

BA1014 – Budget Global Delete

The Budget Global Delete function deletes multiple budget records using user-defined selection criteria. You can use this function as an alternative to using the Budget Update Screen (BA1001) in which you delete budget records one at a time.

The fields representing a budget structure (Appropriation Index through Subsource fields) can contain wildcards in any position. Valid wildcards are spaces and question marks (?). For example, if you type 1234 in the Organization Index field and the other fields are blank, then all budget records containing organization index 1234 will be selected for deletion. If you type 1??? or just 1, then all budget records with an organization index beginning with 1 will be selected.

You must verify each selected budget record for deletion by entering the appropriate code (Y or N) in the Del Ind (Delete Indicator) field. When you press F4 (Delete) twice, entries with a Y in the Del Ind field are deleted.

User Function Keys

F1	REFRESH or REFRESH/ CANCEL	Redisplays the Budget Global Screen – Initial. or Clears entered data and redisplays the Budget Global Screen – Initial.
F4	DELETE	Deletes selected budget records.
F5	PREVIOUS SCREEN	Displays the previous page of budget records.
F6	NEXT SCREEN	Displays the next page of budget records.

Data Fields

APPROPRIATION INDEX (key)	SUBSOURCE (key)
PROGRAM INDEX (key)	DEL IND (key)
ORGANIZATION INDEX (key)	BUDGET STRUCTURE (display only)
SUBOBJECT (key)	PERMANENT BUDGET (display only)
SUB-SUBJECT (key)	TEMP BUDGET (display only)
SOURCE (key)	

Appropriation Index

Definition	Key field. A code identifying the appropriation index of a budget structure.
Length	3 characters
Edits	Must be valid on the Fund/Appropriation Table (GA1090).

Program Index

Definition	Key field. A code identifying the program index of a budget structure.
Length	3 characters

Edits	Must be valid on the Program Information Table (GA1091).
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Organization Index

Definition	Key field. A code identifying the organization index of a budget structure.
Length	4 characters
Edits	Must be valid on the Organization Index Table (GA1092).

Subobject

Definition	Key field. A code identifying the subobject of a budget structure.
Length	2 characters
Edits	Must be valid on the Subobject Table (GA1011).

Sub-Subobject

Definition	Key field. A code identifying the sub-subobject of a budget structure.
Length	2 characters
Edits	Must be valid on the Sub-Subobject Table (GA1012).

Source of Revenue

Definition	Key field. A code identifying the source of revenue of a budget structure.
Length	4 characters
Edits	Must be valid on the Major Source Table (GA1035).

Subsource

Definition	Key field. A code identifying the subsource of a budget structure.
Length	2 characters
Edits	Must be valid on the Subsource Table (GA1036).

Delete Indicator

Definition	Key field. A code indicating whether to delete a specific budget record.
Length	1 character
Values	<p>Valid codes:</p> <p>Y Yes, delete the budget record.</p> <p>N No, do not delete the budget record.</p> <p>Note: For selected records with existing budget amounts, the delete indicator defaults to N (do not delete budget record). For records with zero dollars in the</p>

	budget amount, the delete indicator defaults to Y (delete record).
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Budget Structure

Definition	Display only. Displays the budget records selected for deletion
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Permanent Budget Amount

Definition	Display only. A field displaying the permanent budget amount.
Length	9 digits
Format	999999999

Temporary Budget Amount

Definition	Display only. A field displaying the temporary budget amount.
Length	9 digits
Format	999999999

Using the Screen

To display budget records:

1. In the highlighted key fields, type a budget structure or portions of a budget structure.
2. Press Enter.
The Budget Global Delete screen displays all the budget records that match the budget structure. Budget records with accounting activity will not be selected.
3. To review all selected budget records, press F5 (Previous Screen) or F6 (Next Screen).

To delete budget records:

1. Type Y in the Del Ind field next to the records you want to delete.
2. Press F4 (Delete).
3. Press F4 (Delete) again to confirm the delete function.
A "Delete Complete" message appears.

Note: When you press F4 (Delete) twice, the budget records are no longer accessible for online review or ad hoc reporting.

OR

Press F1 (Refresh) to cancel the delete function.

The Budget Global Delete Screen – Initial is redisplayed without deleting budget records.