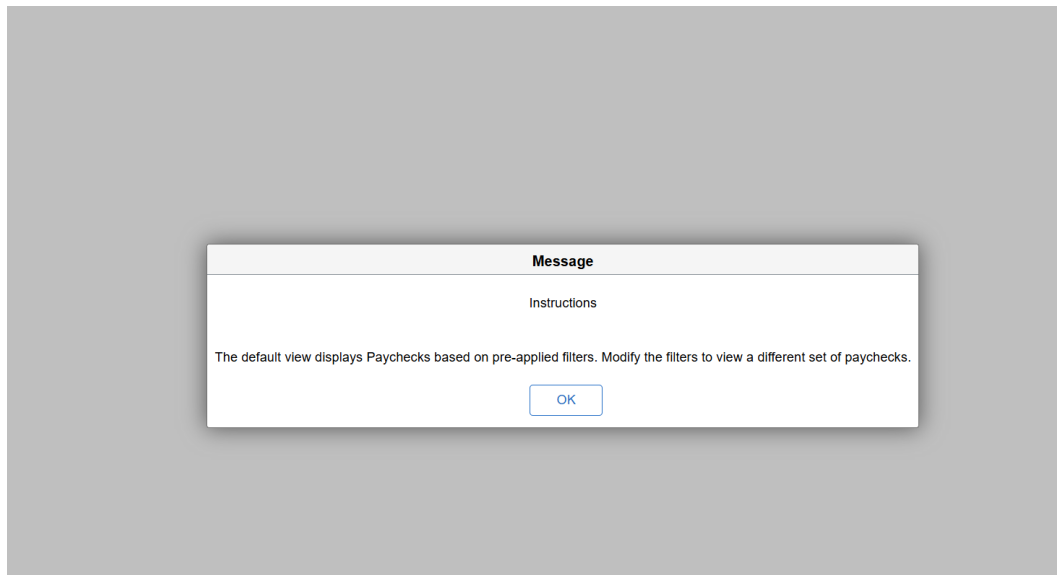
Employee Self Service > Payroll > Paychecks

## Prior to the 24-D Tax Update

Image: Paychecks Before Tax Update 24-D is Applied



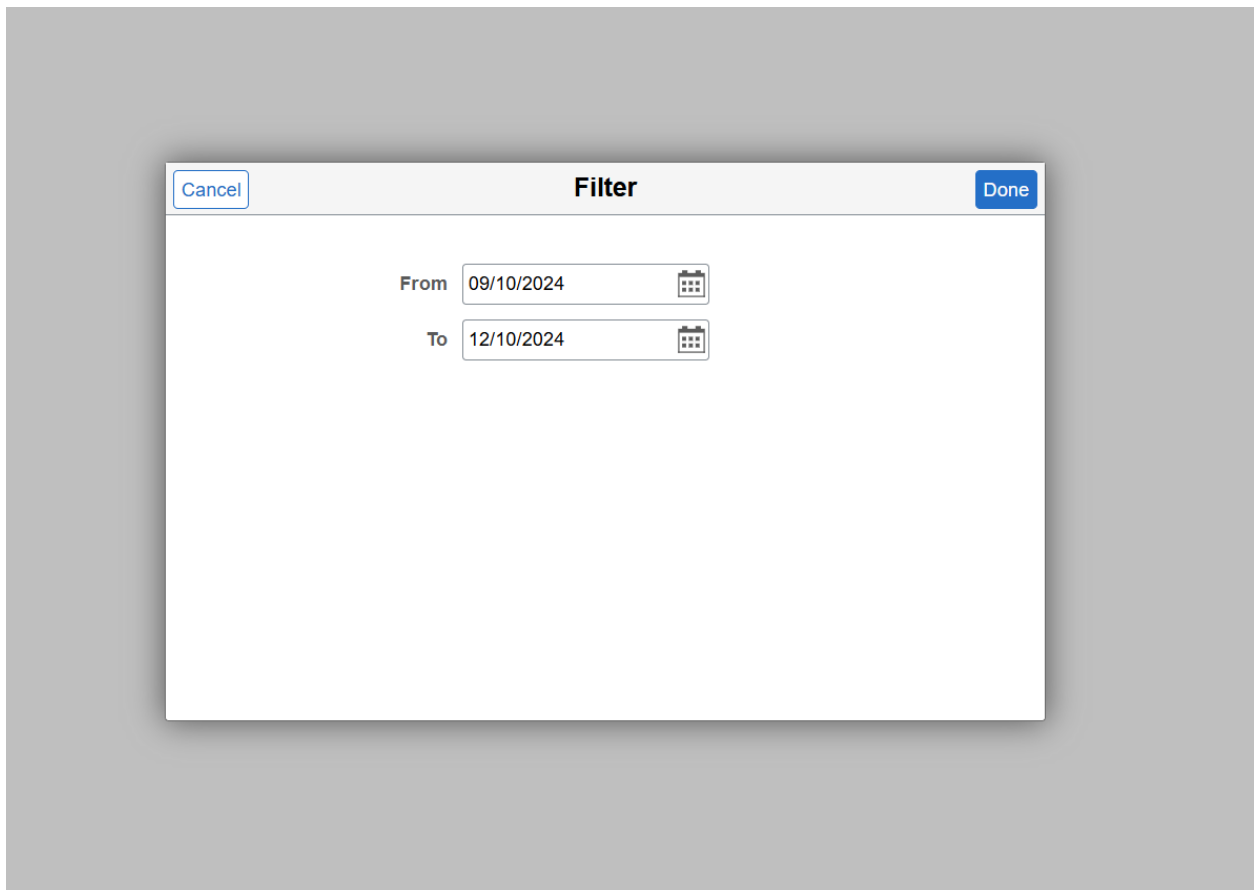
After accessing the tile there was a Pop-up message with instructions “The default view displays Paychecks based on pre-applied filters. Modify the filters to view a different set of paychecks.”. “OK” button on Instructions page opened pay page.



There was a Filter push-button on the Paychecks page for selection of dates in “pressed” state. After tabbing to this button, Assistive technology announced it as “Filter toggle button pressed. To toggle the state press bar” which was confusing.

Check Date	Company	Pay Begin Date / Pay End Date	Net Pay	Paycheck Number
12/10/2024	[REDACTED]	11/16/2024 11/30/2024	[REDACTED]	[REDACTED]
11/25/2024	[REDACTED]	11/01/2024 11/15/2024	[REDACTED]	[REDACTED]
11/08/2024	[REDACTED]	10/16/2024 10/31/2024	[REDACTED]	[REDACTED]
10/25/2024	[REDACTED]	10/01/2024 10/15/2024	[REDACTED]	[REDACTED]
10/10/2024	[REDACTED]	09/16/2024 09/30/2024	[REDACTED]	[REDACTED]
09/25/2024	[REDACTED]	09/01/2024 09/15/2024	[REDACTED]	[REDACTED]
09/10/2024	[REDACTED]	08/16/2024 08/31/2024	[REDACTED]	[REDACTED]

Filter push button opened another pop-up page with “Done” and “Cancel” buttons. It had "From Date" and "To Date" date entry fields for selecting the paychecks to view.



**NVDA Output Before Tax Update 24-D is Applied:**  
Payroll document

button Back to page Employee Self Service

main landmark Landing page region Paychecks Tile

Pay object

Message dialog Instructions

The default view displays Paychecks based on pre-applied filters. Modify the filters to view a different set of paychecks.

OK button Instructions The default view displays Paychecks based on pre-applied filters. Modify the filters to view a different set of paychecks.

Message

button OK

OK

Filter graphic toggle button pressed

Filter

Popup window dialog

Pay Popup window frame

Filter document

Filter dialog

Popup window dialog

Pay Popup window frame

Filter document

Filter dialog

From edit 09/10/2024

Calendar From button

To edit selected 12/10/2024

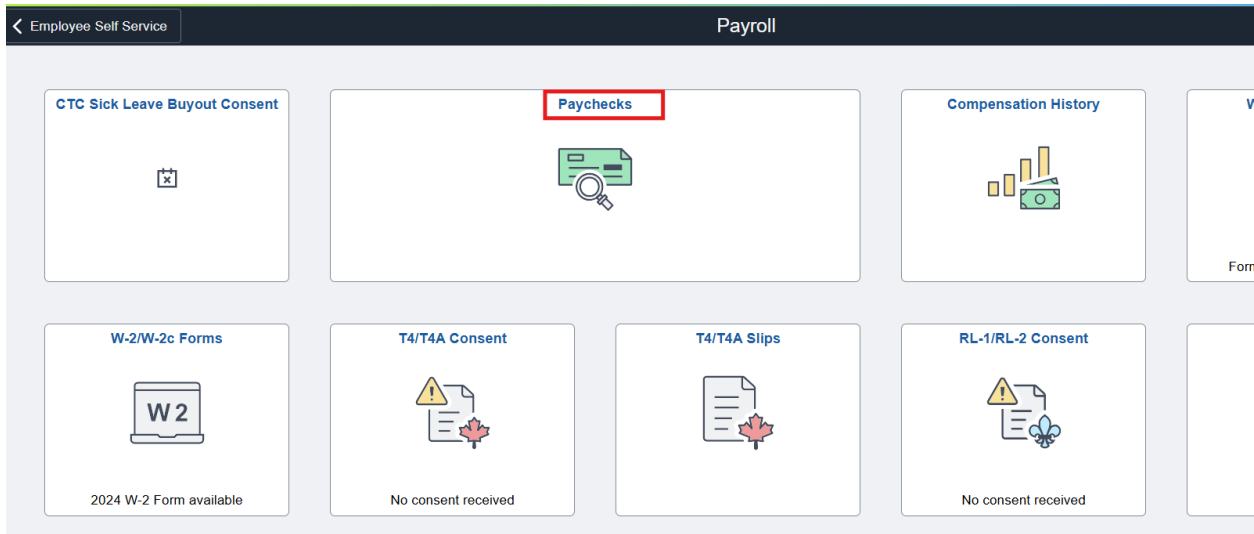
Calendar To button

Cancel button

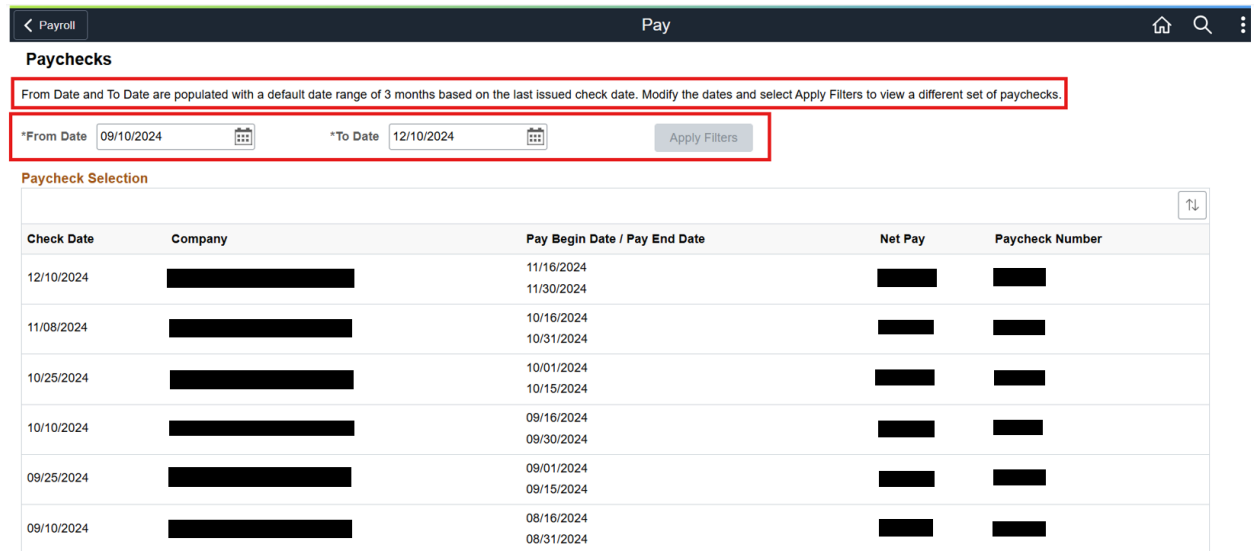
Done button Alt+ 1

# After the 24-D Tax Update

Image: Paychecks After 24-D is Applied



After accessing the Paychecks tile the Paychecks page opens. Page level instructions are added directly on the page heading. Date pickers “From Date” and “To Date” and an “Apply” button are added directly on the page so users can filter dates directly from the page.



## **NVDA Output After Tax Update 24-D is Applied:**

Pay document

Paychecks

heading level 2 Instructions

From Date and To Date are populated with a default date range of 3 months based on the last issued

check date. Modify the dates and select Apply Filters to view a different set of paychecks.

\* From Date edit required 09/10/2024 button Calendar From Date

\* To Date edit required 12/10/2024 button Calendar To Date

button unavailable Apply Filters

heading level 2 Paycheck Selection

## **QRG**

[HCM Employee Self Service Homepage](#)





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Washington State Board for Community and Technical Colleges